



B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



Governance at doorsteps

7th to 16th NOVEMBER, 2023.

Block _____ Panchayat _____

Name of Visiting Officer _____ Designation _____

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule 1B & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness about online schemes, especially G2C schemes like BEAM, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soil pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL, toilets and payments CSCs, AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTION

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes; wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DC's, and the rest of the works to DC's for reflecting it under district CSS plans.
5. His/her work shall be hard-core planning and audit and not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukht, Bhrashtachar Mukht, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes.
- e. Empowerment and transparency through digital initiatives.
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Mukht J&K.
 - vi. Nasha Mukht, J&K.
9. The PRI members (Sarpanchs, Panchs, HDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the HDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
✓ Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
✓ JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
✓ Incomplete buildings/projects	Verify whether identification and redistribution done
✓ PDS	Visit, evaluate, online status
✓ PHC	Visit- evaluate, status of staff, equipment and quality
✓ PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff Swachh SBM	Visit, check for water, electricity, sanitation, meet students and staff Evaluate
✓ Panchayat play ground, Sports kits distribution Village games Har Gaon Hariyali, Planta- tion drive Village cultural event	✓ Ensure, verify. Participate in at least one game in the playground Evaluate status, feedback Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
✓ Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural) ✓
4. PM Ujjawala Yojana ✓
5. PM Vishwakarma
6. PM Kisan Samman Nidhi ✓
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan ✓
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improved technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana ✓
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana ✓
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
- ✓ 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

✓ 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No ✓
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No ✓

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? ✓ Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? ✓ Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? ✓ Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? ✓ Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? ✓ Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? ✓ Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? ✓ Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify ✓
- iii. Do all the IHHs in the Gram Panchayat have toilets? ✓ Yes/No
- iv. Are all the IHHs toilets functional or not? ✓ Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? ✓ Yes/No
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? ✓ Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? ✓ Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? ✓ Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- i. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO ✓
- ii. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- iii. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

5 Village with good governance

- iv. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- v. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Does the Gram Panchayat has its building or not? Yes/No ✓
- vii. Is the Gram Panchayat office functional or not? Yes/No ✓
- viii. Are the activities approved under the Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- ix. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

6 Poverty-free and enhanced livelihood village

- x. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- xi. Have all the eligible households registered in PDS or not? Yes/No ✓
- xii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No ✓
- xiii. Have all the eligible households been registered for Pension or not? Yes/No ✓
- xiv. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- xv. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- xvi. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

7. Socially secured village

- a. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- b. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- c. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- d. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- e. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- f. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

8. Engendered Development in Village

- a. How many Mahila Sabha's were organized in the Gram Panchayat 01 ✓
- b. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) No ✓
- c. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) No ✓
- d. Number of women beneficiaries headed households covered under PDS system. ✓
- e. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana ✓

9. Self-sufficient infrastructure in the village

- a. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No No
- b. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- c. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- d. Whether the GP has easy access to Godown for storage (Yes/No) yes
- e. Whether street lights are provided in public places for ensuring safety (Yes/No) yes

Deliverables:

S/No	Department	Deliverable
1 ✓	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2 ✓	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, sludge/compost pits for all households vi. Achieving PMAY/IHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3 ✓	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4 ✓	Finance Department	i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 2 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5 ✓	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6 ✓	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7 ✓	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8 ✓	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9 ✓	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10 ✓	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11 ✓	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12 ✓	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet & Electricity facility.
13 ✓	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14 ✓	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17 ✓	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18 ✓	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19 ✓	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20 ✓	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organisation (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21 ✓	Science & Technology	i. Public awareness events (Tally) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar budgets for mass awareness.
22 ✓	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23 ✓	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24 ✓	Mining	i. Monthly monitoring of F Chakams. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25 ✓	Disaster Management	i. Number of grievances disposal of Chief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26 ✓	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27 ✓	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection in conformity with legal provisions. iv. Implementation of Jal Shakti Mission & Regular testing of all Schools & Anganwadis for potable water.
28 ✓	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29 ✓	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacant/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding rat right. ii. Capacity building/ training of the staff.
32 ✓	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photo-graphic exhibition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Governance at doorsteps

to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Bachh Raj
2	Designation	Bachh. Raj
3	Department	St. Leofuror
4	Place of posting	Govt HSS (Bachh). Doda.
5	Mobile No.	School Education
6	Email ID	7809714969
7	Home District	bybandral 73 @ gmail.com.
8	Dates of visit	Doda.
		9/11/2023 and 10/11/2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Dashyan.
2	Local Government Directory(LGD) code of the Panchayat	7044.
3	Name of CD Block	Uhat.
4	Name of Tehsil	Doda.
5	Name of District	Doda.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	04.
3	No. of households in the Panchayat	296.
4	Population (approx) of the Panchayat	

