

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023

MAK WAL

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Sudhakar Chhajuria
2	Designation	A.S.O
3	Department	Agriculture & Farmer Welfare Dept.
4	Place of posting	District Agriculture Officer (A.S.O.) Jamnagar
5	Mobile No	9419136128
6	Email ID	sudhakar.chhajuria@gmail.com
7	Home District	Jamnagar
8	Dates of visit	9th & 10th Nov. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Mukheri
2	Local Government Directory(LGD) code of the Panchayat	240734
3	Name of CD Block	Phallan Mandal
4	Name of Tehsil	Jamnagar
5	Name of District	Jamnagar

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	924
4	Population (approx) of the Panchayat	4195

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Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	NARAYAN SINGH	AAE	Present	AAE
2	Education	VISHAL SINGH	T.O.	P	Vishal Singh
3	Food, Civil Supplies and Consumer Affairs				
4	Forest				
5	Health and Medical Education	DR. Rakesh Kumar Smt. Simra Devi	M.O FMPHW	Present Present	Present Present
6	ICDS Department	Sushma Devi	Supervisor	Present	Sushma Devi
7	Irrigation and Flood Control Department	Jagdev Singh	Baradar	Present	Jagdev Singh
8	Jal Shakti Department	Kuldeep Raj	Fitter	Present	Kuldeep Raj
9	Power Development Department	Ashwani Bawa	J.E 9484177877	P	P
10	Public Works Department	Krishan Lal	Daily Wager (Ph.D)	Present	Krishan Lal
11	Revenue	Devinder Kumar	Pahware	Present	Devinder Kumar
12	Rural Development and Panchayat Raj				
13	Skill Development				
14	Social Welfare Department	Kiran Tyagi	Craft/Teacher	Present	Kiran Tyagi
15	Youth Services and Sports Department				
16	Others	Anil Kumar	Asst. Manager	Present	Anil Kumar
17	Animal Husbandry Deptt.	Rakesh Kumar	MTS	Present	Rakesh Kumar
18	Training Deptt.	Sushma Devi	AWW	Present	Sushma Devi
19	ICDS Deptt.	Kala Bibi	AWW	Present	Kala Bibi
20	Handloom Deptt.	Kamlesh Kumar	AWW	Present	Kamlesh Kumar
21	ICDS	Anu Devi	AWW	Present	Anu Devi
22	ICDS	Sharda Kumar	AWW	Present	Sharda Kumar
23	Fisheries Deptt.	Mehmood Ahmad	FDA	Present	Mehmood Ahmad
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Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar a) Govtbuilding/private b) Now/need repairs II. Furniture(Y/N) III. Computer/printer(Y/N) IV. Internet (Y/N) V. Telephone (Y/N) VI. Toilet (CSC/part of panchayat ghar) (Y/N) VII. Water (Y/N) VIII. Electricity(Y/N)	Govt Yes needs repairs Yes Yes Yes No Yes Yes Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	0			Govt
	b) Primary	03	60	5	Govt
	c) Middle	01	98	10	Govt
	d) High				
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		10	184	10	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
			01		01
5	Bankbranch(Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmatcenter/ CSC (Y/N)	N			
8	Patwarkhana(Y/N)	Y			
9	Village haat (Y/N)	NO			
10	Playground(Y/N)	Y			
11	Ration shop (Y/N)	Y	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not
			03	905	Yes
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		06	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		NIL			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NIL			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	03			
	iii. Please mention assets				
	1.	Mini Secretariat			
	2.	Play Ground			
	3.	Panchayat Ghar			
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Primary Girls School Huldwa	2005 (approx)		

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Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department	163	163	
2	Widow pension	Social Welfare Department	36	36	
3	Disability pension	Social Welfare Department	15	15	
4	Status under Stunting Mukht	Social Welfare Department	-	-	
5	Status under wasting Mukht	Social Welfare Department	-	-	
6	Equipment's provided to Specially abled persons (implants, tricycles etc) <i>Tricycle</i>	Social Welfare Department	01	01	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	630	390	
10	PM Kisan Sammanidhi	Agriculture Department	111	111	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jai Shakti Department	-	-	
	I. No of Household provided FHTC		-	-	
	ii. Har Ghar Jai village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	-	100%	
15	PMAY- Gramin	RDD& PR	27	24	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	-	100%	
17	ODF Plus villages (No)	RDD& PR	9	- only ODF	
18	Targeted Sock pit completed	RDD& PR	-	100%	
19	JKRLM:	RDD& PR	-	-	
	I. Number of Self Help Groups formed		-	01	
	ii. Number of Households involved		-	10	
20	Land Passbook Saturation	Revenue Department	-	100%	
21	Pending Mutations	Revenue Department	-	NIL	
22	Domicile Certificates	Revenue Department	-	100%	
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	Yes	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	NIL	
26	Golden Health Card under Ayushman Bharat	Health Department	3401	3134	
27	Janani suraksha yojana	Health Department	50	27	
28	Status under Anaemia Mukht	Health Department	-	in progress	
29	Status under Leprosy Mukht	Health Department	-	-	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	33	13	
31	Number of Ayushman Sabas held	Health Department	-	-	
32	Out of School Children brought to Schools	School Education Department	-	03	
33	Number of students still out of Schools	School Education Department	-	-	
34	Persons educated through bridge courses	School Education Department	-	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	-	100%	

