

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block KHELLANI Panchayat HAMBAL-A

Name of Visiting Officer RAM PARSHAD Designation PR. SECRETARY
DEPT. OF LAW, JUSTICE
AND PARLIAMENTARY
AFFAIRS.

DISTRICT ADMINISTRATION
DODA

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	RAM PARSHAD
2	Designation	PRIVATE SECRETARY
3	Department	DEPTT. OF LAW, JUSTICE & PAs.
4	Place of posting	CIVIL SECRETARIAT, JAMMU
5	Mobile No	9419211995
6	Email ID	hpdogra08@gmail.com
7	Home District	SAMBA
8	Dates of visit	15 th to 16 th Nov., 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	HAMBAL-A
2	Local Government Directory (LGD) code of the Panchayat	7113
3	Name of CD Block	KHELLANI
4	Name of Tehsil	DODA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 HAMBAL-A
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	260
4	Population (approx) of the Panchayat	1472

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Jatinder Verma	AEA	Present	
2	Education	Rohit Katoch	Tr. Asstt.	Present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Ravinder Singh	F/Guard	Present	
5	Health and Medical Education	Rashpal Singh (AYUSH)	Supervisor	Present	
6	ICDS Department	Uttoma Devi (HWC)	FMPHW	Present	
7	Irrigation and Flood Control Department	Rajni Devi	ANW	Present	
8	Jal Shakti Department	Ammish Katoch	L/Domas	Present	
9	Power Development Department	Hari Om	Meter Reader	Present	
10	Public Works Department	Nikhil Sharma	JE	Present	
11	Revenue	Adil Hussain	Patwari	Present	
12	Rural Development and Panchayat Raj	Harshatam Kumar	Dy. Secy.	Present	
13	Skill Development	Vikesh Kumar	GRS	Present	
14	Social Welfare Department				
15	Youth Services and Sports Department	Suraj Parkash	PEM	Present	
16	Others				
17	Sheep Husbandry	Gulshan manhas	Stock Assistant	Present	Cells
18	Fisheries	Bodh Raj	FDA	Present	
19	Animal Husbandry	Altaf Hussain	SVP	Present	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar					
	a) Govt building/private		Govt.			
	b) New/need repairs		New			
	II. Furniture (Y/N)		Yes			
	III. Computer/printer (Y/N)		Yes			
	IV. Internet (Y/N)		No			
	V. Telephone (Y/N)		No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)		Yes (CSC Not part of Panchayat ghar)			
	VII. Water (Y/N)		No			
	VIII. Electricity (Y/N)		No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building	
	a) Kindergarten	01	07	02	Govt.	
	b) Primary					
	c) Middle					
	d) High	01 (01 PS clubbed)	206 + (11)	17 + (03)	Govt.	
	e) Higher Secondary					
	f) College					
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building	
		03	58	03/03	Govt. 01 - Rented - 02	
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building	
		-	-	01	Rented	
5	Bank branch (Y/N)	No				
6	Availability of ATM (Y/N)	No				
7	Khidmat center/ CSC (Y/N)	Yes (CSC)				
8	Patwar khana (Y/N)	No				
9	Village haat (Y/N)	No				
10	Playground (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not		
11	Ration shop (Y/N)	01	1226	207	Functional	
12	Government offices - details, whether functional or not	No. of Govt Offices		10		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization	
		New Constt.	Babar Nallah	Under constt.	Not yet	
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc					
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	No				
	ii. Number of Asset captured	No				
	iii. Please mention assets					
	1.					
	2.					
	3.					
	4.					
	5.					
16	List of Incomplete Buildings - names, year of construction	Name	Year of construction			
		No				
		Name	Year of construction			
17	List of Underutilized Buildings - names	P.S. Hambal (Needs renovation)				

