

# B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



**7th to 16th NOVEMBER, 2023.**

Block Bhagwah Panchayat Gai-C (Thana Dassa)

Name of Visiting Officer Kisमत Singh Designation Lecturer

**DISTRICT ADMINISTRATION  
DODA**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 &amp; B2V4 from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</li> <li>Take prints of blank 2 booklets of B2V5 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> / <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a></li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2023-24.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>



Activity 2	Reach the Panchayat on day of visit.	<ol style="list-style-type: none"> <li>1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure &amp; implementation of Schemes as per Schedule IB &amp; Schedule-II.</li> <li>2. Ensure that all front line workers of different depts are present.</li> <li>3. Ensure exhibition by different depts. about individual beneficiary schemes.</li> <li>4. Inspect JKB/PSB counters/outlets.</li> <li>5. Participate/ensure organization of sports activity in playground, talent hunt cultural event/youth activity.</li> <li>6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.</li> <li>7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of life passbooks.</li> <li>8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.</li> <li>9. Inspect Khidmat (CSC) Centres and create/generate awareness about online schemes, especially G2C schemes like BEAM, Janbhagidari, Aapki Zamin Aapki Nigraani, Digital J&amp;K, etc.</li> <li>10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soil pits, JJM, etc.</li> <li>11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.</li> <li>12. Wherever possible, distribute employment letters for people selected under various government employments.</li> <li>13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs, AMRIT SAROVARS.</li> <li>14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.</li> <li>15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.</li> <li>16. Organize village-level cultural events to engage panchayat members.</li> <li>17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning.</li> <li>18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc.</li> <li>19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukta, Bhrashtachar Mukta, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
  - b. Saturation of individual beneficiary schemes.
  - c. Self-employment schemes.
  - d. Bank-linked schemes, including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grassroots machinery:
    - i. Patwari, VLW present and available.
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
    - iii. Fairness in governance.
    - iv. CSS/Individual beneficiary schemes, etc
    - v. Bhrashtachar Mukta J&K.
    - vi. Nasha Mukta, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.



10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the [www.jkpanchayat.in](http://www.jkpanchayat.in) / [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal within a week's time, positively

AWA

## Instruction for Fieldvisit

### FIELD VISIT

Facility	Purpose
<b>Khidmat Centres</b>	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigrani, Beams, Janbhagidari, Digital J&K
<b>JKB/PSB counters/outlets</b>	a) Status of counter b) Number of visitors etc
<b>Incomplete buildings/pro- jects</b>	Verify whether identification and redistribution done
<b>PDS</b>	Visit, evaluate, online status
<b>PHC</b>	Visit- evaluate, status of staff, equipment and quality
<b>PMAY</b>	Inspect, Inaugurate
<b>My school, my pride progress; schools- water, toilets, staff</b>	Visit, check for water, electricity, sanitation, meet students and staff
<b>Swachh SBM</b>	Evaluate
<b>Panchayat play ground, Sports kits distribution Village games</b>	Ensure, verify. Participate in at least one game in the playground
<b>Har Gaon Hariyali, Planta- tion drive</b>	Evaluate status, feedback
<b>Village cultural event</b>	Participate in ensure that it is held
<b>Dangal/ Haat/Mela</b>	
<b>Exhibition of schemes</b>	Ensure that every department participates and that it continues for the entire duration of B2V
<b>Jal Jeewan Mission verification- WSS/JSD Electricity supply</b>	Verify

## **AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES**

**The Visiting Officer shall create awareness about the following schemes:-**

### **FLAG SHIP SCHEMES**

- 1. Ayushman Bharat- PMJAY**
- 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission**
- 3. PM Awas Yojana (Rural)**
- 4. PM Ujjawala Yojana**
- 5. PM Vishwakarma**
- 6. PM Kisan Samman Nidhi**
- 7. Kisan Credit Card (KCC)**
- 8. PM Poshan Abhiyan**
- 9. Har Ghar Jal- Jal Jeevan Mission**
- 10. Survey of Villages and Mapping with improved technology in Village areas (SVANMITVA )**
- 11. Jan Dhan Yojana**
- 12. Jeevan Jyoti Bima Yojana**
- 13. PM KUSUM Yojana**
- 14. Suraksha Bima Yojana**
- 15. Atal Pension Yojana**