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the report is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Khalid Saleem	AEA	Present	
2	Education	Gh. Abbas	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Darinder Singh Bhagat	T.S.O	Present	
4	Forest	Chuni Lal	B/Guard	Present	
5	Health and Medical Education	Younis Saleem	Doctor	Present	
6	ICDS Department	Shabnam Bano	Supervisor	Present	
7	Irrigation and Flood Control Department				
8	Jai Shakti Department	Khurshid Ahmed	Helper	Present	
9	Power Development Department	Farooq Ahmed	Tech-IV	Present	
10	Public Works Department	Zahid Latif Sham	W. Supervisor	Present	
11	Revenue	Ab Hamid Dev	Latiwari	Present	
12	Rural Development and Panchayat Raj	Khurshid Ahmed	VLU	Present	
13	Skill Development				
14	Social Welfare Department	Shazia Qayoom	Conductor	Present	
15	Youth Services and Sports Department	Zakir Hussain	NYC	Present	
16	Others				
17	Animal Husbandry	Yasir Abdullah	Supervisor	Present	
18	Horticulture	Sonika Devi	HTA-IV	Present	
19	Imagery	Vijay Sharma	JE	Present	
20	Sheep Husbandry	Bunny Kumar	Stok Assistant	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Private			
	b) New/need repairs	New			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	01	51	-	Govt
	c) Middle	-	-	-	-
	d) High	01	140	02 + 01	Govt
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	87	Nil	Private of Govt
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	-	01	NO
5	Bank branch (Y/N)	NO			
6	Availability of ATM (Y/N)	NO			
7	Khidmat center/ CSC (Y/N)	NO			
8	Patwar khana (Y/N)	NO			
9	Village host (Y/N)	NO			
10	Playground (Y/N)	NO			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	307/1200	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Panchayat has much / Significant Potential in Tourism			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	NO			
	ii. Number of Asset captured	-			
	iii. Please mention assets	-			
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		P.T. Ghar	2023-24		
17	List of Underutilized Buildings- names	Name	Year of construction		

5 QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REMARKS FOR PENDING
1	Old Age pension	Social Department Welfare	-	111	
2	Widow pension	Social Department Welfare	-	15	
3	Disability pension	Social Department Welfare	-	20	
4	Status under Stunting Mukh	Social Department Welfare	Nil		
5	Status under wasting Mukh	Social Department Welfare	Nil		
6	Equipment's provided to Specially abled persons (Implants, Tricycles etc)	Social Department Welfare	-	01	
7	Digital Services provided	IT/ BDO/ CSC	-	03	
8	Daksh Kisan	Agriculture Department	-		
9	Kisan credit card	Agriculture Department	155	155	
10	PM Kisan Samman Nidhi	Agriculture Department	141	141	
11	Employment Saturation (PMEGP, Tejasvani, Munkin, Mission Youth, Himayat, etc)	Employment Department	-	-	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	
13	Jal Implementation	Jal Shakti Department	-	-	
	I. No of Household provided FHTC				
	II. Har Ghar Jal village(s) certified (No.)		yes	yes	
14	No of Households electrified	PDD	100%	-	
15	PMAY- Gramin	RDD& PR	13	-	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	100%	100%	
17	ODF Plus villages (No)	RDD& PR	100%	08P	
18	Targeted Sock pit completed	RDD& PR	224	-	
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed		01	-	
	II. Number of Households involved		10	-	
20	Land Passbook Saturation	Revenue Department	100%	100%	
21	Pending Mutations	Revenue Department	-	-	
22	Domicile Certificates	Revenue Department	-	-	
23	Persons identified drug addicts	BDO/ Sarpanch	100%	100%	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Nil	-	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	04	04	
26	Golden Health Card under Ayushman Bharat	Health Department	Nil	Nil	
27	Janani suraksha yojana	Health Department	-	-	
28	Status under Anaemia Mukh	Health Department	-	-	
29	Status under Leprosy Mukh	Health Department	-	-	
30	Number of Ayushman Mats organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	-	-	
31	Number of Ayushman Sabas held	Health Department	-	-	
32	Out of School Children brought to Schools	School Department Education	-	-	
33	Number of students still out of Schools	School Department Education	Nil	-	
34	Persons educated through bridge courses	School Department Education	Nil	-	
35	Household using clean cooking fuel (LPG)	FCS & CA	Nil	-	
			220	220	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Bathanan
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	CHO - of PMPHW - of
4	No of patients attended during the month	268
5	Status of medicine availability	yes
6	Special medical camp held, if any	yes
7	Status of Immunization	yes
8	Participation of health worker in Village Health and Nutrition Day	yes
9	Institutional deliveries in Panchayat (Current Year)	No
10	Non-Institutional deliveries in Panchayat (Current Year)	No
11	Other	
12	Remarks of the Visiting Officer HWC working in Pvt Building functioning found satisfactory	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	LHS Bathanan
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	10 - present - 6 - vacant 4.
4	Enrolment of the School a) Boys b) Girls	Boys -> 73 Girls -> 67
5	Availability of play ground	No
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	SBM, games sports Activities and cultural Activities
10	Other	
11	Remarks of the Visiting Officer LHS needs to be upgraded to the level of H/S	9/9/23.

