

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

Block BHALWAL Panchayat Amb

Name of Visiting Officer PRIYANKA BHAT Designation JOINT DIRECTOR IMPARD.

DISTRICT ADMINISTRATION JAMMU

KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<p>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in</p> <p>b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</p> <p>c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in</p> <p>d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work <p>e. Plans/ beneficiary lists:</p> <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries <p>f. Lists of beneficiaries for:</p> <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukt Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES	
1. Ayushman Bharat- PMJAY	
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission	
3. PM Awas Yojana (Rural)	
4. PM Ujjawala Yojana	
5. PM Vishwakarma	
6. PM KissanSamman Nidhi	
7. Kissan Credit Card (KCC)	
8. PM Poshan Abhiyan	
9. Har Ghar Jal- Jal Jeevan Mission	
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)	
11. Jan Dhan Yojana	
12. Jeevan Jyoti Bima Yojana	
13. PM KUSUM Yojana	
14. Suraksha Bima Yojana	
15. Atal Pension Yojana	
ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS	
1. Enrolment in Eklavya Model residential school	
2. Scholarship schemes	
3. Forest Rights Title:Individual and Community Land	
4. Van Dhan Vikas Kendra: Self Help Groups	

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *segregation shed. compost pits functional*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas → *nil*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof. — *Yes*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *NO*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. — *nil*
- vi. Whether schools have started segregating waste. Yes/No — *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No *NO*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No *Yes*
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No *Yes*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No *Yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No *Yes*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No *Yes*

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No *NO*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *Yes*
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No *Almost all*
- iv. Are all the IHHs toilets functional or not? Yes/No *Max. functional*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No *Yes*
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No *Yes*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No *NO*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO *Yes*
- ii. How many BalSabha's were organized in the Gram Panchayat. *Organised Anganwadis in village premises.*

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. **Village with good governance**

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No *well not conside?*
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No *displayed in wall of building*
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. **Poverty-free and enhanced livelihood village**

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. **Socially secured village**

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. **Engendered Development in Village**

- i. How many Mahila Sabha's were organized in the Gram Panchayat *Organized by BSCs*
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) *in village panchayat*
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *NO*
- iv. Number of women beneficiaries headed households covered under PDS system. — 170
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana —

9. **Self-sufficient infrastructure in the village**

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishawa Karma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	PRIYANKA BHAT
2	Designation	JOINT DIRECTOR IMPARD
3	Department	IMPARD(J&K)
4	Place of posting	IMPARD Jammu
5	Mobile No	7006264400
6	Email ID	Priyankabhat11511@gmail.com
7	Home District	
8	Dates of visit	14th

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Amb
2	Local Government Directory(LGD) code of the Panchayat	240505
3	Name of CD Block	Bhalwal
4	Name of Tehsil	Bhalwal
5	Name of District	JAMMU

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 Amb
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	480 approx.
4	Population (approx) of the Panchayat	3500 approx

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Ajasholey	(AEA)		
2	Education	Ramesh Dutt + Harinder Singh	(Teacher)		
3	Food, Civil Supplies and Consumer Affairs	Ramesh Dutt Rakesh Kumar	Dealer		
4	Forest (Sundhara)	Ramesh Chander	Jr. MLI		
5	Health and Medical Education	Kanchan Chandhal	FMPW		
6	ICDS Department	Sarita Manhas Sandeep Singh	Supervisor of Anganwadi workers		
7	Irrigation and Flood Control Department	Dr. Sanyasir Singh Ajay Kumar	AE JE (Mechanical)		
8	Jal Shakti Department	No officer/official	reported		
9	Power Development Department	Ajay Chopra	Meter Reader		
10	Public Works Department	Raman Deep Singh Nana Malayan	JE AE		
11	Revenue	Rohit Pooni	Patwar		
12	Rural Development and Panchayat Raj	Lipika - U. Singh Sandeep Kumar	Bandar Asst. Assistant TA (ROR)		
13	Skill Development				
14	Social Welfare Department	Indu Saha Meena Kumari	Craft Teacher		
15	Youth Services and Sports Department	No officer/official	reported		
16	Others				
17	Sheep husbandary	Maheender Kumar	Stock Assistant		
18	Rakesh Kumar	Jr. Craft Instructor	Handicraft		
19	Animal husbandary	Shankar Prasad Singh	SA		
20	Horticulture	Shishir Sharma Sanyasir Singh	1/2 Horticulture Development Officer		

