

INSTRUCTION MANUAL FOR B2V5



Back²
Village⁵

Governance at doorsteps

7th to 16th NOVEMBER 2023.

FEATURES

Deputy Commissioners to lead the initiative

Rural Development Department to be the nodal department

Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

| INSTRUCTIONS | ACTION POINTS |
|--|---|
| Seeking details from the District (camp) | <p>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in</p> <p>b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</p> <p>c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>e. Plans/ beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHIL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries. <p>f. Lists of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments |

each the
Panchayat on day
of visit.

1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II.
2. Ensure that all front line workers of different deptts are present.
3. Ensure exhibition by different depts. about individual beneficiary schemes.
4. Inspect JKB/PSB counters/outlets.
5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity.
6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.
7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks.
8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.
9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc.
10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc.
11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.
12. Wherever possible, distribute employment letters for people selected under various government employments.
13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs.
14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.
15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.
16. Organize village-level cultural events to engage panchayat members.
17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning.
18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc.
19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

0. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

| Facility | Purpose |
|---|---|
| Khidmat Centres | Create / Regenerate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Jambhagidari, Digital J&K |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors etc |
| Incomplete buildings/projects | Verify whether identification and redistribution done |
| PDS | Visit, evaluate, online status |
| PHC | Visit- evaluate, status of staff, equipment and quality |
| PMAY | Inspect, Inaugurate |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff |
| Swachh SBM | Evaluate |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback |
| Village cultural event | Participate in ensure that it is held |
| Dangal/ Haat/Mela | |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V |
| Jal Jeevan Mission verification- WSS/JSD Electricity supply | Verify |

ARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Deliverables:

| S/No | Department | Deliverable |
|------|-----------------------------------|---|
| 1 | Agriculture Production Department | <ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. <i>Yes</i> ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). <i>Yes</i> iii. Awareness about G.I. Tagging of agriculture crops. <i>Yes</i> iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. <i>25 registration</i> v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. <i>Yes</i> vi. Implementation of FasalBeemaYojna (Crop Insurance) <i>Yes</i> vii. Issuing sanction letters for insurance of the Cattle <i>No</i> |
| 2 | Rural Development Department | <ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) <i>NO</i> ii. Saturation of all households in SHGs across all panchayats. <i>Yes</i> iii. Number of works verified and completed during B2V-I, II, III & IV. <i>1</i> iv. Achieving 100% social audit of PMAY. <i>ND</i> v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households <i>Yes</i> vi. Achieving PMAY/IHHL Saturation. <i>Yes</i> vii. Status of Drug Free/Corruption free Panchayats <i>Yes</i> viii. Organizing of various sports events at the Panchayat level. <i>Yes</i> |
| 3 | Information Technology | <ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. |
| 4 | Finance Department | <ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. |
| 5 | Revenue Department | <ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) |
| 6 | Health & Medical Department | <ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. <i>Yes</i> ii. Swachh Hospitals- Clean Toilets and Junk free premises. <i>Yes</i> iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. <i>Yes</i> iv. Screening of School Children. <i>Yes</i> v. Awareness about screening of NCD (Non communicable disease). <i>Yes</i> |
| 7 | Social Welfare | <ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. <i>Yes</i> ii. Saturation of Old Age Pension ISSS/NSAP. <i>Yes</i> iii. Number of Disability Cards (UDID) digitized. <i>20</i> iv. 500 Anaemia check-up camps to be conducted. <i>NA</i> v. Number of Aanganwari Beneficiaries Aadhar Seeded. <i>NA</i> |

| | | |
|----|---|---|
| | | vi. Number of BetiBachaoBetiPadhao events held. NA vii. Saturation of left out cases under disability pension, implants and tricycles etc. NA viii. Awareness about Drug Mukht Panchayats. Yes. |
| 8 | Forest, Ecology & Environment | i. Plantation drives under "Har Gaon Haryali" program. Yes. ii. Conservation of water bodies. Yes. iii. Forest for Fodder. Yes. iv. "Green J&K drive" campaign. Yes. |
| 9 | Tourism | i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations. |
| 10 | Culture Department | i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc. |
| 11 | Labour & Employment | i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. |
| 12 | School Education Department | i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. |
| 13 | Higher Education | i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements. |
| 14 | Youth Services & Sports | i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights |
| 15 | Transport | i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized. |
| 16 | Tribal Affairs | i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes. |
| 17 | Power Development Department | i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers. |
| 18 | Food, Civil Supplies and consumer affairs | i. Achievement made under opening of fare price shops. Yes ii. Saturation of Aadhaar Seeded Ration Cards. Yes iii. 100% grievance redressal to be ensured. Yes iv. Awareness about the schemes of the Department Yes. |
| 19 | Skill Development | i. Training of left out SHG members registered with NRLM/Tribal Affairs. Yes ii. Skill Training of B2V4/MTMP2 youth. Yes iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. Yes iv. 100% admission Polytechnic/ITI. Yes. |

