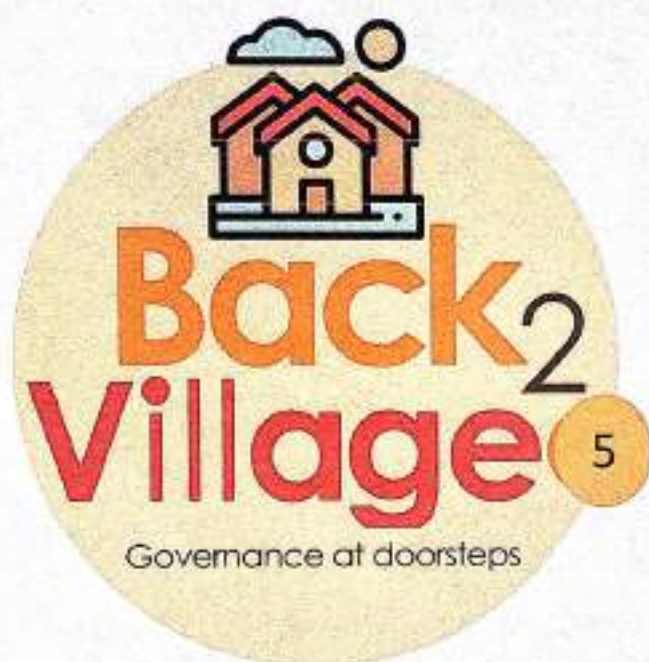


Block Bani  
Pgt. Roulka

## INSTRUCTION MANUAL FOR B2V5



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER 2023.

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## INSTRUCTIONS FOR THE VISITING OFFICER

ty	INSTRUCTIONS	ACTION POINTS
ty	Seeking details from the District team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 &amp; B2V4 from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</li> <li>Take prints of blank 2 booklets of B2V5 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> / <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a></li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2023-24.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>



Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

### 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Dustbin*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *solar*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? *Yes/No*. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? *Yes/No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Water conservation*
- vi. Whether schools have started segregating waste. *Yes/No*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. *Yes/No*

### 2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No*
- ii. Do all the eligible individuals been provided the Golden Card? *Yes/No*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes/No*

### 3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes/No*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? *Yes/No*
- iv. Are all the IHHs toilets functional or not? *Yes/No*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? *Yes/No*
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? *Yes/No*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *Yes/No*

### 4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? *Yes/NO*
- ii. How many BalSabha's were organized in the Gram Panchayat. *02*



- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

**5. Village with good governance**

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

**6. Poverty-free and enhanced livelihood village**

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

**7. Socially secured village**

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

**8. Engendered Development in Village**

- i. How many MahilaSabha's were organized in the Gram Panchayat 02
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system. 50
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 300

