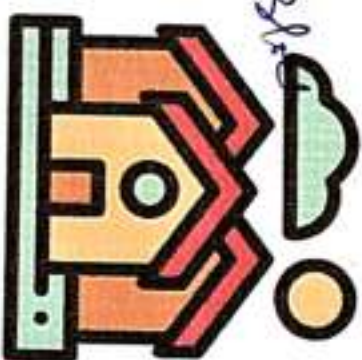


INSTRUCTION MANUAL FOR B2V5

B

Name of the Panchayat

Daddapara (E) Kralpara (B)



Name of the Panchayat

Daddapara 'E'

Block : Kralpara.

Back 2
Village

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MUNEER AHMAD KHAN
2	Designation	MASTER
3	Department	EDUCATION
4	Place of posting	GIRLS HIGH SCHOOL DIVER.
5	Mobile No	9906587834
6	Email ID	muneerahamed132@gmail.com
7	Home District	KUPWARA.
8	Dates of visit	13/11/2023 and 14/11/2023.

- B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	DARDAPORA 'E'
2	Local Government Directory(LGD) code of the Panchayat	239217
3	Name of CD Block	KRALPORA
4	Name of Tehsil	KRALPORA
5	Name of District	KUPWARA.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	438
4	Population (approx) of the Panchayat	3350 (Approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Fayaz Ah. Mir	DRW	Present	9682193288
2	Education	Gh. Rasool Wani	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Mohd. Shafi Shiekh	Store Keeper	Present	9622553169
4	Forest	Shahid Hussain Mir	Beat officer	Present	
5	Health and Medical Education	Taniya Mir	CHO/MLHP	Present	9682572650
6	ICDS Department	Mumtaza Bano	ANW	Present	7006545020
7	Irrigation and Flood Control Department	-	-	-	
8	Jal Shakti Department	Ab. Gani Mir	Dilgavager	Present	95964180976
9	Power Development Department	Muneer Ahmad	Line Man	Present	9906727765
10	Public Works Department	-	-	-	
11	Revenue	Pir Showkat	Patwari	Present	
12	Rural Development and Panchayat Raj	Mushtaq Ah. Dar	L.R.S	Present	9682193200
13	Skill Development	-	-	-	
14	Social Welfare Department	Saif-u-din Shiekh	Jr. AsstH	Present	7051180538
15	Youth Services and Sports Department	Mohd. Shafi Shiekh	Phy. Edu. Teacher	Present	6005426338
16	Others	-	-	-	
17	Animal Husbandry	Riyaz Ah. Dar	P.D.L.	Present	
18	Sheep Husbandary	Ramiz Ah. Malik	P.D.L.	Present	
19	Agriculture	Fayaz Ah. Mir	DRW	Present	9797987830
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	Yes			
	a) Govt building/private	Govt. building			
	b) New/need repairs	Renovation / water supply			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil.			
	b) Primary	Nil.			
	c) Middle	01			
	d) High	01			
	e) Higher Secondary	Nil.			
	f) College	Nil.			
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		07	138	Nil	Private.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Nil	Nil	01.	Private building.
5	Bank branch(Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwarkhana(Y/N)	No			
9	Village haat (Y/N)	No			
10	Playground(Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	385	385	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		02.	Mugam Thandi	Normal	Water Conservation
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Availability of Two Amrit Sarovars which can be beneficial for tourism.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	No.			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Kindergarten Thandi	2023-24, under construction		

