

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Assar Panchayat Bibrola

Name of Visiting Officer Subail Ahmed Mir Designation Assistant Engineer

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Suhail Ahmad Mir
2	Designation	Assistant Engineer
3	Department	Irrigation & Flood Control
4	Place of posting	Jal Shakti (IdFc) Division Bhadeswar
5	Mobile No	8082142580
6	Email ID	mirsuhaibahmad@gmail.com
7	Home District	Kishanpur
8	Dates of visit	14th-15th of Nov 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Bibbota
2	Local Government Directory(LGD) code of the Panchayat	6949
3	Name of CD Block	Asbat
4	Name of Tehsil	Rajgarh
5	Name of District	Doda

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	765
4	Population (approx) of the Panchayat	4025

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	HEMANT ARBOL	JACO	PRESENT	
2	Education	Shahid Parvati	Tn (J. Hand)	P.	
3	Food, Civil Supplies and Consumer Affairs	Girdhari Lal	Dealer	Present	
4	Forest	Girdhari Lal	Dealer	Present	
5	Health and Medical Education	Absent			
6	ICDS Department	Suneela Devi	Am. Worker	Present	
7	Irrigation and Flood Control Department	Absent			
8	Jal Shakti Department	Raz Ahmed	Supervisor	Present	
9	Power Development Department	Girdhari Lal	M/R	Present	
10	Public Works Department				
11	Revenue	J. H. Nazki Mughal	Nazki Lal	Present	
12	Rural Development and Panchayat Raj	SADDER ALI	SAETRY PTH	Present	
13	Skill Development	SADDER AHMED	DRA/Sci. PTH	Present	
14	Social Welfare Department	Absent			
15	Youth Services and Sports Department	Absent			
16	Others				
17	Dairies and Husbandry	Uttam Singh	V.P.	Present	
18	Sheep Husbandry	Shah Nawaz Ahmad	S. A	Present	
19	Water Banks	Razi Shahil	Manager	Present	
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt. Building			
	b) New/need repairs	Need repair			
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	01	20		Govt
	b) Primary	06	360		Govt
	c) Middle	03	160		Govt
	d) High	Nil			
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper/ Worker vacancies	Govt Building/ Private Building
		01	210	01	Private
4	Healthcare facility	No. of sub centers	No. of PHCs	No. of health & wellness centers	No. of institute having Govt. building
		Nil	Nil	Nil	Nil
5	Bank branch (Y/N)	Y			
6	Availability of ATM (Y/N)	Y			
7	Khidmat center/ CSC (Y/N)	Y			
8	Pashu Chikitsa (Y/N)	Y			
9	Village haat (Y/N)	Y			
10	Playground (Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	605	100%	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		17		Functional	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Amrit Sarovar at Subsidized Pan.	Subsidized Pan.	16/04/2021	
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Tourism			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Nil			
	II. Number of Asset captured	Nil			
	III. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS
1	Old Age pension	Social Department Welfare			
2	Widow pension	Social Department Welfare			
3	Disability pension	Social Department Welfare			
4	Status under Sowing Mukh	Social Department Welfare			
5	Status under weeding Mukh	Social Department Welfare			
6	Equipment's provided to specially abled persons (insolvents, tricycles etc)	Social Department Welfare			
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	NIL	NIL	
9	Kisan credit card	Agriculture Department	180	100%	
10	PM Kisan Samman Nidhi	Agriculture Department	274	100%	
11	Employment Saturation (PMEGP, Tejaswani, Munkin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jai Shakti Department			
	I. No of Household provided FHTC		669	381	
	II. Har Ghar Jai village(s) certified (No.)		-	-	
14	No of Households electrified	POD	500	400	
15	PMAY - Gramin	ROD& PR	438	290	
16	SBM Gramin- BHL functional (Household toilets)	ROD& PR	513	513	
17	ODF Plus villages (No)	ROD& PR	1	1	
18	Targeted Back pd completed	ROD& PR	310	310	
19	JKRLM	ROD& PR			
	I. Number of Self Help Groups formed		2		
	II. Number of Households involved		20		
20	Land Passbook Saturation	Revenue Department	803	713	
21	Pending Mutations	Revenue Department	40	40	
22	Domicile Certificates	Revenue Department	1272	1272	
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	5	5	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL		
26	Golden Health Card under Ayushman Bharat	Health Department			
27	Janani Suraksha Yojana	Health Department			
28	Status under Anaemia Mukh	Health Department			
29	Status under Leprosy Mukh	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			
31	Number of Ayushman Sabas held	Health Department	5	5	
32	Out of School Children brought to Schools	School Department Education	5	5	
	Number of students still out of Schools	School Department Education	NIL	NIL	
34	Persons educated through bridge courses	School Department Education			
35	Household using clean cooking fuel (LPG)	FCS & CA			

Hark
HEMANT BORA
(JAG)

V. Hark

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20/08/2024

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	Nil
3	Availability of Staff a) Doctor b) Paramedical	Nil —
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	opening of medical sub-center in Panchayat is regularly demanded by the Public of Kibrotu

