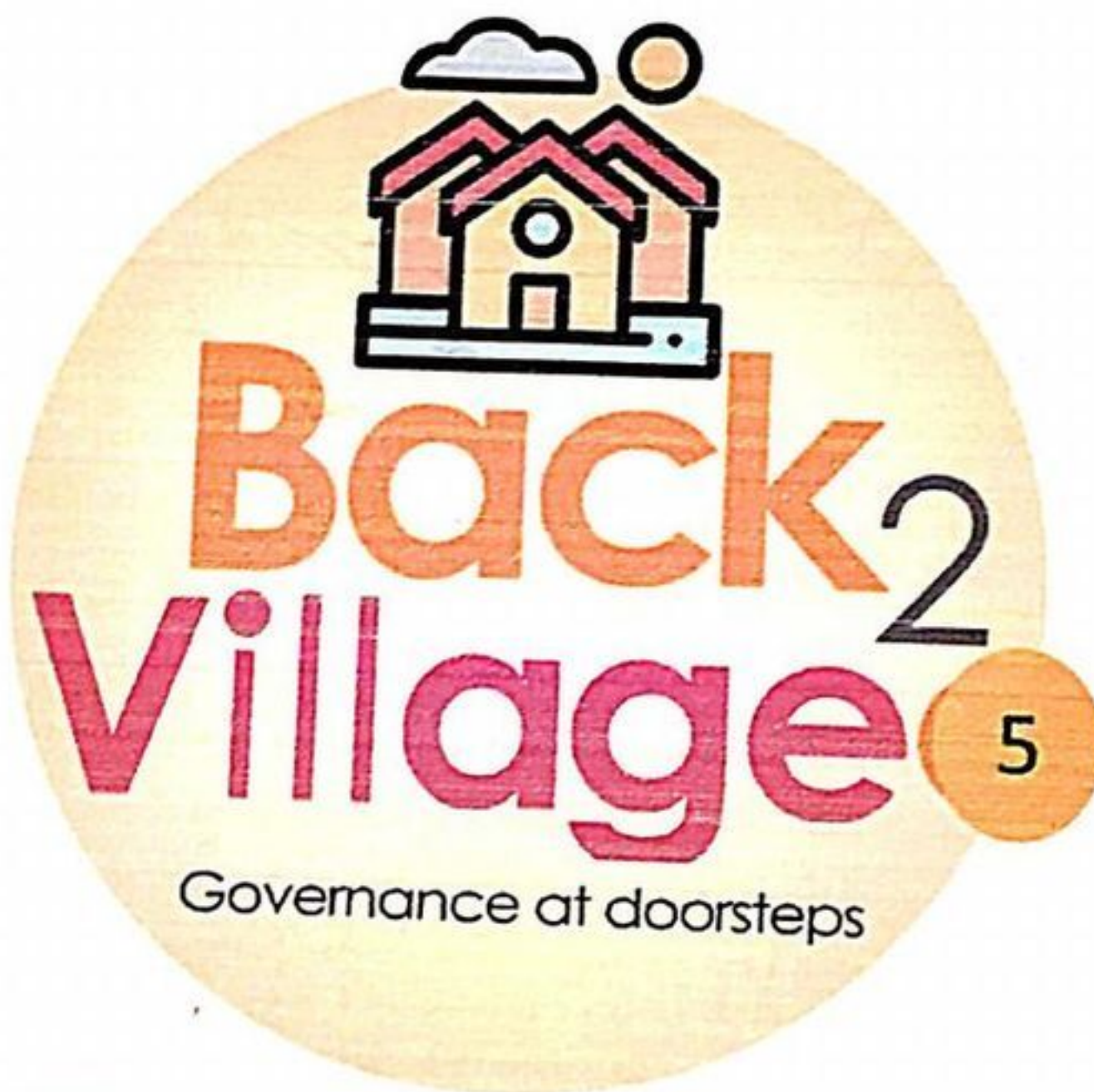


Kalabam

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Javed Iqbal
2	Designation	DMD
3	Department	Geology & Mining Deptt.
4	Place of posting	Doonch
5	Mobile No	7006882944
6	Email ID	JavedIqbal39897@gmail.com
7	Home District	Doonch
8	Dates of visit	10-11-2023 to 11-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Kalaban
2	Local Government Directory(LGD) code of the Panchayat	7473
3	Name of CD Block	Mendhar
4	Name of Tehsil	Mendhar
5	Name of District	Doonch

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01.No
2	No. of hamlets in the Panchayat	20.No
3	No. of households in the Panchayat	373
4	Population (approx) of the Panchayat	1655

