



Back² Village⁵

Governance at doorsteps

10 16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule 1 (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Ms. Nazia Ahmad Seifi
2	Designation	Lecturer
3	Department	Education
4	Place of posting	Govt. BHSS Kupwara
5	Mobile No	700 6421003
6	Email ID	nseifi6567@gmail.com
7	Home District	Kupwara
8	Dates of visit	10-11-2023 to 11-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Warrior - D
2	Local Government Directory (LGD) code of the Panchayat	288872
3	Name of CD Block	W00008a
4	Name of Tehsil	Lalpora
5	Name of District	Kupwara.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	04
3	No. of households in the Panchayat	203
4	Population (approx) of the Panchayat	1800

20	Cooperative	v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme
21	Science & Technology	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
22	Public Works Department(R&B)	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM KUSUM Scheme. iii. Installation of stall for solar gadgets for mass awareness. iv. Connectivity of left out habitations under PMGSY. v. Safe audit and inspection of all roads vi. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & inventory management
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal ii. Training of 250 APPA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAP. iv. Action against false complaints.
27	Jal Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of Jaljeewan Mission & Regular testing of all Schools & Aanganwais for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)
(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Ab. Hamid Lone	DRIN	Present	
2	Education	Ishtiaq Ahmad Bk	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Pir Nisat Ahmad	S K	Present	
4	Forest	Ajez. Ahmad	Forest Guard	Present	
5	Health and Medical Education	Sybil Ali Bk	mmph	Present	
6	ICDS Department	Hafeeza Begum	Supervisor	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Nazir Ali Shah	Lineman	present	
9	Power Development Department	Ab. Hamid shah	Inspector	Present	
10	Public Works Department	Mushfaq Ah	work Super	present	
11	Revenue	Mudassir Ah Shah	Patwari	Present	
12	Rural Development and Panchayat Raj	Zahid Ali Khan	LKS	Present	
13	Skill Development				
14	Social Welfare Department	Insha Faring	Accounts	present	
15	Youth Services and Sports Department	Saima Akhter	Rek	Present	
16	Others	Majid Hussain	Fisheries	Present	
17		Raza Ali Chopra	Shop asst	Present	
18					
19					
20					

(Signature)

visiting officer

B2V5 Waran (D).

- iii. Whether the issues raised by HalSabha are addressed during the Gram Sabha. Yes/NO
 - iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
 - v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
5. **Village with good governance**
 - i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
 - ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
 - iii. Does the Gram Panchayat has its building or not? Yes/No
 - iv. Is the Gram Panchayat office functional or not? Yes/No
 - v. Are the activities approved under the Halaji Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
 - vi. Is Social Audit of earlier Schemes Programs carried out or not? Yes/No
6. **Poverty-free and enhanced livelihood village**
 - i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
 - ii. Have all the eligible households registered in PDS or not? Yes/No
 - iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No
 - iv. Have all the eligible households been registered for Pension or not? Yes/No
 - v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
 - vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
 - vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No
7. **Socially secured village**
 - i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
 - ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
 - iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
 - iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
 - v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
 - vi. Are all the eligible households getting benefits from IAY or not? Yes/No
8. **Engendered Development in Village**
 - i. How many Mahila Sabha's were organized in the Gram Panchayat
 - ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - iv. Number of women beneficiaries headed households covered under PDS system.
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana
9. **Self-sufficient infrastructure in the village**

Deliverables:		
S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Padi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance). vii. Issuing sanction letters for insurance of the Cattle.
2	Rural Development Department	i. Establishment of Aard/Sarvay per Panchayat (Target/Achievement). ii. Saturation of all households in SHCs across all panchayats. iii. Number of works verified and completed during R2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages, door to door collection mechanism, segregation shed, pWMD, soakage/compost pits for all households. vi. Achieving PMAY/HHH Saturation. vii. Status of Drug Free/Corruption free Panchayats. viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhrashtachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Mukti J&K.
 - vi. Nasha Mukti, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

