

Pvt. Tassore

INSTRUCTION MANUAL FOR B2V5



20th To 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	ARVIND KUMAR GUPTA
2	Designation	ASSISTANT ENGINEER
3	Department	PMGSY Circle Jammu
4	Place of posting	PMGSY Circle Jammu
5	Mobile No	9419187503
6	Email ID	guptaarvind044@gmail.com
7	Home District	Jammu
8	Dates of visit	9/11/2023 and 10/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Jassore
2	Local Government Directory(LGD) code of the Panchayat	18702 240693
3	Name of CD Block	R.S Pura
4	Name of Tehsil	R.S Pura
5	Name of District	Jammu

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	2
2	No. of hamlets in the Panchayat	7 wards
3	No. of households in the Panchayat	490
4	Population (approx) of the Panchayat	3200 souls

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

9/11/23

10/11/23

S. No	Department	Name	Designation	Present/Absent	Remarks
1	Agriculture	SANJAY DUTTA	AGA	Present	Present
2	Education	SANJAY KUMAR	TEACHER	Present	Present
3	Food, Civil Supplies and Consumer Affairs	—	—	A	—
4	Forest	—	—	A	—
5	Health and Medical Education	Dr. Tania Sumit Khajuria	Doctor	Present	Present
6	ICDS Department	Shashi Kumar	AWW	Present	Present
7	Irrigation and Flood Control Department	Raman Kumar	Grange reader	Present	Present
8	Jai Shakti Department	—	—	A	—
9	Power Development Department	Saran Singh	Tech. Sr	Present	Present
10	Public Works Department	Ashtmani Kumar	W. Supervisor	A	Present
11	Revenue	Yogeshwar Salotra	Patwar	Present	(9070664529)
12	Rural Development and Panchayat Raj	Palvi Bhasin	Pgt. Sect.	Present	Present
13	Skill Development	—	—	A	—
14	Social Welfare Department	—	—	A	—
15	Youth Services and Sports Department	—	—	A	—
16	Others	—	—	—	—
17	Animal Husbandry dept	Praveen Kumar	M+S	Present	Present
18	TUGWELL Irrigation	Anil NISHRA	Jr. Engg.	PRESENT	Present
19	Water Dept	Nirmal Devi	mobilizer	Present	Present
20	P	—	—	—	—
21	ICDS Dept	Jyoti Kaur	AWW	Present	Present
22	Revenue	Satinder Singh	Cardamam	Present	Present
23	Fisheries	Dharamvir	P/sup	Present	Present
24	NRHM	Veeru devi	—	Present	Present
25	ICDS Dept	Narinder Kaur	AWW	Present	Present

(16)

(13)

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar a) Govt building/private b) New/needing repairs II. Furniture (Y/N) III. Computer/printer (Y/N) IV. Internet (Y/N) V. Telephone (Y/N) VI. Toilet (CSC/part of panchayat ghar) (Y/N) VII. Water (Y/N) VIII. Electricity (Y/N)	Govt Building Require new building & repair to old building yes yes yes No yes yes yes			
2	Educational Institutions a) Kindergarten b) Primary c) Middle d) High e) Higher Secondary f) College	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
		-	-	-	Govt Building
		2	7	4	Govt Building
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		2+2=4	96	2/3	Private
4	Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	No. of Institutes having Govt. building
		-	-	-	-
5	Sanitization (Y/N)	NIL			
6	Availability of ATM (Y/N)	NIL			
7	Khidmat center/ CSC (Y/N)	NIL			
8	Patwarikhana (Y/N)	NIL			
9	Village hall (Y/N)	yes			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop yes 4	No. of Registered beneficiaries	Connected with online biometric system or not	
		2			
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Sarovars - details, location, condition	Panchayat Ghar, PHC functional			✓
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	Details	Location	Condition	Utilization
		1	Talsar	bad	N
15	i. Whether Panchayat assets captured on e-gram SampdaApp (Y/N) ii. Number of Asset captured iii. Please mention assets				
		-			
		-			
		-			
		-			
		-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		-			
17	List of Underutilized Buildings- names	Name	Year of construction		
		-			
		-			

P. S. Khapra

bad condition need

QUESTIONNAIRE FOR B2V5

Schedule-III [STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT]

