

LGD - Code = 239351

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MOHD SHAFI WANI
2	Designation	DISTRICT TREASURY OFFICER
3	Department	FINANCE
4	Place of posting	KUPWARA
5	Mobile No	7006493972
6	Email ID	muhammadshafiwaniresources@gmail.com
7	Home District	KUPWARA
8	Dates of visit	10-11-2023 & 11-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Herri - A
2	Local Government Directory(LGD) code of the Panchayat	239351
3	Name of CD Block	Herri Gadirabad
4	Name of Tehsil	Trehgam
5	Name of District	Kupwara

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07 - wards
3	No. of households in the Panchayat	247
4	Population (approx) of the Panchayat	1489

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	SHAZIA AKTHER	F.A.	PRESENT	
2	Education	JAHANGIR AHMAD	TEACHER	PRESENT	
3	Food, Civil Supplies and Consumer Affairs	MOHD YASUF	STORE KEEPER	PRESENT	
4	Forest				
5	Health and Medical Education	JAYEED AHMAD	MMPHW	PRESENT	
6	ICDS Department	FEHMEDA BEGUM	AWW	PRESENT	
7	Irrigation and Flood Control Department				
8	Jal Shakti Department	MOHD AYOUB KHAN	LINE-MAN	PRESENT	
9	Power Development Department	KAISER AH KHOJA	INSPECTOR	PRESENT	
10	Public Works Department	—	—	—	
11	Revenue				
12	Rural Development and Panchayat Raj	SYED JAFFAR	G.R.S.	PRESENT	
13	Skill Development	—	—	—	
14	Social Welfare Department	UMMAR FAROOQ	ORW	PRESENT	
15	Youth Services and Sports Department	—	—	—	
16	Others	—	—	—	
17	ANIMAL HUSBANDRY	DEERZADA MUHAMMAD	MTS	PRESENT	
18	HORTICULTURE	JAVEED ALI	H.T	PRESENT	
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	GOVT. BUILDINGS			
	a) Govt building/private	NEW			
	b) New/need repairs	YES			
	II. Furniture (Y/N)	YES			
	III. Computer/printer (Y/N)	YES			
	IV. Internet (Y/N)	NO			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NO			
	VII. Water (Y/N)	NO			
	VIII. Electricity (Y/N)	NO			
2	Educational Institutes	No. of Schools	Enrollment	Teacher sanctioned	Govt Building/ Private Building
	a) Kindergarten	NIL	NIL	NIL	NIL
	b) Primary	1	44	2	GOVT. BUILDING'S
	c) Middle	1	118	7	GOVT. BUILDING'S
	d) High	NIL	NIL	NIL	NIL
	e) Higher Secondary	1	572	32	GOVT BUILDING'S
	f) College	NIL	NIL	NIL	NIL
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker sanctioned	Govt Building/ Private Building
		5	135	5	PRIVATE BUILDINGS
4	Healthcare facility	No. of sub-centres	No. of PHCs	No. of Health & Wellness centres	No. of Institute having Govt. Building
		NIL	NIL	1	GOVT BUILDING
5	Bank branch (Y/N)	NIL	NIL	NIL	NIL
6	Availability of ATM (Y/N)	NIL	NIL	NIL	NIL
7	Khidmat center/ CSC (Y/N)	YES (CSC)			
8	Patwarkhana (Y/N)	NIL			
9	Village haat (Y/N)	NIL			
10	Playground (Y/N)	YES			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		1	1131	YES	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		6	YES		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		NIL	NIL	NIL	NIL
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	AGRICULTURE			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	YES			
	II. Number of Asset captured	5			
	III. Please mention assets	Const. of Link Road Highway for upwork			
	1.	Const. of 1000. wall NCB Sadig, Tori			
	2.	Const. of Community Seawage pit of Hami			
	3.	Const. of PMAY B House of Panchayat			
