

YAHAMA B.

## INSTRUCTION MANUAL FOR B2V5



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER 2023.

## QUESTIONNAIRE FOR B2V5

### A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MANZOOR AHMAD SHEIKH
2	Designation	Sr. LECTURER
	Department	EDUCATION
	Place of posting	Govt. GHSS HANDWARA
5	Mobile No	9906751685 / 6005674233
6	Email ID	Sheikhmanzoory184@gmail.com
7	Home District	KUPWARA
8	Dates of visit	13/11 and 14/11/2023

- B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	YAHAMA-B MAWAR
2	Local Government Directory(LGD) code of the Panchayat	922906
3	Name of CD Block	MAWAR QALAMABAD
4	Name of Tehsil	QALAMABAD
5	Name of District	KOPWARA

### C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	02
3	No. of households in the Panchayat	314
4	Population (approx) of the Panchayat	1698

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# QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(To be filled up by the visiting Officer during his/hers visit to the Panchayat. All fields have to be filled by the visiting Officer before the booklet is handed over to the DC)

Dated 2/14/11/2013

Day - 2

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Manzoor Ahmad	Cebul Jalum	Present	
2	Education	md Hussain Sheikh	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Infaz Ahmad Sheikh	Ast. Store Keeper	Present	
4	Forest	md Yousuf Sheikh	watcher	Present	
5	Health and Medical Education	Rubeena Mahiroodhi	CHO	Present	
6	ICDS Department	Dilshada Bano	ANW	Present	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	Jawid Ali Khan	CL (LM)	Present	
9	Power Development Department	Manzoor Ali dar	CL (LM)	Present	
10	Public Works Department	Um Rasool Zame	Roads Supervisor	Present	
11	Revenue	Zahoor Ali mir	Patwari	Present	
12	Rural Development and Panchayat Raj	Ataf Ali Sheikh	GLS	Present	
13	Skill Development				
14	Social Welfare Department	Shauqatun Bano	GenSec	Present	
15	Youth Services and Sports Department	Reza Mehd Hussain	RK	Present	
16	Others/Horticulture	Ab Haris Pandit	Technician	Present	
17	Fisheries	Ashid Rasool	Guard	Present	
18	ICDS	Naseema Begum	ANW	Present	
19	ICDS	Amira Begum	-do-	Present	
20	ICDS	Shafiqza Begum	-do-	Present	
	ICDS	Saleema Begum	-do-	Present	

*[Signature]*  
 V/o B2V5  
 14/11/2013

SHEAR  
 Mohd Hussain  
 Ataf - Ahmad  
 H Rasool  
 Manjoor  
 Ab. Haris  
 Amira  
 Naseema  
 Rubeena  
 Dilshada  
 Saleema  
 Shafiq  
 Gulam  
 Muneer  
 Manzoor  
 Pir. Mohd  
 Jabe  
 Ashid  
 Jawid  
 GR  
 Zahid  
 Mohd

Back to village - 5th (B2V5) Dated = 13/11/2013

Name of the official.	Designation	Department	Contact No.	Sign.
ISHAQ Ahmad Sheikh	ASK	Food	9622585945	
Mohd Hussain Sheikh	Teacher	Education	959624957	
Attal. Ahmed. Sheikh	Noble officer	R. D. D.	6005348878	
EnH Rasool Granie	R.S	P-W-D	6005325910	
Mansoor Ahmad, Postmaster	C/O	Agriculture	992659501	
Ab. Hamid Pandith	Horticulture Tech. II	Horticulture	7780938412	
Amirna Begum	AS A.W.W	ICDS	7051042704	
Naseema Begum	A.W.W	ICDS	8082564181	
Rabeena mahi-ud-din	CHO (Health Dept.)	HEALTH DPT.	9622809083	
Aishwarya Baro	D.W.W	ICDS	9797443238	
Sleema Baro	A.W.W	ICDS	9622814800	
Shafiq	A.W.W	ICDS	4800	
Gulami Mohammad	Panchayat Secretary	RD and PR	9576475621	
Muneesha Begum	NLE	(8899854602) 849290105	849290105	
Mansoor & Dar	Line man	POO	9622149716	
<del>_____</del>				
Pir. Mohd Wasem	P.E-T	Y.S.S. dept.	9320664872	
Jabeena Begum	Asha worker	Health DPT.	9906579272	
Ashad Rasool Buds	Guard	Fisheries	9697006068	
Javid Ahmad Khan	A.L.M	Jal shakti PHE	8491954283	
GR Mohd Mallah	AS M	Sheep farm	9596467847	
Zahoor Ali	Postman	Revenue	9906750182	
Mohd Yousuf Sheikh	watcher	Forest	9622653435	