**9. Self-sufficient infrastructure in the village**

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓



## Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> <li>i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. <i>Yes</i></li> <li>ii. Ensuring saturation of Kissan Credit Cards (KCC) &amp; Soil Health Cards (SHC). <i>Yes</i></li> <li>iii. Awareness about G.I. Tagging of agriculture crops. <i>Yes</i></li> <li>iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. <i>Yes</i></li> <li>v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. <i>Yes</i></li> <li>vi. Implementation of FasalBeemaYojna (Crop Insurance) <i>Yes</i></li> <li>vii. Issuing sanction letters for insurance of the Cattle. <i>Yes</i></li> </ul>
2	Rural Development Department	<ul style="list-style-type: none"> <li>i. Establishment of AmritSarovar per Panchayat (Target/Achievement)</li> <li>ii. Saturation of all households in SHGs across all panchayats. <i>Yes</i></li> <li>iii. Number of works verified and completed during B2V-I, II, III &amp; IV. <i>20</i></li> <li>iv. Achieving 100% social audit of PMAY. <i>Yes</i></li> <li>v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households <i>UnCompleted</i></li> <li>vi. Achieving PMAY/IHHL Saturation. <i>Yes</i></li> <li>vii. Status of Drug Free/Corruption free Panchayats <i>No</i></li> <li>viii. Organizing of various sports events at the Panchayat level. <i>Yes</i></li> </ul>
3	Information Technology	<ul style="list-style-type: none"> <li>i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. <i>Yes</i></li> <li>ii. Awareness about BEAMS, Janbhagidari &amp; E-UnnatPortal etc. <i>Yes</i></li> <li>iii. Hoardings, Wall paintings in all panchayats about Digital J&amp;K &amp; Services. <i>Yes</i></li> <li>iv. Organizing of one CSC Camps per panchayat. <i>No</i></li> <li>v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. <i>Yes</i></li> </ul>
4	Finance Department	<ul style="list-style-type: none"> <li>i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY &amp; PMJDY.</li> <li>ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&amp;K Bank, EDI and Labour. <i>Yes</i></li> <li>iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. <i>05</i></li> <li>iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. <i>Yes</i></li> </ul>
5	Revenue Department	<ul style="list-style-type: none"> <li>i. Awareness programme about Management legacy data of registration &amp; Delivery of registration documents online to the citizens by the Tehsildar concerned. <i>Yes</i></li> <li>ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". <i>Yes</i></li> <li>iii. Achieving saturation of land passbooks. <i>Yes</i></li> <li>iv. Pending inheritance mutations to be completed. <i>Yes</i></li> <li>v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) <i>Nil</i></li> </ul>
6	Health & Medical Department	<ul style="list-style-type: none"> <li>i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. <i>Yes</i></li> <li>ii. Swachh Hospitals- Clean Toilets and Junk free premises. <i>Yes</i></li> <li>iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. <i>Yes</i></li> <li>iv. Screening of School Children. <i>Yes</i></li> <li>v. Awareness about screening of NCD (Non communicable disease). <i>Yes</i></li> </ul>
7	Social Welfare	<ul style="list-style-type: none"> <li>i. Geo-tagging of established Child Care Institutions. <i>Yes</i></li> <li>ii. Saturation of Old Age Pension ISSS/NSAP. <i>95 Yes</i></li> <li>iii. Number of Disability Cards (UDID) digitized. <i>07 Yes</i></li> <li>iv. 500 Anaemia check-up camps to be conducted. <i>No</i></li> <li>v. Number of Aanganwari Beneficiaries Aadhar Seeded. <i>Yes</i></li> </ul>

*Partially linked*



		vi. Number of BetiBachaoBetiPadhao events held. <i>yes</i> vii. Saturation of left out cases under disability pension, implants and tricycles etc. <i>yes</i> viii. Awareness about Drug Mukht Panchayats. <i>yes</i>
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. <i>yes</i> ii. Conservation of water bodies. <i>yes</i> iii. Forest for Fodder. <i>yes</i> iv. "Green J&K drive" campaign. <i>yes</i>
9	Tourism	i. Identification & Registration of Home Stays. <i>NO</i> ii. Providing support for tourism activities under village cooperatives. <i>NO</i> iii. Promotion for augmenting the tourist inflow. <i>NO</i> iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. <i>yes</i> v. Plastic free tourism destinations. <i>yes</i>
10	Culture Department	i. Organizing school talent hunt competitions. <i>yes</i> ii. Cultural event at panchayat level under Har Din Tivhar. <i>yes</i> iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc. <i>yes</i>
11	Labour & Employment	i. Registration of Job Seekers 50 per District. <i>yes</i> ii. Organizing of one Job fares per District. <i>yes</i> iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. <i>yes</i>
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat <i>yes</i> ii. Identification of out of school Children and their enrolment. <i>yes</i> iii. My School My Pride-Cleanliness and Maintenance drives to be organized. <i>yes</i> iv. Holding of at least 200 Parent Teacher meetings per district. <i>yes</i> v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. <i>yes</i>
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. <i>yes</i> ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) <i>yes</i> iii. Careers counselling and Job placements. <i>yes</i>
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. <i>yes</i> ii. Distribution of sports kits. <i>yes</i> iii. Stadium / Flood Lights <i>NO</i>
15	Transport	i. Steps taken to reduce the occurrence of road accidents. <i>yes</i> ii. Cases under MUMKIN scheme to be finalized. <i>Nil</i>
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. <i>NO</i> ii. Saturation of Scholarship Schemes. <i>yes</i>
17	Power Development Department	i. Distribution of Transformers. <i>Nil</i> a) Check Unique Number b) Identify DTS with low oil and top oil <i>Nil</i> c) Identify DTS with load imbalance <i>Nil</i> d) Replace Non Standard fuses standard fuses. <i>Nil</i> e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers. <i>yes</i>
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. <i>yes</i> ii. Saturation of Aadhaar Seeded Ration Cards. <i>yes</i> iii. 100% grievance redressal to be ensured. <i>yes</i> iv. Awareness about the schemes of the Department <i>yes</i>
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. <i>yes</i> ii. Skill Training of B2V4/MTMP2 youth. <i>yes</i> iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. <i>NO</i> iv. 100% admission Polytechnic/ITI. <i>NO</i>