	4.	Const. of Composite Pits (Individual)			
	5.	Name			
16	List of Incomplete Buildings- names, year of construction	Year of construction			
		Name			
17	List of Underutilized Buildings- names	Year of construction			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department Welfare	112	100	
2	Widow pension	Social Department Welfare	16	14	
3	Disability pension	Social Department Welfare	14	14	
4	Status under Stunting Mukht	Social Department Welfare	NIL	NIL	
5	Status under wasting Mukht	Social Department Welfare	NIL	NIL	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	03	NIL	
7	Digital Services provided	IT/ BDO/ CSC	06	YES	
8	Kisan Kisan	Agriculture Department	70	5	
9	Kisan credit card	Agriculture Department	315	256	
10	PM Kisan Samman Nidhi	Agriculture Department	315	215	
11	Employment Saturation (PMESGP, Tejaswani, Munkhi, Mission Youth, Himayati, etc)	Employment Department	NIL	NIL	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NIL	NIL	
13	JIM Implementation	Jal Shakti Department	NIL	NIL	
	I. No of Household provided FHTC		247	NIL	
	II. Har Ghar Jal village(s) certified (No.)		247	NIL	
14	No of Households electrified	PDO	247	247	
15	PMAY- Gramin	RDO/ PR	06	06	
16	SBM Gramin- THHL functional (Household toilets)	RDO/ PR	120	120	
17	ODF Plus villages (No)	RDO/ PR	01	1001	
18	Targeted Seck pit completed	RDO/ PR	247	930	
19	JALM	RDO/ PR	02	02	
	I. Number of Self Help Groups formed		4	40	
	II. Number of Households involved		10	85	
20	Land Passbook Saturation	Revenue Department	247	130	
21	Pending Mutations	Revenue Department	—	52	
22	Domicile Certificates	Revenue Department	1475	752	
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	04	280	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	
26	Golden Health Card under Ayushman Bharat	Health Department	1475	930	
27	Janani suraksha yojana	Health Department	37	21	
28	Status under Anaemia Mukht	Health Department	—	07	
29	Status under Leprosy Mukht	Health Department	NIL	NIL	
30	Number of Ayushman Mahas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	NIL	NIL	
31	Number of Ayushman Sabas held	Health Department	—	04	
32	Out of School Children brought to Schools	School Department Education	708	708	
33	Number of students still out of Schools	School Department Education	NIL	NIL	
34	Persons educated through bridge courses	School Department Education	—	—	
35	Household using clean cooking fuel (LPG)	FCS & CA	247	247	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No.	Particulars	Status
1	Name of Health Institutions	HEALTH & WILNESS CENTRE
2	Type of building (Govt./ Private)	GOVT
3	Availability of Staff a) Doctor b) Paramedical	MMPHW-1, MLHP-1
4	No of patients attended during the month	287
5	Status of medicine availability	12 ITEMS OUT OF 23 AVAILABLE
6	Special medical camp held, if any	01 MC CONDUCTED
7	Status of Immunization	100% IMMUNIZATION
8	Participation of health worker in Village Health and Nutrition Day	REGULARLY PARTICIPATING
9	Institutional deliveries in Panchayat (Current Year)	12 DELIVERIES
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	
12	Remarks of the Visiting Officer	Centre is functioning properly. There is due need of fencing around the centre.