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private				
	b) New/need repairs				
	II. Furniture (Y/N)				
	III. Computer/printer (Y/N)				
	IV. Internet (Y/N)				
	V. Telephone (Y/N)				
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)				
	VII. Water (Y/N)				
	VIII. Electricity (Y/N)				
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	1	41	-	Govt.
	c) Middle	1	75	-	Govt.
	d) High	1	138	-	Govt.
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		5	120	1 worker	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
				1 Dispensary (Private)	
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana (Y/N)				
9	Village haat (Y/N)				
10	Playground (Y/N)				
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		3	1036	Yes Connected	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		M/L			
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		600 ft.	Ambi	Average	Drinking water by animals
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Matapair Mandir in this Panchayat			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		M/L			
17	List of Underutilized Buildings- names	Name	Year of construction		
		M/L			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	160	160	
2	Widow pension	Social Department Welfare	44	44	
3	Disability pension	Social Department Welfare	21	21	
4	Status under Stunting Mukht	Social Department Welfare	No details given by representatives of social welfare dept.		
5	Status under wasting Mukht	Social Department Welfare	Target provided 1		
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department	10 Schemes are under process but details not provided.		
7	Digital Services provided	IT/ BDO/ CSC	No details provided		
8	Daksh Kisan	Agriculture Department	88		
9	Kisan credit card	Agriculture Department	100		
10	PM Kisan Sammannidhi	Agriculture Department	Agriculture Dept.		
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	Salary not availed.		
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NIL		
13	JJM Implementation	Jal Shakti Department	Scheme under process		
	i. No of Household provided FHTC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	Almost all households electrified		
15	PMAY- Gramin	RDD & PR	13	2	fund not received
16	SBM Gramin- IHHL functional (Household toilets)	RDD & PR	no target fixed.	95	
17	ODF Plus villages (No)	RDD & PR	ODF Plus village		
18	Targeted Sock pit completed	RDD & PR	Target not provided	29	
19	JKRLM:	RDD & PR	Only as self help group under SHS working.		
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	Land Passbook Scheme is in progress		
21	Pending Mutations	Revenue Department	no pendency		
22	Domicile Certificates	Revenue Department	Issued by concerned authorities by dept.		
23	Persons identified drug addicts	BDO/ Sarpanch	NIL		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL		
26	Golden Health Card under Ayushman Bharat	Health Department	2020		
27	Janani suraksha yojana	Health Department	17		
28	Status under Anaemia Mukht	Health Department	Camps are being held		
29	Status under Leprosy Mukht	Health Department	no pendency		
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	No target provided	2	
31	Number of Ayushman Sebas held	Health Department	8		
32	Out of School Children brought to Schools	School Department Education	NIL		
33	Number of students still out of Schools	School Department Education	NIL		
34	Persons educated through bridge courses	School Department Education	NIL		
35	Household using clean cooking fuel (LPG)	FCS & CA	Almost all households		