III. Anganwari Center:		Status	
S. No	Particulars		
1	Location of Anganwari center	Thana	
2	Number of children enrolled	13 Boys	Total
	a) Boys	13 Girls	26
	b) Girls	Private	
3	Status of Building (Private/ Govt.)	✓	
4	Availability of Helper/ worker	✓	
5	Maintenance of record of children	✓	
6	Availability of sufficient ration	✓	
7	Availability of timely Ration	✓	
8	Availability of Functional toilet	✓	
9	Availability of tap connection	✓	
10	Availability of electricity connection	✓	
11	Number of children stunted		
12	Number of children wasted	Number of women - of	
13	Any Other	Pregnant - of	
14	Remarks of the Visiting Officer	Room of AWC is not spacious	

IV. CAPD Store:		Status	
S. No	Particulars		
1	Location of CAPD Store	Thana, Bakhyan	
2	Government / Private	Private	
3	Name of the dealer (in case of Private)	Mohd Amin	
4	No of registered beneficiaries	307/1200	
5	No of beneficiaries drawing Ration from the store	307	
6	Whether store is functioning through Aadhar biometric system	Yes	
7	Whether record/register maintained in the store	online	
8	Availability of ration	307	
9	Any Other		
10	Remarks of the Visiting Officer	No Complaints Received on the CAPD	

V. Bank/ Extension counter: *NA*

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar: *NA*

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground: *NA*

S. No	Particulars	Status
1	Location of Playground	
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana: *NA*

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Thana Jashyan
2	Name of the beneficiary	Tariq Hussain
3	Status of the house (completed/ in-use/ under-construction)	Completed and inaugurated
4	Any Other	13 Now under construction
5	Remarks of the Visiting Officer	Some beneficiary of PMAY have shown. Shady in construction

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	ward no 3
2	Name of the beneficiaries	Khumbar Mohd Sharif & others
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	under construction
4	Any Other	
5	Remarks of the Visiting Officer	Soak pits found and not in proper use

XI. Khidmatcenter / CSC:

NA

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Available
3	Electricity	Available
4	Drinking water	Sufficient
5	Cleanliness	moderate
6	Sports facility (Playground)	Not Available
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes ✓	organised
	1. Debates and Seminars ✓	Nil
	2. Skits, Songs, Dramas ✓	- yes
	3. Local Folk programme / Show	organised, programmes
	4. Discussions with PRI and Senior citizens	Done
	5. Exhibitions	Not Done
B	Sports Activities	
	1. Sports Event	of event organised
	2. Distribution of sports kit	NO
C	Inaugurations (If any)	
	PMAY house	of house inaugurated
	Segregation Sheds	NA
	Amrit Sarovar	NA
	JJM Assets	Work in Progress
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	Cyath bazar / 4L / P/W
	Any other	
D	Distribution of certificates	NO
	Self Employment Schemes	NA
	Land Pass books	100% saturation
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	awareness provided the Pledge taken nasha mukt

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	My village Swachh village.
2	Activities undertaken under the Theme (as per instruction manual)	Infrastructure development. Dev of Soak pits/Composit Pits. SBM.
3	Status of activities undertaken	under construction
4	Visible impact of the Activities	effective for Swachh
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	GPDP Prepared Not uploaded as yet.
6	How many activities of SDG have been covered under GPDP	Capex plan Opex plan
7	Bottlenecks, if any, faced in the achievement of SDG Theme	NIL
8	Remarks of the Visiting Officer on the status SDG Theme	ByT is marching towards Swachh however there is drainage problem

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Panchayat Gas sanctioned/under construction.	
2	—	
3	—	
4	—	
5	—	
B	Impact of B2V1 to B2V4	
1	Answers for various flagship programmes	
2	Transparency on each activity achieved.	
3	Panchayat progressing well.	
4	—	
5	—	
C	Challenges in the Panchayat	
1	Safe drinking water	
2	Apprehension of winter scarcity in future	
3	Lack of proper schooling / shortage of staff.	
4	Banking facility not available	
5	Lack of proper Health institution.	
D	Suggestions if any	
1	Upgradation of HWC to NTPHC Regional.	
2	Upgradation of LHS to HS required.	
3	Plans registered under B2V Prog. must be addressed.	
4	Separation of w.no.6 must be connected by Road	
5	Proper Survey of PMAY beneficiaries has done.	

6. Drainage needs to be under taken for Cleanliness of Ppt.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Food Civil Supplies And Consumer Affairs
2	RDD
3	Animal Husbandry & Sheep Husbandry
2	LEAST RESPONSIVE DEPARTMENTS
1	Tele Communication
2	Forest
3	PDD

II. FEEDBACK ON UT INITIATIVES

1. Digitilisation of Services helpful
2. Awareness for various flagship programmes - effective
3. Good Governance initiative is worth mentioning
4. Corruption Free / Nasha Mukti Campaigns effective.

III. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	PMAY Idts have been system Rejected MGNREGA Material wages pending
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Hospital Building Road from Bathan to Dowl LHS not upgraded.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All the line depts performing however, lack of infrastructure for Health & Edu Dept Needs to Improve
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08 10
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	VO stayed for two days.

Signature of Sarpanch

Name: Mahesh P. Dashgupta

Signature of the Visiting Officer

Name: Borth Ray