		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme. <b>No</b>
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. <b>Yes</b> ii. Holding Awareness Camps <b>Yes</b> iii. Registration of new cooperative societies. <b>Yes</b>
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. <b>Yes</b> ii. Outreach and training of farmers for PM-KUSUM Scheme. <b>Yes</b> iii. Installation of Stall for solar gadgets for mass awareness. <b>No</b>
22	Public Works Department (R&B)	i. Connectivity of left out habitations under PMGSY. <b>No</b> ii. Safe audit and inspection of all roads. <b>Yes</b> iii. All major roads pothole free in the district. <b>Nil</b>
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. <b>Yes</b>
24	Mining	i. Monthly monitoring of E-Challans. <b>Yes</b> ii. Awareness programmes about illegal mining. <b>Yes</b> iii. Grant of quarry licence. <b>Yes</b> iv. Identification of new minor mineral blocks. <b>No</b>
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. <b>No</b> ii. Training of 250 APDA MITRAS. <b>No</b> iii. Training of volunteers under SDRF. <b>No</b>
26	GAD	i. Ensuring Biometric attendance. <b>Yes</b> ii. Online portal for purchase of property by J&K Government employees. <b>Yes</b> iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. <b>Yes</b> iv. Action against false complaints. <b>Yes</b>
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. <b>Yes</b> ii. Smart Billing- Online collection of water charges. <b>No</b> iii. Ease of water connection amendment in legal provisions. <b>No</b> iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water. <b>Yes</b>
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. <b>Yes</b> ii. Mechanism for monitoring of cases at district level. <b>Yes</b> iii. Steps for decriminalization of laws. <b>Yes</b>
29	Public Grievance	i. Satisfaction level for grievances redressal. <b>Yes</b> ii. Assessment of perception of departments among public <b>Yes</b> iii. Key issues of concern leading to grievances to be identified. <b>Yes</b>
30	Estates Department	i. Vacation/Identification of all unsafe buildings. <b>No</b> ii. Eviction of unauthorized occupants. <b>No</b>
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. <b>Yes</b> ii. Capacity building/ training of the staff. <b>Yes</b>
32	Floriculture Department	i. Awareness about yoga. <b>No</b> ii. Training and awareness camps for farmers in commercial floriculture. <b>No</b>
33	Information Department	i. Training of the Departmental Officials in Media and Communications. <b>Yes</b> ii. Launch of Musical Talents. <b>Yes</b> iii. Organizing photograph competition under Badalta J&K for public. <b>Yes</b>
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. <b>No</b> ii. MSME registration on single window portal. <b>No</b> iii. Registration of Artisans and weavers. <b>Yes</b> iv. Training of youth in handicrafts and Handloom cooperatives. <b>No</b> v. Achievements made under Vishwa Karma Scheme. <b>No</b>
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. <b>Yes</b> ii. Physical verification of completed projects/ works. <b>Yes</b> iii. Monitoring of Aspirational Panchayat, Block and District programmes. <b>Yes</b> iv. Awareness programme about registration of Births & Deaths. <b>Yes</b> v. Panchayat development index rating verification. <b>Yes</b>



# QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Subash Chand
2	Designation	Sr. Lecturer
3	Department	School Education
4	Place of posting	Govt HSS Lowang
5	Mobile No	9906276609
6	Email ID	subashzarial498@gmail.com
7	Home District	Kathua
8	Dates of visit	09 & 10 November 2023

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.jk.gov.in](http://jkpanchayat.jk.gov.in) (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Roupka
2	Local Government Directory(LGD) code of the Panchayat	240843
3	Name of CD Block	Bani
4	Name of Tehsil	Bani
5	Name of District	Kathua

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	10
3	No. of households in the Panchayat	326
4	Population (approx) of the Panchayat	1500



# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Vinay Kant	AEA	Present	
2	Education	Mohd Hussain	Master	Present	
3	Food, Civil Supplies and Consumer Affairs	SH Hans Raj	CAPD	Present	
4	Forest	Ancher Singh	B.O.		
5	Health and Medical Education	SH Rakesh Kumar	MO	Present	
6	ICDS Department	Suraksha Devi	AWW	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Mulraj Raj	Line man	Present	
9	Power Development Department	SH Kuldeep Kumar	Line man	Present	
10	Public Works Department				
11	Revenue	Asif Sultan	Patwarl	Present	
12	Rural Development and Panchayati Raj	SH Darshan Singh	G.R.S	Present	
13	Skill Development				
14	Social Welfare Department	Smt Shamim Akther	Craft Leases	Present	
15	Youth Services and Sports Department	SH Ramesh Singh	PEM	Present	
16	Others				
17	Kastar Singh	Kastar Singh	Pr Mahi Teacher	Present	
18	EDUCATION	Dhani Ram	AWW	Present	
19	ICDS DEPARTMENT	Rashmi Devi	AWW	Present	
20	- do -	Usha Devi			



# QUESTIONNAIRE FOR B2V5

## Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	yes			
	a) Govt building/private	Govt building			
	b) New/need repairs	New			
	II. Furniture(Y/N)	yes			
	III. Computer/printer(Y/N)	yes			
	IV. Internet (Y/N)	NO			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NO			
	VII. Water (Y/N)	NO			
	VIII. Electricity(Y/N)	yes			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	NO	-	-	-
	b) Primary	yes			
	c) Middle	yes			
	d) High	NO			
	e) Higher Secondary	yes			
	f) College	NO			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		06	151	nil	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	-	-	-
5	Bank branch(Y/N)	NO			
6	Availability of ATM (Y/N)	NO			
7	Khidmat center/ CSC (Y/N)	NO			
8	Patwarkhana(Y/N)	NO			
9	Village haat (Y/N)	yes			
10	Playground(Y/N)	yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	yes	03	-	-	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		08	yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	WNO-07	Good	yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	very good place for tourism.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	NO			
	ii. Number of Asset captured	nil			
	iii. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil	-		
17	List of Underutilized Buildings- names	Name	Year of construction		
		nil	-		



# QUESTIONNAIRE FOR B2V5

## Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	95	95	—
2	Widow pension	Social Department Welfare	14	14	—
3	Disability pension	Social Department Welfare	07	07	—
4	Status under Stunting Mukht	Social Department Welfare	—	—	—
5	Status under wasting Mukht	Social Department Welfare	—	—	—
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	Nil	Nil	Nil
7	Digital Services provided	IT/ BDO/ CSC	—	—	—
8	Daksh Kisan	Agriculture Department	40	12	Not qualified
9	Kisan credit card	Agriculture Department	177	177	—
10	PM Kisan Sammanidhi	Agriculture Department	191	191	—
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	NA	NA	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	—	—	—
13	JJM Implementation	Jal Shakti Department	—	—	—
	i. No of Household provided FHTC		386	70	In Process
	ii. Har Ghar Jal village(s) certified (No.)		NO	NO	—
14	No of Households electrified	PDD	176	164	In Process
15	PMAY- Gramin	RDD& PR	24	03	—
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	305	200	In Process
17	ODF Plus villages (No)	RDD& PR	50	35	In Process
18	Targeted Sock pit completed	RDD& PR	350	300	In Process
19	JKRLM:	RDD& PR	—	—	—
	i. Number of Self Help Groups formed		05	05	—
	ii. Number of Households involved		28	28	—
20	Land Passbook Saturation	Revenue Department	791	791	—
21	Pending Mutations	Revenue Department	Nil	Nil	—
22	Domicile Certificates	Revenue Department	2121	2121	—
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	Nil	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	03	03	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	—
26	Golden Health Card under Ayushman Bharat	Health Department	1399	930	469
27	Janani suraksha yojana	Health Department	Nil	Nil	Nil
28	Status under Anaemia Mukht	Health Department	Nil	Nil	Nil
29	Status under Leprosy Mukht	Health Department	Nil	Nil	Nil
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	03	03	—
31	Number of Ayushman Sabas held	Health Department	Nil	Nil	Nil
32	Out of School Children brought to Schools	School Department Education	02	02	—
33	Number of students still out of Schools	School Department Education	Nil	Nil	Nil
34	Persons educated through bridge courses	School Department Education	Nil	Nil	Nil
35	Household using clean cooking fuel (LPG)	FCS & CA	176	100	In Process



# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	A H W C Roulk
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	02 01 01
4	No of patients attended during the month	560
5	Status of medicine availability	AYUSH
6	Special medical camp held, if any	03
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	47
9	Institutional deliveries in Panchayat (Current Year)	N A
10	Non- Institutional deliveries in Panchayat (Current Year)	N A
11	Other	
12	Remarks of the Visiting Officer	Dr. and other staff are providing satisfactory services.