II. Education Institutions:

S. No.	Particulars	Status
1	Name of Education Institutions	GOVT. H.S.S Here
2	Type of building (Govt./ Private)	GOVT
3	Availability of Staff as per sanctioned strength	YES
4	Enrolment of the School a) Boys b) Girls	343 229
5	Availability of play ground	YES
6	Availability of drinking water	YES
7	Availability of electricity	YES
8	Availability of functional toilets	YES
9	Activities undertaken under 'My School My Pride'	TAKEN REGULARLY
10	Other	
11	Remarks of the Visiting Officer	Institution is headless. There is due need to post a principal hereat.

III. Anganwadi Center

S. No.	Particulars	Status
1	Location of Anganwadi center	LONE-MOHALLAH
2	Number of children enrolled	61
	A) Boys	70
	B) Girls	PRIVATE
3	Status of Building (Private/ Govt.)	YES
4	Availability of water / water	YES
5	Maintenance of record of children	YES
6	Availability of sufficient ration	YES
7	Availability of family ration	YES
8	Availability of functional toilet	YES
9	Availability of tap connection	YES
10	Availability of electricity connection	NO
11	Number of children started	YES
12	Number of children wasted	NIL
13	Any Other	NIL
14	Remarks of the Visiting Officer	All the AWCs are functioning properly.

IV. CAPD Store

S. No.	Particulars	Status
1	Location of CAPD Store	LONE-MOHALLAH HERI
2	Government / Private	GOVT.
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	1139
5	No of beneficiaries drawing Ration from the store	1139
6	Whether store is functioning through Aadhar biometric system	YES
7	Whether record/register maintained in the store	YES
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Store-keeper is functioning properly upto the satisfaction of common public.

III. Anganwadi Center:

S.No	Particulars	Status
1	Location of Anganwadi center	LONE-MOHALLAH
2	Number of children enrolled	
	a) Boys	61
	b) Girls	70
3	Status of building (Private/ Govt.)	PRIVATE
4	Availability of Helper/ worker	YES
5	Maintenance of record of children	YES
6	Availability of sufficient ration	YES
7	Availability of timely Ration	YES
8	Availability of functional toilet	YES
9	Availability of tap connection	YES
10	Availability of electricity connection	NO
11	Number of children stunted	YES
12	Number of children wasted	NIL
13	Any Other	NIL
14	Remarks of the Visiting Officer	All the AWCs are functioning properly.

IV. CAPD Store:

S.No	Particulars	Status
1	Location of CAPD Store	LONE-MOHALLAH HERI
2	Government / Private	GOVT
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	1139
5	No. of beneficiaries drawing Ration from the store	1139
6	Whether store is functioning through Aadhar biometric system	YES
7	Whether record/register maintained in the store	YES
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Store-keeper is functioning properly upto the satisfaction of common public.

V. Bank/ Extension counter:

S. No.	Particulars	Status
1	Location of Bank/ Extension counter	BANKING FACILITY (NA)
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	—

VI. Amrit Sarovar:

S. No.	Particulars	Status
1	Location of Amrit Sarovar	—
2	Condition of Amrit Sarovar	—
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	—

VII. Playground:

S. No.	Particulars	Status
1	Location of Playground	Higher Sec. School Heri
2	Condition of Playground	Good
3	Utilization of Playground	YES
4	Any Other	—
5	Remarks of the Visiting Officer	A huge playground is existant in the Panchayat.

VIII. Partwarkhana:

S. No.	Particulars	Status
1	Location of Partwarkhana	ACCOMMODATED IN EPS HERI (NA)
2	Government/ Private building	GOVT
3	Land passbook saturation	170
4	Pending mutations	12
5	Any Other	—
6	Remarks of the Visiting Officer	A Partwar Khana needs to be constructed in the Panchayat.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	PEER-MOHALLAH
2	Name of the beneficiary	IRSHAD AHMAD DEER
3	Status of the house (completed/ in-use/ under-construction)	UNDER- CONSTRUCTION
4	Any Other	
5	Remarks of the Visiting Officer	Construction of various houses underway.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soak pits/ compost pits	NLO
2	Name of the beneficiaries	BASHIR AH AKOON RAZIA BEGUM
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	IN-USE
4	Any Other	—
5	Remarks of the Visiting Officer	Various Compost pits stand constructed & existent in the panchayat.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC center	MAIN BAZAR HERI
2	No of online services provided by the CSC	CSC - 20
3	No of persons approached for services	314
4	Any Other	
5	Remarks of the Visiting Officer	A CSC available in the main market & functioning properly.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	AVERAGE
3	Electricity	POOR
4	Drinking water	TAP WATER NOT AVAILABLE
5	Cleanliness	EXCELLENT
6	Sports facility (Playground)	YES
7	Any Other	—

