



Back² Village⁵

Governance at doorsteps

7th to 16th NOVEMBER, 2023

COURTESY: DISTRICT ADMINISTRATION RAJOURI

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. Mohd Azam
2	Designation	Assistant Prof.
3	Department	GDC Sunderbans (Higher Education)
4	Place of posting	9596942098 (Sunderbans)
5	Mobile No	dragon 1917 @ gmail com (9596942098)
6	Email ID	"
7	Home District	Pinnari
8	Dates of visit	15-16/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Muthal A
2	Local Government Directory(LGD) code of the Panchayat	240220
3	Name of CD Block	Sunderbans
4	Name of Tehsil	Sunderbans
5	Name of District	Rajouri

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	2
2	No. of hamlets in the Panchayat	9
3	No. of households in the Panchayat	490
4	Population (approx) of the Panchayat	

QUESTIONNAIRE FOR B2V5

Schedule-T (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Govind Chaudhary	A. E. A	Present	
2	Education				
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Somyen Kumar	Forest guard	Present	
5	Health and Medical Education	DR. Ashish Rana	HC Medical Officer	Present	
6	ICDS Department	Piya Sharma	A. W. W	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Lokeshwar Sharma	Field Worker	Present	
9	Power Development Department	Sat Paul, Gireem, Ravi Sharma (all three)		Present	
10	Public Works Department	Neeraj Kumar	P. H. O	Present	
11	Revenue				
12	Rural Development and Panchayat Raj	Ajay Kumar Sultak	Account Assst. St.	Present	
13	Skill Development				
14	Social Welfare Department	Mohd - Kabir		Present	
15	Youth Services and Sports Department	Surinder Kumar	P. E. T	Present	
16	Others				
17	Heri culture	Field Worker	Inspector	Present	
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt. building/private	Govt			
	b) New/need repairs	New			
	II. Furniture(Y/N)	yes			
	III. Computer/printer(Y/N)	yes			
	IV. Internet (Y/N)	yes (mobile)			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of Panchayat ghar) (Y/N)	yes (common)			
	VII. Water (Y/N)	yes			
	VIII. Electricity(Y/N)	yes			
2	Educational Institutes	No. of Schools	Enrolment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	3	52	4	Govt
	b) Primary	4	153	21	11
	c) Middle	1	106	17	11
	d) High				
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		9		9	1-Govt 8-Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		0	1	1	1
5	Bank branch(Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat Center/ CSC (Y/N)	yes			
8	Patwar Khana(Y/N)	yes (Mar chaki)			
9	Village Haat (Y/N)	yes			
10	Playground(Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		2	643	Biometric System Functional	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		4		yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Next pond	margala	Good	Used by nearby
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	—			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	yes			
	ii. Number of Asset captured	8			
	iii. Please mention assets	Panchayat Ghar, Middle School, Anganwadi Centre, DPC, Ward no 2, CSC			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		—	—		
17	List of Underutilized Buildings- names	Name	Year of construction		
		—	—		