8	Forest, Ecology & Environment	vi. Number of Beneficial/Unbeneficial events held vii. Saturation of left out cases under disability pension, implants and bicycles etc.
9	Tourism	viii. Awareness about Prag Mahat Panchayats. i. Plantation drives under "Har Ghar Haryali" program ii. Conservation of water bodies iii. Forest for Foster iv. "Green 18k drive" campaign v. Identification & Registration of Home Stays vi. Providing support for tourism activities under village cooperatives vii. Promotion for augmenting the tourist inflow viii. Identification, delineation and demarcation of at least 5 tourist destinations/ circuits/ themes tracks per district ix. Plastic free tourism destinations
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tihar. iii. Promotion of local artists by way of organizing Kavi Samaylari, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school Children and their enrolment iii. My School My Pride Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nash Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counseling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

Activity 2	Reach Panchayat on day of visit. the	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule 1A, 1B & Schedule II 2. Ensure that all front line workers of different depts are present 3. Ensure exhibition by different depts. about individual beneficiary schemes 4. Inspect IKB/PSR counters/outlets 5. Participate onsite organization of sports activity in playfield, talent hunt cultural event youth activity 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domestic Saturation, KCC Saturation, and saturation of land passbooks 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khandat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigam, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukht Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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QUESTIONNAIRE FOR B2V5

Schedule II

(FIRST HAND INFORMATION ON INFRASTRUCTURE
BASED ON ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	N/A			
	b) New/needing repairs	N/A			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational institutes	No. of Schools	Enrollments	Year has passed	Govt Building / Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	03	145	01	Govt Building
	c) Middle	01	93	01	Govt Building
	d) High	0	0	0	0
	e) Higher Secondary	0	0	0	0
	f) College	0	0	0	0
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helping Worker available	Govt Building / Private Building
		03	129	01	Pvt building
4	Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	No. of health & wellness centers
		0	0	Nil	02
5	Bank branch (Y/N)	NO			
6	Availability of ATM (Y/N)	NO			
7	Khidmat center/ CSC (Y/N)	NO			
8	Patwarkhana (Y/N)	NO			
9	Village haat (Y/N)	NO			
10	Playground (Y/N)	01			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	937	937	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		02		02	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Rung	Good	Yes.
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Health resort, pahari, agriculture			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes.			
	ii. Number of Asset captured	05			
	iii. Please mention assets	Water harvesting tank.			
	1.	Filter plant.			
	2.	Fencing of playground.			
	3.	Apachi Koul.			
	4.	Community pits.			
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Fertil store	2018.		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil	Nil.		

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in / www.jkpanchayat.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in - www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigraani, Heams, Janbhagidari, Digital J&K
JKB PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haan/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

1
05/11/23
3:40 PM

Panelyat Helpa Warnaw 'D'

INSTRUCTION MANUAL FOR B2V5



Back 2
Village 5

Governance at doorsteps

7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)						
Sl. No.	NAME OF THE SCHEME	DEPARTMENT		TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department	Welfare	97	90	under process
2	Widow pension	Social Department	Welfare	11	11	-
3	Disability pension	Social Department	Welfare	11	01	under process
4	Status under Stunting Mukh	Social Department	Welfare	05	05	-
5	Status under wasting Mukh	Social Department	Welfare	-	-	-
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department	Welfare	04	04	-
7	Digital Services provided	IT/ BDO/ CSC		-	-	-
8	Dakh Kisan	Agriculture Department		02	02	-
9	Kisan credit card	Agriculture Department		200	200	-
10	PM Kisan Sammanidhi	Agriculture Department		240	200	-
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department		-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department		-	-	-
13	JSM Implementation	Jal Shakti Department		300	300	-
	i. No of Household provided FHTC			300	300	-
	ii. Har Ghar Jal village(s) certified (No.)			-	-	-
14	No of Households electrified	PDD		300	217	under process
15	PMAY- Gramin	RDD& PR		24	24	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR		203	203	-
17	ODF Plus villages (No)	RDD& PR		203	203	-
18	Targeted Sock pit completed	RDD& PR		203	100	-
19	JKRLM:	RDD& PR		-	-	-
	i. Number of Self Help Groups formed			-	-	-
	ii. Number of Households involved			-	-	-
20	Land Passbook Saturation	Revenue Department		200	200	under process
21	Pending Mutations	Revenue Department		N/A	N/A	-
22	Domicile Certificates	Revenue Department		1000	1000	U/P
23	Persons identified drug addicts	BDO/ Sarpanch		N/A	N/A	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch		10	10	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch		N/A	N/A	-
26	Golden Health Card under Ayushman Bharat	Health Department		1800	1575	U/P.
27	Janani suraksha yojana	Health Department		50	40	U/P
28	Status under Anaemia Mukh	Health Department		N/A	N/A	-
29	Status under Leprosy Mukh	Health Department		N/A	N/A	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department		05	04	-
31	Number of Ayushman Sabas held	Health Department		-	-	-
32	Out of School Children brought to Schools	School Department	Education	05	04	-
33	Number of students still out of Schools	School Department	Education	N/A	N/A	-
34	Persons educated through bridge courses	School Department	Education	N/A	N/A	-
35	Household using clean cooking fuel (LPG)	FCS & CA		203	180	-