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET BENEFICIARY PERSONS IN THE VILLAGE	TOTAL BENEFICIARY PERSONS WHO AVAIL THE SCHEMES OF THE VILLAGE	REASON FOR DELAY
1	Old Age pension	Social Welfare Department	134	134	Report received telephonically
2	Widow pension	Social Welfare Department	129	129	
3	Disability pension	Social Welfare Department	14	14	
4	Status under Stunting Mukt	Social Welfare Department	-	-	
5	Status under wasting Mukt	Social Welfare Department	-	-	-
6	Equipment's provided to specially abled persons (implants, tricycles etc)	Social Welfare Department	-	-	-
7	Digital Services provided	IT/ BPO/ CSC	-	-	-
8	Dakh Kisan	Agriculture Department	-	10	-
9	Kisan credit card	Agriculture Department	462	260	-
10	PM Kisan Sammanidhi	Agriculture Department	-	87	-
11	Employment Saturation (PMEGP, Tejaswini, Mukt, Mission Youth, Himayat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department	-	-	Tubewell constructed but laying of pipes is still pending
	I. No of Household provided FHTC	-	-	-	
	II. Har Ghar Jal village(s) certified (No.)	-	-	-	Unless construction
14	No of Households electrified	RDD	450	450	
15	PMAY- Gramin	RDD/ PR	18	18	Unless construction
16	SBM Gramin- IHHL functional (Household toilet)	RDD/ PR	-	-	
17	ODF Plus villages (No)	RDD/ PR	02	02	-
18	Targeted Bock pit completed	RDD/ PR	03	03	-
19	SHSLM	RDD/ PR	-	-	-
	I. Number of Self Help Groups formed	-	4	-	-
	II. Number of Households involved	-	-	-	-
20	Land Passbook Saturation	Revenue Department	690	510	Rest will deliver
21	Pending Mutations	Revenue Department	NIL	NIL	No one applied yet
22	Domicile Certificates	Revenue Department	2800	2350	Rest will be deliver
23	Persons identified drug addicts	SDO/ Sarpanch	45	-	-
24	Awareness camp for de-addiction conducted	SDO/ Sarpanch	Awareness camp organised		
25	Drugs Addicts rehabilitated	SDO/ Sarpanch	-	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1400	693	Phone no not linked & Aadhar 2 test in process 12 (private institu (in process) delivery) (screening in process)
27	Janani suraksha yojana	Health Department	38	26	
28	Status under Anaemia Mukt	Health Department	-	257	
29	Status under Leprosy Mukt	Health Department	-	-	
30	Number of Ayushman Kalyan organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	10	10	-
31	Number of AyushmanSebas held	Health Department	7	7	-
32	Out of School Children brought to Schools	School Education Department	-	-	-
33	Number of students still out of Schools	School Education Department	-	-	-
34	Persons educated through bridge courses	School Education Department	-	-	-
35	Household using clean cooking fuel (LPG)	PCS & CA	-	-	-

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC - Jassore
2	Type of building (Govt./ Private)	Govt @ Panchayat Office
3	Availability of Staff a) Doctor b) Paramedical	1 2
4	No of patients attended during the month	1496 (Wef April 2023 - 9-Nov-2023)
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Every Saturday of every Month
7	Status of Immunization	Routine immunisation at every Wednesday
8	Participation of health worker in Village Health and Nutrition Day	Every Thursday of every Month
9	Institutional deliveries in Panchayat (Current Year)	VHND is organised. 38 (2023 till 9-Nov-2023)
10	Non- Institutional deliveries in Panchayat (Current Year)	No
11	Other	-
12	Remarks of the Visiting Officer	Found Satisfactory

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	P. S. Khepar, P. S. Jassore
2	Type of building (Govt./ Private)	Govt. Govt
3	Availability of Staff as per sanctioned strength	No No
4	Enrolment of the School a) Boys b) Girls	0 1 5 1
5	Availability of play ground	Yes Yes
6	Availability of drinking water	Yes Yes
7	Availability of electricity	Yes Yes
8	Availability of functional toilets	Yes Yes
9	Activities undertaken under 'My School My Pride'	Yes Yes - school included with GMS Killa
10	Other	School is clubbed with BMS Khepar, Jassore
11	Remarks of the Visiting Officer	Demand for school at Jassore

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Jessore, Khapra
2	Number of children enrolled a) Boys b) Girls	a) 50 b) 46
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	2/3
5	Maintenance of record of children	yes
6	Availability of sufficient ration	yes
7	Availability of timely Ration	yes
8	Availability of Functional toilet	yes
9	Availability of tap connection	No
10	Availability of electricity connection	yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	
14	Remarks of the Visiting Officer	During visit it is found satisfactory

