

OFFICE OF THE BLOCK DEVELOPMENT OFFICER WAILOO

BACK 2 VILLAGE 5

PANCHAYAT HALQA SOUCHPALPORA,

08-11-2023

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

INSTRUCTIONS	ACTION POINTS
Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarised excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalbeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during 82V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/DHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJDY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

QUESTIONNAIRE FOR B2V5

Schedule-1 (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars
1	Name
2	Designation
3	Department
4	Place of posting
5	Mobile No
6	Email ID
7	Home District
8	Dates of visit

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8-Nov-2023 and 9-Nov-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars
1	Name of the Panchayat
2	Local Government Directory (LGD) code of the Panchayat
3	Name of CD Block
4	Name of Tehsil
5	Name of District

SOUCHPALORA
241865
WAILOO
PATTAN
BARANULLA

C. Panchayat Profile:

S.No	Particulars
1	No. of revenue villages in the Panchayat
2	No. of hamlets in the Panchayat
3	No. of households in the Panchayat
4	Population (approx) of the Panchayat

(03) in SOUCHPALORA 2) SERWA 3) GUDWARO
(04)
468
2800

Reach
the
Panchayat on day
of visit.

1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II.
2. Ensure that all front line workers of different depts are present.
3. Ensure exhibition by different depts. about individual beneficiary schemes.
4. Inspect JKH/PSB counters/outlets.
5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity.
6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.
7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land panbooks.
8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.
9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigami, Digital J&K, etc.
10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc.
11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.
12. Wherever possible, distribute employment letters for people selected under various government employments.
13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs.
14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.
15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.
16. Organize village-level cultural events to engage panchayat members.
17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning.
18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc.
19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

QUESTIONNAIRE FOR B2V5 Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean water & Sanitation
2	Activities undertaken under the Theme (as per instruction manual)	Segregation sheds, Biogas plants & compost pits constructed
3	Status of activities undertaken	Still ongoing
4	Visible impact of the Activities	Solid waste dumped & ground water has improved over the time
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	Clean water & Sanitation
7	Bottlenecks, if any, faced in the achievement of SDG Theme	going smoothly
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfying.

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I.

Health Institutions:

S. No	Particulars	Remarks
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	Govt. Panchayat Private
4	No of patients attended during the month	Paramedical
5	Status of medicine availability	100% (October)
6	Special medical camp held, if any	Yes
7	Status of Immunization	NCD Screening Health Week
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Yes (20 Household Workers)
10	Non- Institutional deliveries in Panchayat (Current Year)	
11	Other	11 (Deliveries)
12	Remarks of the Visiting Officer	

II.

Education Institutions:

S. No	Particulars	Remarks
1	Name of Education Institutions	Govt. Boys High School, Govt. Girls High School
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	14+5 = 19
4	Enrolment of the School a) Boys b) Girls	52+13 = 65 = 145 total 63+17 = 80
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar a) Govt building/private b) New/needing repairs	Govt building New (No need to repair)			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	No			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	Yes			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational Institutes				
	a) Kindergarten	No. of Schools	Landmark	Teacher Vacancies	Govt Building/ Private Building
	b) Primary	01	35		Govt Building
	c) Middle	01			
	d) High	01			
	e) Higher Secondary	N/A	112	- Nil -	Govt Building
	f) College	N/A			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Teacher / Worker Vacancies	Govt Building/ Private Building
		09	170		
4	Healthcare facility	No. of sub centres	No. of PHCs	No. of Health & Wellness Centres	No. of Subcentre having Govt building
		0			
5	Bank branch (Y/N)	- NO -	- NO -	01	- YES -
6	Availability of ATM (Y/N)	- NO -			
7	Khidmat center/ CSC (Y/N)	- NO -			
8	Patwarkhana (Y/N)	- NO -			
9	Village haat (Y/N)	- NO -			
10	Playground (Y/N)	N/A			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered Beneficiaries	Connected with online biometric system or not	
		01	500	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		03	- YES -		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		- 01 -	School	Under Repair	Under Repair
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	- NO -			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		- NO -			
17	List of Underutilized Buildings- names	Name	Year of construction		

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	Souad Fulkara
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	pendency -> still.

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	
2	Name of the beneficiaries	Souad Fulkara
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Farooq Ahmad Malik
4	Any Other	Completed
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	N/A
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	CSC Centre available at Union level (Rasool warden (near by village))

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Not available
5	Cleanliness	
6	Sports facility (Playground)	
7	Any Other	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	P.H. South Paldea
2	Number of children enrolled a) Boys b) Girls	178 94
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	02/02
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Yes
12	Number of children wasted	Yes
13	Any Other	0
14	Remarks of the Visiting Officer	0

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	South Paldea
2	Government / Private	Private Government
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	- 318 + 150 = 468
5	No of beneficiaries drawing Ration from the store	- 318 + 150 = 468
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Rice & Sugar + ATTA
9	Any Other	
10	Remarks of the Visiting Officer	

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	R.D.
2	C.A.D.
3	Agriculture / Health
2. LEAST RESPONSIVE DEPARTMENTS	
1	P.B. Dept.
2	P.D. Dept.
3	P.S. Dept.

