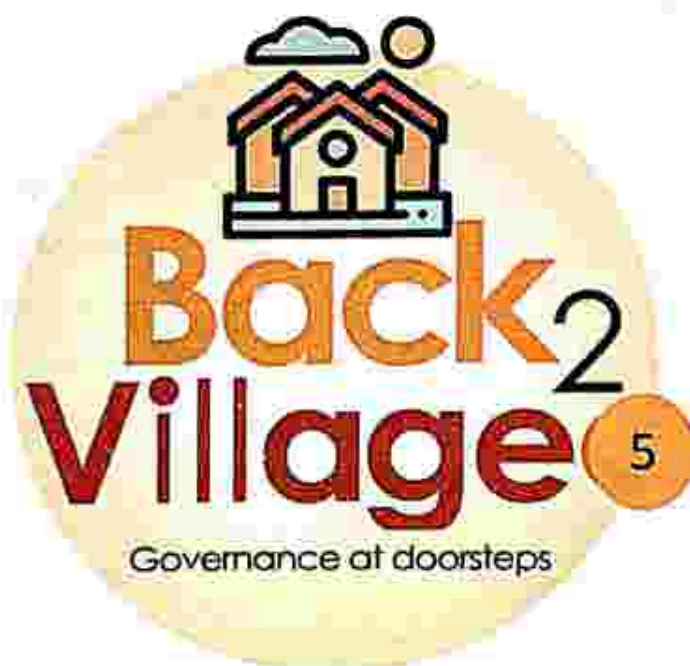


PANCHAYAT HALQA:- KHANDA.
Block :- B.k. PORA.

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24, • List of Awaas+ beneficiaries alongwith HHHL Convergence • List of pension beneficiaries, • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> 1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukht Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukht, Bhrashtachar Mukht, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukht J&K.
 - vi. Nasha Mukht, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *Yes*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof. *ND*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *ND*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Yes*
- vi. Whether schools have started segregating waste. Yes/No *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No *Yes*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No *Yes*
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No *Yes*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No *Yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No *Yes*
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? Yes/No *Yes*

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No *ND*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify *Yes*
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No *Yes*
- iv. Are all the IHHs toilets functional or not? Yes/No *Yes*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No *Yes*
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No *Yes*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No *No*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO *Yes*
- ii. How many BalSabha's were organized in the Gram Panchayat. *2*

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO *Yes*
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO *Yes*
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*
5. **Village with good governance**
 - i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No *No*
 - ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No *N/A*
 - iii. Does the Gram Panchayat has its building or not? Yes/No *N/A, No*
 - iv. Is the Gram Panchayat office functional or not? Yes/No *N/A*
 - v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No *No*
 - vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No *Yes*
6. **Poverty-free and enhanced livelihood village**
 - i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
 - ii. Have all the eligible households registered in PDS or not? Yes/No *Yes*
 - iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No *N/A*
 - iv. Have all the eligible households been registered for Pension or not? Yes/No *Yes*
 - v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No *Yes*
 - vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No *Yes*
 - vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No *Yes*
7. **Socially secured village**
 - i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No *Yes*
 - ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No *No*
 - iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No *No*
 - iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No *Yes*
 - v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No *Yes*
 - vi. Are all the eligible households getting benefits from IAY or not? Yes/No *N/A*
8. **Engendered Development in Village**
 - i. How many MahilaSabha's were organized in the Gram Panchayat *2*
 - ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) *N/A*
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *Yes*
 - iv. Number of women beneficiaries headed households covered under PDS system. *15*
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana *No*
9. **Self-sufficient infrastructure in the village**

