



# Back<sup>2</sup> Village<sup>5</sup>

Governance at doorsteps

7<sup>th</sup> to 16<sup>th</sup> NOVEMBER, 2023

COURTESY: DISTRICT ADMINISTRATION RAJOURI

# QUESTIONNAIRE FOR B2V5

## Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

### A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. MOHD MUSTHAQ
2	Designation	Assistant Professor
3	Department	Higher Education
4	Place of posting	Govt. Degree College Kotranka
5	Mobile No	9821165604
6	Email ID	mushtaqanjum08@gmail.com
7	Home District	Rajouri
8	Dates of visit	09-10- october 2023

### B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	SWARI KOTE
2	Local Government Directory(LGD) code of the Panchayat	240016
3	Name of CD Block	Budhal (old)
4	Name of Tehsil	Kotranka
5	Name of District	Rajouri

### C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	475
4	Population (approx) of the Panchayat	2800

# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

### (Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Satinder Jit Singh	Jr. Ag. officer.	present	
2	Education	Mohd Asif	Teacher	present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	—	—	—	—
5	Health and Medical Education	Naseem Akhter	MTS	present	
6	ICDS Department	Mukhtiar Begum	ICDS sup.	present	
7	Irrigation and Flood Control Department	—	—	—	—
8	Jal Shakti Department	Hasham Din	PHE	present	
9	Power Development Department	Abdul Gajoom	PDD	present	
10	Public Works Department	—	—	—	—
11	Revenue	Mohd Hafees	Patwari	present	
12	Rural Development and Panchayati Raj	Mohd mazboob	GRS	present	
13	Skill Development	—	—	—	—
14	Social Welfare Department	—	—	—	—
15	Youth Services and Sports Department	maresh chander sharma	PET	present	
16	Others				
17					
18					
19					
20					

# QUESTIONNAIRE FOR B2V5

## Schedule-II

### (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt. building/private	Govt Building			
	b) New/needing repairs	Needing Repair			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	No			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of Panchayat ghar) (Y/N)	Yes/ Non-functional			
	VII. Water (Y/N)	No			
	VIII. Electricity(Y/N)	No			
2	Educational institutes	No. of Schools	Enrolment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	NIL	—	—	—
	b) Primary	03	90	5	Govt.
	c) Middle	03	115	6	Govt.
	d) High	—	—	—	—
	e) Higher Secondary	—	—	—	—
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		03	—	—	private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NIL	01	—	01
5	Bank branch(Y/N)	—	—	—	—
6	Availability of ATM (Y/N)	—	—	—	—
7	Khidmat Center/ CSC (Y/N)	—	—	—	—
8	Patwar Khana(Y/N)	01	—	—	—
9	Village Haat (Y/N)	—	—	—	—
10	Playground(Y/N)	—	—	—	—
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	—	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices			Functional
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		01	N-No 5-	New	Yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NA			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	No			
	ii. Number of Asset captured	—			
	iii. Please mention assets	—			
	1.	—			
	2.	—			
	3.	—			
	4.	—			
	5.	—			
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		NIL		—	
17	List of Underutilized Buildings- names	Name		Year of construction	
		NIL		—	

# QUESTIONNAIRE FOR B2V5

## Schedule-III

### (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	700	320	
2	Widow pension	Social Department Welfare	30	19	
3	Disability pension	Social Department Welfare	05	03	
4	Status under Stunting Mukht	Social Department Welfare	—	—	—
5	Status under wasting Mukht	Social Department Welfare	—	—	—
6	Equipment's provided to Specially abled persons( implants, tricycles etc)	Social Department Welfare	No data	—	—
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	—	—	—
9	Kisan credit card	Agriculture Department	177	157	technical
10	PM Kisan Samman Nidhi	Agriculture Department	215	17	—
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	No Data provided	—	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	—	—	—
13	JJM Implementation	Jal Shakti Department	No Data	—	—
	i. No of Household provided FHTC		—	—	—
	ii. Har Ghar Jal village(s) certified (No.)		—	—	—
14	No of Households electrified	PDD	100%	—	—
15	PMAY- Gramin	RDD& PR	540	—	—
16	SBM-Gramin- IHHL functional (Household toilets)	RDD& PR	—	—	—
17	ODF Plus villages (No)	RDD& PR	—	—	—
18	Targeted Sock pit completed	RDD& PR	—	—	—
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		—	—	—
	ii. Number of Households involved		—	—	—
20	Land Passbook Saturation	Revenue Department	—	—	—
21	Pending Mutations	Revenue Department	—	—	—
22	Domicile Certificates	Revenue Department	—	—	—
23	Persons identified drug addicts	BDO/ Sarpanch	—	—	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	—	—	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	—	—	—
26	Golden Health Card under Ayushman Bharat	Health Department	No data given	—	—
27	Janani suraksha yojana	Health Department	—	—	—
28	Status under Anaemia Mukht	Health Department	—	—	—
29	Status under Leprosy Mukht	Health Department	—	—	—
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	No data given	—	—
31	Number of Ayushman Sabas held	Health Department	—	—	—
32	Out of School Children brought to Schools	School Department Education	—	—	—
33	Number of students still out of Schools	School Department Education	11	—	—
34	Persons educated through bridge courses	School Department Education	—	—	—
35	Household using clean cooking fuel (LPG)	FCS & CA	—	—	—

# QUESTIONNAIRE FOR B2V5

## Schedule-IV

### (FIELD VISITS IN THE PANCHAYAT)

#### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	PHC SWARI
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff a) Doctor b) Paramedical	— 01
4	No of patients attended during the month	No data
5	Status of medicine availability	Available
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non- Institutional deliveries in Panchayat (Current Year)	—
11	Other	
12	Remarks of the Visiting Officer	Building of the PHC is under-utilized as there is no upkeep and also no staff.

#### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Ps. Ms-
2	Type of building (Govt./ Private)	Govt — 06
3	Availability of Staff as per sanctioned strength	50% of sanctioned posts are vacant
4	Enrolment of the School a) Boys b) Girls	128 77
5	Availability of play ground	Not available in 3 schools.
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes, but stinking
9	Activities undertaken under 'My School My Pride'	No data provided
10	Other	—
11	Remarks of the Visiting Officer	Staff is required cleanliness of toilets is required,

### III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari Center	w. No- 1, 3, 5
2	Number of children enrolled a) Boys b) Girls	30 21
3	Status of Building (Private/ Govt.)	Govt.
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes/ need improvement
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	No data given
12	Number of children wasted	—
13	Any Other	
14	Remarks of the Visiting Officer	Govt. Building is required.

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Manohar Gade
2	Government / Private	private
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	No data given
5	No of beneficiaries drawing Ration from the store	—
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	—
10	Remarks of the Visiting Officer	—

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	—
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	—

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	W. No 5
2	Condition of Amrit Sarovar	New
3	Details of repair undertaken, if any	—
4	Utilization of Amrit Sarovar	Yes
5	Any Other	—
6	Remarks of the Visiting Officer	—

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	—
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	Needed

VIII. Partwar Khana:

S. No	Particulars	Status
1	Location of Patwar Khana	Panchayat Ghar
2	Government/ Private building	Govt
3	Land passbook saturation	100%
4	Pending mutations	Nil
5	Any Other	—
6	Remarks of the Visiting Officer	—

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	W- No- 5
2	Name of the beneficiary	mohd yaseen
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	—
5	Remarks of the Visiting Officer	—

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	W- No- 3
2	Name of the beneficiaries	yaseen Ahmed
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	—
5	Remarks of the Visiting Officer	—

XI. Khidmat Center / CSC:

S. No	Particulars	Status
1	Location of Khidmat Center/ CSC counter	—
2	No of online services provided by the CSC	—
3	No of persons approached for services	—
4	Any Other	—
5	Remarks of the Visiting Officer	—

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	yes
2	Transport	yes
3	Electricity	yes
4	Drinking water	yes
5	Cleanliness	yes
6	Sports facility (Playground)	No
7	Any Other	—

# QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	yes
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	—
B	Sports Activities	
	1. Sports Event	yes
	2. Distribution of sports kit	—
C	Inaugurations (If any)	
	PMAY house	yes
	Segregation Sheds	—
	Amrit Sarovar	yes
	JJM Assets	—
	Compost/ Soak Pits	yes
	PMGSY / MGNREGA works	yes
	Any other	—
D	Distribution of certificates	—
	Self Employment Schemes	—
	Land Pass books	—
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, Nasha Mukht Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	yes

# QUESTIONNAIRE FOR B2V5

Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and green village, Health village.
2	Activities undertaken under the Theme (as per instruction manual)	Cleanliness Drive, plantation drives.
3	Status of activities undertaken	Undertaken frequently
4	Visible impact of the Activities	Panchayat is green and clean
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	17
7	Bottlenecks, if any, faced in the achievement of SDG Theme	—
8	Remarks of the Visiting Officer on the status SDG Theme	—

# QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Demanded play ground	
2	Demanded Medical staff in PHC	
3	along with an Ambulance.	
4		
5		
B	Impact of B2V1 to B2V4	
1	PMAY Houses constructed	
2	Community Houses constructed	
3	Sanitary Complex constructed.	
4		
5		
C	Challenges in the Panchayat	
1	Lack of staff in schools	
2	playground to cater the needs of youths.	
3	Connectivity of all wards with road.	
4	upgradation of school to high school.	
5		
D	Suggestions if any	
1	deploying adequate staff in PHC.	
2	filling vacant posts of teachers.	
3	Skill training unemployed youths.	
4		
5		

# QUESTIONNAIRE FOR B2V5

## Schedule-VIII

### i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Rural Development
2	Agriculture
3	Animal Husbandry.
2	LEAST RESPONSIVE DEPARTMENTS
1	Power Development Department
2	Skill Development
3	Health and Medical Education

### ii. FEEDBACK ON UT INITIATIVES

UT has taken tangible initiatives in all the fields. Impact of the same is visible on ground. People will benefit and their lives will change in coming years.

### iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	online services like domicile may be provide offline as well.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	staff in PHC and schools Road connectivity.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Much has improved on ground. But people are not fully aware of the Govt schemes.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	g, Naseem Akhter, Sarpanch certify that visiting officer has stayed for 2 days in panchayat.

Signature of Sarpanch

Name.....wari Kote  
Block (Budhal)

Signature of the Visiting Officer

Name.....DR. MOHD MUSTHAQ