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	27	27	
2	Widow pension	Social Department Welfare	04	04	
3	Disability pension	Social Department Welfare	02	02	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	-	-	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	12	12	
9	Kisan credit card	Agriculture Department	93	50	
10	PM Kisan Sammanidhi	Agriculture Department	93	93	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation	Jai Shakti Department			
	I. No of Household provided FHTC		150	150	
	II. Har Ghar Jal village(s) certified (No.)		nil	nil	
14	No of Households electrified	PDD	100%	100%	
15	PMAY- Gramin	RDD& PR	22	22	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	Yes		
17	ODF Plus villages (No)	RDD& PR	110	110	
18	Targeted Sock pit completed	RDD& PR			
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed				
	II. Number of Households Involved				
20	Land Passbook Saturation	Revenue Department	400	400	
21	Pending Mutations	Revenue Department	nil	nil	
22	Domicile Certificates	Revenue Department	1100	980	
23	Persons identified drug addicts	BDO/ Sarpanch	NO		children below 60
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NO		
26	Golden Health Card under Ayushman Bharat	Health Department	1182	1022	under process 60
27	Janani suraksha yojana	Health Department			
28	Status under Anaemia Mukht	Health Department			
29	Status under Leprosy Mukht	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	one time in a week.		
31	Number of Ayushman Sabas held	Health Department	- do -		
32	Out of School Children brought to Schools	School Department Education	05	05	
33	Number of students still out of Schools	School Department Education	Nil	Nil	
34	Persons educated through bridge courses	School Department Education	Nil	Nil	
35	Household using clean cooking fuel (LPG)	FCS & CA	Nil	Nil	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	01 A HWC-Hambal @ HWC-Hambal
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	a) Nil b) Supervisor (A HWC) FMPHW (HWC)
4	No of patients attended during the month	AYUSH-102 HWC-130
5	Status of medicine availability	Available Available
6	Special medical camp held, if any	Weekly Health Camp - Weekly Health Camp
7	Status of Immunization	In HWC - On every 14th day of month.
8	Participation of health worker in Village Health and Nutrition Day	Active - Active
9	Institutional deliveries in Panchayat (Current Year)	HWC- 11
10	Non-Institutional deliveries in Panchayat (Current Year)	HWC- 08
11	Other	
12	Remarks of the Visiting Officer	- All Health related activities carried out satisfactorily in the Panchayat. - AYUSH- Building needs immediate repair/renovation.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	High School Hambal
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	15 posts filled out of sanctioned posts of 20
4	Enrolment of the School a) Boys b) Girls	103 103
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Rallies, Sport activities, debates, etc.
10	Other	
11	Remarks of the Visiting Officer	- School functioning - smooth/satisfactory - Estt. of Secondary School examn. Centre in H.S. Hambal - Renovation of P.S. Hambal (un-used building) - Estt. of ICT Lab in H.S. Hambal. - Demand for extension of playground with constn. of R/road

III. Anganwari Center:

S. No	Particulars	Status		
1	Location of Anganwaricenter	Shelta	Hambal-A	Korla
2	Number of children enrolled a) Boys b) Girls	a) 11 b) 07	a) 06 b) 14	a) 11 b) 09
3	Status of Building (Private/ Govt.)	Rented	Rented	Govt.
4	Availability of Helper/ worker	AWW - 01 Helper - 01	AWW - vacant Helper - vacant	AWW - vacant Helper - 01
5	Maintenance of record of children	Yes	Yes	Yes
6	Availability of sufficient ration	Yes	Yes	Yes
7	Availability of timely Ration	Yes	Yes	Yes
8	Availability of Functional toilet	Yes	Yes	Yes
9	Availability of tap connection	Yes	Yes	Yes
10	Availability of electricity connection	Yes	Yes	No
11	Number of children stunted	No	No	No
12	Number of children wasted	No	No	No
13	Any Other			
14	Remarks of the Visiting Officer	Working of AWCs satisfactory = Quality nutritional food for children vacant posts need to be filled up on urgent basis vacant post needs to be filled up on urgent basis		

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bus Stand Hambal
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Amarjeet Singh
4	No of registered beneficiaries	1226
5	No of beneficiaries drawing Ration from the store	207
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	POS Machine (No register maintained)
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Functioning Satisfactorily

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	K. Khellani
2	No of Accounts in the branch	12000
3	No of persons applied under various self-employment schemes	275
4	No of cases sanctioned under various self-employment schemes	260
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	250
6	Availability of ATM	Yes (at Khellani only)
7	Any Other	
8	Remarks of the Visiting Officer	- Demand for opening Easy Business Unit of JK Bank/ATM in Pgt. Hambal-A as there is no source of financial transaction.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Dabar Nallah Hambal
2	Condition of Amrit Sarovar	Semi constructed
3	Details of repair undertaken, if any	new construction
4	Utilization of Amrit Sarovar	Not as yet
5	Any Other	
6	Remarks of the Visiting Officer	- Beneficial for conservation of water. - Demand for completion of pending work of Amrit Sarovar.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	No
2	Condition of Playground	No
3	Utilization of Playground	No
4	Any Other	
5	Remarks of the Visiting Officer	- Gram Pgt. is identifying land for playground. - Demand for release of funds at District level for construction of playground in the Panchayat Hambal-A.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Not in this Panchayat
2	Government/ Private building	- Nil
3	Land passbook saturation	100%
4	Pending mutations	Nil Nil
5	Any Other	Digitalization 100% completed.
6	Remarks of the Visiting Officer	- All revenue related activities carried out satisfactorily.