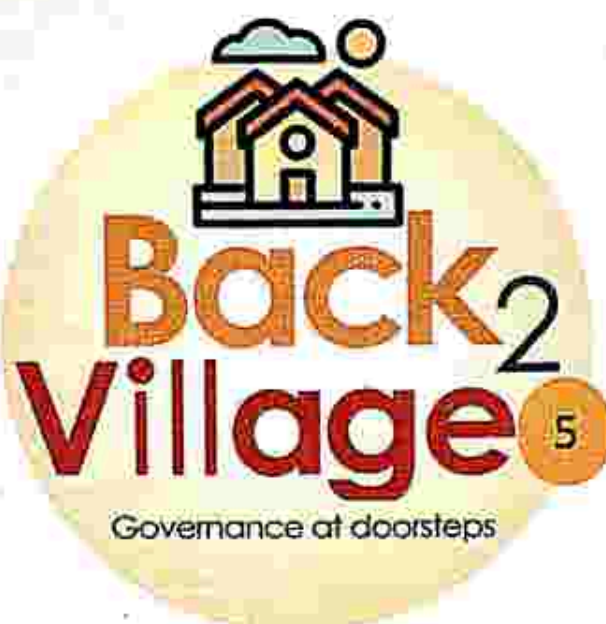
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No *ND*
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) *NO*
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) *Yes*
- iv. Whether the GP has easy access to Godown for storage (Yes/No) *ND*
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) *Yes*

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat In consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending Inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacant/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



10 to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ABDUL MAJEED WANI.
2	Designation	LECTURER.
3	Department	EDUCATION DEPARTMENT.
4	Place of posting	Hr. Sec. School HATROO BATAPORA.
5	Mobile No	9622409638.
6	Email ID	majeedwani987@gmail.com.
7	Home District	BUDGAM.
8	Dates of visit	13-11-2023 & 14-11-2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	KHANDA
2	Local Government Directory(LGD) code of the Panchayat	241235
3	Name of CD Block	B.K. PORA.
4	Name of Tehsil	B.K. PORA.
5	Name of District	BUDGAM.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 (KHANDA).
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	676.
4	Population (approx) of the Panchayat	3300.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sakeena	JAEO	Present	-
2	Education	Reyaz Ahmad	Teacher	"	-
3	Food, Civil Supplies and Consumer Affairs	Tanzeem Hussain	Store keeper	"	-
4	Forest	Mohd Ismail Dar	Helper	"	-
5	Health and Medical Education	MUBEENA	MPW	"	-
6	ICDS Department	Syeda Laila	ANW	"	-
7	Irrigation and Flood Control Department	Ata ulleh	works supervisor	"	-
8	Jal Shakti Department	-	-	-	-
9	Power Development Department	Aijaz Ahmad	Line man	Present	-
10	Public Works Department	Javid Malika	A.E	Present	-
11	Revenue	Farooq Yousuf	Patwari	Present	-
12	Rural Development and Panchayat Raj	Tariq Yousuf	PAA	Present	-
13	Skill Development	-	-	-	-
14	Social Welfare Department	Zontiaz Ahmad	F-workers	"	-
15	Youth Services and Sports Department	Bilal Ahmad Shah	PET/Rec	Present	-
16	Others	-	-	-	-
17	RDD & PR	Sarwar Hussain	Gras	Present	-
18	RDD & PR	Tanzeem	VLW	"	-
19	JK-Bank	Ishtiaq Fayaz	B.A	"	-
20	HANDICRAFT	Yasmeen	JAI	"	-

21) Animal Husbandary Mushlag Ali Dar SUP "

22) Horticulture. Md. Amin Dar HTGV "

