

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Khellani Panchayat Panyote A

Name of Visiting Officer K.S. Chib Designation Special Secretary
Planning, Dev.
& Monitoring
Department

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	K.S. Chib
2	Designation	Special Secretary
3	Department	Planning Dev. & Monitoring
4	Place of posting	Civil Secretariat
5	Mobile No	9419134803
6	Email ID	kishorechib@gmail.com
7	Home District	DODA
8	Dates of visit	15th & 16th of NOV. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Pampote-A
2	Local Government Directory(LGD) code of the Panchayat	7118
3	Name of CD Block	Khetlani
4	Name of Tehsil	DODA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	Five
2	No. of hamlets in the Panchayat	16
3	No. of households in the Panchayat	520
4	Population (approx) of the Panchayat	2700 (approx.)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Masoor Tabil Bhat			
2	Education	Suresh Kumar			
3	Food, Civil Supplies and Consumer Affairs	-			
4	Forest	Ab. Lalep			
5	Health and Medical Education	POONAM DEVI			
6	ICDS Department	Sushma Devi			
7	Irrigation and Flood Control Department	Mehnaz Bano			
8	Jal Shakti Department	Kewal			
9	Power Development Department	Tanvir Ahmad			
10	Public Works Department	Jagdev Singh			
11	Revenue	Touqeer Raza			
12	Rural Development and Panchayat Raj	Yasir Toft			
13	Skill Development	-			
14	Social Welfare Department	Sheshna Devi			
15	Youth Services and Sports Department	-			
16	Others	Shesh Ram (AHD)			
17		Sanjeeta Devi (Fisheries)			
18		Ali Mohd (Sheep Husbandry)			
19		Rahul Bhagat (Sheep Husbandry Dept)			
20					

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	NA			
	a) Govt building/private				
	b) New/need repairs	New			
	II. Furniture(Y/N)	✓			
	III. Computer/printer(Y/N)	✓			
	IV. Internet (Y/N)	✓			
	V. Telephone (Y/N)	X			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	X			
	VII. Water (Y/N)	X			
	VIII. Electricity(Y/N)	X			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	X			
	b) Primary	3			
	c) Middle	2			
	d) High	1			
	e) Higher Secondary	X			
	f) College	X			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		2	X	02	02
5	Bank branch(Y/N)	X			
6	Availability of ATM (Y/N)	X			
7	Khidmat center/ CSC (Y/N)	X			
8	Patwarkhana(Y/N)	X			
9	Village haat (Y/N)	X			
10	Playground(Y/N)	X			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		5	Yes		
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		Under construction			Agrota (E/W going on)
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NA			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	60			
	iii. Please mention assets	MNREG Works Capex Works SOM Works AWAS Plus			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		—			
17	List of Underutilized Buildings- names	Name	Year of construction		
		—			

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	106		
2	Widow pension	Social Department Welfare	24		
3	Disability pension	Social Department Welfare	33		
4	Status under Stunting Mukht	Social Department Welfare			
5	Status under wasting Mukht	Social Department Welfare			
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare			
7	Digital Services provided	IT/ BDO/ CSC	NA		
8	Daksh Kisan	Agriculture Department	317	267	
9	Kisan credit card	Agriculture Department	317	267	
10	PM Kisan Sammannidhi	Agriculture Department	210	160	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	NA		
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NA		
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		—		
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	520		
15	PMAY- Gramin	RDD& PR	29		
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	1		
17	ODF Plus villages (No)	RDD& PR	Yes		
18	Targeted Sock pit completed	RDD& PR	243		
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		240		
	ii. Number of Households involved		(27 Groups)		
20	Land Passbook Saturation	Revenue Department	1542	100% / Sahmah	
21	Pending Mutations	Revenue Department	Nil		
22	Domicile Certificates	Revenue Department	Pending is nil		
23	Persons identified drug addicts	BDO/ Sarpanch	Nil		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	6		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	—		
26	Golden Health Card under Ayushman Bharat	Health Department	1007	702	
27	Janani suraksha yojana	Health Department	10	10	
28	Status under Anaemia Mukht	Health Department	—	—	
29	Status under Leprosy Mukht	Health Department	—	—	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	2		
31	Number of Ayushman Sabas held	Health Department	7		
32	Out of School Children brought to Schools	School Department Education	—		
33	Number of students still out of Schools	School Department Education	—		
34	Persons educated through bridge courses	School Department Education	—		
35	Household using clean cooking fuel (LPG)	FCS & CA	All households.		

