

INSTRUCTION MANUAL FOR B2V5



Governance at doorsteps

7th to 16th NOVEMBER 2023.

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas- beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrahi, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JIM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL, toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes.
- e. Empowerment and transparency through digital initiatives.
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

19. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field Visit

FIELD VISIT

Visit	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigam, Beans, Janbhagidari, Digital J&K
JKB/PSH counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaoon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

AWARENCE GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklaya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the HHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadi functional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- iii. Whether the issues raised by BalSakha are addressed during the Gram Sabha. Yes/No
 - iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
 - v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
5. Village with good governance
- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
 - ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
 - iii. Does the Gram Panchayat has its building or not? Yes/No
 - iv. Is the Gram Panchayat office functional or not? Yes/No
 - v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
 - vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No
6. Poverty-free and enhanced livelihood village
- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
 - ii. Have all the eligible households registered in PDS or not? Yes/No
 - iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
 - iv. Have all the eligible households been registered for Pension or not? Yes/No
 - v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
 - vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
 - vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No
7. Socially secured village
- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
 - ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
 - iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
 - iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
 - v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
 - vi. Are all the eligible households getting benefits from IAY or not? Yes/No
8. Engendered Development in Village
- i. How many MahilaSakha's were organized in the Gram Panchayat
 - ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - iv. Number of women beneficiaries headed households covered under PDS system,
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva VandanaYojana
9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari& E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending Inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tihar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Anganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

(Details of Reporting Officer and Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ARUN SHARMA
2	Designation	ASST. PROFESSOR
3	Department	HED
4	Place of posting	GDC KHOUR
5	Mobile No	7006771682
6	Email ID	Arusharma625@gmail.com
7	Home District	Jammu
8	Dates of visit	09 & 10 Nov 2023

B. Additional details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Abdal
2	Local Government Directory(LGD) code of the Panchayat	240668
3	Name of CD Block	Suchetgarh
4	Name of Tehsil	Suchetgarh
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02.
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	720
4	Population (approx) of the Panchayat	1688

QUESTIONNAIRE FOR B2V5

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled up by the visiting Officer before the booklet is handed over to the DC)

S. No.	Department	Name	Designation	Present	Mobile No.
1	Agriculture	PUNJEE SINGH	AEA	Present	8082152153
2	Education	Kishor Raj	TS	Present	943927081
3	Food, Civil Supplies and Consumer Affairs	Hazrat Kumar		Present	9906514807
4	Forest				
5	Health and Medical Education	Madhu Sharma	FMPHW	Present	9858565809
6	ICDS Department	Nisha Lalwani	Subervisor	Present	9622212933
7	Irrigation and Flood Control Department	Vijender Singh	Bailder	Present	911123 9622207369
8	Jal Shakti Department	Dr. Pankaj	Filter	Present	96917224780
9	Power Development Department	Pankinder Singh	Lineman	Present	9622046845
10	Public Works Department	224-1111	Major Engineer	Present	224-1111 8803614861
11	Revenue	Surinder Kaur	Palwar	Present	8899232728
12	Rural Development and Panchayat Raj	Manpreet Singh	Pgt Secretary	Present	9596860861
13	Skill Development				
14	Social Welfare Department	Prem Sagar	SW	Present	9622216813
15	Youth Services and Sports Department	Veerpal Singh	P.E.H	Present	9906123315
16	Others				
17	Water Deptt	Ashok Kumar	Sup	Present	9419668031
18					
19					
20	Jeoginder Lal		Jeoginder Lal	Present	8492064424

QUESTIONNAIRE FOR B2V5

1	Infrastructure of Panchayat Ghar	Govt. Building			
	a) Govt building/private				
	b) New/needing repairs				
	II. Furniture (Y/N)	No			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	N/A			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutions	No. of Schools	Enrollment	Government	Govt Building/ Private Building
	a) Kindergarten	No			
	b) Primary	Yes	Yes		
	c) Middle	Yes	Yes		
	d) High	Yes	Yes		
	e) Higher Secondary	No			
	f) College	No			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children / Enrolled	Anganwadi Centres	Govt Building/ Private Building
		04	89	04	01/03
4	Healthcare facility	No. of health centres	Health workers	Govt Building/ Private Building	Govt Building/ Private Building
		NIL	NIL	NIL	
5	Bank branch (Y/N)	NIL			
6	Availability of ATM (Y/N)	01			
7	Khidmat center/ CSC (Y/N)	NIL			
8	Patwar khana (Y/N)	NIL			
9	Village haat (Y/N)	Yes			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	516	Yes	
12	Government offices- details, whether functional or not	No. of Govt Officer	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Gulabghosh	Good	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No.			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL			
17	List of Underutilized Buildings- names	Name	Year of construction		
		1. Primary School Akhal			
		2. Primary School Kishalpur.			

