

Chak Bala

INSTRUCTION MANUAL FOR B2V5



1st Edition November 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Naresh Raina
2	Designation	Sub. Divisional Agri. Officer
3	Department	Agri. Prod. & family welfare
4	Place of posting	Samba
5	Mobile No	7006445708
6	Email ID	rainagulsan66@gmail.com
7	Home District	Jammu
8	Dates of visit	9-11-2023 to 10-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Chak Bala
2	Local Government Directory(LGD) code of the Panchayat	240 696
3	Name of CD Block	R.S. Pura
4	Name of Tehsil	R.S. Pura
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	04
2	No. of hamlets in the Panchayat	04
3	No. of households in the Panchayat	470
4	Population (approx) of the Panchayat	2253

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Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	No building of Panch. Ghar			
	a) Govt building/private	Nil			
	b) New/needing repairs	No			
	II. Furniture (Y/N)	No			
	III. Computer/printer (Y/N)	No			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher- student ratio	Govt building/ Private Building
	a) Kindergarten	—	—	—	—
	b) Primary	02	36	09	Govt. building
	c) Middle	—	—	—	one school is closed (land up)
	d) High	—	—	—	—
	e) Higher Secondary	—	—	—	—
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Staff / Worker- volunteers	Govt Building/ Private Building
		06	136	4/6	Govt.
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Gramin health building
		—	one	—	Govt. incomplete building.
5	Bank branch (Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat center/ CSC (Y/N)	No			
8	Patwar khana (Y/N)	No			
9	Village haat (Y/N)	No			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	588	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		No	—		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Chak Bala	—	Need to desilting
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	—			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	No			
	iii. Please mention assets	—			
	1.	—			
	2.	—			
	3.	—			
	4.	—			
	5.	—			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		1. PHC 2. V.P. B. Hall, 3. N. B. Hall.	—		
17	List of Underutilized Buildings- names	Name	Year of construction		
		PHC B. Hall	—		

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Schedule III
NOTATION OF THE EXERCISE OF POWERS IN THE PARCEL (2)

STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT				2021 / 2022 APPROX NUMBER (ESTIMATED) FAMILIES IN THE PANCHAYAT	TOTAL BENEFICIARIES WHO RECEIVED THE BENEFITS OF THE SCHEMES	PERCENTAGE OF BENEFICIARIES
1	Old Age Pension	Social Department	Welfare		130	
2	Widows Pension	Social Department	Welfare		94	
3	Disability Pension	Social Department	Welfare		89	
4	Home Based Nursing Unit	Social Department	Welfare	-	-	-
5	Home Based Nursing Unit	Social Department	Welfare	-	-	-
6	Equipment is provided to specially abled persons (Hypertension, Diabetes etc)	Social Department	Welfare	-	-	-
7	High School provided	High School	Education	-	-	-
8	Public Place	Agriculture Department		568	123	
9	Public Health Unit	Agriculture Department		568	370	
10	For Health Extension Workers	Agriculture Department		568	110	Available
11	Employment Information Center, Unemployment, Women Youth, Students, etc	Employment Department			212	
12	Pradhan Agriculture Field Society (PAFS)	Cooperative Department		NA	NA	NA
13	Self Help Group	Self Help Department		NA	NA	NA
14	1. No of households provided FTE			-	-	-
15	2. No of households provided FTE			-	-	-
16	3. No of households provided FTE	FTE		473	277	Under process left on
17	4. No of households provided FTE	6000 PM		12	12	-
18	5. No of households provided FTE	6000 PM		68	68	-
19	6. No of households provided FTE	6000 PM		04	04	-
20	7. No of households provided FTE	6000 PM		13	13	-
21	8. No of households provided FTE			-	-	Data not available
22	9. No of households provided FTE			-	-	-
23	10. No of households provided FTE	Business Department		260	-	Correction
24	11. No of households provided FTE	Business Department		64	62	near application
25	12. No of households provided FTE	Business Department		100	90	under process
26	13. No of households provided FTE	BDT/ Sangreth		-	-	-
27	14. No of households provided FTE	BDT/ Sangreth		02	02	-
28	15. No of households provided FTE	BDT/ Sangreth		-	-	-
29	16. No of households provided FTE	Health Department		2414	2180	-
30	17. No of households provided FTE	Health Department		02	02	-
31	18. No of households provided FTE	Health Department		1310	970	-
32	19. No of households provided FTE	Health Department		-	-	-
33	20. No of households provided FTE	Health Department		-	-	-
34	21. No of households provided FTE	Health Department		-	-	-
35	22. No of households provided FTE	School Education Department		-	-	-
36	23. No of households provided FTE	School Education Department		-	-	-
37	24. No of households provided FTE	School Education Department		-	-	-
38	25. No of households provided FTE	School Education Department		-	-	-
39	26. No of households provided FTE	PCS & CA		-	-	-

