

INSTRUCTION MANUAL FOR B2V5



Vanne
Lalit medalla
Scholl Boonpur

Boonpur
09/11/2023
10/11/2023

7th to 16th NOVEMBER 2023.

visiting officer
Satsar Ah malik
Design:- Senior Lecturer
in Chemistry.

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *Yes*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof. *No, Reason: no map*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. *Yes/No* *Yes*
- vii. Whether schools have their own compost/soakage pits for solid liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? *Yes/No*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify. *Yes (Independent soakpits were constructed)*
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the HHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/No
- ii. How many Bal Sabha's were organized in the Gram Panchayat. *02*

- iii. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. ☒ Yes/NO
 - iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
 - v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
5. Village with good governance
- i. Is CSC located in the Gram Panchayat Bhawan or not? ☒ Yes/No
 - ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? ☒ Yes/No
 - iii. Does the Gram Panchayat has its building or not? ☒ Yes/No
 - iv. Is the Gram Panchayat office functional or not? ☒ Yes/No
 - v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? ☒ Yes/No
 - vi. Is Social Audit of earlier Schemes/Programs carried out or not? ☒ Yes/No
6. Poverty-free and enhanced livelihood village
- i. Has Gram Panchayat developed any criteria for the identification of the poor? ☒ Yes/No if yes specify *Mukhiya Antodaya Scheme*
 - ii. Have all the eligible households registered in PDS or not? ☒ Yes/No
 - iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? ☒ Yes/No
 - iv. Have all the eligible households been registered for Pension or not? ☒ Yes/No
 - v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ☒ Yes/No
 - vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? ☒ Yes/No
 - vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? ☒ Yes/No
7. Socially secured village
- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? ☒ Yes/No
 - ii. Is Gram Panchayat Office Disabled Friendly or not? ☒ Yes/No
 - iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? ☒ Yes/No
 - iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ☒ Yes/No
 - v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? ☒ Yes/No
 - vi. Are all the eligible households getting benefits from IAY or not? ☒ Yes/No
8. Engendered Development in Village
- i. How many Mahila Sabha's were organized in the Gram Panchayat *03*
 - ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)
 - iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
 - iv. Number of women beneficiaries headed households covered under PDS system.
 - v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana
9. Self-sufficient infrastructure in the village

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Sabzar Ahmad Malik
2	Designation	Senior Lecturer
3	Department	Education
4	Place of posting	GBHSS Pampore
5	Mobile No	9622663399
6	Email ID	sm2.chem123@gmail.com
7	Home District	Anantnag
8	Dates of visit	09/11/2023 & 10/11/2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Boonura
2	Local Government Directory(LGD) code of the Panchayat	242861
3	Name of CD Block	Pulwama
4	Name of Tehsil	Pulwama
5	Name of District	Pulwama

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	04
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	768
4	Population (approx) of the Panchayat	4899

QUESTIONNAIRE FOR DC

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Babbar Ahmad Khatun	MCCO	P	Satisf.
2	Education	Shahid Ali Khan	Teacher	P	Satisf.
3	Food, Civil Supplies and Consumer Affairs	Ashraf Ali Khan	Minstr.	P	Satisf.
4	Forest	Farooq Ali Khan	MST	P	Satisf.
5	Health and Medical Education	Dr. Mansoor	MO RBSU	P	Satisf.
6	ICDS Department	Shahida Akhtar	A.W.W	P	Satisf.
7	Irrigation and Flood Control Department	Shafiq ul-Amin	AE	P	Satisf.
8	Jal Shakti Department	Mansoor Ali Khan	Helper	P	Satisf.
9	Power Development Department	Shahzad Ali Khan	PDO	P	Satisf.
10	Public Works Department	M.A.	M.A.	A	2
11	Revenue	Farooq Ali Khan	Patwari	P	Satisf.
12	Rural Development and Panchayat Raj	Ajay Ali Khan	AA(P)	P	moder. Satisf.
13	Skill Development	M.A.	M.A.	A	2
14	Social Welfare Department	Mansoor Ali Khan	Jr. ASE	P	Satisf.
15	Youth Services and Sports Department	Ashraf Ali Khan	Sports Officer	P	Satisf.
16	Others				
17	Cooperative Societies	Ali Ahmad Khan	Officer	P	Satisf.
18	Animal Husbandry	Mansoor Ali Khan	MST	P	Satisf.
19	Land Revenue	Ali Ahmad Khan	Inspector	P	Satisf.
20	Water Supply	Farooq Ali Khan	Inspector	P	Satisf.