QUESTIONNAIRE FOR B2V5

S. No.	NAME OF THE DEPARTMENT	DEPARTMENT	ACTUAL NO. OF BENEFICIARIES	TOTAL BENEFICIARIES AND ARISEES THE GOVERNMENT	REMARKS FOR VERIFICATION
1	Old Age pension	Social Welfare Department	115	115	NIL
2	Widow pension	Social Welfare Department	15	15	NIL
3	Disability pension	Social Welfare Department	26	06	NIL
4	Status under Stunting Mukht	Social Welfare Department	NIL	NIL	NIL
5	Status under wasting Mukht	Social Welfare Department	NIL	NIL	NIL
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Welfare Department	NIL	NIL	NIL
7	Digital Services provided	IT/ BDO/ CSC			
8	Kisan Kisan	Agriculture Department	7	7	NIL
9	Kisan credit card	Agriculture Department	322	322	NIL
10	PM Kisan Samman	Agriculture Department	98	98	NIL
11	Employment Saturation (PMEGP, Tejaswani, Mumukshu, Mission Youth, Himayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	11M Implementation	Jal Shakti Department		60	
	i. No of Household provided PHIC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	25	25	NIL
16	SBM Gramin- IHHL functional (Household toilet)	RDD& PR	409	409	NIL
17	ODF Plus villages (No)	RDD& PR	03	03	NIL
18	Targeted Sock pit completed	RDD& PR	02	NIL	
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		NIL	NIL	NIL
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	350	350	NIL
21	Pending Mutations	Revenue Department	0	0	0
22	Domicile Certificates	Revenue Department	1688	1320	368
23	Persons identified drug addicts	BDO/ Sarpanch			
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	NIL	NIL	NIL
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	NIL
26	Golden Health Card under Ayushman Bharat	Health Department	1688	1590	98 under protest
27	Janani Suraksha Yojana	Health Department	34	34	NIL
28	Status under Anaemia Mukht	Health Department	420	420	NIL
29	Status under Leprosy Mukht	Health Department	NIL	NIL	NIL
30	Number of Ayushman Meles organized at Health & Wellness centre /CHCs under Ayushman Bharat	Health Department	3	3	NIL
31	Number of Ayushman Sabas held	Health Department			
32	Out of School Children brought to Schools	School Department	NIL	NIL	NIL
33	Number of students still out of Schools	School Department	NIL	NIL	NIL
34	Persons educated through bridge courses	School Department	NIL	NIL	NIL
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

1	Name of Health Institutions	NT - PHC
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	02 01 Doctor 01 Paramedical
4	No of patients attended during the month	170
5	Status of medicine availability	Satisfactory
6	Special medical camp held, if any	held, yes
7	Status of Immunization	Fully Immunized
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	yes (100%)
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	-
12	Remarks of the Visiting Officer	

1	Name of Education Institutions	GHS + Middle School Basti Nalabgarh.
2	Type of building (Govt./ Private)	govt.
3	Availability of Staff as per sanctioned strength	Sanctioned - 22 In position - 13
4	Enrolment of the School a) Boys b) Girls	36 42
5	Availability of play ground	NO
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	01
9	Activities undertaken under 'My School My Pride'	yes
10	Other	-
11	Remarks of the Visiting Officer	

1	Location of Anganwaricenter	Nai Basti, Kapoor Pura, Khesha Pura, Abdal
2	Number of children enrolled	48
	a) Boys	41
	b) Girls	03 private of Govt.
3	Status of Building (Private/ Govt.)	04
4	Availability of Helper/ worker	yes
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	-

