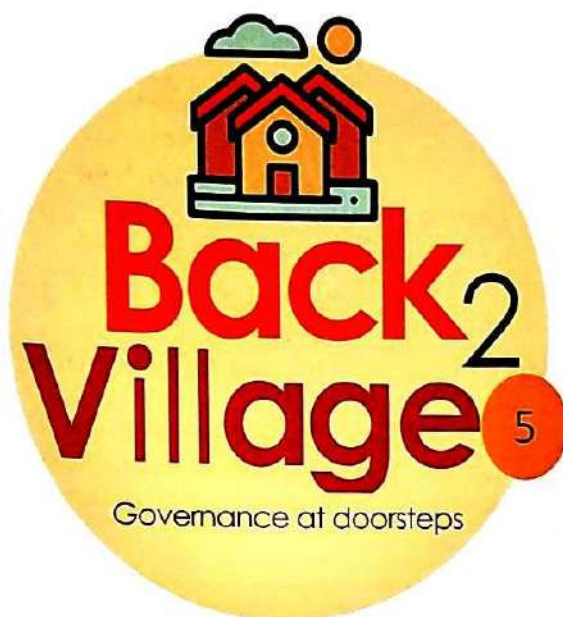


B2V5 BOOKLET

(Instruction Manual, Deliverables and Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Arnia Panchayat Changia

Name of Visiting Officer Dr. M. S. Saini Designation Associate Professor

DISTRICT ADMINISTRATION
JAMMU

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. M.S. Saini
2	Designation	Associate Professor
3	Department	Higher Education
4	Place of posting	G.B.M. Sec. College, Jammu
5	Mobile No	9419225906
6	Email ID	mukhtyar.saini.1969@gmail.com
7	Home District	Jammu
8	Dates of visit	14 th and 15 th of Nov, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Changia
2	Local Government Directory(LGD) code of the Panchayat	240542
3	Name of CD Block	Arnia
4	Name of Tehsil	Arnia
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	09
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	595
4	Population (approx) of the Panchayat	2630

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Dhirendra Singh	AGA	Present	Sign.
2	Education	Swarna Lal	Teacher	Present	Sign.
3	Food, Civil Supplies and Consumer Affairs	—	—	—	—
4	Forest	—	—	—	—
5	Health and Medical Education	Dr. Gyanochand Sharma	MLHP	Present	Sign.
6	ICDS Department	Veena Devi	A.W.W	Present	Veena Devi
7	Irrigation and Flood Control Department	Ashtor Kumar	Wailebe	Present	Ashtor
8	Jal Shakti Department	Rekha Abrol	Chemist	Present	Rekha
9	Power Development Department	Sunil Singh	M/R	?	Sign.
10	Public Works Department	—	—	—	—
11	Revenue	Suresh Sharma	Patwar	Present	Sign.
12	Rural Development and Panchayat Raj	PAWAN KUMAR	Panchayat Secy.	Present	Sign.
13	Skill Development	—	—	—	—
14	Social Welfare Department	Sham Lal	Jr. Asstt	Present	Sign.
15	Youth Services and Sports Department	Rashmi Sharma	NYC	Present	Sign.
16	Others	—	—	—	—
17	PHE	Vinay Khaywal	AER	Present	Sign.
18		Rajesh Kumar	JE	Present	Sign.
19	JJK	Rohit Saini	W/S	Present	Sign.
20	Bank Ania	Apurva	Manager	Present	Sign.