Adil Hussain
Dahani
9906445039

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Hambal
2	Name of the beneficiary	Madho Lal
3	Status of the house (completed/ in-use/ under-construction)	Completed - in use
4	Any Other	
5	Remarks of the Visiting Officer	- Beneficiary satisfied/ happy.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Korla Hambal
2	Name of the beneficiaries	Babu Ram
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed - in use
4	Any Other	
5	Remarks of the Visiting Officer	Beneficiaries satisfied/ happy.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	CSC - at Hambal Bus Stand
2	No of online services provided by the CSC	Ayushman Card, revenue activities, Pishan Sathi, etc.
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	CSC - functioning Satisfactory.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Need repair/blacktopping/widening
2	Transport	Private / Public - Needed increased services
3	Electricity	Available - Needs improvement
4	Drinking water	Available - Needs upgradation.
5	Cleanliness	Gram Pdt./ Locals making good efforts in this regard
6	Sports facility (Playground)	Not available - Need for constn. of play ground in the Pdt. Hambal A.
7	Any Other	= Renovation of PS Hambal unused building

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	NO
	2. Skits, Songs, Dramas	Yes, local dance
	3. Local Folk programme / Show	NO
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	NO
B	Sports Activities	
	1. Sports Event	Badminton - H.S. Hambal
	2. Distribution of sports kit	NO
C	Inaugurations (If any)	
	PMAY house	01 - Constl. completed - in use.
	Segregation Sheds	01 - Constl. completed inaugurated
	Amrit Sarovar	Under construction
	JJM Assets	-
	Compost/ Soak Pits	Completed
	PMGSY / MGNREGA works	Completed
	Any other	
D	Distribution of certificates	nil
	Self Employment Schemes	nil
	Land Pass books	nil
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	- Awareness given on digital services and benefits under Flagship Schemes - Pledge taken for Nasha Mukt Bharat.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes
2	Activities undertaken under the Theme (as per instruction manual)	① Clean and Green Village. ② Water Sufficient Village.
3	Status of activities undertaken	① In progress - Cleanliness drive initiated. ② JJM - Under Process.
4	Visible impact of the Activities	① Separate bins for waste installed in Hgt. Villagers are also participating in cleanliness drives. ② JJM Scheme - under active consideration of PHE Dept.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes, yet to be uploaded.
6	How many activities of SDG have been covered under GPDP	Two activities
7	Bottlenecks, if any, faced in the achievement of SDG Theme	not as yet.
8	Remarks of the Visiting Officer on the status SDG Theme	In progress.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Constt. of P/Path from H/O Angrez Singh to Devraj	All B2V3 phase works.
2	Maintenance of Park at Koria	
3	Constt. of P/Path at Shelte	
4	Constt. of P/Path at Baggi Mohalla	
5	Problem of staff in H.S. Hambal resolved	Demand raised during B2V4 phase.
B	Impact of B2V1 to B2V4	
1	Line Depts are more active and trying to deliver their best at	
2	grass root level.	
3	General masses are now somewhat aware about the benefits of	
4	diff. Govt. schemes and are taking active participation.	
5	Transparency and accountability at Pgt. level improved.	
C	Challenges in the Panchayat	
	Being Hilly terrain, Panchayat, challenges faced is:-	
1	Constt. of playground,	
2	providing road connectivity to all hamlets of Panchayat,	
3	providing good number of transport services,	
4	marketing of local hand made products; and problem faced	
5	on account of financial transactions due to nonavailability of ATM/Bank	Unit.
D	Suggestions if any	
1	All depts should take more efforts/initiatives to provide basic	
2	amenities at grass root level and organise more awareness camps.	
3	Action needs to be taken on demands raised during Back	
4	to Village programmes and ATR should be shared	
5	with the Sanpanch / Prabhari Officer.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department
2	Agriculture Production Department
3	Revenue Department.
2	LEAST RESPONSIVE DEPARTMENTS
1	
2	
3	

ii. FEEDBACK ON UT INITIATIVES

- = Digitized Govt. Services implemented at grass root level.
- = General masses are taking benefits of various Flagship Schemes of the Govt.
- = General public found happy after availing Health benefits under Ayushman Bharat Scheme.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Filling up AWW / helper posts in Pdt. Hambal-A. = extend vigil by police in Pdt. Hambal-A. = Trans. port services between Khellani to higha need = No. of increase in Const. of playground = No. of Pdt. inas / community hall.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	= upgradation of HS Hambal to HSS Hambal. = opening JK Bank Branch Unit / ATM in Pdt Hambal-A = Const. of playground in Pdt Hambal-A. = Provision of ambulance service in Pdt Hambal-A.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Panchayat level govt. run institutions are working satisfactorily / appropriately. = More awareness camps need to be organized. = Action on demands made during Baethi village programme shall be taken and considered as far as possible.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	① RDD ② Agriculture ③ Health + Med. Edu. ④ Revenue ⑤ Animal Husbandry ⑥ Sheep Husbandry ⑦ PDD ⑧ ICDS ⑨ Education ⑩ Tal. Shakti.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes, enclosed copy. The Visiting Officer has stayed for 2 days in Panchayat Hambal-A on 15 th & 16 th Nov, 2023.

Signature of Sarpanch
Pdt. Khellani Hambal-A
Name: Block Khellani Distt. Doda

Signature of the Visiting Officer

Name: Ram Parshad