

**B2V5-Booklet**  
(Instruction Manual, Deliverables & Questionnaire for B2V5)



**7th to 16th NOVEMBER, 2023.**

Block chilly Panchayat Sannu ara

Name of Visiting Officer Zahoor Ahmed Khatt Designation Sr. Section

**DISTRICT ADMINISTRATION  
DODA**

# QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Zahoor Ahmed Sheikh.
2	Designation	Sr. Lecturer
3	Department	School Education (Education)
4	Place of posting	HSS chilly
5	Mobile No	9596702254
6	Email ID	Zahoor069@gmail.com.
7	Home District	Doda.
8	Dates of visit	14-11-23 to 15-11-23.

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Sanwara
2	Local Government Directory(LGD) code of the Panchayat	TLB = 299512 village code = 4343
3	Name of CD Block	chilly
4	Name of Tehsil	Bhalassa
5	Name of District	Doda.

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	06
3	No. of households in the Panchayat	472
4	Population (approx) of the Panchayat	2280

# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/ her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Rem
1	Agriculture	Mujeeb Hussain	ICAEO chug	Present	
2	Education	Shah Din	Master	Present	
3	Food, Civil Supplies and Consumer Affairs	Mohd Abbas	Dealer	Present	
4	Forest	Mohd Abdullah	F. Guard	Present	
5	Health and Medical Education	Nijay Kumar	Nursing orderly	Present	
6	ICDS Department	Nimala Devi	Attendant	All Present	
7	Irrigation and Flood Control Department	Absent	-	-	
8	Jal Shakti Department	Mohd Amin	Supervisor	Present	
9	Power Development Department	Shanta Kumar	Lineman	Present	
10	Public Works Department	Shashi Sharma	J.E	Present	
11	Revenue	Razi Ahmed	Patwari	Present	
12	Rural Development and Panchayat Raj	Mohd Ashraf	GIS	Present	
13	Skill Development	Absent	-	-	
14	Social Welfare Department	Absent	-	-	
15	Youth Services and Sports Department	Absent	-	-	
16	Others				
17	Horticulture	Shabir Ahmed	HTA III	Present	
18	Sheep Husbandry	Mohd Aslam	ASM	Present	
19	Animal Husbandry	Mohd Yasin	attendant	Present	
20					

# QUESTIONNAIRE FOR B2V5

## Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar			
	a) Govt building/private		Govt ( Damaged)	
	b) New/needing repairs		493 (Tender floated)	
	II. Furniture(Y/N)		Yes	
	III. Computer/printer(Y/N)		Yes	
	IV. Internet (Y/N)		No	
	V. Telephone (Y/N)		No	
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)		No	
VII. Water (Y/N)		No		
VIII. Electricity(Y/N)		No		
2	Educational institutes			
		No. of Schools	Enrollment	Teacher vacancies
	a) Kindergarten	05	425	Govt Building/ Private Building
	b) Primary	No	No	no
	c) Middle	02	114	Govt Yes
	d) High	02	156	Govt. Yes
	e) Higher Secondary	01	185	Govt. Yes
f) College	no	no	no	
3	Anganwadi Centre			
	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility			
	No. of sub centers	No of PHCs	No of health & wellness centers	Govt Building/ Private Building
	Nil	Nil	Nil	Private
5	Bank branch(Y/N)			
6	Availability of ATM (Y/N)			
7	Khidmat center/ CSC (Y/N)			
8	Patwar khana(Y/N)			
9	Village haat (Y/N)			
10	Playground(Y/N)			
11	Ration shop (Y/N)			
	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	02	373	Yes	
12	Government offices- details, whether functional or not			
	No. of Govt Offices		Functional	
13	Amrit Sarovars -- details, location, condition			
	Details	Location	Condition	Utilization
	Nil	Nil	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc			
	-			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)			
	Yes			
	ii. Number of Asset captured			
	iii. Please mention assets			
	1.			
	2.			
16	List of Incomplete Buildings- names, year of construction		Name	Year of construction
			School building m/s Nagri	2013
			Name	Year of construction
17	List of Underutilized Buildings- names			

## 5QUESTIONNAIRE FOR B2V5

### Schedule-III

### (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS
1	Old Age pension	Social Department Welfare	140	140	
2	Widowpension	Social Department Welfare	21	21	
3	Disabilitypension	Social Department Welfare	06	06	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons( implants, tricycles etc)	Social Department Welfare	03	03	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	305	305	
10	PM KisanSammannidhi	Agriculture Department	199	199	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jai Shakti Department	277	267	
	i. No of Household provided FHTC		277	265	
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	400	400	
15	PMAY- Gramin	RDD& PR	.		
16	SBMGrain- IHHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No)	RDD& PR			
18	Targeted Sock pit completed	RDD& PR			
19	JKRLM:	RDD& PR	02	02	
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	325	325	
21	Pending Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department	07	07	(07 under process)
23	Persons identified drug addicts	BDO/ Sarpanch	2020	1985	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	100	100	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	423	423	
26	Golden Health Card under Ayushman Bharat	Health Department	100	100	
27	Janani suraksha yojana	Health Department	2100	2100	
28	Status under Anaemia Mukht	Health Department	20	20	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	-	
31	Number of AyushmanSabas held	Health Department	-	-	
32	Out of School Children brought to Schools	School Department Education	02	02	
33	Number of students still out of Schools	School Department Education	-	-	
34	Persons educated through bridge courses	School Department Education	-	-	
35	Household using clean cooking fuel (LPG)	School Department FCS & CA	-	-	
			2010	2000	

# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	/
4	No of patients attended during the month	
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	
8	Participation of healthworker in Village Health and Nutrition Day	- nil -
9	Institutional deliveries in Panchayat (Current Year)	
10	Non-institutional deliveries in Panchayat (Current Year)	/
11	Other	
12	Remarks of the Visiting Officer	/

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	H/S Janwala
2	Type of building (Govt./ Private)	cast.
3	Availability of Staff as per sanctioned strength	06
4	Enrolment of the School a) Boys b) Girls	Boys - 83 Girls - 102 185
5	Availability of play ground	no
6	Availability of drinking water	Yes
7	Availability of electricity	Yes Partially
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	cultural, sports, cleanliness, etc.
10	Other	-
11	Remarks of the Visiting Officer	-

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Dolla Sanwara
2	Number of children enrolled	13
	a) Boys	12
	b) Girls	25
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	All the Anganwari centre are functioning properly

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Sanwara
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd Abbas
4	No of registered beneficiaries	220
5	No of beneficiaries drawing Ration from the store	220
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	-

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	/
3	No of persons applied under various self-employment schemes	/
4	No of cases sanctioned under various self-employment schemes	/
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	nil -
6	Availability of ATM	/
7	Any Other	/
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	/
3	Details of repair undertaken, if any	/
4	Utilization of Amrit Sarovar	nil -
5	Any Other	/
6	Remarks of the Visiting Officer	/

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	/
3	Utilization of Playground	/
4	Any Other	nil -
5	Remarks of the Visiting Officer	/

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	
2	Government/ Private building	/
3	Land passbook saturation	/
4	Pending mutations	/
5	Any Other	nil
6	Remarks of the Visiting Officer	/



IX. PMAY house:		Status
S. No	Particulars	
1	Location of PMAY house constructed	Dolly Samwale
2	Name of the beneficiary	Salam Dm
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	House completed

X. Soak pits/Compost pits:		Status
S. No	Particulars	
1	Location of Soakpits/ compost pits	Dolly Samwale.
2	Name of the beneficiaries	mita rohal
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Completed (in use)
4	Any Other	-
5	Remarks of the Visiting Officer	-

XI. Khidmatcenter / CSC:		Status
S. No	Particulars	
1	Location of Khidmatcenter/ CSC counter	Banwale
2	No of online services provided by the CSC	All online services provided
3	No of persons approached for services	by CSC.
4	Any Other	-
5	Remarks of the Visiting Officer	-

XII. Observation of field officer on basic amenities:		Observations
S. No	Particulars	
1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	no.

# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	<b>Cultural Events/ Programmes</b>	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	No
B	<b>Sports Activities</b>	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	<b>Inaugurations (If any)</b>	Yes
	PMAY house	✓
	Segregation Sheds	No
	Amrit Sarovar	No
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	Yes
D	<b>Distribution of certificates</b>	—
	Self Employment Schemes	No
	Land Pass books	No
	Any other	—
E	<b>Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual</b>	—

# QUESTIONNAIRE FOR B2V5

Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	
2	Activities undertaken under the Theme (as per instruction manual)	
3	Status of activities undertaken	
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes .
6	How many activities of SDG have been covered under GPDP	
7	Bottlenecks, if any, faced in the achievement of SDG Theme	
8	Remarks of the Visiting Officer on the status SDG Theme	

B2V3

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	Perissoney Health Centres at P.H. Samwale	
2	Electricity Pole (removal of wooden damage pole)	
3	Play ground at H/S Samwale.	
4	staff shortage	
5	Poor drainage system	
B Impact of B2V1 to B2V4		
1		
2		
3		
4		
5		
C Challenges in the Panchayat		
1	PHE in P.H. Samwale	(not sanctioned)
2	Replacement of wooden poles	(pending)
3	Play ground at H/S Samwale	(pending)
4	Shortage of staff in all Deptt.	
5		
D Suggestions if any As we observed in Gram Panchayat.		
1	A redressal mechanism need to be set up at block level	
2	and also demands raised and target achieved	
3	Back to village and other issue for prompt result.	
4	Financial Share for B2V needs to be increased.	
5		

# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1 BEST PERFORMING DEPARTMENTS	
1	Agriculture Deptt.
2	JTM
3	RDD
2 LEAST RESPONSIVE DEPARTMENTS	
1	Unigrip and flood control.
2	RDD
3	PAB.

## ii. FEEDBACK ON UT INITIATIVES

## iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	unscheduled power cuts and leak of transformer in Pt. Samwara.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Motorable road from Samwara to Dello N's Ruffan Bashi Beti + Mali
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	9.50
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes

Signature of Sarpanch

Name.....

*[Handwritten Signature]*  
S. D. K. K. K. K.

Signature of the Visiting Officer

Name.....

*[Handwritten Signature]*  
Z. K. K. K.