21	Cooperative Societies	Mansoor Ali Khan	Officer	P	Satisf.
22	RDO	Jabeena Noor	Officer	P	Satisf.
23	Health	Mansoor Ali Khan	Officer	P	Satisf.
24	Fire & Emergency	Farooq Ali Khan	Officer	P	Satisf.

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt building			
	b) New/need repairs	Not damaged, need repairs			
	II. Furniture (Y/N)	N			
	III. Computer/printer (Y/N)	N			
	IV. Internet (Y/N)	N			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	But water (adequate) not available			
	VII. Water (Y/N)	Adequate water not available			
	VIII. Electricity (Y/N)	N			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	2	42	Nil	Private
	c) Middle	3	154	3	Govt
	d) High	1	423	2	Govt
	e) Higher Secondary	Nil	Nil	Nil	Nil
	f) College	Nil	Nil	Nil	Nil
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		4	335	Nil	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Nil	Nil	Nil	Nil
5	Bank branch (Y/N)	Nil			
6	Availability of ATM (Y/N)	N			
7	Khidmat center/ CSC (Y/N)	2			
8	Patwarkhana (Y/N)	2			
9	Village haat (Y/N)	2			
10	Playground (Y/N)	2			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	Yes	02	700	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		Nil	Nil		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil	Nil	Nil	Nil
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Potential to develop, asset			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			

Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	203	203	Nil
2	Widowpension	Social Department Welfare	81	81	x
3	Disabilitypension	Social Department Welfare	71	71	x
4	Status under Stunting Mukht	Social Department Welfare	x	x	x
5	Status under wasting Mukht	Social Department Welfare	x	x	x
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	4	3	1
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	20	x	x
9	Kisan credit card	Agriculture Department	513	512	
10	PM KisanSammanidhi	Agriculture Department	409	409	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmatyat, etc)	Employment Department	530	202	328, not will be completed.
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	Nil
13	IJM Implementation	Jai Shakti Department			
	I. No of Household provided FHTC		768	452	316
	II. Har Ghar Jai village(s) certified (No.)		768	452	316
14	No of Households electrified	PDD	827	827	
15	PMAY- Gramin	RDD& PR	15	13	2 - Due to non availability of land
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	38	38	
17	ODF Plus villages (No)	RDD& PR	4	4	x
18	Targeted Sock pit completed	RDD& PR	11	11	x
19	JKRLM:				
	I. Number of Self Help Groups formed	RDD& PR	01	20	Nil.
	II. Number of Households Involved		7	20	Nil
20	Land Passbook Saturation	Revenue Department	700	455	295
21	Pending Mutations	Revenue Department	Nil	Nil	Nil
22	Domicile Certificates	Revenue Department	700	500	200
23	Persons identified drug addicts	BDO/ Sarpanch	10	10	Nil
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	7	7	Nil
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	10	10	Nil
26	Golden Health Card under Ayushman Bharat	Health Department	100	100	Nil
27	Janani suraksha yojana	Health Department	10	10	Nil
28	Status under Anaemia Mukht	Health Department	Nil	Nil	Nil
29	Status under Leprosy Mukht	Health Department	x	x	x
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	36	36	x
31	Number of AyushmanSebas held	Health Department	36	36	-
32	Out of School Children Brought to Schools	School Department Education	Nil	Nil	Nil
33	Number of students still out of Schools	School Department Education	Nil	Nil	Nil
34	Persons educated through bridge courses	School Department Education	Nil	Nil	Nil
35	Household using clean cooking fuel (LPG)	FCS & CA	768	768	768