- 1. Enrolment in Eklavya Model residential school**
- 2. Scholarship schemes**
- 3. Forest Rights Title: Individual and Community Land**
- 4. Van Dhan Vikas Kendra: Self Help Groups**



## SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

### 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

### 2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

### 3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

### 4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.



- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

**5. Village with good governance**

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

**6. Poverty-free and enhanced livelihood village**

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

**7. Socially secured village**

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

**8. Engendered Development in Village**

- i. How many MahilaSabha's were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system.
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

**9. Self-sufficient infrastructure in the village**



- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO
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- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

#### 9. Self-sufficient infrastructure in the village



- i. Whether GP has a Community Hall with access to electricity, furniture, water supply toilet. Yes/No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

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## Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> <li>i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms.</li> <li>ii. Ensuring saturation of Kissan Credit Cards (KCC) &amp; Soil Health Cards (SHC).</li> <li>iii. Awareness about G.I. Tagging of agriculture crops.</li> <li>iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment.</li> <li>v. Distribution of seedling and seeds including Rabi seeds, lavender seeds.</li> <li>vi. Implementation of FasalBeemaYojna (Crop Insurance)</li> <li>vii. Issuing sanction letters for insurance of the Cattle</li> </ul>
2	Rural Development Department	<ul style="list-style-type: none"> <li>i. Establishment of AmritSarovar per Panchayat(Target/Achievement)</li> <li>ii. Saturation of all households in SHGs across all panchayats.</li> <li>iii. Number of works verified and completed during B2V-I, II, III &amp; IV.</li> <li>iv. Achieving 100% social audit of PMAY.</li> <li>v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, package/compost pits for all households</li> <li>vi. Achieving PMAY/IHHL Saturation.</li> <li>vii. Status of Drug Free/Corruption free Panchayats</li> <li>viii. Organizing of various sports events at the Panchayat level.</li> </ul>
3	Information Technology	<ul style="list-style-type: none"> <li>i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated.</li> <li>ii. Awareness about BEAMS, Janbhagidari&amp; E-UnnatPortal etc.</li> <li>iii. Hoardings, Wall paintings in all panchayats about Digital J&amp;K &amp; Services.</li> <li>iv. Organizing of one CSC Camps per panchayat.</li> <li>v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.</li> </ul>
4	Finance Department	<ul style="list-style-type: none"> <li>i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY &amp; PMJDY.</li> <li>ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&amp;K Bank, EDI and Labour.</li> <li>iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes.</li> <li>iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.</li> </ul>
5	Revenue Department	<ul style="list-style-type: none"> <li>i. Awareness programme about Management legacy data of registration &amp; Delivery of registration documents online to the citizens by the Tehsildar concerned.</li> <li>ii. Information campaign for popularization of "AapZameenAap Ki Nigrani".</li> <li>iii. Achieving saturation of land passbooks.</li> <li>iv. Pending inheritance mutations to be completed.</li> <li>v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)</li> </ul>
6	Health & Medical Department	<ul style="list-style-type: none"> <li>i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme.</li> <li>ii. Swachh Hospitals- Clean Toilets and Junk free premises.</li> <li>iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats.</li> <li>iv. Screening of School Children.</li> <li>v. Awareness about screening of NCD (Non communicable disease).</li> </ul>
7	Social Welfare	<ul style="list-style-type: none"> <li>i. Geo-tagging of established Child Care Institutions.</li> <li>ii. Saturation of Old Age Pension ISSS/NSAP.</li> <li>iii. Number of Disability Cards (UDID) digitized.</li> <li>iv. 500 Anaemia check-up camps to be conducted.</li> <li>v. Number of Aanganwari Beneficiaries Aadhar Seeded.</li> </ul>