II. FEEDBACK ON UT INITIATIVES

Overall activities done by all line departments are satisfactory. Govt. B/w Dist. & Govt. has been of increasing with the passage of time.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Procedural in the matter of H. Shanthiappa
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far	Procedural in the matter of H. Shanthiappa
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Excellent village program of BVS. Conducted successfully with the participation of the public and hope that even further demands will be addressed. People are also thankful to the Govt. for such a fine program.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	Excellent. (10)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certificate issued.

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name.....

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events / Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	Yes
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	
	Amrit Sarovar	Yes
	IJM Assets	X
	Compost / Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	
D	Distribution of certificates	Yes (10)
	Self Employment Schemes	Yes
	Land Pass books	Yes (05)
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	04.2000
3	No of persons applied under various self-employment schemes	420
4	No of cases sanctioned under various self-employment schemes	30
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	105
6	Availability of ATM	
7	Any Other	105
8	Remarks of the Visiting Officer	420

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	Source: 100% from Govt.
3	Details of repair undertaken, if any	Construction under Progress
4	Utilization of Amrit Sarovar	
5	Any Other	Const. Under Progress
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	N/A
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Land occupied by villagers / etc.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	N/A
2	Government/ Private building	100%
3	Land passbook saturation	100%
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhrashtachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes.
- e. Empowerment and transparency through digital initiatives.
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Mukti J&K.
 - vi. Nasha Mukti, J&K.

BDC Chairperson) shall be at the forefront of all efforts to strengthen them and make

QUESTIONNAIRE FOR B2V5
Schedule-VII
(IMPACT OF B2V5)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Installation of street lights	Not done
2	Installation of street lights	Not done
3	Installation of street lights	Not done
4	Installation of street lights	Not done
5	Installation of street lights	Not done
B	Impact of B2V1 to B2V4	
1	Installation of street lights	Not done
2	Installation of street lights	Not done
3	Installation of street lights	Not done
4	Installation of street lights	Not done
5	Installation of street lights	Not done
C	Challenges in the Panchayat	
1	Installation of street lights	Not done
2	Installation of street lights	Not done
3	Installation of street lights	Not done
4	Installation of street lights	Not done
5	Installation of street lights	Not done
D	Suggestions (if any)	
1	PHE department has to improve its overall activities.	
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

(Details of Officers / Officials present in the Panchayat)
 (to be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the visiting Officer before the booklet is handed over to the DC)

S. No.	Department	Name	Designation	Present / Absent	Remarks
1	Agriculture	SYED AJAZ	ASR. in Charge	Present	
2	Education	MUSHTAR Ali Khan	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	AB. Rasheed Bhatt	storekeeper	Present	
4	Forest	MASRAT MOHAMMAD	CHD	Present	
5	Health and Medical Education	MEHMOUDA ALI KHAN	A.N.N	Present	
6	ICDS Department	FAYAZ Ali Bhat	E. Guard	Present	
7	Irrigation and Flood Control Department	Bashir Ali Khan	Inspector	Present	
8	Jal Shakti Department	ANAYAT Hussain	Patwari	Present	
9	Power Development Department	HANAFI ULLAH Wani	P/Superintendent	Present	
10	Public Works Department	Imraiz Ali Wani	Field Officer	Present	
11	Revenue	Trisheda Bano	NYC	Present	
12	Rural Development and Panchayat Raj				
13	Skill Development				
14	Social Welfare Department				
15	Youth Services and Sports Department				
16	Others	Imraiz Ali Wani	Store assistant	Present	
17					
18					
19					
20					

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Hakqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat 06
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. 37
(able population) receiving social protection