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Schedule IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	P.H.C. Kachan Moha
2	Type of building (Govt./ Private)	Govt. But under construction / incomplete
3	Availability of Staff a) Doctor b) Paramedical	0.3 0.3
4	No. of patients attended during the month	200-240
5	Status of medicine availability	NO
6	Special medical camp held, if any	Routine
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	02. m-e-l 12th April
10	Non- Institutional deliveries in Panchayat (Current Year)	NO
11	Other	
12	Remarks of the Visiting Officer	The building of P.H.C. is in very bad condition & incomplete. work was stopped due to n/a of fund. need to take n/a.

II. Education Institutions:

S. No	Particulars	03. (2 Active + One (closed)
1	Name of Education Institutions	GPS Chak Bile 2 GPS Bhulsha 3 GPS Kachan Moha
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	NO Sanction Post 09 Available - 04
4	Enrolment of the School a) Boys b) Girls	16 20
5	Availability of play ground	Yes at only GPS Chak Bile
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	only GPS Bhulsha. At Chak Bile NO Toilet facility
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	GPS Chak Bile - required urgent Toilet facility & boundary wall. GPS Bhulsha require repairment of floor. Need to take n/a of fund. Provide fund for these necessity.

III. Anganwadi Center:

S. No.	Particulars	Status
1	Location of Anganwadi center	O.K.
2	Number of children enrolled	62
	a) Boys	42
	b) Girls	20
3	Status of Building (Private/ Govt.)	Govt.
4	Availability of helper/ worker	3 helpers present / available
5	Maintenance of record of children	Satisfactory
6	Availability of sufficient ration	Satisfactory
7	Availability of timely Ration	Not up to mark but Hand Pump water available
8	Availability of functional toilet	
9	Availability of tap connection	
10	Availability of electricity connection	
11	Number of children started	
12	Number of children wasted	
13	Any Other	
14	Remarks of the Visiting Officer	Overall work is Satisfactory.

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	O.K.
2	Government / Private	Govt.
3	Name of the dealer (In case of Private)	1. Suresh Kumar 2. Ram Das Govt.
4	No of registered beneficiaries	588
5	No of beneficiaries drawing Ration from the store	588
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	O.K.
9	Any Other	
10	Remarks of the Visiting Officer	Satisfactory No complaint received from any beneficiary

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	No
2	No of Accounts in the branch	N/A
3	No of persons applied under various self-employment schemes	N/A
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	Yes / HBFC
7	Any Other	
8	Remarks of the Visiting Officer	No Bank employees was present during the two day B.V.S.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Chak Bela (one)
2	Condition of Amrit Sarovar	required to desilting
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	- No -
5	Any Other	
6	Remarks of the Visiting Officer	The work of smoke is satisfactory. Require fund for desilting timely.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Land of P.G. is identified.
2	Condition of Playground	N -
3	Utilization of Playground	-
4	Any Other	
5	Remarks of the Visiting Officer	P. the Land of P.G. is identified but are partly take the construction (under dispute)