List of Underutilized Buildings- names	Name	Year of construction
	Nil	Nil

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
	Old Age pension	Social Department Welfare	143	143	Nil.
	Widow pension	Social Department Welfare	09	09	Nil.
	Disability pension	Social Department Welfare	29	29	Nil.
	Status under Stunting Mukht	Social Department Welfare	Nil	Nil	Nil.
	Status under wasting Mukht	Social Department Welfare	Nil	Nil	Nil.
	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	Nil	Nil	Nil.
	Digital Services provided	IT/ BDO/ CSC	All Services		
	Daksh Kisan	Agriculture Department	469	70	Under processing of Bids
	Kisan credit card	Agriculture Department	296	155	Nil.
	PM Kisan Sammanidhi	Agriculture Department	150	150	Nil.
	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	-	-	No official was present
	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	- Do -
	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		123	-	
	ii. Har Ghar Jal village(s) certified (No.)		100%		
	No of Households electrified	PDD	231	225	Non availability of pd transfer
	PMAY- Gramin	RDD& PR	14	12	
	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	350	345	
	ODF Plus villages (No)	RDD& PR	01	01	
	Targeted Sock pit completed	RDD& PR	201	128	
	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		01	-	
	ii. Number of Households involved		100.	-	
	Land Passbook Saturation	Revenue Department	260	260	
	Pending Mutations	Revenue Department	17	17	
	Domicile Certificates	Revenue Department	07	07 100%	
	Persons identified drug addicts	BDO/ Sarpanch	Nil	Nil	
	Awareness camps for de-addiction conducted	BDO/ Sarpanch	02		
	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil.	
	Golden Health Card under Ayushman Bharat	Health Department	1665	1502	Unwillingness
	Janani suraksha yojana	Health Department			
	Status under Anaemia Mukht	Health Department	-		
	Status under Leprosy Mukht	Health Department	-		
	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	10	10	
	Number of Ayushman Sabas held	Health Department	01		
	Out of School Children brought to Schools	School Department Education	03		
	Number of students still out of Schools	School Department Education	Nil.		
	Persons educated through bridge courses	School Department Education	Nil.		
	Household using clean cooking fuel (LPG)	FCS & CA	100%		

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health and Wellness Centre at Thandepore
2	Type of building (Govt./ Private)	Private (Shop)
3	Availability of Staff a) Doctor b) Paramedical ✓	Nil 02.
4	No of patients attended during the month	126
5	Status of medicine availability	Average
6	Special medical camp held, if any	04
7	Status of Immunization	Satisfactory
8	Participation of health worker in Village Health and Nutrition Day	YES
9	Institutional deliveries in Panchayat (Current Year)	15
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil.
11	Other	
12	Remarks of the Visiting Officer	The only Health and Wellness Center located in the Area is functioning in a old rented building. The Center is without doctor. The people of the area facing extreme problem.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	BHS Dardafura Gaijhan / Middle School Mugan
2	Type of building (Govt./ Private)	Government
3	Availability of Staff as per sanctioned strength	16
4	Enrolment of the School a) Boys b) Girls	162. 137.
5	Availability of play ground	BHS Available, Middle School not available
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	Nil
11	Remarks of the Visiting Officer	The education system in the Panchayath is satisfactory. The demand of the people is that BHS may be upgraded to A0 Secondary level.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Mumer Mohalla / Dix / Shah / Diswad / Mukedam / Kumar Mohalla B.
2	Number of children enrolled a) Boys b) Girls	70 68
3	Status of Building (Private/ Govt.)	PRIVATE
4	Availability of Helper/ worker	YES
5	Maintenance of record of children	YES
6	Availability of sufficient ration	YES
7	Availability of timely Ration	YES
8	Availability of Functional toilet	YES
9	Availability of tap connection	YES
10	Availability of electricity connection	YES
11	Number of children stunted	NIL
12	Number of children wasted	NIL
13	Any Other	No
14	Remarks of the Visiting Officer	The Centers are functioning in a private buildings. Availability of Govt. building for Centres with basic facilities would be beneficial for the staff of the Centres as well as beneficiaries.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Thandipora / Mugam
2	Government / Private	Govt / Fair price shop
3	Name of the dealer (in case of Private)	Mir Baskat Ali
4	No of registered beneficiaries	1450
5	No of beneficiaries drawing Ration from the store	1440
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	The store is functioning in a private rented shop. The demand of the people is constant. Food grain is the panchayat.

V. **Bank/ Extension counter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Not available
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	The bank branch is not available in the area. The demand of the people is to setting up Bank extension counter

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	1. Thandipora 1. Mugam
2	Condition of Amrit Sarovar	Both needs repairment
3	Details of repair undertaken, if any	nil
4	Utilization of Amrit Sarovar	Yes
5	Any Other	no
6	Remarks of the Visiting Officer	The water facility in the vicinity is not good.

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	Boys High School Dardapora Mugam
2	Condition of Playground	Good.
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	Construction of P. Band for the safety of the ground. So that the land erosion will not damage the ground.