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt.			
	b) New/need repairs	Need repairs			
	II. Furniture (Y/N)	Y			
	III. Computer/printer (Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity (Y/N)	Y			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil			Govt.
	b) Primary	01	26	02	
	c) Middle	Nil			
	d) High	Nil			
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		07	142	07	Rent Pvt.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	Nil	01	01
5	Bank branch (Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	Y (CSC)			
8	Patwar khana (Y/N)	N			
9	Village haat (Y/N)	N			
10	Playground (Y/N)	01			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Y (02)	889 (Ration Card)	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		02	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		02	Changia	Under process	✓
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Dev sthaan			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Yes			
	ii. Number of Asset captured	All			
	iii. Please mention assets				
	1.	Panchayat Ghar			
	2.	School			
	3.	AWC			
	4.	CAPEX Budget, BADP			
	5.	Play grounds, Amrit Sarovar			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Panchayat Ghar			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department	162	162	-
2	Widow pension	Social Welfare Department	40	40	-
3	Disability pension	Social Welfare Department	33	33	-
4	Status under Stunting Mukht	Social Welfare Department	05 WC	05	-
5	Status under wasting Mukht	Social Welfare Department	02 TC	02	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Welfare Department	07	07	-
7	Digital Services provided	IT/ BDO/ CSC	10	10	-
8	Daksh Kisan	Agriculture Department	10	10	-
9	Kisan credit card	Agriculture Department	502	400	-
10	PM Kisan Sammanidhi	Agriculture Department	150	150	-
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department	-	-	-
	i. No of Household provided FHTC		NIL	-	-
	ii. Har Ghar Jal village(s) certified (No.)		NIL	-	-
14	No of Households electrified	PDD	595	595	-
15	PMAY- Gramin	RDD& PR	26	26	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	23	23	-
17	ODF Plus villages (No)	RDD& PR	09	09	-
18	Targeted Sock pit completed	RDD& PR	09	09	-
19	JKRLM:	RDD& PR	10	-	-
	i. Number of Self Help Groups formed		-	-	-
	ii. Number of Households involved		10x10=100	-	-
20	Land Passbook Saturation	Revenue Department	678	286	312
21	Pending Mutations	Revenue Department	-	-	-
22	Domicile Certificates	Revenue Department	1640	1640	-
23	Persons identified drug addicts	BDO/ Sarpanch	-	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	-	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1614	1405	-
27	Janani suraksha yojana	Health Department	10	10	-
28	Status under Anaemia Mukht	Health Department	1614	NB case	-
29	Status under Leprosy Mukht	Health Department	1614	NB case	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	04	04	-
31	Number of Ayushman Sabas held	Health Department	12	12	-
32	Out of School Children brought to Schools	School Department	06	-	-
33	Number of students still out of school	School Department	-	-	-
34	Persons educated through bridge courses	School Department	-	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	AM	AM	-

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I.

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health and Wellness Centre (Kudwal)
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff	
	a) Doctor	Yes
	b) Paramedical	
4	No of patients attended during the month	187
5	Status of medicine availability	OK
6	Special medical camp held, if any	Weekly on Every Saturday
7	Status of Immunization	71
8	Participation of health worker in Village Health and Nutrition Day	Yes, weekly
9	Institutional deliveries in Panchayat (Current Year)	04
10	Non- Institutional deliveries in Panchayat (Current Year)	0
11	Other	-
12	Remarks of the Visiting Officer	Overall Good

II.

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	G.P.S. Kotli Bhagerana
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School	
	a) Boys	Boys = 06
	b) Girls	Girls = 20
5	Availability of play ground	Very Small
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	Meri Manti mera desh
11	Remarks of the Visiting Officer	Overall Good

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Kundwal (Changra)
2	Number of children enrolled	
	a) Boys	Boys = 73
	b) Girls	Girls = 69
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	07
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Underground water
10	Availability of electricity connection	Yes
11	Number of children stunted	NO
12	Number of children wasted	NO
13	Any Other	-
14	Remarks of the Visiting Officer	Overall Good

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Pindi Khureh/ Kothey Chavara
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Sadhagat Chand, Krishan Lal
4	No of registered beneficiaries	650 + 239 =
5	No of beneficiaries drawing Ration from the store	889
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Good

V.

Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NO - 1st Bank Arnia
2	No of Accounts in the branch	- 26400 (Total)
3	No of persons applied under various self-employment schemes	9
4	No of cases sanctioned under various self-employment schemes	8
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	8
6	Availability of ATM	- Arnia
7	Any Other	-
8	Remarks of the Visiting Officer	Average

VI.

Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Changia
2	Condition of Amrit Sarovar	Average
3	Details of repair undertaken, if any	Required
4	Utilization of Amrit Sarovar	Under Process
5	Any Other	-
6	Remarks of the Visiting Officer	Average

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Changia
2	Condition of Playground	Good
3	Utilization of Playground	Yes
4	Any Other	-
5	Remarks of the Visiting Officer	Overall Good

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	NO
2	Government/ Private building	NO
3	Land passbook saturation	286
4	Pending mutations	NO
5	Any Other	-
6	Remarks of the Visiting Officer	Average

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	In all villages of the Panchayat
2	Name of the beneficiary	List Enclosed
3	Status of the house (completed/ in-use/ under-construction)	In Partial
4	Any Other	-
5	Remarks of the Visiting Officer	Overall Good

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Covered all villages in the Panchayat
2	Name of the beneficiaries	Community Based
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	Overall Good

XI. Khidmat center / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	Changia
2	No of online services provided by the CSC	Yes
3	No of persons approached for services	As per need
4	Any Other	-
5	Remarks of the Visiting Officer	Overall Good

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Needed
2	Transport	Private
3	Electricity	Yes
4	Drinking water	Underground available; Tap water under process
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	Yes
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	No
	Amrit Sarovar	No
	JJM Assets	No
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Corruption Free J&K Nasha Mukt Bharat

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Gender Equality
2	Activities undertaken under the Theme (as per instruction manual)	Good Health, Quality Education, Beti Bachao, Beti Padhao
3	Status of activities undertaken	To be completed
4	Visible impact of the Activities	Effective
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	06
7	Bottlenecks, if any, faced in the achievement of SDG Theme	clean water, sanitation taken up with concerned officers
8	Remarks of the Visiting Officer on the status SDG Theme	Overall Good

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road connectivity	
2	Drinking water	
3	Community Bunker, Power Supply	
4	Toilet at Playground	
5		
B	Impact of B2V1 to B2V4	
1	Average	
2	Under Process	
3	More Community Bunkers req. with proper facilities	
4	No Action	
5		
C	Challenges in the Panchayat	
1	Construction of Community Bunkers	
2	Bank Branch / ATM	
3	Skill development Schemes	
4	Technical Training Institutions	
5		
D	Suggestions if any	
1	Construction of Community Bunkers with proper facilities	
2	Road Connectivity	
3	Drinking water supply (Tap Water)	
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

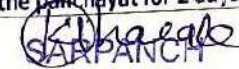
1	BEST PERFORMING DEPARTMENTS
1	Rural Development Department
2	M.E./ Jal Sevan
3	Education
2	LEAST RESPONSIVE DEPARTMENTS
1	Revenue
2	Irrigation
3	PDS


ii. FEEDBACK ON UT INITIATIVES

The initiatives of B2V is beneficial to the people at grassroot level and aware the people about the different schemes launched by the govt. from time to time and resolve their long pending demands.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Construction of Community Bunker needed during cross border fishing
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	1) Functioning of Mark-2 Hand Pump 2) Road Connectivity from Kudwal to Channara Kolhey 3) Road Connectivity in the whole Panchayat.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Old Age Pension / Widow Pension need of the hour. Transport facility to be provide. Upgrade the irrigation system
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the visiting officer Dr. M. S. Saini visited the Panchayat for 2 days 14th & 15th of Nov, 2023


SARPANCH
KUSAM LATA
Panchayat Halsa Chhangia
Block Arnia
Name. Gnd. Kusam lata


15/11/23
Signature of the Visiting Officer
Name. Dr. M. S. Saini