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Jessore + Khapra
2	Government / Private	Private
3	Name of the dealer (In case of Private)	Kundal Lal Sharma + Jeet Raj Jessore Khapra
4	No of registered beneficiaries	604 + 126 = 730
5	No of beneficiaries drawing Ration from the store	512 + 80 = 592
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	yes
8	Availability of ration	yes
9	Any Other	-
10	Remarks of the Visiting Officer	During visit it is found satisfactory at present public of gram Khapra

VI. Extension counter:		
S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

NA

VI. Amrit Sarovar:		
S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

Village Jalsore
Needs to be in good condition
Needs to construct wall around
all around and proper maintenance
NIL
During visit it found that the pond is
in bad/empty condition

VII. Playground:		
S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

Needs a play ground at village
Jalsore for play to day activities

VIII. Partwarkhana:		
S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

Needs of the Panchayat

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Jessore and Kheper (within pvt.)
2	Name of the beneficiary	No. 18 (Jodh / Natha / Roshan)
3	Status of the house (completed/ in-use/ under-construction)	Under Construction (ongoing)
4	Any Other	-
5	Remarks of the Visiting Officer	Ask people to speed up the progress of the work to complete before 10th Dec 2023

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Jessore
2	Name of the beneficiaries	No. 3 (Gharu / Suraj parkash)
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	No. 3 complete in use
4	Any Other	-
5	Remarks of the Visiting Officer	-

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NIL
2	No of online services provided by the CSC	-
3	No of persons approached for service	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Not in Good Condition
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	-
7	Any Other	-

QUESTIONNAIRE FOR B2V5 **Schedule-V** **(AWARENESS/ EVENTS / INAGURATION)**

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

10/11/23

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Awareness given to P.S.'s Public members
	2. Skits, Songs, Dramas	Singing Songs / Yoga market exhibition & corruption free pvt.
	3. Local Folk programme / Show	Dance programme
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Yoga activities held
	2. Distribution of sports kit	Kho-Kho
C	Inaugurations (If any)	
	PMAY house	NIL (Under Construction)
	Segregation Sheds	visited
	Anant Sarovar	visited
	JJM Assets	-
	Compost/ Soak Pits	visited
	PMGSY / MGNREGA works	visited
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	NIL
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

QUESTIONNAIRE FOR B2V5
Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	-
2	Activities undertaken under the Theme (as per instruction manual)	-
3	Status of activities undertaken	-
4	Visible impact of the Activities	-
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes uploaded
6	How many activities of SDG have been covered under GDP	1 (one)
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of awareness Need funds separate for awareness programs
8	Remarks of the Visiting Officer on the status SDG Theme	-

QUESTIONNAIRE FOR B2V5 **Schedule-VII** **(IMPACT OF B2V1 TO B2V4 PHASES)**

S. No	Particulars	Status
A	Demand/ Grievance addressed by the Administration	
1	To protect the village by laying crata in embankment of River Tawi.	
2		
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	As informed by the sarpanch ^{that} there was very near impact of B2V1 to B2V4.	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Lay of water main in both villages of Panchayat along with speed up work of const. of Amrit Sarovar (pond)	
2	Const. of an drainage culvert to connectivity to both the village	
3	Proper deployment of transport	
4		
5		
D	Suggestions if any	
1	Provide a play ground to the panchayat	
2	Community Hall	
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Anganwadi, Education
3	Rd
2	LEAST RESPONSIVE DEPARTMENTS
1	Social welfare Deptt
2	PHE
3	

ii. FEEDBACK ON UT INITIATIVES

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Delay in	Status
1	Any major complaint brought to the notice of the Visiting Officer	NERGA payments labours as well as material	
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Const of protection bund at river Tawi Const of culvert near Police post again	
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The people of the Panchayat are satisfied during Gram Sabha and Tour/Visits Solar as well as Street light are fixed but not in working condition	
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8 (eight)	
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	It is complete B2V5 Barbari Sarpanch Subodh Kumar	

Signature of Sarpanch

Name: Sarpanch
Subodh Kumar
Panchayat Hsiqa
Jasson R.S. Pura

Signature of the Visiting Officer

Name: Arvind Kumar Gupta