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. HSS Roulk & MS, PS
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Filled = 32, Vacant = 25
4	Enrolment of the School a) Boys b) Girls	Boys = 224 Girls = 215
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Swatchta, games and cultural activity.
10	Other	
11	Remarks of the Visiting Officer	Education staff are providing satisfactory services.



### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	W. NO. 1, 2, 3, 4, 5, 6
2	Number of children enrolled a) Boys b) Girls	Boys = 77 Girls = 74
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	
14	Remarks of the Visiting Officer	work of the staff is good.

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	W. NO 3
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Hans Raj
4	No of registered beneficiaries	313
5	No of beneficiaries drawing Ration from the store	
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	work of the staff is satisfactory.



V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Branch of bank not available in the Panchayat.
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	-
7	Any Other	-
8	Remarks of the Visiting Officer	There is need Bank Branch.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	W NO. 5, 7
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	used By The people
5	Any Other	
6	Remarks of the Visiting Officer	Amrit Sarovar is neat and clean.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	W NO. 4
2	Condition of Playground	Good
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	There is need of Play ground in the other ward

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	Not available in the Panchayat.
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	There is need of partwarkhana.



## IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	W-NO 3
2	Name of the beneficiary	Bharat Singh
3	Status of the house (completed/ in-use/ under-construction)	Under Construction
4	Any Other	
5	Remarks of the Visiting Officer	Most of the Beneficiary have not started the work of construction yet.

## X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Nil in the year 2023-24
2	Name of the beneficiaries	nil
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	nil
4	Any Other	nil
5	Remarks of the Visiting Officer	

## XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Not available in the Panchayat.
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

## XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	yes
2	Transport	yes
3	Electricity	In Poor condition
4	Drinking water	The works of PHE dept. is very slow.
5	Cleanliness	Good
6	Sports facility (Playground)	Good.
7	Any Other	



# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	No
	Amrit Sarovar	No
	IJM Assets	No
	Compost/ Soak Pits	No
	PMGSY / MGNREGA works	No
	Any other MGNREGA Street in W no 6	Yes
D	Distribution of certificates	
	Self Employment Schemes	No
	Land Pass books	No
	Any other	No
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes



# QUESTIONNAIRE FOR B2V5

Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes
2	Activities undertaken under the Theme (as per instruction manual)	Plantations by forest department.
3	Status of activities undertaken	Good
4	Visible impact of the Activities	The Panchayat is clean and green.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	not uploaded yet
6	How many activities of SDG have been covered under GPDP	nil
7	Bottlenecks, if any, faced in the achievement of SDG Theme	nil
8	Remarks of the Visiting Officer on the status SDG Theme	It should be uploaded early.



# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	The work on the Jal Shakti Project	
2	is very slow.	
3	The Electric network is very	
4	poor.	
5		
B	Impact of B2V1 to B2V4	
1	The people of the Panchayat	
2	know about their rights.	
3	There is awareness among the people.	
4	The Govt employees are regular and punctual.	
5		
C	Challenges in the Panchayat	
1	there is great challenges of	
2	water and electricity.	
3		
4		
5		
D	Suggestions if any	
1	There is need to improve the	
2	Electric network.	
3		
4		
5		



# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	School Education department.
2	Health Department
3	Agriculture department
2	LEAST RESPONSIVE DEPARTMENTS
1	Jal Shakti department
2	PDD
3	

## ii. FEEDBACK ON UT INITIATIVES

## iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	The work of project on Jal Shakti is very slow.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	The condition of electric network is very poor.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	There is need to increase the speed of work on Jal Shakti sanctioned project. Electric Net work should be improved.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	4 to 8
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Signature of Sarpanch

Name.....



Signature of the Visiting Officer

Name.....

*Subash Chand*  
10/11/2023

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