| | | | |
|----|--|--|------|
| | | v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. <i>Yes</i> | |
| 20 | Cooperative | i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. <i>In Progress</i> ii. Holding Awareness Camps <i>Yes 2 camps</i> iii. Registration of new cooperative societies. <i>In process</i> | |
| 21 | Science & Technology | i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness. | } NA |
| 22 | Public Works Department(R&B) | i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district. | } NA |
| 23 | ARI Trainings | i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. | } NA |
| 24 | Mining | i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks. | } NA |
| 25 | Disaster Management | i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF. | } NA |
| 26 | GAD | i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints. | } NA |
| 27 | Jai-Shakti Department | i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water. | |
| 28 | Law Justice & Parliamentary affairs. | i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws. | } NA |
| 29 | Public Grievance | i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified. | } NA |
| 30 | Estates Department | i. Vacation/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants. | } NA |
| 31 | Hospitality & Protocol | i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff. | } NA |
| 32 | Floriculture Department | i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture. | } NA |
| 33 | Information Department | i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public. | } NA |
| 34 | Industries & Commerce Department | i. PMEGP cases in which marginal money disbursed. <i>Yes</i> ii. MSME registration on single window portal. <i>Yes</i> iii. Registration of Artisans and weavers. <i>33</i> iv. Training of youth in handicrafts and Handloom cooperatives. <i>Yes</i> v. Achievements made under VishwaKarma Scheme. | |
| 35 | Planning Development & Monitoring Department | i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification. | } NA |



Back² Village⁵

Governance at doorsteps

to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

| S.No | Particulars | |
|------|------------------|---------------------------|
| 1 | Name | Shakeel Ahmad Bhat |
| 2 | Designation | Gr. Lecturer. |
| 3 | Department | Education |
| 4 | Place of posting | BHSS Nagan. |
| 5 | Mobile No | 7809760672 |
| 6 | Email ID | bhat00shakeel@gmail.com |
| 7 | Home District | Srinagar. |
| 8 | Dates of visit | 9-11-2023 and 10-11-2023. |

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

| S.No | Particulars | |
|------|---|-----------|
| 1 | Name of the Panchayat | Nagan A |
| 2 | Local Government Directory(LGD) code of the Panchayat | 288787 |
| 3 | Name of CD Block | Nagan. |
| 4 | Name of Tehsil | Charoteer |
| 5 | Name of District | Budgam |

C. Panchayat Profile:

| S.No | Particulars | |
|------|--|------|
| 1 | No. of revenue villages in the Panchayat | 01 |
| 2 | No. of hamlets in the Panchayat | 0 |
| 3 | No. of households in the Panchayat | 377 |
| 4 | Population (approx) of the Panchayat | 2819 |

QUESTIONNAIRE FOR B2V5

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.)

| S. No | Department | Name | Designation | Present / Absent | Remarks |
|-------|---|--------------------|--------------|------------------|---------|
| 1 | Agriculture | Jamil Shoukat Khan | APR | Present | |
| 2 | Education | Zahoor Ahmad Baki | Teacher | P | |
| 3 | Food, Civil Supplies and Consumer Affairs | M. Zamil | JKP & CA | Present | |
| 4 | Forest | Gh. Mohiuddin Dar | Forest Guard | Present | |
| 5 | Health and Medical Education | Abdul Ahad | CHD | Present | |
| 6 | ICDS Department | Saleema Akhtar | ANW | P | |
| 7 | Irrigation and Flood Control Department | Mudasir Bhat | Naks Sp. | P | |
| 8 | Jal Shakti Department | - | - | - | |
| 9 | Power Development Department | Abdul Majid Wars | MR | P | |
| 10 | Public Works Department | - | - | - | |
| 11 | Revenue | - | - | - | |
| 12 | Rural Development and Panchayat Raj | Amir Shah | Patwari | P | |
| 13 | Skill Development | Shelkh Rubena | DAA | | |
| 14 | Social Welfare Department | - | - | - | |
| 15 | Youth Services and Sports Department | Hassina | Ty class | P | |
| 16 | Others | - | - | - | |
| 17 | | | | | |
| 18 | | | | | |
| 19 | | | | | |
| 20 | | | | | |

