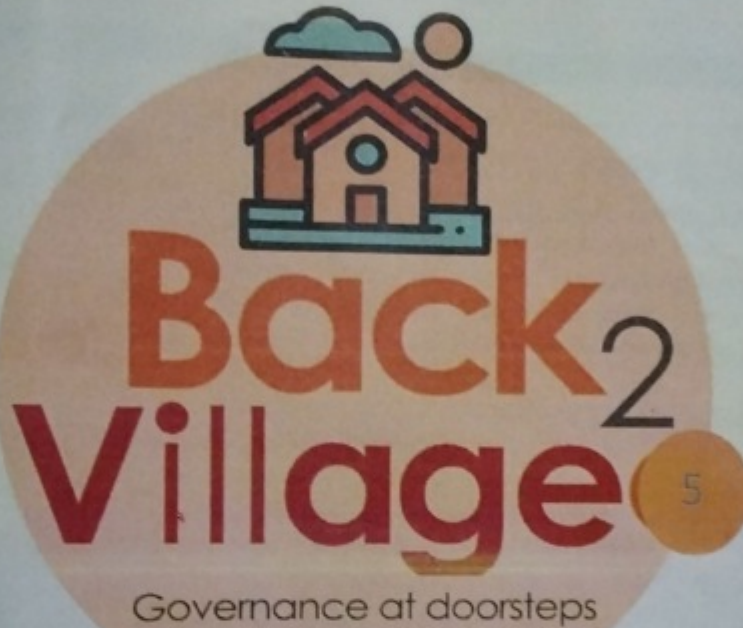




B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Khellani Panchayat Khellani

Name of Visiting Officer Sanjay Kumar Sinha Designation APCCF (Central)

**DISTRICT ADMINISTRATION
DODA**

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Sanjay Kumar Sinha
2	Designation	Peep (Central)
3	Department	Forest
4	Place of posting	Jamui
5	Mobile No	8803503127
6	Email ID	Sanjay.sinha.2915@gmail.com
7	Home District	Patna (Bihar)
8	Dates of visit	14-15 Nov 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KHELLANI
2	Local Government Directory(LGD) code of the Panchayat	7114
3	Name of CD Block	KHELLANI
4	Name of Tehsil	DODA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02 (Khellani And Khelaya)
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	329
4	Population (approx) of the Panchayat	1471

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Masood Iqbal Butt	JAEO	Present	
2	Education	Zia-ur-Rehman	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	-	-	-	
4	Forest	Angraj Singh	Range Officer	Present	
5	Health and Medical Education	Dr. Faheem	MO	Present	
6	ICDS Department	Shafiq Begum	ANW	Present	
7	Irrigation and Flood Control Department	Summaiya Banoo	JE	Present	
8	Jal Shakti Department	Joginder Singh	CPW	Present	
9	Power Development Department	Habib-ul-Rehman	Line Man	Present	
10	Public Works Department	Ishad Ahmed	AE	Present	
11	Revenue	Ajay Kumar	MTS	Present	
12	Rural Development and Panchayat Raj	Sandeep Kumar Nidish Sadotra.	Pvt. Secretary AAC(P) MRS.	Present	
13	Skill Development	Arli Devi			
14	Social Welfare Department				
15	Youth Services and Sports Department				
16	Others Horticulture	Rajan Singh	H. Tech.	Present	
17	J & K Bank	Basharat Hussain	BA	Present	
18	Animal Husbandry	Dr. Veeru Manhas	MVO	Present	
19	Fisheries	Sangeeta Devi	Fisheries Guard	Present	
20	GSC/ IT	Ranjeet Singh	VLE	Present	
21	Social Forestry	Ataf Hussain	DRW	Present	

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar a) Govt building/private b) New/need repairs	Govt.			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	02	31	04	Govt.
	b) Primary	01	36	04	Govt.
	c) Middle				
	d) High				
	e) Higher Secondary	01	483	59	Govt.
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	70	08	Private
4	Healthcare facility Trauma Hospital	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
5	Bank branch (Y/N)	Yes			
6	Availability of ATM (Y/N)	Yes			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwarkhana (Y/N)	Yes			
9	Village haat (Y/N)	No.			
10	Playground (Y/N)	Yes			
11	Ration shop (Y/N) Yes	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	1210	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		17		All	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Yes			
	ii. Number of Asset captured	135			
	iii. Please mention assets	Panchayat Ghar Police Post M.S.S. Khellani Post office. Dark Banglew.			
		Name	Year of construction		
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names				

