

HALP. YANNAD-A)

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mushtaq Ahmad Shah
2	Designation	HEAD MASTER H/S DEHWATA
3	Department	Education
4	Place of posting	H/S Dehwata
5	Mobile No	8899092921
6	Email ID	Shahmushtaq147@gmail.com
7	Home District	Anantnag
8	Dates of visit	13 and 14 Nov. 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	YANNED-A
2	Local Government Directory(LGD) code of the Panchayat	274681
3	Name of CD Block	PAHALGAM
4	Name of Tehsil	SALLAR
5	Name of District	ANANTNAG

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	02
3	No. of households in the Panchayat	= 276 =
4	Population (approx) of the Panchayat	= 2200 =

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Sajad. Ahn	F/Asst	P	
2	Education	SAD. Ahmad	H/Teacher	P	
3	Food, Civil Supplies and Consumer Affairs	Mohd. Shafi Pradhan		P	
4	Forest	Ab. Salam. mis	Forester		
5	Health and Medical Education	Jaleena. Akth	FM PHW	P	
6	ICDS Department	Mubeena. Akth	A. W. W	P	
7	Irrigation and Flood Control Department	Noor. Mohd. Gult Gulzar. Ahmad mis	W/S	P	
8	Jal Shakti Department				
9	Power Development Department	Gh Nabi. mis	Inspector	P	
10	Public Works Department	Fiazous. Ahmad	W/S	P	
11	Revenue	Marizos. Ahmad	Katwar	P	
12	Rural Development and Panchayat Raj	Zahoor Ahmad	GRS	P	
13	Skill Development				
14	Social Welfare Department	Shahid. Rashid	Opot	P	
15	Youth Services and Sports Department	Mohd. Sofan	NYC	P	
16	Others				
17	Social. Forestry	Bessia. Ahmad	Trained	P	
18	Oil	Suriya. Ahn	Boat	P	
19	Seri-culture	Jabbar. Majeed	Boat	P	
20					
21	Devt. Fisheries	Rafiq. J. Pathan	M.P.S	P	
22	C.S.C	Irfan Ah. Mir	V.L.E	P	

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	Private - Private			
	a) Govt building/private	Private			
	b) New/need repairs				
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	N	N		Govt Building
	b) Primary	N	N		Govt Building
	c) Middle	03	161	N	Govt Building
	d) High	N	N	N	
	e) Higher Secondary	N	N	N	
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	84	01	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	01	N	1
5	Bank branch (Y/N)	N	N	N	N
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana (Y/N)	Yes			Govt Building
9	Village haat (Y/N)				
10	Playground (Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	1534	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		01	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		N	N	N	N
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Situational near Bank of River and also fruit nature. Best Beauty			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	ii. Number of Asset captured	N			
	iii. Please mention assets	N			
	1.	N			
	2.	N			
	3.	N			
	4.	N			
	5.	N			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		N	N		
17	List of Underutilized Buildings- names	Name	Year of construction		
		N	N		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	110	110	
2	Widow pension	Social Department Welfare	10	10	
3	Disability pension	Social Department Welfare	11	11	
4	Status under Stunting Mukht	Social Department Welfare	N	N	
5	Status under wasting Mukht	Social Department Welfare	N	N	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	N	N	
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	02	02	
9	Kisan credit card	Agriculture Department	280	280	
10	PM Kisan Sammanidhi	Agriculture Department	293	170	(Not Large mutation)
11	Employment Saturation (PMEGP, Tejasvani, Mukin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		205	205	
	ii. Har Ghar Jal village(s) certified (No.)		205	135	(70) Document up to date
14	No of Households electrified	PDD	256	256	
15	PMAY- Gramin	RDD& PR	08	08	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	270	270	
17	ODF Plus villages (No)	RDD& PR	44	44	
18	Targeted Sock pit completed	RDD& PR	120	120	
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		08	08	
	ii. Number of Households involved		60	60	
20	Land Passbook Saturation	Revenue Department	649	649	
21	Pending Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department	667	667	
23	Persons identified drug addicts	BDO/ Sarpanch	N	N	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	44	44	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department	44		
27	Janani suraksha yojana	Health Department	44		
28	Status under Anaemia Mukht	Health Department	N		
29	Status under Leprosy Mukht	Health Department	N		
30	Number of Ayushman Helas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	N		
31	Number of Ayushman Sabas held	Health Department	N	N	
32	Out of School Children brought to Schools	School Department Education	N	N	
33	Number of students still out of Schools	School Department Education	N	N	
34	Persons educated through bridge courses	School Department Education	N		
35	Household using clean cooking fuel (LPG)	FCS & CA	276	276	