Day one (1) 13/11/2013

Mansoor Ahmad  
13/11/2013

Day - 2

14/11/2013

# QUESTIONNAIRE FOR B2V5

1 Infrastructure of Panchayat Ghar				
a) Govt building/private		Government building		
b) New/needing repairs		Needs repairs especially grilling and furnishing.		
II. Furniture (Y/N)				
		Yes		
III. Computer/printer (Y/N)				
		Yes		
IV. Internet (Y/N)				
		Yes (mobile)		
V. Telephone (Y/N)				
		No		
VI. Toilet (CSC/part of panchayat ghar) (Y/N)				
		Yes		
VII. Water (Y/N)				
		Not connected.		
VIII. Electricity (Y/N)				
		Not connected.		
2 Educational institutes				
		No. of Schools	Enrollment	Teacher vacancies
a) Kindergarten		Nil		
b) Primary		1	35	1
c) Middle		2	164	1+2
d) High		-		
e) Higher Secondary		-		
f) College		-		
3 Anganwadi Centre				
		No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies
		5	220	-
4 Healthcare facility				
		No. of sub centers	No. of PNCs	No. of health & wellness centers
		1 (upgraded to)	1	1
				Govt.
5 Bank branch (Y/N)				
		Yes	JK Co Bank	
6 Availability of ATM (Y/N)				
		No		
7 Khidmat center / CSC (Y/N)				
		Yes		
8 Patwarkhana (Y/N)				
		No		
9 Village haat (Y/N)				
		No		
10 Playground (Y/N)				
		Yes		
11 Ration shop (Y/N)				
		No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not
		1	1678	Yes
12 Government offices- details, whether functional or not				
		No. of Govt Offices	Functional	
		12	All functional.	
13 Amrit Sarovars - details, location, condition				
		Details	Location	Condition / Utilization
14 Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
		Mance Nallah flowing along the village, forest landscape on the back of the village and main road leads to Bangalore rd.		
15 i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)				
		Yes		
ii. Number of Asset captured				
		11		
iii. Please mention assets				
1.		5 AWCs		
2.		3 Schools		
3.		Panchayat Ghar		
4.		1 Sheep Husbandry centre		
5.		Health centre.		
16 List of Incomplete Buildings- names, year of construction				
		Name	Year of construction	
		One school building Lamosa	2022.	
17 List of Underutilized Buildings- names				
		Name	Year of construction	
		One food store	2021-22.	

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## QUESTIONNAIRE FOR B2V5

Schedule III  
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S	NAME OF THE SCHEME	DEPARTMENT	TOTAL TARGET FOR THE ESTABLISHED PERSONS IN THE VILLAGE	TOTAL MANIFESTED WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	102	102	-
2	Widowpension	Social Department Welfare	06	06	-
3	Disabilitypension	Social Department Welfare	19	19	-
4	Status under Stunting Mukht	Social Department Welfare	-	-	-
5	Status under wasting Mukht	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons( Implants, tricycles etc)	Social Department Welfare			
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	10	1	under process.
9	Kisan credit card	Agriculture Department	126	126	no pendency
10	PM KisanSammannidhi	Agriculture Department	126	126	-do-
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department			not available.
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			not available.
13	JM Implementation	Jal Shakti Department			
	L. No of Household provided FHTC		300	300	-
	ii. Har Ghar Jal village(s) certified (No.)		-	-	-
14	No of Households electrified	PDD	314	314	-
15	PMAY- Gramin	RDD& PR	12	12	no pendency.
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	314	314	-
17	ODF Plus villages (No)	RDD& PR	1	1	-
18	Targeted Sock pit completed	RDD& PR	100	100	-
19	JKRLM:	RDD& PR			
	L. Number of Self Help Groups formed		-	10	-
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	381	381	-
21	Pending Mutations	Revenue Department	nil	-	-
22	Domicile Certificates	Revenue Department	1698	600	not applied.
23	Persons identified drug addicts	BDO/ Sarpanch	nil	-	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	3	3	Ongoing.
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1698	1600 approx	Ongoing.
27	Janani suraksha yojana	Health Department	30	30	-
28	Status under Anaemia Mukht	Health Department	-	-	-
29	Status under Leprosy Mukht	Health Department	-	-	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			Every Saturday done.
31	Number of AyushmanSabas held	Health Department			09 this year.
32	Out of School Children brought to Schools	School Department Education	-	-	-
33	Number of students still out of Schools	School Department Education	-	-	-
34	Persons educated through bridge courses	School Department Education	-	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	100%	-	-