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	Nil.
2	Government/ Private building	Nil
3	Land passbook saturation	50%
4	Pending mutations	Nil
5	Any Other	-
6	Remarks of the Visiting Officer	The panchayat needs a partwarkhana as the people have to cover long distance to get any revenue paper.

IX. **PMAY house:**

S. No	Particulars	Status
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1	Location of PMAY house constructed	Mugam
2	Name of the beneficiary	Mohd. Gulzar Kumar
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Some PMAY house are under construction. The pending installment may be disbursed as soon as possible as they are facing great problems during this winter.

X. **Soak pits/Compost pits:**

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Kumar Mohallah, Shiekh Mohallah
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	10% in use
4	Any Other	
5	Remarks of the Visiting Officer	Some beneficiaries have not been paid.

XI. **Khidmatcenter / CSC:**

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Thandipore
2	No of online services provided by the CSC	All
3	No of persons approached for services	750 (Approx)
4	Any Other	
5	Remarks of the Visiting Officer	Unavailability of Aadhaar Seedy Centre for Aadhaar updation

XII. **Observation of field officer on basic amenities:**

S. No	Particulars	Observations
1	Connectivity Road	Average
2	Transport	Average
3	Electricity	Average
4	Drinking water	not satisfactory
5	Cleanliness	Satisfactory
6	Sports facility (Playground)	Yes
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	01
	2. Skits, Songs, Dramas	Nil
	3. Local Folk programme / Show	Nil
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	No
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	No
	Amrit Sarovar	No
	JJM Assets	-
	Compost/ Soak Pits	No
	PMGSY / MGNREGA works	No
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	No
	Land Pass books	No
	Any other	No
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	Seminar on Solid waste Management
3	Status of activities undertaken	The Soak pits are being fully used.
4	Visible impact of the Activities	The ^{Panchayat} village is looking clean and green
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	03.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No
8	Remarks of the Visiting Officer on the status SDG Theme	After implementation of various projects like construction of soak pits the development looks good in the panchayat.

1-

QUESTIONNAIRE FOR B2V5

Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Development of play ground.	
2	Construction of Link Roads	
3	Installation of Transformers in some wards	
4	Sanction / Construction of PMAY House	
5	Sanction of Kiddlegarden Building	
B	Impact of B2V1 to B2V4	
1	Installation of Poles/Transformer/Wiring in the Panchayat	
2	Purchasing Dental machines in Kralporb Hospital	
3	Improvement of Solid waste management.	
4		
5		
C	Challenges in the Panchayat	
1	Upgradation of BHS School To H.S. Sec. (Girls) Level.	
2	Upgradation of Health and Wellness Centre with doctors.	
3	Need of Bank extension Counter/ATM in the Panchayat	
4	Construction of Cricket Stadium.	
5		
D	Suggestions if any	
1	Creation of Anganwari Centre at other left over wards.	
2	Modernisation of Link Road from Ga. Road to BHS	
3	Sanctioning of funds for construction of Stadium	
4	Estt./Sanction of Animal Husbandary	
5	Estt./Sanction of Sheep Husbandary.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
	Rural Development Deptt. Education / Social Welfare P.D.D.
2	LEAST RESPONSIVE DEPARTMENTS
	Irrigation and flood control Public Works Deptt. Horticulture / Skill Development

ii. FEEDBACK ON UT INITIATIVES

Over all the initiatives from the U.T. administration are wellcomed by the general public and appreciated by one and all. They wanted proper implementation of all initiatives / schemes by the departments.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Delay in the payment of material component of MGNREGS work at U.T. level
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Upgradation of BHS to Hr. Secondary level. Installation Extension Bank Counter / ATM
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The people of the Panchayat were overall satisfied on road connectivity, electricity etc. But the major issue is to upgrade BHS to HSS, upgradation of Health and wellness centre, sanction of Shop cum Sanction of Bank extension counter, opening the area on Tourist map, setting of Panchayat, Panchayat, Panchayat need addressed at earliest.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer stayed with supportive staff remained present for two days in Panchayat. We are satisfied of the whole visiting officer.

Signature of Sarpanch
Syed Sarpanch
Name... Syed Sarpanch
Darapur...

Signature of the Visiting Officer

Name.....

Munera
Visiting officer
Master BHS
DIVER.