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	None
2	Type of building (Govt./ Private)	None
3	Availability of Staff a) Doctor b) Paramedical	no
4	No of patients attended during the month	Nil/NA
5	Status of medicine availability	very healthy
6	Special medical camp held, if any	fully immunised
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	18
10	Non- Institutional deliveries in Panchayat (Current Year)	None.
11	Other	
12	Remarks of the Visiting Officer	The Panchayat Office needs P.H.C centre in the Office

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	UPR Bapnagar, middle school Bapnagar
2	Type of building (Govt./ Private)	middle school Govt., play school Govt. (6)
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	B-2 1240 G-2 129
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes, needs improvement
9	Activities undertaken under 'My School My Pride'	cleanliness drive, providing computer etc.
10	Other	
11	Remarks of the Visiting Officer	The school needs playground with modern equipment.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	At different places at Baska
2	Number of children enrolled	139
	a) Boys	163
	b) Girls	
3	Status of Building (Private/ Govt.)	
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	x
12	Number of children wasted	x
13	Any Other	x
14	Remarks of the Visiting Officer	The building are Private, last ones require and hygiene maintenance

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	At Bawal, Bawal dep. by Bawal
2	Government / Private	3/1
3	Name of the dealer (in case of Private)	Nazir Ahmad Ganie
4	No of registered beneficiaries	750
5	No of beneficiaries drawing Ration from the store	200
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Satisfied with the CAPD store. CAPD and food ration supply to centre.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	- NA -
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	The Pandhara Walra needs Branch in the cattle area here due to long distance

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	N.A
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	The source of water apparently is not found

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Landmark
2	Condition of Playground	Satisfactory
3	Utilization of Playground	Yes
4	Any Other	
5	Remarks of the Visiting Officer	The ground should be improved into Turf state.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Baroda
2	Government/ Private building	Private
3	Land passbook saturation	100%
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	Satisfied by the work file dept

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Palay Ash mulla etc
2	Name of the beneficiary	Bondroo
3	Status of the house (completed/ In-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	The work is remarkable and satisfied to RDS Dept 100%

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Rajesh, Jambhal, Antah, Bondroo
2	Name of the beneficiaries	Mony
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed & on satisfied condition
4	Any Other	
5	Remarks of the Visiting Officer	Soakpit found to constructed, completed & everything in order

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Bontah, Jambhal
2	No of online services provided by the CSC	307
3	No of persons approached for services	3040 daily
4	Any Other	
5	Remarks of the Visiting Officer	Satisfied that the CSC highly performed for the same

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Transport provided to cover all the village
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	Transport provided to cover whole village. As it is vast, suffer public

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Baroy di mulla etc
2	Name of the beneficiary	Bondroo
3	Status of the house (completed/ In-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	The work is remarkable and satisfied to RDS Dept 100%

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Rajsh, Jandol, Bantah, Bondroo
2	Name of the beneficiaries	Mary
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	completed & on (satisfied) condition
4	Any Other	
5	Remarks of the Visiting Officer	Soakpit found to be constructed, inspected & everything in order

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Bantah, Jandol
2	No of online services provided by the CSC	307
3	No of persons approached for services	3040 daily
4	Any Other	
5	Remarks of the Visiting Officer	Satisfied but the 307 number returned for same

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Transport required
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	Transport required to and whole village. As it is vast, suffer public