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

| Sl. No. | NAME OF THE SCHEME | DEPARTMENT | TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|---------|---|-----------------------------|---|--|----------------------|
| 1 | Old Age pension | Social Department Welfare | 155 | 155 | |
| 2 | Widowpension | Social Department Welfare | 08 | 08 | |
| 3 | Disabilitypension | Social Department Welfare | 20 | 20 | |
| 4 | Status under Stunting Mukht | Social Department Welfare | 0 | 0 | |
| 5 | Status under wasting Mukht | Social Department Welfare | 0 | 0 | |
| 6 | Equipment's provided to Specially abled persons(implants, tricycles etc) | Social Department Welfare | 0 | 0 | |
| 7 | Digital Services provided | IT/ BDO/ CSC | | | |
| 8 | Daksh Kisan | Agriculture Department | 12 | 12 | |
| 9 | Kisan credit card | Agriculture Department | 207 | 199 | U.P. |
| 10 | PM KisanSammannidhi | Agriculture Department | 295 | 269 | U.P. |
| 11 | Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc) | Employment Department | | | |
| 12 | Primary Agriculture Credit Society (PACS) formation | Cooperative Department | NIL | NIL | |
| 13 | JJM Implementation | Jal Shakti Department | | | |
| | i. No of Household provided FHTC | | | | |
| | ii. Har Ghar Jal village(s) certified (No.) | | | | |
| 14 | No of Households electrified | PDD | | | |
| 15 | PMAY- Gramin | RDD& PR | 0 | 0 | |
| 16 | SBM Gramin- IHHL functional (Household toilets) | RDD& PR | 44 | 44 | |
| 17 | ODF Plus villages (No) | RDD& PR | 44 | 44 | |
| 18 | Targeted Sock pit completed | RDD& PR | 13 | 9 | U.P. |
| 19 | JKRLM: | RDD& PR | | | |
| | i. Number of Self Help Groups formed | | 35 | 35 | |
| | ii. Number of Households involved | | 410 | 410 | U.P. |
| 20 | Land Passbook Saturation | Revenue Department | 2948 | 2903 | U.P. |
| 21 | Pending Mutations | Revenue Department | 56 | 50 | U.P. |
| 22 | Domicile Certificates | Revenue Department | 510 | 470 | U.P. |
| 23 | Persons identified drug addicts | BDO/ Sarpanch | NO | | |
| 24 | Awareness camps for de-addiction conducted | BDO/ Sarpanch | NO | | |
| 25 | Drugs Addicts rehabilitated | BDO/ Sarpanch | NO | | |
| 26 | Golden Health Card under Ayushman Bharat | Health Department | | 44 | |
| 27 | Janani suraksha yojana | Health Department | 2408 | 8 | |
| 28 | Status under Anaemia Mukht | Health Department | 0 | 0 | |
| 29 | Status under Leprosy Mukht | Health Department | 15 | 15 | |
| 30 | Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat | Health Department | 0 | 0 | |
| 31 | Number of AyushmanSabras held | Health Department | | | |
| 32 | Out of School Children brought to Schools | School Department Education | 211 | | |
| 33 | Number of students still out of Schools | School Department Education | 211 | | |
| 34 | Persons educated through bridge courses | School Department Education | 211 | | |
| 35 | Household using clean cooking fuel (LPG) | FCS & CA | 211 | | |

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

| S. No | Particulars | Status |
|-------|--|---|
| 1 | Name of Health Institutions | SDH nagan |
| 2 | Type of building (Govt./ Private) | Govt |
| 3 | Availability of Staff | |
| | a) Doctor | 25 |
| | b) Paramedical | 75 |
| 4 | No of patients attended during the month | 1343 |
| 5 | Status of medicine availability | Available |
| 6 | Special medical camp held, if any | 02 |
| 7 | Status of Immunization | 100% |
| 8 | Participation of health worker in Village Health and Nutrition Day | 99 |
| 9 | Institutional deliveries in Panchayat (Current Year) | 164 |
| 10 | Non- Institutional deliveries in Panchayat (Current Year) | M1 |
| 11 | Other | |
| 12 | Remarks of the Visiting Officer | functioning smoothly Needs special equipments laboratory and machinery. |