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Shaya and Paryate
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	Govt
4	No of patients attended during the month	NA
5	Status of medicine availability	Available
6	Special medical camp held, if any	Yes
7	Status of Immunization	As per routine
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Nil
10	Non-Institutional deliveries in Panchayat (Current Year)	(07)
11	Other	
12	Remarks of the Visiting Officer	Health facilities adequate at HWC Level. GMC Doda nearby.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	07 functional
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Vacancies in each school but teaching staff is making up
4	Enrolment of the School a) Boys b) Girls	81 / 196 115
5	Availability of play ground	Yes but small in size
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Education system satisfactory, minor repairs in buildings and playgrounds is required

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	8
2	Number of children enrolled a) Boys b) Girls	
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	NA
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Private Household toilet being us
9	Availability of tap connection	
10	Availability of electricity connection	Yes
11	Number of children stunted	NA
12	Number of children wasted	NA
13	Any Other	-
14	Remarks of the Visiting Officer	More efforts are required to make these functional, more such centres be housed in Govt. buildings

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	02
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Bal Krishan, Sandesh Kumar ✓
4	No of registered beneficiaries	
5	No of beneficiaries drawing Ration from the store	(531)
6	Whether store is functioning through Aadharbiometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Dealers raised the issued of raising the incentives being provided to ration dealers.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	/
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	/
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	One under construction at Gigrate
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	/
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	/
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	NOT in panchayat but functional at Khellani
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

A competent patwari posted in this revenue village. Settlement of revenue records of pargana and Jangalwar is required.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	29 in progress
2	Name of the beneficiary	(One house of Kashmir Singh visited at Nagris)
3	Status of the house (completed/ in-use/ under-construction)	
4	Any Other	
5	Remarks of the Visiting Officer	Beneficiaries have requested for rise in fund allocation under PMAY

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	240 (Soak pits)
2	Name of the beneficiaries	compost pit
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	One near the house of Lekh Raj, Ishar Lal and others
4	Any Other	
5	Remarks of the Visiting Officer	More compost pits are required to be constructed

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	/
2	No of online services provided by the CSC	
3	No of persons approached for services	NA
4	Any Other	/
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	More public Transport required
3	Electricity	100 poles demanded
4	Drinking water	Yes but distributing work under
5	Cleanliness	Good
6	Sports facility (Playground)	NIL
7	Any Other	-

to be expedited

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	1
	4. Discussions with PRI and Senior citizens	1
	5. Exhibitions	5 (Panyote)
B	Sports Activities	
	1. Sports Event	01 at Shaya
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	PMAY House of Kashmir
D	Distribution of certificates	Smgh
	Self Employment Schemes	at
	Land Pass books	Nagri
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Themes of, Samkalp 2 child friendly villages
2	Activities undertaken under the Theme (as per instruction manual)	and clear and green village adopted in the panchayat
3	Status of activities undertaken	
4	Visible impact of the Activities	just started
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	—
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No problems faced
8	Remarks of the Visiting Officer on the status SDG Theme	SDG needs more awareness among PRI, as well among the Govt. functionaries

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Health Sub Centres designated	
2	in Health & Wellness centres	
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	100 electricity poles demanded	
2	during B2V4 not fulfilled	
3	- Road connectivity from Satwas to	
4		
5		
C	Challenges in the Panchayat	
1	- Water supply to be ensured	
2	- Works under JJSM to	
3	be expedited	
4		
5	- Issue of wild animals.	
D	Suggestions if any	
1	upgradation of at least one	
2	HTWC to PHC, Development	
3	of more Tourist spots, Homestays	
4	to be encouraged.	
5		

High rate
demanded
but
not
started
till
date

Need to provide marketing facilities to milk growers and sheep growers.

- Damaged School building at HS Panyate and fencing to the playground to be done on priority basis.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS	
1	RDD	
2	Revenue	
3	Education	
2	LEAST RESPONSIVE DEPARTMENTS	
1		
2		
3		

ii. FEEDBACK ON UT INITIATIVES

More awareness of UT initiatives is required in far flung areas.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Nil
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	100 Electricity poles required in the Panchayat
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	A good Panchayat with a well mannered and dedicated Sarpanch
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8.5
5	Certificate from Sarpanch that the visiting officer has stayed in the Panchayat for 2 days	It is certified that the visiting officer has stayed in the Panchayat for 2 days.

Signature of Sarpanch
RAJINDER SINGH
Name..... Sarpanch.....
Pvt Halqa Paryote-A

Signature of the Visiting Officer
Name..... K. S. Chib
Special Secretary
Planning