		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayat.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamayan, Panch competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital For Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games). iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department i. Training of left out SHG members registered with NRLM/Tribal Affairs ii. Skill Training of B2V4/MTMP2 youth. iii. Skill Training of Women in rural/urban areas in collaboration with



20	Cooperative	v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
21	Science & Technology	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
22	Public Works Department(R&B)	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
23	ARI Trainings	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
24	Mining	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. ii. Monthly monitoring of E-Challans. iii. Awareness programmes about illegal mining. iv. Grant of quarry licence.
25	Disaster Management	i. Identification of new minor mineral blocks. ii. Number of grievances disposal of Relief Commissioner's Portal. iii. Training of 250 APDA MITRAS. iv. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. Organizing photograph competition under Badalta J&K for public. ii. PMEGP cases in which marginal money disbursed. iii. MSME registration on single window portal. iv. Registration of Artisans and weavers. v. Training of youth in handicrafts and Handloom cooperatives. vi. Achievements made under Vishwa Karma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.





# Back<sup>2</sup> Village<sup>5</sup>

Governance at doorsteps

to 16<sup>th</sup> NOVEMBER, 2023.



# QUESTIONNAIRE FOR B2V5

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Kismat Singh
2	Designation	Lecturer
3	Department	Education
4	Place of posting	HSS Dardhu (Bhaderwah)
5	Mobile No	94191-44312
6	Email ID	kismatsingh1969@gmail.com
7	Home District	Doda
8	Dates of visit	9-10 Nov. 2023

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Gai - C
2	Local Government Directory(LGD) code of the Panchayat	239402
3	Name of CD Block	Bhagwah
4	Name of Tehsil	Bhagwah
5	Name of District	Doda

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 - Desea
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	425
4	Population (approx) of the Panchayat	1035



# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

### (Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	-	-	-	-
2	Education	Harbinder Singh	Tr. FLW	P	Good work
3	Food, Civil Supplies and Consumer Affairs	Vinod Kumar	Salesman	P	Co-operative
4	Forest	Nariender Kumar	Forest Guard	P	Punctual
5	Health and Medical Education	-	-	-	-
6	ICDS Department	Gayatri Devi	ANW Kothi	P	Active
7	Irrigation and Flood Control Department	Jagdish Raj	Helper	P	Faithful
8	Jai Shakti Department	Mohd Ishaq	J.E.	P	Active work
9	Power Development Department	Sanjay Kumar	Line man	P	Average
10	Public Works Department	Abhinandan Singh	R/W	P	Worker
11	Revenue	Mohd Idress	Patawari	P	Good worker
12	Rural Development and Panchayat Raj	Fareed Ahmed	Sect. Pyt.	P	Best worker
13	Skill Development	-	-	-	-
14	Social Welfare Department	-	-	-	-
15	Youth Services and Sports Department	Manjeet Singh	R.E.K	P	Co-operative
16	Others	Abdul Lami	JKP (HC)	P	Punctual
17	Edu.	Pawan Singh	FLW/ BLO. Tr.	P	Best work
18	Animal Husbandary	Aasif Ishaq	MTS	P	Average
19	Sheep Husbandary	-	-	-	-
20	-	-	-	-	-



**QUESTIONNAIRE FOR B2V5**  
Schedule-II  
(FIRST HAND INFORMATION ON INFRASTRUCTURE -  
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

Present/bsent	Remarks
	Good work
	Co-operative
	functional
	Active
	Laikgi
	Active no
	Average
	Worsh
	Good work
	Best work
	Co-operative
	Resolute
	Best work
	Average