5 QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	139	139	
2	Widow pension	Social Department Welfare	26	26	
3	Disability pension	Social Department Welfare	47	47	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specialty abled persons(implants, tricycles etc)	Social Department Welfare	-	07	
7	Digital Services provided	IT/BDO/ CSC	200	200	
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	87	80	
10	PM Kisan Samman Kishi	Agriculture Department	158	158	
11	Employment Saturation (PMEGP, Tejasvani, Mukin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jai Shakti Department	-	-	
	i. No of Household provided FHTC		527	-	
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	680	680	
15	PMAY- Gramin	RDD& PR	06	03	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	329	329	
17	ODF Plus villages (No)	RDD& PR	yes		
18	Targeted Sock pit completed	RDD& PR	75	75	
19	JKRLM:	RDD& PR	36	36	
	i. Number of Self Help Groups formed		150	150	
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	575	575	
21	Pending Mutations	Revenue Department	-	10	
22	Domicile Certificates	Revenue Department	1375	1310	
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	02	02	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	
26	Golden Health Card under Ayushman Bharat	Health Department	1471	1432	
27	Janani suraksha yojana	Health Department	-	20	
28	Status under Anaemia Mukht	Health Department	-	636	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	03	03	
31	Number of Ayushman Sabas held	Health Department	01	01	
32	Out of School Children brought to Schools	School Department Education	-	-	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	329	329	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NTPC
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff	
	a) Doctor	01-
	b) Paramedical	06-
4	No of patients attended during the month	131
5	Status of medicine availability	Available.
6	Special medical camp held, if any	Yes.
7	Status of Immunization	Regular
8	Participation of healthworker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	20
10	Non-Institutional deliveries in Panchayat (Current Year)	Nil-
11	Other	
12	Remarks of the Visiting Officer	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	H. S. S. Khellani
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	45 out of 59
4	Enrolment of the School	
	a) Boys 236	Total = 483
	b) Girls 247	
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Cleanliness Drive, Symposium, Kalash Utsav, Kalash Yatra etc.
10	Other	
11	Remarks of the Visiting Officer	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Bharartha Gurmud Mohalla.
2	Number of children enrolled a) Boys 11 b) Girls 10	Total- 21
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	of worker
5	Maintenance of record of children	Maintained.
6	Availability of sufficient ration	-
7	Availability of timely Ration	-
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-Nil-
12	Number of children wasted	- Nil-
13	Any Other	
14	Remarks of the Visiting Officer	

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Near H. S. S. Khellani
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Farooq Ahmed Shah.
4	No of registered beneficiaries	1210
5	No of beneficiaries drawing Ration from the store	1210
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	Khellani 80
4	No of cases sanctioned under various self-employment schemes	80
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	80
6	Availability of ATM	75
7	Any Other	Yes
8	Remarks of the Visiting Officer	

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	N. A in Panchayat.
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	H.S.S. Khellani
2	Condition of Playground	In Good Condition.
3	Utilization of Playground	Yes.
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	Khellani (N.T. office.)
2	Government/ Private building	Govt.
3	Land passbook saturation	100%
4	Pending mutations	- Nil -
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Khellani
2	Name of the beneficiary	Manita Devi
3	Status of the house (completed/ in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Composit Pit at Bharailha
2	Name of the beneficiaries	Residents of W.No. 2.
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed.
4	Any Other	
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Near H.S.S. Khellani
2	No of online services provided by the CSC	200
3	No of persons approached for services	Approx-10-15/day.
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes.
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	yes
B	Sports Activities	
	1. Sports Event	Carrom.
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other Tile work Near H.S.S. Khellan (Capex PRI Grant)	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes.

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes 1, Poverty free and enhanced livelihood Pyl. 2, clean and Green village.
2	Activities undertaken under the Theme (as per instruction manual)	1, Constt. of Composit and Sokage pits 2, Segregation of waste 3. Distribution of Job Cards and providing work Employment
3	Status of activities undertaken	In progress
4	Visible impact of the Activities	clean Lanes and Drains, Employment Generation.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	02
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-
8	Remarks of the Visiting Officer on the status SDG Theme	

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Const. of Culvert at Lower Khoday Nathhi	
2	Crash Barrier has been erected from NH13 to Durgamur.	
3	Dumping site for solid waste has been made.	
4		
5		
B	Impact of B2V1 to B2V4	
1	1. As per the response of the people the impact of B2V1 to B2V4 is negligible.	
2	02. The expectation of the people is high.	
3		
4		
5		
C	Challenges in the Panchayat	
1		
2		
3		
4		
5		
D	Suggestions if any	
1	To make the B2V successful some of the common demands needs to be fulfilled.	
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1		School Education
2		Health
3		Forest
2. LEAST RESPONSIVE DEPARTMENTS		
1		Social Welfare
2		ICDS Deptt
3		Food & Civil Supply

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	No major Complaints
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1. Shortage of staff and equipments in Trauma Centre 2. Accommodation for students in Govt H. S. School Khellani. 3. Electric poles are required.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	No major problems. People are mostly happy with Adm.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that visiting officer Bys has stayed in the panchayat for 02 days.

Signature of Sarpanch

Name.....

Basant Kumar
Khellani (Doda)

Signature of the Visiting Officer

Name.....

Sanjay Kr Lika