II. Education Institutions:

| S. No | Particulars | Status |
|-------|--|--|
| 1 | Name of Education Institutions | GHSS nagan |
| 2 | Type of building (Govt./ Private) | Govt |
| 3 | Availability of Staff as per sanctioned strength | Yb |
| 4 | Enrolment of the School | |
| | a) Boys | 233 |
| | b) Girls | |
| 5 | Availability of play ground | Yb |
| 6 | Availability of drinking water | Yb |
| 7 | Availability of electricity | Yb |
| 8 | Availability of functional toilets | Yb |
| 9 | Activities undertaken under 'My School My Pride' | Yb |
| 10 | Other | |
| 11 | Remarks of the Visiting Officer | → functioning smoothly needs immediate focus on newly constructed building |

| S. No | Particulars | Status |
|-------|--|--|
| 1 | Location of Anganwadi center | Nagani A |
| 2 | Number of children enrolled a) Boys b) Girls | 167 69 98 |
| 3 | Status of Building (Private/ Govt.) | Private |
| 4 | Availability of Helper/ worker | Yes |
| 5 | Maintenance of record of children | Yes |
| 6 | Availability of sufficient ration | Yes |
| 7 | Availability of timely Ration | Yes |
| 8 | Availability of Functional toilet | Yes |
| 9 | Availability of tap connection | Yes |
| 10 | Availability of electricity connection | Yes |
| 11 | Number of children stunted | NO |
| 12 | Number of children wasted | NO |
| 13 | Any Other | - |
| 14 | Remarks of the Visiting Officer | → Needs sa furniture for all centers. |

IV. CAPD Store:

| S. No | Particulars | Status |
|-------|--|-----------------------------|
| 1 | Location of CAPD Store | Main chawk Nagani |
| 2 | Government / Private | Govt |
| 3 | Name of the dealer (in case of Private) | |
| 4 | No of registered beneficiaries | 782 Cards / 3106 Sents |
| 5 | No of beneficiaries drawing Ration from the store | 3106 |
| 6 | Whether store is functioning through Aadhar biometric system | Yes |
| 7 | Whether record/register maintained in the store | Yes |
| 8 | Availability of ration | Yes |
| 9 | Any Other | - |
| 10 | Remarks of the Visiting Officer | → Renovation of Capd Store. |

Bank/ Extension counter:

| S. No | Particulars | Status |
|-------|---|-------------------|
| 1 | Location of Bank/ Extension counter | J K Bank Nagpur |
| 2 | No of Accounts in the branch | 23629 |
| 3 | No of persons applied under various self-employment schemes | 116 |
| 4 | No of cases sanctioned under various self-employment schemes | 116 |
| 5 | No of cases in whose favour Loan has been disbursed under various self-employment schemes | - |
| 6 | Availability of ATM | Yes |
| 7 | Any Other | - |
| 8 | Remarks of the Visiting Officer | Needs more staff. |

VI. Amrit Sarovar:

| S. No | Particulars | Status |
|-------|--------------------------------------|---------------|
| 1 | Location of Amrit Sarovar | Not available |
| 2 | Condition of Amrit Sarovar | |
| 3 | Details of repair undertaken, if any | |
| 4 | Utilization of Amrit Sarovar | |
| 5 | Any Other | |
| 6 | Remarks of the Visiting Officer | - |

VII. Playground:

| S. No | Particulars | Status |
|-------|---------------------------------|---------------------------------|
| 1 | Location of Playground | Galaxy Barwan |
| 2 | Condition of Playground | Good |
| 3 | Utilization of Playground | 100% |
| 4 | Any Other | - |
| 5 | Remarks of the Visiting Officer | Needs immediate protection wall |

VIII. Partwarkhana:

| S. No | Particulars | Status |
|-------|---------------------------------|-------------------------|
| 1 | Location of Partwarkhana | Thapuri Building Nagpur |
| 2 | Government/ Private building | Govt. 90% |
| 3 | Land passbook saturation | Yes 80% |
| 4 | Pending mutations | - |
| 5 | Any Other | - |
| 6 | Remarks of the Visiting Officer | NO Remarks. |

| S. No | Particulars | Status |
|-------|---|------------|
| 1 | Location of PMAY house constructed | Not avail. |
| 2 | Name of the beneficiary | |
| 3 | Status of the house (completed/ in-use/ under-construction) | |
| 4 | Any Other | |
| 5 | Remarks of the Visiting Officer | |

I. Soak pits/Compost pits:

| S. No | Particulars | Status |
|-------|--|---|
| 1 | Location of Soakpits/ compost pits | Babawani Nagar Abdul Majid Yaqoob Completed - in use. |
| 2 | Name of the beneficiaries | |
| 3 | Status of the Soakpits/ compost pits (completed/ in-use/ under-construction) | |
| 4 | Any Other | |
| 5 | Remarks of the Visiting Officer | - Needs some pits more. |