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes, conducted
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	- do -
	4. Discussions with PRI and Senior citizens	- do -
	5. Exhibitions	- do -
B	Sports Activities	
	1. Sports Event	Chess, Badminton, & Table Tennis
	2. Distribution of sports kit	nil
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	nil
	JJM Assets	nil
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	- - -
	Any other	
D	Distribution of certificates	Yes, Land Pass books, Demarcation Certificate
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes all, particularly corruption free.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean & Green Panchayat
2	Activities undertaken under the Theme (as per instruction manual)	1) masonry of solid & lined waste 2) Schools started separating waste 3) community Swachh Pad for school
3	Status of activities undertaken	Almost completed
4	Visible impact of the Activities	Very much emphatic work done by KDD, cleanliness
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	16
7	Bottlenecks, if any, faced in the achievement of SDG Theme	not major, only funds utilz in prop ing the land
8	Remarks of the Visiting Officer on the status SDG Theme	while visiting the Panchayat there is no legacy waste found in the release & overall cleanliness is leaving satisfactory.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Dumping sites planned to PM Buntis	
2	Bund's cant Poles to have purchase	
3	Plt centre required	
4	Water Treatment plant need not	
5		
B	Impact of B2V1 to B2V4	
1	Parture and theaty impact of schemes	
2	Don't to do a collection / campaign	
3	there is the problem is a lot slow	
4	but group momentum is coming yet	
5		
C	Challenges in the Panchayat	
1	The Development status of	
2	work in any schemes lacks majority	
3	disputes which needs to improve	
4	of different coordination & each other	
5	of departments	
D	Suggestions if any	
1	Accountability need of the Govt	
2	Particularly during Gram Sabha	
3	Officers should be present with	
4	accurate information of their	
5	departments	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Rural Development Department
2	ICDS / Health
3	Water Supply
2. LEAST RESPONSIVE DEPARTMENTS	
1	Disaster and Flood Control
2	They need to be reorganised
3	Devised with slots to deliver services

II. FEEDBACK ON UT INITIATIVES

The administration has done a remarkable work at the govt but handled door steps to deliver the services for benefit public

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	NO
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Installation of water treatment plant and responsibility for it taken.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The public is satisfied by the govt initiative and the pace at which the work is done in the village.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	9.5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed for 2 days and one night at the village. The certificate is attached.

Signature of Sarpanch

Name: Raja Banu

RAJA BANU
PH-04, Bonura Pulwai

Signature of the Visiting Officer

Name: Satish Kumar

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. <i>Yes</i> ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). <i>Yes</i> iii. Awareness about G.I. Tagging of agriculture crops. <i>in progress</i> iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. <i>Yes</i> v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. <i>Yes</i> vi. Implementation of FasalBeemaYojna (Crop Insurance) <i>In progress</i> vii. Issuing sanction letters for insurance of the Cattle <i>Yes</i>
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) <i>Yes</i> ii. Saturation of all households in SHGs across all panchayats. <i>Yes</i> iii. Number of works verified and completed during B2V-I, II, III & IV. <i>Yes</i> iv. Achieving 100% social audit of PMAY. <i>Yes</i> v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households <i>Yes</i> vi. Achieving PMAY/ IHHL Saturation. <i>Yes</i> vii. Status of Drug Free/Corruption free Panchayats <i>work in progress</i> viii. Organizing of various sports events at the Panchayat level. <i>Yes</i>
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. <i>Yes</i> ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. <i>Yes</i> iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services <i>Yes</i> iv. Organizing of one CSC Camps per panchayat. <i>Yes</i> v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. <i>Yes</i>
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY <i>Yes</i> ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. <i>Yes</i> iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. <i>In progress</i> iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. <i>Yes</i>
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. <i>Yes</i> ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". <i>Yes</i> iii. Achieving saturation of land passbooks. <i>Yes</i> iv. Pending inheritance mutations to be completed. <i>More work in progress</i> v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) <i>Patwarkhanas</i>
6	Health & Medical Department	i. Saturation of Golden Cards under PMJJAY/ SEHAT Scheme. <i>Yes</i> ii. Swachh Hospitals- Clean Toilets and Junk free premises. <i>Yes</i> iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. <i>Yes</i> iv. Screening of School Children. <i>Yes</i> v. Awareness about screening of NCD (Non communicable disease). <i>Yes</i>
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. <i>Yes</i> ii. Saturation of Old Age Pension ISSS/NSAP. <i>Yes</i> iii. Number of Disability Cards (UDID) digitized. <i>Yes</i> iv. 500 Anaemia check-up camps to be conducted. <i>Yes</i> v. Number of Aanganwari Beneficiaries Aadhar Seeded. <i>50</i>