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health & Wellness Centre Mayal
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Doctor, FMPHW, ASHA Nurses
4	No of patients attended during the month	209
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Every Saturday medical camp is held
7	Status of Immunization	Every Wednesday
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	27
10	Non- Institutional deliveries in Panchayat (Current Year)	No
11	Other	
12	Remarks of the Visiting Officer	There is demand of one more Health & Wellness Centre in Amb & Primary Health Centre.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt Primary, Middle & High School.
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	All filled.
4	Enrolment of the School a) Boys b) Girls	127 127
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Dancing Competition, Planting, cleanliness drive, painting competition etc
10	Other	
11	Remarks of the Visiting Officer	There is a shortage of rooms in the middle school and drainage system in high school needs improvement.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	2 Amb 3 Mayali
2	Number of children enrolled a) Boys b) Girls	56 64
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	4 worker 5 helper
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	NO
12	Number of children wasted	NO
13	Any Other	
14	Remarks of the Visiting Officer	Demand for 2 More Anganwari centres in the Panchayat. On inspection of Anganwari centres it was observed that Poshan Mahila needs to be developed with more nutritious vegetables.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	2 Amb 1 Mayali
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Sh. Ramesh Bhatt 2. Vikas Gupta Sh. Rakesh Kumar
4	No of registered beneficiaries	1036
5	No of beneficiaries drawing Ration from the store	1023
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	in ration card
10	Remarks of the Visiting Officer	Addition of new members are being delayed as they are not getting ration cards.

V. **Bank/ Extension counter:** NO Bank/ Extension Counter

S. No	Particulars	Status
1	Location of Bank/ Extension counter	in Panayat
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	Established Bank branch & ATM demanded.

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Amrit.
2	Condition of Amrit Sarovar	Accept.
3	Details of repair undertaken, if any	Earthquake, this current year.
4	Utilization of Amrit Sarovar	Drinking water by animals.
5	Any Other	
6	Remarks of the Visiting Officer	The panchayat members projected to issue letter even after constant repairs in the Amrit Sarovar. The Sarovar water is not reserved in it. They demanded that for identification of other ponds in the Panayat & Amrit Sarovar (like Biko Talab) in Amrit Panayat.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	There is no
2	Condition of Playground	Playground in the
3	Utilization of Playground	Panchayat.
4	Any Other	
5	Remarks of the Visiting Officer	Playground demanded.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	Amrit (in Panayat block)
2	Government/ Private building	Govt.
3	Land passbook saturation	Yes.
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	Land pass book has been submitted but no awareness for distribution of beneficiaries is required.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Ans.
2	Name of the beneficiary	Shalip Kumar, Son Neelam Devi
3	Status of the house (completed/ in-use/ under-construction)	Completed (22) 13 under construction.
4	Any Other	
5	Remarks of the Visiting Officer	His beneficiary were nominated in the year 2018. The PMAY house were completed in 2023. The delay in the installation of PMAY was projected.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	In every ward of Panchayat
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Soakpits - 29 Completed Compost pits - 20 Completed
4	Any Other	
5	Remarks of the Visiting Officer	It is a common process & need based.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	CSC Center in the Panchayat.
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	CSC/Khidmat Center demanded.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Connectivity Road (But needs is being)
2	Transport	Need of 2 RTC Buses was projected
3	Electricity	Needs & project
4	Drinking water	Needs important
5	Cleanliness	Needs project
6	Sports facility (Playground)	Need of Playground was projected.
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	W. No 3, Head of Panchayat, PM Kisan Matsya, etc. during his visit.
	5. Exhibitions	Head of Panchayat, PM Kisan Matsya, etc. during his visit.
B	Sports Activities	
	1. Sports Event	Chess event.
	2. Distribution of sports kit	3 part kits not received by Panchayat.
C	Inaugurations (If any)	
	PMAY house	2 Houses under PMAY
	Segregation Sheds	2 inaugurated during his visit.
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	W. No 3 Lane and other not under Capex Budget.
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	Land pass books Scheme - to be started. Awareness about this scheme.
	Any other	W. No 3 Lane and other not under Capex Budget.
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Awareness in B2V5 a is scheme do step by plan in a drive.

QUESTIONNAIRE FOR B2V5

Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	9 themes adopted
2	Activities undertaken under the Theme (as per instruction manual)	Preparing Jis cards under MGNREGS 2 HHL under SBM camps held for immunization and awareness about diseases, fire safety camps
3	Status of activities undertaken	Separation of solid and liquid wastes.
4	Visible impact of the Activities	1. Employment generation 2. open defecation free panchayat. 3. less risk of disease.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	All theme activities.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of awareness about the schemes & its depths.
8	Remarks of the Visiting Officer on the status SDG Theme	There is a socially secured village, Endogenous development in village is self sufficient. Infrastructure in the village needs more focus.