1	Infrastructure of Panchayat Ghar a) Govt building/private b) Now/need repairs	Nil			
	II. Furniture(Y/N)	NA			
	III. Computer/printer(Y/N)	N			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	N			
	VII. Water (Y/N)	N			
	VIII. Electricity(Y/N)	N			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	NA	NA
	b) Primary	04	87	02	Govt building
	c) Middle	01	79	01	Govt building
	d) High	Nil	Nil	Nil	Nil
	e) Higher Secondary	Nil	Nil	Nil	Nil
	f) College	Nil	Nil	Nil	Nil
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper/ Worker vacancies	Govt Building/ Private Building
		05	130	1+2=3	Govt building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Nil	Nil	Nil	Nil
5	Bank branch(Y/N)	N	N	N	N
6	Availability of ATM (Y/N)	N	N	N	N
7	Khidmat center/ CSC (Y/N)	N	N	N	N
8	Patwar khana(Y/N)	N	N	N	N
9	Village haat (Y/N)	N	N	N	N
10	Playground(Y/N)	N	N	N	N
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		Y 01	246	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		13	11 Function 2 Non-functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil	Nil	N/A	N/A
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Great potential for tourism and heritage Required to be promoted / flourish by a			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	ii. Number of Asset captured	N			
	iii. Please mention assets	NA			
	1.	NA			
	2.	NA			
	3.	NA			
	4.	NA			
	5.	NA			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Govt. PS Batola	2009		
17	List of Underutilized Buildings- names	Name	Year of construction		
		ICPS - 5, Ration Shop - I	Not Started		



# 5 QUESTIONNAIRE FOR B2V5

## Schedule-III

### (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	220	90	For social formalities
2	Widow pension	Social Department Welfare	18	18	-
3	Disability pension	Social Department Welfare	40	40	-
4	Status under Stunting Mukd	Social Department Welfare	Nil	Nil	-
5	Status under wasting Mukd	Social Department Welfare	Nil	Nil	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	Nil	Nil	-
7	Digital Services provided	IT/ BDO/ CSC	Nil	Nil	-
8	Daksh Kisan	Agriculture Department	Nil	Nil	-
9	Kisan credit card	Agriculture Department	425	100	-
10	PM Kisan Sammanidhi	Agriculture Department	425	97	-
11	Employment Saturation (PMEGP, Tejasvani, Munkin, Mission Youth, Himmayat, etc)	Employment Department	150	Nil	Lack of Awareness
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department	Nil	-	-
	i. No of Household provided FHTC		Nil	-	-
	ii. Har Ghar Jal village(s) certified (No.)		Nil	-	-
14	No of Households electrified	PDD	246	246	-
15	PMAY- Gramin	RDD& PR	79	79	-
16	SBM Gramin- iHHL functional (Household toilets)	RDD& PR	-	-	-
17	ODF Plus villages (No)	RDD& PR	7	Nil	-
18	Targeted Sock pit completed	RDD& PR	65	65	-
19	JKRLM:	RDD& PR	15	15	-
	i. Number of Self Help Groups formed		15	Not known	-
	ii. Number of Households involved		15	-	-
20	Land Passbook Saturation	Revenue Department	280	280	-
21	Pending Mutations	Revenue Department	Nil	350	-
22	Domicile Certificates	Revenue Department	1563	1563	-
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	Nil	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	10	10	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	-
26	Golden Health Card under Ayushman Bharat	Health Department	2036	1100	Not work
27	Janani suraksha yojana	Health Department	330	25	Problema
28	Status under Anaemia Mukd	Health Department	Nil	Nil	-
29	Status under Leprosy Mukd	Health Department	Nil	Nil	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	Nil	Nil	-
31	Number of Ayushman Sabas held	Health Department	Nil	Nil	-
32	Out of School Children brought to Schools	School Department Education	07	07	-
33	Number of students still out of Schools	School Department Education	Nil	Nil	-
34	Persons educated through bridge courses	School Department Education	Nil	Nil	-
35	Household using clean cooking fuel (LPG)	FCS & CA	425	250	Not



