

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Bhagwal Panchayat Gai-B

Name of Visiting Officer Sharafat Hussain Designation Lecturer Zoology
Aligarh

**DISTRICT ADMINISTRATION
DODA**



Back² Village⁵

Governance at doorsteps

1st to 16th NOVEMBER, 2023

QUESTIONNAIRE FOR B2V5

Schedule-4 (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Sharafat Hussain. Hajas.
2	Designation	Lecturer. Zoology
3	Department	School Education.
4	Place of posting	H.S.S. Shadiwahi.
5	Mobile No	9018098113.
6	Email ID	hussainsharafat707@gmail.com
7	Home District	Doda.
8	Dates of visit	09-Nov-2023 - 10-Nov-2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases, booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Gai - B. Dera
2	Local Government Directory(LGD) code of the Panchayat	239481.
3	Name of CD Block	Bhagwah.
4	Name of Tehsil	Bhagwah.
5	Name of District	Doda.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 (words. 07).
2	No. of hamlets in the Panchayat	11.
3	No. of households in the Panchayat	600.
4	Population (approx) of the Panchayat	3000.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Javaid. Ahmed	A.E.A	Present	
2	Education	Ab. Rashid	Teacher	P.	
3	Food, Civil Supplies and Consumer Affairs	Ab. Latief	Dealer	P.	
4	Forest	Mohd. Akbar	Forest guard	P.	
5	Health and Medical Education	N/A	-	-	
6	ICDS Department	Kamla. Devi	Supervisor	P.	
7	Irrigation and Flood Control Department	N/A	-	-	
8	Jai Shakti Department	Ab. Majeed	H.R.	P.	
9	Power Development Department	Deep. Raj	Lineman	P.	
10	Public Works Department	Mubbarak Ali	C-Helper	P.	
11	Revenue	-	Pa -	Absent	
12	Rural Development and Panchayat Raj	Firoz. Ahmed	G.R.S.	P.	
13	Skill Development	N/A	-	-	
14	Social Welfare Department	Muneera Begum Sharda Devi	AWW. AWW.	P. P.	
15	Youth Services and Sports Department	N/A	-	-	
16	Others				
17					
18					
19					
20					


 Visiting Officer
 Panchayat Gai-B
 10/Nov/2023

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Not			
	b) New/need repairs	needing Repairs			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	NA			
	V. Telephone (Y/N)	NA			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	NA			
	VII. Water (Y/N)	NA			
	VIII. Electricity (Y/N)	NA			
2	Educational institutes	No. of School's	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	6			Govt
	b) Primary	1			Govt
	c) Middle				
	d) High				
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		4			
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NA			
5	Bank branch (Y/N)	NA	NA		
6	Availability of ATM (Y/N)	NA			
7	Khidmat center/ CSC (Y/N)	NA			
8	Patwar khana (Y/N)	NA			
9	Village hall (Y/N)	NA			
10	Playground (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
11	Ration shop (Y/N)				
		No. of Govt Offices	Functional		
12	Government offices- details, whether functional or not	Details	Location	Condition	Utilisation
13	Amrit Sarovars - details, location, condition	Gurukul Tourist Place			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NA			
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	NA			
	II. Number of Asset captured				
	III. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		

QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL/TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
1	Old Age pension	Social Department Welfare	147	147
2	Widow pension	Social Department Welfare	38	38
3	Disability pension	Social Department Welfare	70	70
4	Status under Slanting Mukh	Social Department Welfare	—	—
5	Status under wasting Mukh	Social Department Welfare	—	—
6	Equipment's provided to Specialized persons (impaired, bicycles etc)	Social Department Welfare	5	5
7	Digital Services provided	IT-BDO/CSC	—	—
8	Daksh Kisan	Agriculture Department	—	—
9	Kisan credit card	Agriculture Department	—	—
10	PM Kisan Samman Nidhi	Agriculture Department	—	—
11	Employment Saturation (PMSEEP, Tejaswani, Munkia, Mission Youth, Himayat, etc)	Employment Department	—	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	—	—
13	JJM Implementation	Jal Shakti Department	—	—
	a. No of Household provided JJDG			
	b. Har Ghar Jal village (No.) certified (No.)			
14	No of Households electrified	PD	—	—
15	PMAY-Gramin	RDDA PR	15	15
16	SBM Gramin- WRL functional (Household toilets)	RDDA PR	—	—
17	ODF Plus villages (No.)	RDDA PR	—	—
18	Targeted Sack pit completed	RDDA PR	—	—
19	JKRLM	RDDA PR	—	—
	a. Number of Self Help Groups formed			
	b. Number of Households involved			
20	Land Pashook Saturation	Revenue Department	800	800
21	Pending Mutations	Revenue Department	—	—
22	Domicile Certificates	Revenue Department	—	—
23	Persons identified drug addicts	BDO/ Sargamch	nil	nil
24	Awareness camps for de-addiction conducted	BDO/ Sargamch	nil	nil
25	Drugs Addicts rehabilitated	BDO/ Sargamch	nil	nil
26	Golden Health Card under Ayushman Bharat	Health Department	802	652
27	Aashirwad suraksha yojana	Health Department	—	—
28	Status under Anemia Mukh	Health Department	—	—
29	Status under Leprosy Mukh	Health Department	—	—
30	Number of Ayushman Bales organized at Health & Wellness centres (CHCs) under Ayushman Bharat	Health Department	—	—
31	Number of Ayushman Bales held	Health Department	nil	nil
32	Out of School Children brought to Schools	School Department Education	nil	nil
33	Number of students still out of Schools	School Department Education	nil	nil
34	Persons educated through bridge courses	School Department Education	nil	nil
35	Household using clean cooking fuel (LPG)	FCE & CA	80%	80%