} Rest Attendance on 2 Karvaad Register

QUESTIONNAIRE FOR B2V5

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	N/A			
	a) Govt building/private				
	b) New/need repairs				
	II. Furniture(Y/N)	NO			
	III. Computer/printer(Y/N)	YES			
	IV. Internet (Y/N)	NO			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NO			
	VII. Water (Y/N)	NO			
	VIII. Electricity(Y/N)	NO			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	03	36	0	Govt
	b) Primary	01	09	0	Govt
	c) Middle	02	51	0	Govt
	d) High				
	e) Higher Secondary	01	302	14	Govt
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	173	0	Private (Rented)
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	0	01	0
5	Bank branch(Y/N)	Yes			
6	Availability of ATM (Y/N)	Yes			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwarkhana(Y/N)	NO			
9	Village haat (Y/N)	NO			
10	Playground(Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	2072	2072	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		01	All		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		N/A	-	-	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	N/A			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	NO			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Govt. Hr. Sec. School Khanda	2072		
17	List of Underutilized Buildings- names	Name	Year of construction		
		N/A			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	64	64	-
2	Widow pension	Social Department Welfare	19	19	-
3	Disability pension	Social Department Welfare	12	12	-
4	Status under Stunting Mukh	Social Department Welfare	-	-	-
5	Status under wasting Mukh	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	01	0	Under process
7	Digital Services provided	IT/ BDO/ CSC	70	52	Time limit
8	Daksh Kisan	Agriculture Department	30	30	-
9	Kisan credit card	Agriculture Department	328	311	Applied in Hord.
10	PM Kisan Sammanidhi	Agriculture Department	320	284	Not Eligible.
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	JJM Implementation i. No of Household provided FHTC ii. Har Ghar Jal village(s) certified (No.)	Jal Shakti Department	{ Under process }		
14	No of Households electrified	PDD	400	400	
15	PMAY- Gramin	RDD& PR	N/A	-	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	ODF	ODF	-
17	GDF Plus villages (No)	RDD& PR	01	01	-
18	Targeted Sock pit completed	RDD& PR	200	79	in process
19	JKRLM: i. Number of Self Help Groups formed ii. Number of Households involved	RDD& PR	37		
20	Land Passbook Saturation	Revenue Department	1104	1104	-
21	Pending Mutations	Revenue Department	NIL	NIL	-
22	Domicile Certificates	Revenue Department	3117	3514	Applied online
23	Persons identified drug addicts	BDO/ Sarpanch	0		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	0		
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	0		
26	Golden Health Card under Ayushman Bharat	Health Department	3000	3000	-
27	Janani suraksha yojana	Health Department	29	15	in process
28	Status under Anaemia Mukh	Health Department	0		
29	Status under Leprosy Mukh	Health Department	0		
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	once	in a week.	
31	Number of Ayushman Sabas held	Health Department	once	in a Month.	
32	Out of School Children brought to Schools	School Department Education	0		
33	Number of students still out of Schools	School Department Education	0		
34	Persons educated through bridge courses	School Department Education	0		
35	Household using clean cooking fuel (LPG)	FCS & CA	100%		

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health and Wellness Centre
2	Type of building (Govt. / Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	of 02.
4	No of patients attended during the month	300
5	Status of medicine availability	First Aid
6	Special medical camp held, if any	10 in a year
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	48/year
9	Institutional deliveries in Panchayat (Current Year)	100%
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil.
11	Other	
12	Remarks of the Visiting Officer	SATISFACTORY. However Govt building need to be Constructed.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. Ho. Sec. School Lhanda.
2	Type of building (Govt. / Private)	Govt.
3	Availability of Staff as per sanctioned strength	43 Sanctioned, 14 Vacant.
4	Enrolment of the School a) Boys b) Girls	171 Boys 43 Girls 302 total
5	Availability of play ground	Yes
6	Availability of drinking water	Yes.
7	Availability of electricity	Yes.
8	Availability of functional toilets	Yes.
9	Activities undertaken under 'My School My Pride'	cleanliness drive, Run for unity, Drug awareness etc
10	Other	
11	Remarks of the Visiting Officer	SATISFACTORY. However the inner road of School needs Mechanisation.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Khanda (D), New Colony
2	Number of children enrolled a) Boys b) Girls	17 22
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	-
14	Remarks of the Visiting Officer	SATISFACTORY.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Khanda
2	Government / Private	Govt.
3	Name of the dealer (in case of Private)	NA
4	No of registered beneficiaries	2072
5	No of beneficiaries drawing Ration from the store	2072
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	SATISFACTORY

However there is a need of Furniture (Table & chairs) in the store

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Jammu and Kashmir Bank Ltd
2	No of Accounts in the branch	18,000
3	No of persons applied under various self-employment schemes	70
4	No of cases sanctioned under various self-employment schemes	52
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	52
6	Availability of ATM	Yes.
7	Any Other	
8	Remarks of the Visiting Officer	SATISFACTORY.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	//
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Not Available.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Bafora Khonde. [In progress/Construction]
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	//
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	Not available