QUESTIONNAIRE FOR B2V5

Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	Work initiated under Jol-Jeevan Mission on	
2	facilities in the schools of teachers	
3	being filled up.	
4	The issue of improper functioning of smart classroom	
5	equipment in schools replaced.	
B Impact of B2V1 to B2V4		
1	Different department became more responsive	
2	towards the demands.	
3	New Transformers & electric Poles established.	
4	Kandayat Bhal became functional.	
5		
C Challenges in the Panchayat		
1	Frequency of visits ^{presence} by some of the departments	
2	like Social welfare, Transport & food (A) & (B)	
3	report is minimal. As a result the needs of the people	
4	in some of the schemes is not in work as per the	
5	Package measures.	
D Suggestions if any		
1	A Joint Camp of all the departments may be	
2	regularly organised for redressal of grievances	
3	& general public & clarification / awareness about	
4	various schemes.	
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	ICDS
2	RDD
3	PWD.
2	LEAST RESPONSIVE DEPARTMENTS
1	Social welfare.
2	Smriti Fund Control.
3	Revenue.

ii. FEEDBACK ON UT INITIATIVES

the panchayat appreciated the initiative mainly regarding the digitisation of the different services which included the digitisation of land records, domicile certificates and other records & issuance of land pass books in the panchayat.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Immediate remedial measures projected regarding the widening of road/ protection wall or Amb (petali) near RDS handi (mint savor) to prevent accidents. @ Immediate Repair of Kuli (CPT) & public collection of garbage by concerned dept.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	2 cutroads - 1. Ward no 4 Mohalla claimala Ward no 1 Mohalla Kumbha.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The panchayat members should publicise/ aware the people of the area with the schemes of Govt. Efforts should also be made by the Secretary of Panchayat to update the Panchayat members about various schemes & initiatives of Govt. A Joint camp may be organised by various depts for redressal of grievances about various issues for people of panchayat.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(7).
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Rajni Devi
Signature of Sarpanch

Name Rajni Devi

Rajni Devi
RAJNI DEVI
SRPANCH
PYT. AMB


Signature of the Visiting Officer

Name PRIYANKA BHAT
Joint Director JALMPSA

CERTIFICATE

It is certified that visiting officer / Prabhari officer
Priyanka Bhet, joint Director IMPARD has
stayed in Amb Panchayat, Block Bhadwal
District Jammu for one Night and Two days
under the B2V5 Programme, on 14 & 15 Nov. 2023.

Rajni Devi
RAJNI DEVI
SRPANCH
PYT. AMB

सेवा में
जल मित्रता जम्मू

Location - Amb Panchayat
Ward no - 2 near the
house of Karan
Singh s/o Prem Singh

आधरणीय सहायक,

सविनय निवेदन यह है कि मैं गांव अम्ब की निवासी हूँ
मेरे घर के पास से नहर गुजरती है जिस पर
एक पुली बनी हुई है। पुली बहुत पुरानी है और
उसकी हालत बहुत खराब है जिस पर से पैदल
जाना भी मुसकिल है गाड़ी निकालना तो बहुत
दूर की बात है। उसी पुली को पार करके
हम सड़क पर जाते हैं, उसी रास्ते से बच्चों स्कूल
जाते हैं, हम पशुओं को भी उसी रास्ते से
लाते ल जाते हैं। अगर कोई नहर में गिर जाए
तो कौन जिम्मेदार होगा कृपया हमें नई पुली
बनाकर दे दी जाए।

1. कर्ण सिंह
2. Rajesh Singh
3. Arun Chaudhary
4. Anurag Singh
5. Prabhat Singh
6. Sushma Devi

धन्यवाद


Sandeep Singh
Nab Sarpanch
PYT/AMB- B. Bhilawal

 7


Panch
RUBY
Panchayat Head
Upper Amb W.I. Co. 2

Rajni Devi
RAJNI DEVI
SRPANCH
PYT. AMB