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Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	New-type Primary Health Centre
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	01 Doctor 01 F.M.P.H.W.
4	No of patients attended during the month	350-400 (approx.)
5	Status of medicine availability	Yes available
6	Special medical camp held, if any	Yes
7	Status of Immunization	Satisfactory
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	27
10	Non- Institutional deliveries in Panchayat (Current Year)	0
11	Other	-
12	Remarks of the Visiting Officer	Satisfactory.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	of Mittalle School, P.S. Mundalpur, P.S. Mundalpur, P.S. Mundalpur, P.S. Mundalpur
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	15
4	Enrolment of the School a) Boys b) Girls	80 78] = 158
5	Availability of play ground	NO
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	Satisfactory: The old building at Mittalle School should be dismantled for New construction, as during rain the water moves inside the class rooms.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Mukund
2	Number of children enrolled a) Boys b) Girls	101 23] = 124
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	09
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	Satisfactory. At one Anganwari Center (No. 9) the tap water connection is just outside the center. Near to Shift. inside the center. (Mukund-lal. Ward no 9)

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store (03)	Mukund
2	Government / Private	Private
3	Name of the dealer (in case of S/M Private)	Prithi Ram, Karmil Singh + Bala Singh
4	No of registered beneficiaries	905
5	No of beneficiaries drawing Ration from the store	905
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Satisfactory. Some new ration cards issued there to family divisions + other vendors.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Mukund camp
2	Condition of Playground	Not satisfactory
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	Renovation & upgradation of Play ground with Gym facility being in progress.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	At community centre
2	Government/ Private building	Govt.
3	Land passbook saturation	100%
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	Satisfactory.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Mukheri, Mukheri + Thak
2	Name of the beneficiary	23 rows
3	Status of the house (completed/ in-use/ under-construction)	only under construction
4	Any Other	
5	Remarks of the Visiting Officer	As only 120 installments released, the other installments to be released soon for completion of pending work. Also there is a need to come for more money.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Mukheri, Mukheri + Thak
2	Name of the beneficiaries	75 rows of Soakpits + 34 rows of Compost pits
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	No for Transport only for Transport
3	Electricity	Satisfactory
4	Drinking water	Satisfactory
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	

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Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	In Schools segregation of waste have been started & have their own composting pit.
2	Activities undertaken under the Theme (as per instruction manual)	Meeting with P.D. & President regarding various issues of Panchayat. Sports tournament in the Panchayat conducted among children.
3	Status of activities undertaken	Awareness against alcohol & corruption values. Drug addiction issues were advised.
4	Visible impact of the Activities	Satisfactory
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	2
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

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Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Construction of Namshanghulga in Jipud	
2	PUT at RAKH-Kind Sanitized but extension of road work	
3	7th Ward	
4		
5		
B	Impact of B2V1 to B2V4	
1	Improvement in roads & lanes	
2	Construction of road lanes & complete folk	
3	Behavioral changes among rural folk	
4	New houses under PHAT	
5		
C	Challenges in the Panchayat	
1	Demands by the upgraded	
2	Local playground	
3	For the Local Transport	
4	School is up to the class only, New High School	
5	Old Bank Branch / ATM / RAKH-Kind	
D	Suggestions if any	
1	New Survey for construction of houses under PHAT	
2	Construction of boundary wall, Bath room & water tank at Community Hall	
3	Construction of lane, drains & also provide the water connection to the houses	
4	Bank of up to the class only, New High School	
5	Renovation of play ground with open area for children	

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Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Education
2	Medical (Health Institution)
3	Rural development Deptt.
2	LEAST RESPONSIVE DEPARTMENTS
1	
2	
3	

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	All pending works reflected in B2V1 to B2V4 must be executed. Besides all left over drawings of previous years of 2018 up to 2023 must be release under MGNREGA
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Demand of High school at Makwal + Primary School at Thak. Construction of left over lanes + drains + (all) works the left over handlet. Construction of School over tube well + electric board + faces hand + channel for irrigation. Upgradation of drain from H. School to Rappahand house.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All the above work is already in plan for demolition of old structure at Middle School with vigour for new construction.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	06
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes

Signature of Sarpanch

Name: Khajur Raj...

Sarpanch
Panchayat Halqa,
Makwal

Signature of the Visiting Officer

Name: ...