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	
4	Any Other	
5	Remarks of the Visiting Officer	Not Available

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Khanda
2	Name of the beneficiaries	79 Job Card holders
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	79 Completed
4	Any Other	
5	Remarks of the Visiting Officer	SATISFACTORY

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Khanda
2	No of online services provided by the CSC	15
3	No of persons approached for services	250
4	Any Other	-
5	Remarks of the Visiting Officer	SATISFACTORY

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	SATISFACTORY
2	Transport	SATISFACTORY
3	Electricity	SATISFACTORY
4	Drinking water	Poor
5	Cleanliness	Good
6	Sports facility (Playground)	Available (under construction)
7	Any Other	-

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Distribution of oil seeds by Agg. Deptt.
B	Sports Activities	Cricket, Chess, Table Tennis
	1. Sports Event	-
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	-
	Segregation Sheds	-
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	-
	PMGSY / MGNREGA works	-
	Any other	Yes (DDC) (NREGA)
D	Distribution of certificates	
	Self Employment Schemes	PMEG → Through Bank
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Awareness done in a holistic way.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green village AND: Yes, Poverty Free & Enhanced livelihood
2	Activities undertaken under the Theme (as per instruction manual)	Cancer Counselling camps, Creation of SHGs, Self Employment. Distribution of Job Cards under MGNREGS.
3	Status of activities undertaken	Distribution of Buxtons, Simulation In progress. Done.
4	Visible impact of the Activities	SATISFACTORY.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	In process.
6	How many activities of SDG have been covered under GPDP	50%.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of training to Frontline workers of line departments.
8	Remarks of the Visiting Officer on the status SDG Theme	SATISFACTORY. } However one Community hall to be constructed.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Drainage System partially Completed	
2	Electro. poles provided but not sufficient	
3	Culvert at modern masjid	
4	Tankery issue resolved partially	
5	Most of the ROR works Completed.	
B	Impact of B2V1 to B2V4	
1	The genuine demands of the public	
2	have come to fore & the	
3	transparency has improved.	
4		
5		
C	Challenges in the Panchayat	
1		
2		
3	ANNEXURE-I	
4		
5		
D	Suggestions if any	
1	Skill development Courses need to	
2	be taken.	
3	More infrastructure need to be created	
4	Self Employment Sectors need to be	
5	strengthened.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD.
2	AGRICULTURE
3	HEALTH
2	LEAST RESPONSIVE DEPARTMENTS
1	PHE
2	
3	

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	ANNEXURE-I.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Non Completion of water Tanker within deadline period.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The previous demands raised in B2V1-B2V4 need to be fulfilled as early as possible.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(7)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	9 Haji Gh. Hassan Mir Certify that Mr. Abdul Majid Wani V/o Panchayat Halla Khanda remained Present for B2V5 on 13th and 14th Nov. 2023.

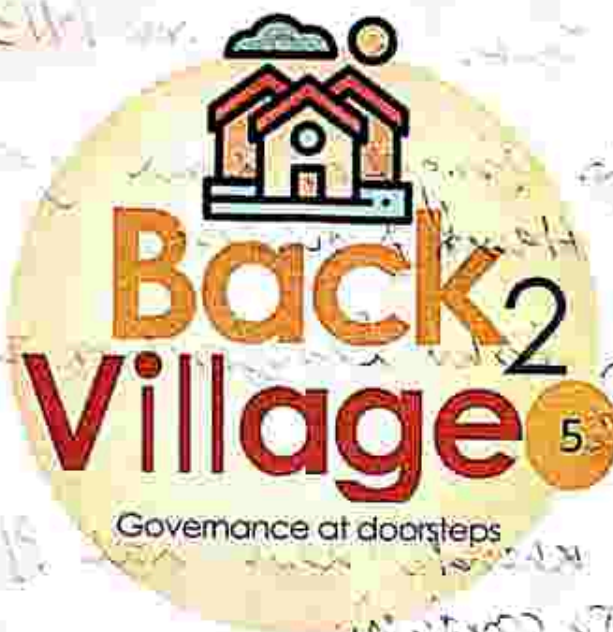
Signature of Sarpanch
Haji Gh. Hassan Mir
Name: Haji Gh. Hassan Mir
Sarpanch
Halla Khanda

Signature of the Visiting Officer

Name: ABDUL MAJID WANI

ANNEXURE - I

Major Demerits/Complaints during B2V5 (Khande).