# QUESTIONNAIRE FOR B2V5

Schedule-IV  
(FIELD VISITS IN THE PANCHAYAT)

## I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff	Nil -
	a) Doctor	NA
	b) Paramedical	
4	No of patients attended during the month	NA
5	Status of medicine availability	NA
6	Special medical camp held, if any	NA
7	Status of Immunization	NA
8	Participation of healthworker in Village Health and Nutrition Day	NA
9	Institutional deliveries in Panchayat (Current Year)	NA
10	Non-Institutional deliveries in Panchayat (Current Year)	NA
11	Other	NA
12	Remarks of the Visiting Officer	Nil -

No such institution runs in Panchayat whereas, dire need to open PHC as people projected demand forcefully.

## II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. UPS Thana, Dussa
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Filled = 04 Vacant = 01
4	Enrolment of the School	37 } 79 42 }
	a) Boys	
	b) Girls	
5	Availability of play ground	Yes in Small Space.
6	Availability of drinking water	Yes, poor supply.
7	Availability of electricity	Yes.
8	Availability of functional toilets	Yes needs to sanctioned Two more
9	Activities undertaken under 'My School My Pride'	Yes Swatch Bharat, UT foundation day, Nisha Muket Abhi and over all development.
10	Other	
11	Remarks of the Visiting Officer	The school is functioning smoothly. The sts and staff found active. There is dire need to upgrade UPS Thana to HS school. as No HS in the Panchayat



### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Nagniyal Thana.
2	Number of children enrolled a) Boys b) Girls	15 } 31 16 }
3	Status of Building (Private/ Govt.)	Pvt. Small Room.
4	Availability of Helper/ worker	Available. both.
5	Maintenance of record of children	Partial.
6	Availability of sufficient ration	No
7	Availability of timely Ration	No.
8	Availability of Functional toilet	Partial functional
9	Availability of tap connection	Nil -
10	Availability of electricity connection	No.
11	Number of children stunted	Nil
12	Number of children wasted	Nil.
13	Any Other	-
14	Remarks of the Visiting Officer	Poor attendance of children. Non availability of ration, water, electricity. Needs to monitored by dept. & needs to construct govt. building with all basic facilities.

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Thana, Dessg
2	Government / Private	Govt.
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	249
5	No of beneficiaries drawing Ration from the store	249
6	Whether store is functioning through Aadhar biometric system	No.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	-
10	Remarks of the Visiting Officer	All infrastructure viz Ration list, Electronic wt. machine, sign board, Bio-metric system available. Needs to construct Govt. building and made available net work as entire Panchayat facing net work issue. Projected last year but not provided/ sanctioned.



V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	Not available
3	No of persons applied under various self-employment schemes	NA
4	No of cases sanctioned under various self-employment schemes	NA
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	NA
6	Availability of ATM	NA
7	Any Other	NA
8	Remarks of the Visiting Officer	NA

Khadmat Centre required to be sanctioned for the welfare of poor public.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NA
2	Condition of Amrit Sarovar	NA
3	Details of repair undertaken, if any	NA
4	Utilization of Amrit Sarovar	NA
5	Any Other	NA
6	Remarks of the Visiting Officer	

Not available to land issue

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NA
2	Condition of Playground	NA
3	Utilization of Playground	NA
4	Any Other	NA
5	Remarks of the Visiting Officer	

Not available but demand of youths for organising events.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Not available in Panchayat
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	

It is located at Liai-A: all Land books (280) issued to the beneficiaries.



## IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Nagniyal WNO.01 Mun chand.
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	Not available sign board. Rest of beneficiaries least interested to complete PMAY house in Time bound manners.
5	Remarks of the Visiting Officer	

## X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Gutta near house of Fulait Singh Bhure Singh, Pulait Singh, Shadikhal
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	Compost pit is being used by the beneficiaries but needs to educate more.
5	Remarks of the Visiting Officer	

## XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	N/A
2	No of online services provided by the CSC	NA
3	No of persons approached for services	NA
4	Any Other	N/A
5	Remarks of the Visiting Officer	N/A but needs to be sanctioned for the welfare of poor public.