11/19/21

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	ORGANISED
	2. Skits, Songs, Dramas	SONG'S
	3. Local Folk programme / Show	YES
	4. Discussions with PRI and Senior citizens	DISCUSSED BRIEFLY
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	CONDUCTED
	2. Distribution of sports kit	-
C	Inaugurations (If any)	
	PMAY house	VISITED
	Segregation Sheds	VISITED
	Amrit Sarovar	-
	IIM Assets	-
	Compost/ Soak Pits	INTEGRATED VARIOUS
	PMGSY / MGNREGA works	VISITED
	Any other	
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness camp organised at Day-2

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	CLEANLINESS
2	Activities undertaken under the Theme (as per instruction manual)	CLEANLINESS DRIVE IN JUNE - 2023
3	Status of activities undertaken	BEAUTIFICATION OF WHOLE PANCHAYAT
4	Visible impact of the Activities	WHOLE OF THE PANCHAYAT IS NOW ODF PLUS
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	YES
6	How many activities of SDG have been covered under GDP	12
7	Bottlenecks, if any, faced in the achievement of SDG Theme	WASTE DUMPING HABITS OF THE GENERAL PUBLIC
8	Remarks of the Visiting Officer on the status SDG Theme	WHOLE OF THE PANCHAYAT IS CLEAN & WORTH VISITING

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	LINK ROAD FROM GOLGAM WADI TO NH. CONSTRUCTED	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	PEOPLE ARE NOW TAKING ACTIVE PART IN DEVELOPMENTAL ACTIVITIES	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	DRINKING WATER	
2		
3		
4		
5		
D	Suggestions if any	
1	potable water is suggested to be provided to the panchayat.	
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	RDS PR - DEPARTMENT
2	ICDS
3	SCHOOL EDUCATION
2. LEAST RESPONSIVE DEPARTMENTS	
1	JAL-SHAKTI
2	AGRICULTURE
3	FOREST

II. FEEDBACK ON UT INITIATIVES

Positive feed back was observed from general public.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	portable drinking water is not been provided by Jal Shakti Department
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far;	List Enclosed
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Back to village is working as a bridge between administration & General public. As this is the only program where there is no restriction on expression. Such programmes needs to be reiterated.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	it is certified that visiting officer stayed in the panchayat.

Signature of Sarpanch

Name: Sh. Hussain Lone

Signature of the Visiting Officer

Name: Mohd. Shafi Wani

Sh. Hussain Lone
SARPANCH
Talqa Mirka A (Qadlrahad)

BZVS, Plans

Item A
DATE: 1-1-1
PAGE: 1

~~Cost of link road~~

Improvement of Link road Gulgam wasdi to mole. = AA = 15 lac.

Cost of Link road Ab Kaseem Sheikh to Ch Mohd Sheikh. Sheikh Mahallat = 5 lac.

Installation of 250 kv Electric Transformer with 30 LT Poles & HT poles with wire
= AA = 18 lac.

Cost of Gates water drains from Masjid Sharief H.S. to Receiving station 8 lac.

Fencing around witness Health Centre
Item A = 10 lac.

Improvement of Link road Ch Ahmad Lone to Gulzaman Jahan Item A
= 6 lac.

Improvement of Roadside Irrig. Canal from Malik Mahallat Reservoir to Hund Canal
AA = 15 lac.

[Signature]

Issued

B2V5- Plan- ~~Part A~~ *

DATE: 1/1/1
PAGE: 1

Provision of Banking facility ICB Branch.

Provision of ~~ATM~~ ATM.

Provision of Animal/Sheep Insolvency Services by installation of unit

Provision of Drinking water supply
Tap water from Zong Reservoir
instead of Gafabul.

CE 11-11-11
11-11-11
(Signature)

Imam



Recd

No. 80

Rajeev