10 16th NOVEMBER 2023

- 1):- Construction of Govt building for Health & Wellness Centre with upgradation upto PHC level (Land identified).
- 2):- Drainage System needs due consideration especially near Innemic Public School.
- 3):- Mechanisation of Inner road of Hr. Sec School Khande.
- 4):- Mechanisation of road from Culvert to main canal at Korigor Mahalleh (200 metres).
- 5):- Electric poles need to be replaced at various spots.
- 6):- Introduction of Physical Education, EVS, History, Sociology as separate Subjects in Hr. Sec. School Khande.
- 7):- Construction of Govt. Building for Multipurpose Library.
- 8):- Construction of Community Hall.

9):- Water Tanking & Filtration plant, works needs immediate completion.

10):- Boundary wall for 100 kanal Land near Deedmaji Asthan under khassra no 1413.

11):- Lining well for irrigation kanal from Sheikhkhalid to Land of Gh. Hassan & others.

12):- Upgradation of 63 kv transformer to 100 kv at Kariyga Mohalle.

13):- Realizing of khanda khul with P/bund on both sides (150 metres).

14):- Plantation of 100 trees near Deedmaji Asthan.

15):- Reconstruction of Deedmaji Asthan at khenda.

16):- Tractor crossing at Nallat Tulloren near Land of Akber Mohalle.

17):- Repairment of P/bund damaged by floods.

18):- Cl. Lane with tiles from main road to H/o Ali Mohd Mir & others at khenda.

Overall Assessment

The overall assessment of undersigned is that People of Kanda are still suffering from lack of Pure drinking water. The major demands of People which were ^{focus} ~~forced~~ in B2V1 B2V2 B2V3 B2V4 are still pending. However some minor issues regarding Agriculture P.D.D, Road B and R.D.D have been resolved to some extent. The major issues which have remained pending in previous programs have been raised again. I request the higher ups to please go through the major and important demands of the people for completion.


J. J. Shinde
V/O Kanda

Day - 1

B2V5

Date = 18-11-2023

(54)

S.No.	Name of Employee	Dept.	Design.	Contact no.	sig.
01	Sarwar Hussain	KDO	GRS	7006800946	(S)
02	Tariq Yousuf Bhat	KDO	PAA	8494024788	(T)
03	Tauqeer Hussain Bhat	ECSCA	SK	9149615665	(T)
04	Muhammad Ali	Dir. (A.H.O.) S.V.P.		8082820781	(M)
05	Mohid Usman	Dir. (Forest)	Deputy (MTH)	9622924981	(M)
06	Sakeena Syed (Agriculture)	JACO		7006280672	(S)
07	Yasmin	Land Survey	JCO	9541270131	(Y)
08	Mubeen	Asst. Engineer	MPW	6005404002	(M)
09	Mubeen	do	MPW	91419250079	(M)
10	Dr. Faris	do	MO	9149642221	(F)
11	Bilal Ahmed	SLD	Y.S.S. Physician	7006089110	(B)
12	Reyaz Ahmad Ansari	education	Teacher	9792277201	(R)
13	Atta ULLAH	Water Irrigation	W/Super	9906612681	(A)
14	Gh. Razi Raza	Irrigation	Helper	9596355513	(G)
15	Imam Fayaz	JAK Bank	B.A.	7006652470	(I)
16	Suhail Ali	Lead Bank	B.C	7889621685	(S)
17	Naseem	Health	Asst.	9541514767	(N)
18	Safiq	do	Asst.	9541495395	(S)

Day I.