## XII. Observation of field officer on basic amenities:

S. No.	Particulars	Observations
1	Connectivity Road	Road under construction - (PWD)
2	Transport	Nil
3	Electricity	Partially available due to E. Poles
4	Drinking water	JRM work under progress. (problem)
5	Cleanliness	Average
6	Sports facility (Playground)	Not available.
7	Any Other	PHE, High School, Mobile net work Ration camp is duly required.



# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes.
	2. Skits, Songs, Dramas	Yes.
	3. Local Folk programme / Show	Yes.
	4. Discussions with PRI and Senior citizens	No
	5. Exhibitions	No
B	Sports Activities	Yes.
	1. Sports Event	No
	2. Distribution of sports kit	Yes.
C	Inaugurations (If any)	Yes.
	PMAY house	No
	Segregation Sheds	No
	Amrit Sarovar	Yes
	JJM Assets	-
	Compost/ Soak Pits	No
	PMGSY / MGNREGA works	-
	Any other	No
D	Distribution of certificates	No
	Self Employment Schemes	No.
	Land Pass books	-
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes, in detail.



**QUESTIONNAIRE FOR B2V5**  
Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes.
2	Activities undertaken under the Theme (as per instruction manual)	Yes. Regarding hygienic edu, SBM, environment protection etc
3	Status of activities undertaken	Running.
4	Visible impact of the Activities	Yes positively.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GPDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Poor cooperation of line deptt
8	Remarks of the Visiting Officer on the status SDG Theme	These problems are being adopted by the beneficiaries, yet to reinforced it.



# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road Connective in the Panchayat.	
2	Foot bridge at Sikalbati.	
3	Opening of PHC in the Panchayat.	
4	Upgradation of Govt UPS Thana to High School level.	
5	Mobile Net work / Tower.	
B	Impact of B2V1 to B2V4	
1	Construction of Road is underway.	
2	No work on foot bridge.	
3	No PHC in the Panchayat.	
4	No Upgradation of UPS to HS.	
5	No mobile connectivity / Tower.	
C	Challenges in the Panchayat	
1	Non-availability of foot bridge at Sikalbati.	
2	Non availability of mobile net work / tower.	
3	Non availability of Hschool.	
4	Non availability of PHC.	
5	Non availability of Play ground.	
D	Suggestions if any	
1	Immediate sanctioning of PHC / NAC / Health care centre.	
2	Upgradation of UPS Thana to High School.	
3	Installation of Mobile Net work Tower.	
4	Establishment / promotion of Tourism as having great potential.	
5	Dumping of food grain / rice / Atta during winter season (December to April).	

6. Establishment of Fishery / Livestock Units.



# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Education
2	RDP
3	CAPP
2	LEAST RESPONSIVE DEPARTMENTS
1	Social welfare Deptt.
2	ICDS
3	Animal / Sheep Husbandry.

## II. FEEDBACK ON UT INITIATIVES

All Govt schemes are worthwhile and efforts are being made to implement all on ground level for the welfare of public but there is still great need to educate public at grass root level for proper implementation of all schemes of different deptts.

## III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Deportation.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Opening of PHC centre, Up-gradation of UPS Thana to High School, Installation of Mobile Tower, Construction of ply road
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The above quoted pending demands are to be redressed.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	6
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer monitored ongoing functioning of developmental works & awared the public about co-operation for implementation of Govt schemes.

Signature of Sarpanch

Name: Deeksha Devi

Signature of the Visiting Officer

Name: Kismat Singh

*Deeksha Devi*  
DEEKSHA DEVI

Sarpanch Pyt. Halga  
Gai-C (Thana)

*Kismat Singh*

VED PARKASH, Panch  
Ward No. 01, Nagnihal  
Pyt Halga Gai-C Thana Dassa