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	
4	No of patients attended during the month	
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	
8	Participation of healthworker in Village Health and Nutrition Day	
9	Institutional deliveries in Panchayat (Current Year)	
10	Non-Institutional deliveries in Panchayat (Current Year)	
11	Other	
12	Remarks of the Visiting Officer	Demand pending for PHC from B2V5-2014

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	1. H. S. Bhatta 2. 6 No. PS 3. 1 No. middle
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	
4	Enrolment of the School a) Boys b) Girls	
5	Availability of play ground	NA
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	NA
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Upgradation of H S Bhatta to HSS Bhatta

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	4 No. AWC
2	Number of children enrolled	
	a) Boys	
	b) Girls	
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	NO
9	Availability of tap connection	NO
10	Availability of electricity connection	NO.
11	Number of children stunted	NO
12	Number of children wasted	NA
13	Any Other	—
14	Remarks of the Visiting Officer	Centres need improvement. children provided balanced diet.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	—
2	Government / Private	—
3	Name of the dealer (in case of Private)	—
4	No of registered beneficiaries	—
5	No of beneficiaries drawing Ration from the store	—
6	Whether store is functioning through Aadhar biometric system	—
7	Whether record/register maintained in the store	—
8	Availability of ration	—
9	Any Other	—
10	Remarks of the Visiting Officer	People are suffering by non-availability of CAPD store.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Gai
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	Need of Bank Branch Extension in Gt.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Sanctioned
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	Not started yet

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NA
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Demand of Playground has been raised

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	There is need for Partwarkhana in Gt.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	—
2	Name of the beneficiary	—
3	Status of the house (completed/ in-use/ under-construction)	—
4	Any Other	—
5	Remarks of the Visiting Officer	For year 2023-24. 14 Sanctioned.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Bhalla.
2	Name of the beneficiaries	—
3	Status of the Soakpits/compost pits (completed/ in-use/ under-construction)	—
4	Any Other	—
5	Remarks of the Visiting Officer	Community Soak and Composit pits are sanctioned 1 No. Sag. Stal. Completed.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	—
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	Need of CSC Center.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	NA
2	Transport	NA
3	Electricity	Yes Satisfactory
4	Drinking water	Kralen Ward not available.
5	Cleanliness	Satisfactory
6	Sports facility (Playground)	NA
7	Any Other	—

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	Yes
	1. Debates and Seminars	Yes on Drug
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	—
B	Sports Activities	Yes
	1. Sports Event	NA
	2. Distribution of sports kit	—
C	Inaugurations (If any)	Albath (Cafes)
	PMAY house	—
	Segregation Sheds	Yes.
	Amrit Sarovar	—
	JJM Assets	—
	Compost/ Soak Pits	—
	PMGSY / MGNREGA works	—
	Any other	NA
D	Distribution of certificates	—
	Self Employment Schemes	—
	Land Pass books	—
	Any other	—
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Part is from drugs & other social evils.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	No Poverty, Socially Secured Village
2	Activities undertaken under the Theme (as per instruction manual)	Clean water & Sanitation, Decent Work & growth etc.
3	Status of activities undertaken	Satisfactory
4	Visible impact of the Activities	Yes
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	GPDP is prepared
6	How many activities of SDG have been covered under GPDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Challenges like Implementation, governance etc.
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory work.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Not major Impact of demands raised	
2	from B2V1 to B2V4.	
3		
4		
5		
B	Impact of B2V1 to B2V4	
1	No Action	
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Road Connectivity.	
2	PHE in the Pgt. & Foot bridge at Chitto.	
3	Electrification of some areas	
4	water supply	
5	Upgradation of H.S. Bhatta to H3S Bhatta	
D	Suggestions if any	
1	All above mentioned challenges must	
2	be completed on priority so that	
3	smooth functioning of Pgt. can be achieved	
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS

1	School Education Department
2	Agriculture Department
3	Rural Development Department

2. LEAST RESPONSIVE DEPARTMENTS

1	Horticulture Department
2	Revenue Department
3	

II. FEEDBACK ON UT INITIATIVES

UT has benefited from digitalisation of schemes, online monitoring and online payments. All this improved the governance and grassroot level implementation of schemes.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Road Connectivity to lgt., foot Bridge to HS Chatta not Addressed.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far.	Road Connectivity from Gai to Bhate Krallon via Foji Gali & foot bridge at Chatta
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall Satisfactory but major demands of public like Road Connectivity to lgt., foot bridge at Chatta and Gaps in water supply & electricity need to be addressed.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes, the visiting officer stayed in lgt for 02 days during B2V5 visit.

Signature of Sarpanch

Name. Mohd. Asmaf

Mohd. Asmaf
Sarpanch Panchayat
Block Bhagwan

Signature of Visiting Officer

Name.

Sharsafat Hussain. Najari

10/Nov/2023