13/23

(23)

S.no	Name of Employee	Design.	Dept	Contact no.	Q.17
20	Kulsum Jari	A.W.W	ICPS	7009704280	GP
21	Intiyaz Bano	A.W.W	ICPS	7009764299	GP
22	Syed Naila	A.W.W	ICPS	76337461	GP
23	Shahida	A.W.W	ICPS	600643899	GP
24	Hanifa Tahirah	CEO	NRLM	965267540	GP
25	Indira	Manager	NRLM	960250117	GP
26	Mohd. Hafeez	HR	PPD	76898616	GP
27	Ahaz Ali	HR	PPD	7006109744	GP
28	Jawid Ahmad	Acc. Sec.	R.DD.	914972062	GP
29	Ahaz Ahmad	WLS	PPD	9796270889	GP
30	Jawid melika	AE	"	94199132	GP
31	Mehnazudin	IEL (S.B.)	"	"	GP
32	Tahira Akhter	Stock Asst	Shreevastav	808289020	GP
33	Intiyaz Ahmad	(Field Worker)	S-welfare	9850413050	GP
34	Mahd. Amin Das	Horticulture	HR	7006884408	GP

Haji
So. Ach
Hajira Khanda

Dr I.

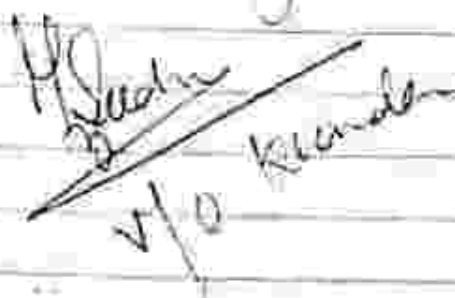
13-11-23 (05)

Dr. Mohanmud MID
6006060693
Social Worker

Fayaz Ahmad Rather
P. Chattergam Budgam

فایز احمد


Fayaz Ahmad Rather


Hajj Gh. Haniffa Mir
Sarpanch
Halqa Khanda


Hajj Gh. Haniffa Mir
Sarpanch
Halqa Khanda

DAY II.

14-11-2023

Attendance →

Sr	Name	Design.	Deptt	Contact	Sign
01.	Mushtaq. Abdul	SVP	A.H.D.	9082820781	
02.	ATTA ULLAH	RAMS	Immigration	9806612651	
03.	En. Ghani Rather	Helper	Immigration	959635551	
04.	Tahir RAI	R/W	PN(R&B)	7066326078	
05.	Mahd. Ismail	Govt	Health (dip)	9622724981	
06.	Bilal Ahmed Shah	R.E.C. (Nursing)	(N.S.S.)	7006094102	
07.	Razaq Ali Ansari	Teacher	Education	7797277201	
08.	Ajmal Ahmad	L.M.	P.D.D	9100610714	
09.	Tauqeer Hussain Bhad	S.K.	F.C.A	9149615565	
10.	Razaq Razaq	B.A.	J.R. Bank Khanda	700662470	
11.	Mahmood	R/W	Health	9419250079	
12.	DR. Tawseer	Go	Health	9149642221	
13.	Pubeege Ali	R/W	Health	600542428	
14.	Syed A. Naila	A.W.W	I.C.D.S	7011337461	
15.	Imtiaz	A.W.W	I.C.D.S	7009716299	
16.	Shahid	A.W.W	I.C.D.S		
17.	Kamran Jan	A.W.W	I.C.D.S		
18.	Nafisa Akter	Anshu	Health	954154767	
19.	Sajim	Anshu	Health	954137573	
20.	Kamran Jan	A.W.W	S.C.D.S	7009712428	
21.	Singh Akter	A.W.W	S.C.D.S	6006438524	
22.	Yasmina Akter	J.C.S	Handicrafts	9541270161	
23.	Sakina Gul	J.A.E.D	Agriculture	7006280672	
24.	Razaq Ali Khan	10/S	R&B		
25.	Muzaffar Ali	V.A	R/W	7009370051	
26.	Tariq Yousaf Shah	PAA	R&B	8491634703	
27.	Saima Hussain	Govt	R&B	70604446	
28.	Mahd. Amir Dar	LITER	Handicrafts	7006884408	

Day II

19-11-2023

~~PM. 6.30~~

~~19.11.23~~

1/0
Day Next
14th Nov
2023