## QUESTIONNAIRE FOR B2V5

### Health Institutions

1	Name of Health Institutions	Health and wellness centre
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	CAB 1, Paramedic 2.
4	No of patients attended during the month	175
5	Status of medicine availability	10
6	Special medical camp held, if any	11
7	Status of Immunization	monthly
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	20
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	The overall performance of the staff is satisfactory and there is distn of staff, non availability of electricity which needs quick redressal.

### Education Institutions

S. No	Particulars	Status
1	Name of Education Institutions	03
2	Type of building (Govt./ Private)	Two Govt buildings + 1 Rental
3	Availability of Staff as per sanctioned strength	5+5+2=12
4	Enrolment of the School a) Boys b) Girls	201 Boys-92 Girls 109
5	Availability of play ground	01
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes but needs upgradation
9	Activities undertaken under 'My School My Pride'	OS activities under taken.
10	Other	
11	Remarks of the Visiting Officer	The overall performance of teaching staff is satisfactory but there is lack of infrastructure which needs to be improved.

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III. Anganwadi Center

S. No.	Particulars	Status
1	Location of Anganwadi center	GP Yehama B Mames
2	Number of children enrolled	208
	a) Boys	86
	b) Girls	115
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Both available.
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	no
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	- nil -
12	Number of children wasted	- nil -
13	Any Other	-
14	Remarks of the Visiting Officer	Although the employees are performing their duties but the centres are located in <del>left</del> private buildings which need to be looked into

IV. CAPD Store

S. No.	Particulars	Status
1	Location of CAPD Store	GP Yehama B
2	Government / Private	Private but an underutilized Govt building present in the GP
3	Name of the dealer (in case of Private)	not applicable.
4	No of registered beneficiaries	314
5	No of beneficiaries drawing Ration from the store	1698
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	The performance of store keeper is satisfactory but the underutilized building available in the GP needs to be accessible for vehicular transport.



### Bank/Extension Counter:

1	Location of Bank/ Extension counter	JK Gramin Bank LAWOOSA Nowgem
2	No of Accounts in the branch	3500
3	No of persons applied under various self-employment schemes	PMEUP - (64) NRLM - (19)
4	No of cases sanctioned under various self-employment schemes	(25)
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	JLM - 05 KCC - 320 } (325)
6	Availability of ATM	- NO -
7	Any Other	
8	Remarks of the Visiting Officer	The overall functioning of the Bank is satisfactory but the immediate demand of the people in sanction of ATM for the GP.

### Amrit Sarovar:

S No	Particulars	Status
1	Location of Amrit Sarovar	/
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

### VII. Playground:

S No	Particulars	Status
1	Location of Playground	M/S Larooosa GP Yachana B
2	Condition of Playground	needs upgradation
3	Utilization of Playground	yes
4	Any Other	
5	Remarks of the Visiting Officer	The playground available in the GP at M/S Larooosa needs upgradation.

### VIII. Partwarkhana:

S No	Particulars	Status
1	Location of Partwarkhana	Dalimabad
2	Government/ Private building	not available.
3	Land passbook saturation	- nil -
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	The overall performance of the partwarkhana concerned is satisfactory.

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## IX. PMAY house:

1	Location of PMAY house constructed	GP Yahama B
2	Name of the beneficiary	12 house holds.
3	Status of the house (completed/ in-use/ under-construction)	All under const.
4	Any Other	-
5	Remarks of the Visiting Officer	The construction work of all 12 PMAY cases is under going.

1	Location of Soakpits/ compost pits	GP Yahama B
2	Name of the beneficiaries	100
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	All completed
4	Any Other	Community Soak pit and Com. Compost pit enclosed out.
5	Remarks of the Visiting Officer	People should be given awareness about segregation of various waste.

## XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC counter	GP Yahama B
2	No of online services provided by the CSC	12 schemes.
3	No of persons approached for services	140 persons/m approx.
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory.

## XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Very Good
5	Cleanliness	Average
6	Sports facility (Playground)	Average.
7	Any Other	-

## QUESTIONNAIRE FOR B2V5

S. No	Particulars	Status
A	Cultural Events / Programmes	
	1. Debates and Seminars	Yes Childrens day at MS Laxosa
	2. Skits, Songs, Dramas	—
	3. Local Folk programme / Show	—
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	—
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	—
C	Inaugurations (If any)	
	PMAY house	03
	Segregation Sheds	01
	Amrit Sarovar	—
	IJM Assets	—
	Compost/ Soak Pits	—
	PMGSY / MGNREGA works	
	Any other	visited almost all nearby sites.
D	Distribution of certificates	
	Self Employment Schemes	—
	Land Pass books	
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	make awareness among common people and school children about cleanliness, drug abuse and corruption free India.

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## QUESTIONNAIRE FOR B2V5

Schedule-V,  
ISDG THEME ADOPTED BY THE PANCHAYAT

No.	DESCRIPTION	STATUS
1	ISDG Theme adopted by the Panchayat	water sufficient village and poverty alleviation
2	Activities undertaken under the Theme (Refer to the ISDG Instruction Manual)	All GPO activities oriented towards the themes selected.
3	Steady activities undertaken	Satisfactory.
4	Visibility of the Activities	upliftment of living standard of people of GP
5	Have Gram Panchayat Development Plan (GDP) been prepared and submitted?	Yes
6	How many activities of ISDG have been covered under GDP?	70%
7	Bottlenecks, if any, faced in the achievement of ISDG Theme.	Resentment shown by some people.
8	Remarks of the Visiting Officer on the status ISDG Theme.	The GP is really a water sufficient village but filter plant needs to be made functional in the GP which is a long pending demand.

# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	<b>Demands/ Grievances addressed by the Administration</b>	
	<ul style="list-style-type: none"> <li>Major demands in previous B2V phases put forth by the public were not addressed by the administration as per PRIs of the GP.</li> </ul>	
B	<b>Impact of B2V1 to B2V4</b>	
	<ul style="list-style-type: none"> <li>Under 14th F.C and some other schemes, many works have been executed however the major demands still remain not taken up.</li> </ul>	
C	<b>Challenges in the Panchayat</b>	
	<ul style="list-style-type: none"> <li>Non availability of school building of P/S Larrosa chek Yehama.</li> <li>Non availability of motorable bridge between Larrosa and</li> <li>Non availability of school building at UPS chek Yehama</li> <li>Fencing around various educational institutions in GP.</li> <li>Fencing around health centre.</li> </ul>	
D	<b>Suggestions if any</b>	
	<ul style="list-style-type: none"> <li>The major demands and grievances raised by the public should be undertaken at an earliest so that people will not lose their faith on the Government functionaries.</li> </ul>	

## QUESTIONNAIRE FOR B2V5

Schedule-VIII

### I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	SCHOOL EDUCATION
2	RD and PR
3	JcDS and Food Department
2. LEAST RESPONSIVE DEPARTMENTS	
1	PHE
2	R & B
3	

### ii. FEEDBACK ON UT INITIATIVES

All the centrally sponsored schemes are being implemented in letter and spirit, however the major issues have not been addressed so far whose details are enclosed in previous booklet. Initiatives on Digital services, corruption free India, Pradhan Mantri Bhartiya, Good Governance have majority contributed.

### iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	① Non-completion of School building at H/S Lawosa ② Non-functioning of water Filteration plant in 4P
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	① Sandin of school building for UPS checki-yahar ② Motorable bridge b/w Lawosa checki-yahar
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	During my visit to various institutions and other sites it has been observed that although there has been tremendous development in various spheres but some major demands/grievances need to be redressed
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	⑧ as an earliest to make this programme more fruitful and beneficial for common people
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed in 4P yehane B for two days and one night & performed his duty satisfactorily to the entire satisfaction of the public

Mashood Ahmad Sheikh  
 SARPANCH  
 Ppt. Halaq Yahama B  
 Signature of Sarpanch

Signature of the Visiting Officer

Name: MASHOOD AHMAD SHEIKH

Name: TANZIM AHMAD SHEIKH