1	Location of CAPD Store	Abdal, Kapoor Pura
2	Government / Private	private
3	Name of the dealer (in case of Private)	Harshid Kumar, Darshan Lal
4	No of registered beneficiaries	500 ; 220 = 720
5	No of beneficiaries drawing Ration from the store	398 ; 118 = 516
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	-
10	Remarks of the Visiting Officer	

1	Location of Bank/ Extension counter	No Bank Available in the Panchayat
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

1	Location of Amrit Sarovar	Gulabgarh good. No. <u>12/12/2020</u>
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	N/A
2	Condition of Playground	N/A
3	Utilization of Playground	N/A
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Patwari Khana:

S. No	Particulars	Status
1	Location of Patwari Khana	N/A
2	Government/ Private building	N/A
3	Land passbook saturation	N/A
4	Pending mutations	N/A
5	Any Other	
6	Remarks of the Visiting Officer	

1	Location of PMAY house constructed	Nai Basu Ghatagach
2	Name of the beneficiary	Nanak Chand
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Checked

1	Location of Soakpits/ compost pits	Nil
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	
4	Any Other	
5	Remarks of the Visiting Officer	

1	Location of Khidmatcenter / CSC counter	Nil
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

4.2. Quality of Basic Amenities:

Sl. No.	Category	Remarks
1	Connectivity Road	good
2	Transport	good
3	Electricity	good
4	Drinking water	good
5	Cleanliness	good
6	Sports facility (Playground)	Average
7	Any Other	Average

QUESTIONNAIRE FOR B2V5

EVENTS - ANSWER SHEET

S.No	Particulars	Status
A	Cultural Events / Programmes	
	1. Debates and Seminars	Nil
	2. Skits, Songs, Dramas	Nil
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	Nil
B	Sports Activities	
	1. Sports Event	Kahadeli
	2. Distribution of sports kit	yes
C	Infrastructures / Works	
	PMAY house	Nil
	Segregation Sheds	NO
	Amrit Sarovar	yes
	IJM Assets	Nil
	Compost/ Soak Pits	NO
	PMGSY / MGNREGA works	
	Any other	
D	Distribution of certificates	No
	Self Employment Schemes	No
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Discussions done with general public on Corruption Free, NashaMukt Bharat.

QUESTIONNAIRE FOR B2V5

S. No.	Particulars	Status
1	Is the company registered in India?	
2	Is the company registered in the state of Karnataka?	
3	Is the company registered in the state of Karnataka?	
4	Is the company registered in the state of Karnataka?	
5	Is the company registered in the state of Karnataka?	yes
6	Is the company registered in the state of Karnataka?	
7	Is the company registered in the state of Karnataka?	
8	Is the company registered in the state of Karnataka?	

QUESTIONNAIRE FOR B2V5

S. No	Particulars	Status
I	Demerits/ Obstacles and needs to the Administration	
	Completion of Incomplete Building at GHSchool	Not
II	Impact of S.VI to B2V4	
	1 Awareness about Govt. Schemes	
	2 Digital Awareness Increased	
	3 People Administration Contact increased	
	4	
	5	
III	Challenges in the Government	
	1 Transport Service not available	
	2	
	3	
	4	
	5	
IV	Suggestions if any	Nil
	1	
	2	
	3	
	4	
	5	

QUESTIONNAIRE FOR B2V5

BEST PERFORMING DEPARTMENTS	
1	RDP
2	Electricity (RDP)
3	Health
LEAST RESPONSIVE DEPARTMENTS	
1	Forest
2	Skell Dev.
3	

NIL

S. No.	Remarks	Status
1	Any major problem reported to the village of the Village Officers	No action in last year CRDP.
2	Major issues and problems that were reflected earlier but have not been addressed so far.	1. Rejuvenation of Kichmat Centre 2. Repair of Community Hall 3. Rejuvenation of Girls Toilet in High School 4. Embankment of Sorendal.
3	Overall assessment of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	1. Work of all departments in the panchayat is satisfactory. 2. As the main source of economy is agriculture, a Bank Branch is necessary so that farmers can get loans.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	06
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is certified that the visiting officer has stayed in the panchayat for 02 days.

Signature of Sarpanch

Name Renu Bala
Renu Bala

Signature of the Visiting Officer

Name Arjun Sharma
Asst. Professor