XI. Khidmatcenter / CSC:

| S. No | Particulars | Status |
|-------|---|-------------|
| 1 | Location of Khidmatcenter/ CSC counter | Main Chowk. |
| 2 | No of online services provided by the CSC | 100%. |
| 3 | No of persons approached for services | 90%. |
| 4 | Any Other | |
| 5 | Remarks of the Visiting Officer | ✓ |

XII. Observation of field officer on basic amenities:

| S. No | Particulars | Observations |
|-------|------------------------------|--------------------------|
| 1 | Connectivity Road | Good |
| 2 | Transport | Good (Needs improvement) |
| 3 | Electricity | Needs Satisfactory |
| 4 | Drinking water | Needs repair most of. |
| 5 | Cleanliness | Majority |
| 6 | Sports facility (Playground) | Under Construction. |
| 7 | Any Other | |

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

| S. No | Particulars | Status |
|-------|---|----------|
| A | Cultural Events/ Programmes | |
| | 1. Debates and Seminars | |
| | 2. Skits, Songs, Dramas | |
| | 3. Local Folk programme / Show | |
| | 4. Discussions with PRI and Senior citizens | |
| | 5. Exhibitions | Done. |
| B | Sports Activities | |
| | 1. Sports Event | Not done |
| | 2. Distribution of sports kit | |
| C | Inaugurations (If any) | |
| | PMAY house | |
| | Segregation Sheds | |
| | Amrit Sarovar | |
| | JJM Assets | |
| | Compost/ Soak Pits | |
| | PMGSY / MGNREGA works | done |
| | Any other | |
| D | Distribution of certificates | |
| | Self Employment Schemes | |
| | Land Pass books | |
| | Any other | |
| E | Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual | Yes. |

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

| S. No | Particulars | Status |
|-------|---|--|
| 1 | SDG Theme adopted by the Panchayat | Self-sufficiency Self-sufficiency |
| 2 | Activities undertaken under the Theme (as per instruction manual) | Street lights |
| 3 | Status of activities undertaken | UP. |
| 4 | Visible impact of the Activities | NA |
| 5 | Have Gram Panchayat Development Plan (GDP) prepared and uploaded | NO |
| 6 | How many activities of SDG have been covered under GDP | 50% |
| 7 | Bottlenecks, if any, faced in the achievement of SDG Theme | |
| 8 | Remarks of the Visiting Officer on the status SDG Theme | |

QUESTIONNAIRE FOR B2V1

Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

| S. No | Particulars | Status |
|-------|---|--------|
| A | Demands/ Grievances addressed by the Administration | |
| 1 | C/O drain along road side at main chowk, nagan. | |
| 2 | Fencing and street lights of ridge Nagan A | |
| 3 | Renovation & renovation of filtration plant. | |
| 4 | Modernization of Talaiya road. | |
| 5 | Street lights at different spots especially at | |
| B | Impact of B2V1 to B2V4 | |
| 1 | prominent places. | |
| 2 | C/O road for various to board - new | |
| 3 | | |
| 4 | | |
| 5 | | |
| C | Challenges in the Panchayat | |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| D | Suggestions if any | |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

| | |
|---|------------------------------|
| 1 | BEST PERFORMING DEPARTMENTS |
| 1 | RIDD |
| 2 | Education |
| 3 | Agriculture and KPD L |
| 2 | LEAST RESPONSIVE DEPARTMENTS |
| 1 | R and B |
| 2 | |
| 3 | |

II. FEEDBACK ON UT INITIATIVES

III. GENERAL ASSESSMENT OF THE VISTING OFFICER

| S. No | Particulars | Status |
|-------|---|--|
| 1 | Any major complaint brought to the notice of the Visiting Officer | on satisfactory note & BOD Officer and Sarpanch are working. |
| 2 | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: | C/O drain from along road side from Bote side to shop of Mohd Yousuf Nayan to main bus stop. (R and B). |
| 3 | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) | Some works remain pending due to lack of app. funding as desired reflects in pr. plan, which amount 900000, it creates a void b/w people & P. Officer, who has got push in review meeting. |
| 4 | Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10) | 6-7. |
| 5 | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days | The P. Officer remained in panchayat for 2 days. |

Signature of Sarpanch
Gh. Mohi-U-Din Mir
Name..... Sarpanch
Nagam-A, Budgam

Signature of the Visiting Officer

Name: Shafeel Ahmed Bhat.