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Pyt ghat Kalyana
2	Government/ Private building	Govt.
3	Land passbook saturation	no
4	Pending mutations	01
5	Any Other	
6	Remarks of the Visiting Officer	There is no Partwarkhana in the Pyt. But Niabad kahan a built is under construction. His work is stopped due to sum construction of fund.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	12. Chak Pali
3	Status of the house (completed/ in-use/ under construction)	12. Under construction
4	Any Other	
5	Remarks of the Visiting Officer	

The work of PMAY house is under construction. one in Chak Pali is given to any beneficiary. 2nd will be made under PMAY. 2 completed.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	13 No in Pgt.
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	The work is satisfactory.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NO
2	No of online services provided by the CSC	NO
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	The Pgt. need to open the CSC centre.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Satisfactory
2	Transport	Satisfactory
3	Electricity	The wire of electric need to change.
4	Drinking water	NO - Tap water NO
5	Cleanliness	-
6	Sports facility (Playground)	School PG at Chak Pali.
7	Any Other	-

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Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes. <i>Nasha Mukh / corrupt</i>
	2. Skits, Songs, Dramas	Yes.
	3. Local Folk programme / Show	Satisfactory
	4. Discussions with PRI and Senior citizens	
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Yes. <i>Contest was given physical P.S. club</i>
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	one.
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	<i>Inspection of Bor well. at chakdala</i>
	Compost / Soak Pits	
	PMGSY / MGNREGA works	Satisfactory
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	<i>The people were aware on digital service, transparency, Nasha Mukh & other dept. Scheme during the meeting at chakdala & Bhalser.</i>

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Schedule VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

Particulars	Answer
1. SDG Theme adopted by the Panchayat	Yes
2. Activities undertaken under the Theme (as per instruction manual)	Village With good governance 02
3. Status of activities undertaken	Satisfactory
4. Visible impact of the Activities	Satisfactory
5. Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6. How many activities of SDG have been covered under GDP	NIL
7. Bottlenecks if any faced in the achievement of SDG Theme	Lack of awareness / Needs funds separate for awareness the program
8. Remarks of the Visiting Officer on the status SDG Theme	Satisfactory.

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Schedule VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Suggestions addressed by the Administration	
1	Development of station near that of Chak Pata	
2	Construction work in 12 NO PMAY House under process	
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	The impact of B2V1 to B2V4 programme people are feeling empowered and witnessing development works	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Unemployment	
2	ESC facility / Ppt. gear at	
3	Irrigation facility required. Construction of	
4	Dev. of drainage system in villy Panchayat	
5	Play ground	
D	Suggestions if any	
1	Need to aware the people for govt. policy / scheme.	
2	Small scale industries & technical education to be given the people for development.	
3	Need to visit the BDO at Ppt. Chak Pata for smooth working of Ppt. once in a week.	
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Agriculture
2	R.D.D.
3	Education.
2. LEAST RESPONSIVE DEPARTMENTS	
1	Social welfare
2	Skilled development
3	Bank.

II. FEEDBACK ON UT INITIATIVES

B2V programme played a significant role in identifying the priorities & needs of villages or problems, enhancing the delivery of govt services & raising awareness about various govt schemes. = Lack of democratic system in Pdt or court stay in Pdt election. Urgent need to use the Block level officers once in a week to solve the grievances of people.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	1. People main complaint to vacate the court stay on Pdt. election & resume the Pdt. & Irrigation facility. (Installation of new borewell)
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	1. Complete the construction work of three building i.e. 1. P.H.C. building 2. Revenue building 3. vet. building
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The perception of the public regarding the overall working of the deptt is good. Need to answer the people regarding the policy or schemes, small scale industries, vocational training to be given.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Overall rating of Govt functioning as given by Pdt. 1. Agriculture, R.D.D., ICDS - 10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that Nareish Ramesh (Partner officer) visited at Pdt. Chak Bala under B2V5 program and stayed for two days and one night i.e. 9-11-2023 to 10-11-2023.

(Signature)