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Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NTPHC - Yammad.
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	04
4	No of patients attended during the month	20
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	1/29
10	Non- Institutional deliveries in Panchayat (Current Year)	
11	Other	
12	Remarks of the Visiting Officer	Satisfactory =

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. Middle School Yammad.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Yes.
4	Enrolment of the School a) Boys b) Girls	65 36 = 765 29
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	pledge, culture program Quiz etc.
10	Other	—
11	Remarks of the Visiting Officer	Satisfactory ①. Repairment of Library wall Middle School Yammad.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	CHARIGAM-13
2	Number of children enrolled a) Boys b) Girls	21 06 15
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	21
12	Number of children wasted	NO
13	Any Other	
14	Remarks of the Visiting Officer	= Center functionally = = Satisfactory =

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Charigam.
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd. Shafi Paddar (Dealer)
4	No of registered beneficiaries	1050
5	No of beneficiaries drawing Ration from the store	1045
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	= Satisfactory =

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	Not Available in GP
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Not Available in GP

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Yannad Near Main Market
2	Condition of Playground	Good
3	Utilization of Playground	Cricket and volley Ball
4	Any Other	
5	Remarks of the Visiting Officer	= Satisfactory =

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Yannad near C.C.
2	Government/ Private building	Govt
3	Land passbook saturation	98%
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	= Work Satisfactory =

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Yannad
2	Name of the beneficiary	Munzer Ahmad Mallu
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Ab. Rehman MR. Yannad
2	Name of the beneficiaries	Ab. Rehman MR
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	properly used & Satisfactory

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Near Masjid Sharif. Yannad
2	No of online services provided by the CSC	20
3	No of persons approached for services	300
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	Need improvement
7	Any Other	Cricket

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Govt. Media Scheme
	2. Skits, Songs, Dramas	Culture Song and Drama
	3. Local Folk programme / Show	05/07/2018
	4. Discussions with PRI and Senior citizens	Done
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Volley Ball. Carrom
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	Completed
	Segregation Sheds	Unconstruction
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	Completed
	PMGSY / MGNREGA works	Completed
	Any other	
D	Distribution of certificates	APPRECIATION Certificate
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Done

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	1. Plantation Drive 11. Cleanliness/Sanitation drive
3	Status of activities undertaken	Being done on regular intervals
4	Visible impact of the Activities	Sanitation/Cleaness in GP. has been improved
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes, framed.
6	How many activities of SDG have been covered under GPDP	Liquid waste Management pit
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	The Activity should be done more frequently.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	up gradation of School Boundary wall. (MS Yanner)	
2	widening of road from Sallab to Yanner and	
3	from Yanner to Kullar and Dehlatpur.	
4	Fencing of NTPHC	
5		
B	Impact of B2V1 to B2V4	
1		
2	Cleaness / Sanitation in GP. improved	
3	Roads/Link road Drain in GP improved	
4	in good condition	
5		
C	Challenges in the Panchayat	
1	Traffic Jam (Need Road widening)	
2	from Yanner to Chugig	
3	non-availability of sheep and	
4	animal husbandry centre.	
5		
D	Suggestions if any	
1	Computer Lab for MS Yanner needed for	
2	benefit of students.	
3	Flush toilets 2 nos for MS Chugigam.	
4	Boundary wall for MS Chugigam.	
5	Cracking at Chugigam near house of	

Abdulla Sheikh and others.

6. Development of MS Phalipora (Chugigam) and path for the school.

7. Mechanization of Roads. (inner road of Chugigam.)

8.

MOHD. ABAS RADDAR
SARAFKICH
HALOY YANNED 'A'

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	R. D. D.
2	Education
3	I. C. D. S.
2	LEAST RESPONSIVE DEPARTMENTS
1	P. D. D.
2	
3	

ii. FEEDBACK ON UT INITIATIVES

= Awareness of online service more
initiation
The field function of diff department
more closer to general public =

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Construction of link road from Gungro to Phalipora (Cherigam)
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Installation of ATM. Dev. of playground Yamnand. Dev. of feeding Govt. Hostels etc.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Field functional of all line department go organisal resources at scheme and welfare progr.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8.5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that visiting officer staying at Halqa Yamnand A visit for all sides of panchayat are covered.

Signature of Sarpanch

Name: MOHD. ABASS PADDAR
SARPANCH
HALQA YANNED 'A'

Signature of the Visiting Officer

Name: Mushlag Ahmad shah.