		vi. Number of BetiBachaoBetiPadhao events held. 6 vii. Saturation of left out cases under disability pension, implants and tricycles etc. 2 viii. Awareness about Drug Mukht Panchayats. ✓
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ✓ ii. Conservation of water bodies. ✓ iii. Forest for Fodder. ✓ iv. "Green J&K drive" campaign. ✓
9	Tourism	i. Identification & Registration of Home Stays. not yet ii. Providing support for tourism activities under village cooperatives. ✓ iii. Promotion for augmenting the tourist inflow. ✓ iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. ✓ v. Plastic free tourism destinations. ✓
10	Culture Department	i. Organizing school talent hunt competitions. ✓ ii. Cultural event at panchayat level under Har Din Tivhar. ✓ iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc. ✓
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ✓ ii. Organizing of one Job fairs per District. ✓ iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. ✓
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat 60 ii. Identification of out of school Children and their enrolment. ✓ iii. My School My Pride-Cleanliness and Maintenance drives to be organized. ✓ iv. Holding of at least 200 Parent Teacher meetings per district. ✓ v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. ✓
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ✓ ii. My college my pride (Nashamukht Camps, Eco Clubs, Sports & Games) ✓ iii. Careers counselling and Job placements. ✓
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ✓ ii. Distribution of sports kits. ✓ iii. Stadium / Flood Lights ✓
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ✓ ii. Cases under MUMKIN scheme to be finalized. 143
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ✓ ii. Saturation of Scholarship Schemes. ✓
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number ✓ b) Identify DTS with low oil and top oil ✓ (not fully) c) Identify DTS with load imbalance ✓ d) Replace Non Standard fuses standard fuses. ✓ e) All pending electrical accidental claim cases to be resolved and disbursed. ✓ f) Removal of damaged transformers. ✓
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ✓ ii. Saturation of Aadhaar Seeded Ration Cards. ✓ iii. 100% grievance redressal to be ensured. ✓ iv. Awareness about the schemes of the Department. ✓
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ✓ ii. Skill Training of B2V4/MTMP2 youth. ✓ iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. ✓ iv. 100% admission Polytechnic/ITI. ✓

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmers Producer Organization (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Pradhan Mantri Kisan Samiksha Yojana. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. <i>Done effectively</i> ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district. <i>98.5%</i>
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievance record, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. <i>Need more work</i> ii. Awareness programmes about illegal mining. <i>(Not much)</i> iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF. <i>N/A</i>
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUYAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. <i>With in Budget 98.5% done</i> ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDeewan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants. <i>N/A</i>
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff. <i>N/A</i>
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. <i>N/A</i> iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme. <i>Submitted in Project</i>
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Rural Development Department
2	ICDS / Health
3	Lat Shakti
2. LEAST RESPONSIVE DEPARTMENTS	
1	Provision and flood control
2	they need to be persuaded
3	engaged with work to conduct

ii. FEEDBACK ON UT INITIATIVES

The administration has done a remarkable work at the govt has reached door steps to deliver the services for rural public

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	NO
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Installation of water pump in Main and Panchayat for the village
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The public is satisfied by the govt initiative and the pace at which the work is done in the village.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	9.5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed for 2 days in the night at the Panchayat and conducted a meeting with the Sarpanch.

Signature of Sarpanch

Name.....

RAJA BANU
PH-04, Bonura Pulwai

Signature of the Visiting Officer

Name.....