QUESTIONNAIRE FOR B2V5

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	NEW / TARGET ELIGIBLE BENEFICIARIES PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAIL THE BENEFITS OF THE SCHEME	REMARKS FOR VERIFICATION
1	Old Age pension	Social Department	- 55 -	- 55 -	- Nil -
2	Widow pension	Social Department	- 07 -	- 07 -	- Nil -
3	Disability pension	Social Department	- 07 -	- 07 -	- Nil -
4	Status under Starting Mukht	Social Department	- 07 -	- 07 -	- Nil -
5	Status under ending Mukht	Social Department	- 07 -	- 07 -	- Nil -
6	Equipment's provided to specially aided persons (residents, tricycles etc.)	Social Department	- 07 -	- 07 -	- Nil -
7	Digital Services provided	Social Department	- 07 -	- 07 -	- Nil -
8	Bank Kisan	Social Department	- 07 -	- 07 -	- Nil -
9	Kisan Credit card	IT / KIS / CAC	- 07 -	- 07 -	- Nil -
10	PM Kisan Samman Nidhi	Agriculture Department	- 01 -	- 01 -	- Nil -
11	Employment Saturation (PMEP, TNPSC, PNB, Mission Youth, etc.)	Agriculture Department	- 01 -	- 01 -	- Nil -
12	Primary Agriculture Credit Society (PACS)	Employment Department	225	205	205
13	JRM Implementation	Cooperative Department	200	100	100
14	No. of Household provided FTEC	Joint Shiksha Department	- 07 -	- 07 -	- Nil -
15	No. of Household electrified	-	- 07 -	- 07 -	- Nil -
16	PMAY - Gramin	PGO	450	50	50
17	SBM Gramin - SHM Functional (Household toilets)	KDDB PR	273	273	273
18	ODF Plus villages (No)	KDDB PR	- 07 -	- 07 -	- Nil -
19	Targeted lock pit completed	KDDB PR	- 07 -	- 07 -	- Nil -
20	SNRLM	KDDB PR	- 145 -	- 145 -	- Nil -
21	Number of Self Help Groups formed	KDDB PR	- 14 -	- 14 -	- Nil -
22	Number of Households involved	KDDB PR	- 14 -	- 14 -	- Nil -
23	Land Passbook Saturation	Revenue Department	- 14 -	- 14 -	- Nil -
24	Pending Mutations	Revenue Department	154	154	154
25	Domicile Certificates	Revenue Department	Nil	Nil	Nil
26	Persons identified drug addicts	SDO / Sarpanch	935	810	810
27	Awareness camps for de-addiction conducted	SDO / Sarpanch	Nil	Nil	Nil
28	Drugs Addicts rehabilitated	SDO / Sarpanch	Nil	Nil	Nil
29	Golden Health Card under Ayushman Bharat	Health Department	1350	1250	1250
30	Janani suraksha yojana	Health Department	100%	100%	100%
31	Status under Anaemia Mukht	Health Department	-	-	-
32	Status under Leprosy Mukht	Health Department	-	-	-
33	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	4 Remains	-	-
34	Number of Ayushman Sabas held	Health Department	12/Jan	12/Jan	12/Jan
35	Out of School Children brought to Schools	School Department	Nil	-	-
36	Number of students still out of Schools	School Department	02	-	-
37	Persons educated through bridge courses	School Department	Nil	-	-
38	Household using clean cooking fuel (LPG)	FCS & CA	100%	100%	100%

... shall not leave the district without handing over a hard copy of the report to Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

for Field visit

FIELD VISIT

Activity	Purpose
Shiksha Kendra Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K
KB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Complete buildings/projects	Verify whether identification and redistribution done
S	Visit, evaluate, online status
C	Visit- evaluate, status of staff, equipment and quality
AY	Inspect, Inaugurate
school, my pride progress;ools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
chh SBM	Evaluate
panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Gaon Hariyali, Plantation	Evaluate status, feedback
ge cultural event	Participate in ensure that it is held
gal/ Haat/Mela	Ensure that every department participates and that it

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

- | | | |
|-----|---|--|
| 1. | Ayushman Bharat- PMJAY | |
| 2. | Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission | |
| 3. | PM Awas Yojana (Rural) | |
| 4. | PM Ujjawala Yojana | |
| 5. | PM Vishwakarma | |
| 6. | PM Kisan Samman Nidhi | |
| 7. | Kisan Credit Card (KCC) | |
| 8. | PM Poshan Abhiyan | |
| 9. | Har Ghar Jal- Jal Jeevan Mission | |
| 10. | Survey of Villages and Mapping with improved technology in Village areas (SVANMITVA) | |
| 11. | Jan Dhan Yojana | |
| 12. | Jeevan Jyoti Bima Yojana | |
| 13. | PM KUSUM Yojana | |
| 14. | Suraksha Bima Yojana | |
| 15. | Atal Pension Yojana | |

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

- | | | |
|----|--|--|
| 1. | Enrolment in Eklavya Model residential school | |
| 2. | Scholarship schemes | |
| 3. | Forest Rights Title: Individual and Community Land | |
| 4. | Van Dhan Vikas Kendra: Self Help Groups | |

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. No
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify CSC constructed.
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/No
- ii. How many BalSabha's were organized in the Gram Panchayat. 04

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps
21	Science & Technology	i. Registration of new cooperative societies. ii. Public awareness events (IEC) under Rooftop Solar Residential Sector. iii. Outreach and training of farmers for PM-KUSUM Scheme. iv. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRP.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDewan Mission & Regular testing of all Schools & Anganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under BadaltaJ&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)