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt Building			
	b) New/needing repairs	New			
	II. Furniture(Y/N)	yes			
	III. Computer/printer(Y/N)	yes			
	IV. Internet (Y/N)	yes			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	yes			
	VII. Water (Y/N)	yes			
	VIII. Electricity(Y/N)	yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	NO	-	-	-
	b) Primary	yes	102	12	Govt Build
	c) Middle	yes	45	7	Govt
	d) High	yes	131	12	Govt
	e) Higher Secondary	yes	380	25	Govt
	f) College	NO			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04			
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		8	01	12	
5	Bankbranch(Y/N)	NO	-	-	-
6	Availability of ATM (Y/N)	NO	-	-	-
7	Khidmatcenter/ CSC (Y/N)	NO	-	-	-
8	Patwarkhana(Y/N)	NO	-	-	-
9	Village haat (Y/N)	NO	-	-	-
10	Playground(Y/N)	yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	883	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices			Functional
		-			-
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Religious place, Kalu Shah Zikrat, Dargah, Peer Mehr Alishah Zikrat, Kalebam Mahastop			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	yes			
	ii. Number of Asset captured	20 NO-			
	iii. Please mention assets				
	1.	Water Tank			
	2.	Road			
	3.	Panchayat Ghar			
	4.	Anganwadi centre			
	5.	School Building			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		P-505 Angan-IV	Accord to B2V4 Book		
17	List of Underutilized Buildings- names	Name	Year of construction		
		NU	NU		

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Chelon Sharma	JASO	P	V-good
2	Education	Ibrar Ali Shah	Teacher	P	V-good.
3	Food, Civil Supplies and Consumer Affairs	Mohd Rashid	dealer	P	V-good
4	Forest				
5	Health and Medical Education	Ferdos Ali	pharmacist	P	V-good
6	ICDS Department				
7	Irrigation and Flood Control Department	Zamir-ul Din	helper	P	V-good
8	Jal Shakti Department	Mohd Tariq	P.H.E	P	V-good.
9	Power Development Department	Mohd Shafiqat	-	P	V-good.
10	Public Works Department	Mohd Shafiqat		P	V-good
11	Revenue	Raza Ali Jafri	patwari	P	V-good.
12	Rural Development and Panchayati Raj	Sahil bhatt	P.A.A	P	V-good
13	Skill Development				
14	Social Welfare Department	Nazaf ali shah	MTS	P	V-good
15	Youth Services and Sports Department	Mushlag Ahmed	teacher	P	V-good.
16	Others				
17	Animal husbandry	Tonig Humari	.	P	V-good
18	horticulture	Mohd Sadayat	HTI	P	V-good.
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare		65	
2	Widow pension	Social Department Welfare		7	
3	Disability pension	Social Department Welfare		41	
4	Status under Stunting Mukht	Social Department Welfare		Nil	
5	Status under wasting Mukht	Social Department Welfare		Nil	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare		09	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department		14	
9	Kisan credit card	Agriculture Department		11349	-
10	PM Kisan Sammanidhi	Agriculture Department		149	
11	Employment Saturation (PMEGP, Tejasvani, Mukht, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation	Jai Shakti Department			
	I. No of Household provided FHTC			250	
	II. Har Ghar Jal village(s) certified (No.)			250	
14	No of Households electrified	PDD		256	
15	PMAY- Gramin	RDD& PR		109	30
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No)	RDD& PR			
18	Targeted Sock pit completed	RDD& PR	175	175	-
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed				
	II. Number of Households Involved				
20	Land Passbook Saturation	Revenue Department		1141	
21	Pending Mutations	Revenue Department		1019	
22	Domicile Certificates	Revenue Department		1655	
23	Persons Identified drug addicts	BDO/ Sarpanch	Nil	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	10	10	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	
26	Golden Health Card under Ayushman Bharat	Health Department		490	
27	Janani suraksha yojana	Health Department	86	56	
28	Status under Anaemia Mukht	Health Department		354	
29	Status under Leprosy Mukht	Health Department	Nil	Nil	Nil
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	16	10	
31	Number of Ayushman Sabas held	Health Department	7	7	
32	Out of School Children brought to Schools	School Department Education	-	-	-
33	Number of students still out of Schools	School Department Education	-	-	-
34	Persons educated through bridge courses	School Department Education	-	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA		All-	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NTPHC Kalaban, Functional
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	(01) Pharmacist, EMPHN, 01 NO. 01 Sajanla HDF
4	No of patients attended during the month	204-
5	Status of medicine availability	All Essential Medicines are available
6	Special medical camp held, If any	10
7	Status of Immunization	Completed
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Nil
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	Nil
12	Remarks of the Visiting Officer	Poor condition of the Building and needs to be renovated, MO, Quarters under construction since 2016, Needs boundary walls for safety issue.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Hr. Sec. School, Gali Kalaban
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	- 56 is the sanctioned strength 26 is available
4	Enrolment of the School a) Boys b) Girls	380, Boys-221 Girls-159
5	Availability of play ground	available and not upto the Mark.
6	Availability of drinking water	Not available, under process.
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	- -
11	Remarks of the Visiting Officer	Deficiency of staff has hampered education of the students, needs to be 'Staff has raised by the public representative, public as well as officer of the school. (Head of institution).