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	45	45	
2	Widow pension	Social Department Welfare	31	31	
3	Disability pension	Social Department Welfare	29	29	
4	Status under Stunting Mukht	Social Department Welfare	Nil	Nil	
5	Status under wasting Mukht	Social Department Welfare	Nil	Nil	
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	25	25	
7	Digital Services provided	IT/ BDO/ CSC	8	8	
8	Kisan Kisan	Agriculture Department	3	3	
9	Kisan credit card	Agriculture Department	488	473	migration, Brouche
10	PM Kisan Samman Nidhi	Agriculture Department	233	233	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	80	80	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	250+250	350+250	
15	PMAY- Gramin	RDD& PR	118	118	
16	SBM-Gramin- IHHL functional (Household toilets)	RDD& PR	83	81	Fund requirement
17	ODF Plus villages (No)	RDD& PR	2	2	
18	Targeted Sock pit completed	RDD& PR	156	156	
19	JKML:	RDD& PR			
	i. Number of Self Help Groups formed		32	32	
	ii. Number of Households involved		304	304	
20	Land Passbook Saturation	Revenue Department	1067	780	On progress
21	Pending Mutations	Revenue Department	Nil	Nil	
22	Domicile Certificates	Revenue Department		90%	
23	Persons identified drug addicts	BDO/ Sarpanch		Nil	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch		Nil	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch		Nil	
26	Golden Health Card under Ayushman Bharat	Health Department	1750-	All benefited	
27	Janani suraksha yojana	Health Department	608 2000	45-	No treatment
28	Status under Anaemia Mukht	Health Department	00-100	00	
29	Status under Leprosy Mukht	Health Department		40	
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	02	30	
31	Number of Ayushman Sabas held	Health Department	02	Nil	
32	Out of School Children brought to Schools	School Department Education	Nil	Nil	
33	Number of students still out of Schools	School Department Education	Nil	Nil	
34	Persons educated through bridge courses	School Department Education			
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	PHC + HWC UPPER HATHAL
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	- 03 (DR's) - 09 (Paramedical Staff.)
4	No of patients attended during the month	- 550 approx.
5	Status of medicine availability	- Less, Minimal.
6	Special medical camp held, if any	- Yes
7	Status of Immunization	- 100%.
8	Participation of health worker in Village Health and Nutrition Day	- Yes, Every 2nd Thursday of month.
9	Institutional deliveries in Panchayat (Current Year)	- Yes (All)
10	Non- Institutional deliveries in Panchayat (Current Year)	- NIL
11	Other	-
12	Remarks of the Visiting Officer	Good.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Middle School HATHAL
2	Type of building (Govt./ Private)	
3	Availability of Staff as per sanctioned strength	5
4	Enrolment of the School a) Boys b) Girls	28 18
5	Availability of play ground	YES
6	Availability of drinking water	YES
7	Availability of electricity	YES
8	Availability of functional toilets	YES
9	Activities undertaken under 'My School My Pride'	YES
10	Other	
11	Remarks of the Visiting Officer	There is a need of Repair Buildings.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari Center	
2	Number of children enrolled a) Boys b) Girls	Total - 29 Pregnant 06 01 15
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	No
10	Availability of electricity connection	Yes
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	
14	Remarks of the Visiting Officer	Good.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Larger
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Ashok Kumar
4	No of registered beneficiaries	325
5	No of beneficiaries drawing Ration from the store	303
6	Whether store is functioning through Aadhar biometric system	Aadhar based
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	Need to improve

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	N/D
2	No of Accounts in the branch	N/D
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	No
7	Any Other	
8	Remarks of the Visiting Officer	need to improve

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Dijon, Cal.
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	N/D
4	Utilization of Amrit Sarovar	used by nearby A.M.S for Self consumption, animals & plants, fish ponds
5	Any Other	
6	Remarks of the Visiting Officer	v. good

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	All.
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwar Khana:

S. No	Particulars	Status
1	Location of Patwar Khana	yes (March 2017)
2	Government/ Private building	Middle School
3	Land passbook saturation	780 out of 1067
4	Pending mutations	All
5	Any Other	
6	Remarks of the Visiting Officer	Patwaris should visit regularly to solve their problems.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Marked A
2	Name of the beneficiary	Ravi Das
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Good.

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Soakpits → ward no - 2 and 3 Compost pits → ward 2.
2	Name of the beneficiaries	Paxiangit
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	In-use
4	Any Other	
5	Remarks of the Visiting Officer	Good.

XI. Khidmat Center / CSC:

S. No	Particulars	Status
1	Location of Khidmat Center/ CSC counter	Marked
2	No of online services provided by the CSC	.
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Need to improve

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Poor
2	Transport	Below average
3	Electricity	Average
4	Drinking water	Below average
5	Cleanliness	Good
6	Sports facility (Playground)	Good
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	yes
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	yes
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	yes
	Amrit Sarovar	yes
	JJM Assets	
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	yes
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukta Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes
2	Activities undertaken under the Theme (as per instruction manual)	Yes 1. Water Sufficient village. 2. village with self-sufficient infrastructure 3. Clean and Green village 4. village with Good Governance 5. poverty free
3	Status of activities undertaken	Well, T-Road
4	Visible impact of the Activities	Yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	5
7	Bottlenecks, if any, faced in the achievement of SDG Theme	
8	Remarks of the Visiting Officer on the status SDG Theme	Panchayat is following the above 5 themes.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Materail libality (partially)	
2	Panchayat (har land)	
3	TWO Anganwari Center	
4		
5		
B	Impact of B2V1 to B2V4	
1	Knowledge about Schemes	
2	All depts working properly in the panchayat	
3		
4		
5		
C	Challenges in the Panchayat	
1	Geographical Area	
2	Financial Dependence	
3	poverty	
4	Water Scarcity	
5		
D	Suggestions if any	
1		
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Health
2	RDD
3	
2	LEAST RESPONSIVE DEPARTMENTS
1	Power Deptt
2	Water Deptt
3	

ii. FEEDBACK ON UT INITIATIVES

people knew about schemes at grass level

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	material disability and wires of electricity.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	electric poles, contractors not starting the works after allotment of work.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall, all departments performing good but few deptt is lacking from budget and need to improve (electric and water deptt).
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	yes.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name.....