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	MS Shadani
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	04
4	Enrolment of the School a) Boys b) Girls	88 42 46
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Functional
9	Activities undertaken under 'My School My Pride'	Cultural activities and sports activities
10	Other	—
11	Remarks of the Visiting Officer	School is functional in govt. building. More over kitchen shed & Toilet complex is reqd. in the school.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Anganwadi center Shadani
2	Number of children enrolled a) Boys b) Girls	35 15 20
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	
14	Remarks of the Visiting Officer	Tablet for both boys & girls is required in the Sub-center.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bilgola near JHK Bank
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Ab. Rashid Doss
4	No of registered beneficiaries	325
5	No of beneficiaries drawing Ration from the store	325
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Food grains were available in good quality in the PDS store.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	JdK Bank Bilgoda near Mural
2	No of Accounts in the branch	13000 (approx)
3	No of persons applied under various self-employment schemes	35 (approx)
4	No of cases sanctioned under various self-employment schemes	155 (approx)
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	35 (approx)
6	Availability of ATM	Nil
7	Any Other	
8	Remarks of the Visiting Officer	Fully functional with Co-operative staff with public

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nil
2	Condition of Amrit Sarovar	Nil
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	Nil
5	Any Other	Nil
6	Remarks of the Visiting Officer	-

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Day ground at Daxshat
2	Condition of Playground	Need repairment
3	Utilization of Playground	Yes (Used for Cricket tournaments)
4	Any Other	-
5	Remarks of the Visiting Officer	Urgent requirement of repairment of playground.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Nil Chakka
2	Government/ Private building	Nil Private
3	Land passbook saturation	99%
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	General Public demands to shift all the departments from Ramban to Doda or Doda to Ramban

IX. PMAY house:		Status
S. No	Particulars	
1	Location of PMAY house constructed	Daman
2	Name of the beneficiary	Choud Singh.
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Work is completed & the beneficiary is presently residing in the PMAY house.

X. Soak pits/Compost pits:		Status
S. No	Particulars	
1	Location of Soakpits/ compost pits	Shadani
2	Name of the beneficiaries	Akhles Rather
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	in use by the beneficiary

XI. Khidmatcenter / CSC:		Status
S. No	Particulars	
1	Location of Khidmatcenter/ CSC counter	Bibraa near JK Bank
2	No of online services provided by the CSC	10
3	No of persons approached for services	30/day
4	Any Other	
5	Remarks of the Visiting Officer	Internet Connectivity Problem & needs Urgent redressal

XII. Observation of field officer on basic amenities:		
S. No	Particulars	Observations
1	Connectivity Road	Need improvement
2	Transport	- do -
3	Electricity	- do -
4	Drinking water	- do -
5	Cleanliness	- do -
6	Sports facility (Playground)	- do -
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Songs
	3. Local Folk programme / Show	Local folk Programme
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	cricket match
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	Inaugurated
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	Inaugurated
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	Inaugurated
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	15
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Complete awareness given regarding all schemes given in the instruction manual.

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & green village
2	Activities undertaken under the Theme (as per instruction manual)	1) Healthy village 2) Child friendly village
3	Status of activities undertaken	In progress
4	Visible impact of the Activities	—
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Prepared but not uploaded
6	How many activities of SDG have been covered under GPDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil,
8	Remarks of the Visiting Officer on the status SDG Theme	—

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Non availability of drinking water	
2	Low voltage of electricity	
3	Road from Gilla - Ser to Diga Gali	
4	opening of Medical sub-center	
5	Seed Center in G.P	
B	Impact of B2V1 to B2V4	
1	Providing of drinking water is covered under J.M.	
2	New Transformers were installed	
3	Road from Gilla - Ser to Diga Gali Tended	
4	opening of Medical sub-center pending	
5	Seed Center in G.P pending	
C	Challenges in the Panchayat	
1	Road Connectivity	
2	Water supply in up coming winter season.	
3	Improvement of village by Pdd dept	
4	Availability of doctors with in Panchayat	
5	opening of Sheep & Animal Husbandry Center	
D	Suggestions if any	
1	Construction of boundary wall in MS Bibota	
2	Up gradation of school from MS Bibota to High school	
3	Repair of Govt building of school (all)	
4	Road from Bank to Diga Gali	
5	Requirements of GI pipes from Shalori to Khond	

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

A. DEPT PERFORMING DEPARTMENTS

1 Revenue
2 P.W.D.
3 Health

B. ASSISTING NON-DEPT DEPARTMENTS

1 P.W.
2 Industries

(SDM) Progress in execution of J.M. work

II. FEEDBACK ON HT INITIATIVES

Appreciable

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No.	Particulars	Station
1	Any major complaint brought to the notice of the Visiting Officer	1) Road Connectivity from Kelo Sarb 2) Water supply in Kelo Sarb
2	Major urgent public demands that were reflected earlier but have not been addressed so far	3) Road from Kelo Sarb to Kelo Sarb 4) Water supply in Kelo Sarb
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	5) Progress of J.M. work 6) All the departments has given proper co-operation in the Panchayat but all the departments all requested to enhance their performances.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the visiting officer has stayed in the Panchayat for 2 days

Signature of Sarpanch

Name

Sarpanch
Bijaya
Fyt. Haldia Bihota
Block Assar (Distt. Doda)

Signature of the Visiting Officer

Name

Sulaiman Ahmad M.S.