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	ward no, 5,
2	Number of children enrolled	25
	a) Boys	15
	b) Girls	10
3	Status of Building (Private/ Govt.)	Govt
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	NO
8	Availability of Functional toilet	NO
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes NO
11	Number of children stunted	
12	Number of children wasted	
13	Any Other	
14	Remarks of the Visiting Officer	

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	D Raizabad
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd Bashir
4	No of registered beneficiaries	883
5	No of beneficiaries drawing Ration from the store	650-
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Needs Improvement.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Nil
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	Demand of Bank Branch and ATM.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nil
2	Condition of Amrit Sarovar	-
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Due to hilly area, there is no feasibility

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Ward No-7, Natrote
2	Condition of Playground	Under construction
3	Utilization of Playground	For sports activity
4	Any Other	Nil
5	Remarks of the Visiting Officer	Satisfied

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Nil
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Mohalla, Sayedam
2	Name of the beneficiary	Nazarat Hossain Shah
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	satisfied

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	ward no. 2.
2	Name of the beneficiaries	Mohd Isaq
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfied

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Nil
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Satisfied
2	Transport	Yes
3	Electricity	yes (requirement of electricity pole at
4	Drinking water	Satisfied
5	Cleanliness	Satisfied
6	Sports facility (Playground)	Yes
7	Any Other	-

Some places viz-
ward No-2, 3, 4, 5,
6 & 7 etc.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	yes
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	yes
B	Sports Activities	
	1. Sports Event	yes Kho-Kho
	2. Distribution of sports kit	yes
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	yes Nil
	Amrit Sarovar	Nil
	IJM Assets	yes
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	yes
	Any other	—
D	Distribution of certificates	yes
	Self Employment Schemes	yes
	Land Pass books	yes
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes-

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	yes
2	Activities undertaken under the Theme (as per instruction manual)	
3	Status of activities undertaken	
4	Visible impact of the Activities	yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	02 NO
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	Not satisfied

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road, PHE, MGNREGA, have been addressed by the Adm.	
2	School's Education has improved	
3	Food & supply	
4	Health sectors	
5	Agriculture	
B	Impact of B2V1 to B2V4	
1	Road Connectivity improved.	
2	Water facility improved.	
3	Health sectors improved	
4	NREGA improved	
5	PMGSY improved	
C	Challenges in the Panchayat	
1	School Infrastructure.	
2	Hospital Infrastructure.	
3	Electric poles.	
4	Road Connectivity.	
5	Horticulture.	
D	Suggestions if any	
1	Infrastructure of School must be improved	
2	Infrastructure of Hospital must be improved.	
3	Electric poles required urgently.	
4	Tourism spots, awareness to the people about tourism	
5	Involvement of Horticulture is required.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Education Deptt.
2	RDD
3	Agriculture Deptt.
2	LEAST RESPONSIVE DEPARTMENTS
1	Anganwadi Deptt.
2	Cooperative Deptt.
3	IT Deptt.

ii. FEEDBACK ON UT INITIATIVES

- Benefits have been availed by the people,
- Transparency, accountability impacts have been shown. Education, PHC, electricity has improved.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Poor infrastructure of schools, PS, Bamewali building damaged, PS D Mohallah Sanyam Kalaban are in bad conditions. School building, PHC are in bad conditions. Demand of electricity poles.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	School infrastructure, PHC, building, electric poles not addressed and have been reflected earlier; Transformer needed at once.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	PHC building, school buildings electric poles (Electric wires are attached with trees) all these demands are urgently require improvements.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Education 09. NO, Health 08, RDD, 09. PHC- 07,
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer Kalaban Panchayat Mr. Javed Iqbal DMO Poonch stayed in the panchayat Two days i.e. 10-11-2023 to 11-11-2023

Signature of Sarpanch

Name: Mrs. Jaffer Hussain

Panchayat: Kalaban

Signature of the Visiting Officer

Name: Javed Iqbal