QUESTIONNAIRE FOR B2V5

Schedule IV
(FIELD VISITS IN THE PANCHAYAT)

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	Nil
4	No of patients attended during the month	
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	
8	Participation of health worker in Village Health and Nutrition Day	
9	Institutional deliveries in Panchayat (Current Year)	
10	Non- Institutional deliveries in Panchayat (Current Year)	
11	Other	
12	Remarks of the Visiting Officer	There is no any type of health & welfare centre at Panchayat talga wasnew - D.

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	
2	Type of building (Govt./ Private)	04.
3	Availability of Staff as per sanctioned strength	2 Govt buildy, 2 on sent. Headmaster post vacant in m/s.
4	Enrolment of the School a) Boys b) Girls	140 68.
5	Availability of play ground	Only in m/s (01).
6	Availability of drinking water	All. (Y)
7	Availability of electricity	All. (Y)
8	Availability of functional toilets	All. (Y)
9	Activities undertaken under 'My School My Pride'	cleanliness, Nakh Mukt Bhookh, debate, Painting etc.
10	Other	-
11	Remarks of the Visiting Officer	All institutions are performing upto the mark.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Wardnow - D.
2	Name of the beneficiary	Shomochin Shah
3	Status of the house (completed/ In-use/ under-construction)	Under - construction
4	Any Other	-
5	Remarks of the Visiting Officer	Some more need this benefit.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Rung.
2	Name of the beneficiaries	All.
3	Status of the Soakpits/ compost pits (completed/ In-use/ under-construction)	Complete.
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Nil
2	No of online services provided by the CSC	}
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Needs a CSC.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS / EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No.	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Conducted debates
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	Badminton
	2. Distribution of sports kit	-
C	Inaugurations (If any)	01
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	Yes
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	No
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Cleanliness
2	Activities undertaken under the Theme (as per instruction manual)	Panchayat level campaign.
3	Status of activities undertaken	cleanliness with citizens
4	Visible impact of the Activities	All participated in the Campaign.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GDP	02.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory.

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Education
3	Food
2	LEAST RESPONSIVE DEPARTMENTS
1	Nil
2	Nil
3	Nil

II. FEEDBACK ON UT INITIATIVES

There is high rate of unemployment. The Youth need different skill programmes in order to meet out day to day activities.

III. GENERAL ASSESSMENT BY THE VISITING OFFICER

S No	Particulars	Status
1	Any major complaint brought to the notice of the visiting officer	Nil
2	Major urgent public demands that were reflected earlier but have not been addressed so far	Nil
3	Overall assessment of the work and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Yes.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	09.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes.

BILKESHA
Signature of Sarpanch

Name: BILKESHA BEGUM

Nazim
Signature of the Visiting Officer

Name: Nazim Ahmad Sofi

Lecturer BHSS Kupwara

Contact: 7006421883