

B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block Bhalla Panchayat Duoli-B

Name of Visiting Officer Sh. Nisha Chandra Sharma Designation Sr. Lecturer

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in or www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaaz beneficiaries along with IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & implementation of Schemes as per Schedule IB & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts about individual beneficial schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme AyushmanBhav. 7. Ensure saturation of old health card and Golden Health Card under AyushmanBhav, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of ID passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness about online schemes, especially GSC schemes like BEAM, Janbhagidari, Aapki Zamin Aapki Niguni, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Solid pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, HHHL toilets and payments CSCs, AMRIT SAROVARs. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukta Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
 2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
 3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
 4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
 5. His/her work shall be hard-core planning and audit and is not a PR exercise.
 6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
 7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
 8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
 9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrahtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.
- In addition, attention may be given to the following areas:
- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, V.L.W. present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrahtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

FIELD VISIT

Location	Purpose
Khidmat Centres	Create / reinforce awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigamti, Beams, Janbhagidari, Digital J&K.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc.
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit, evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaoon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate to ensure that it is held
Danga/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

CO-GENERATION ABOUT FLAGSHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAGSHIP SCHEMES

1. Ayushman Bharat- PMJAY
 2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
 3. PM Awas Yojana (Rural)
 4. PM Ujjawala Yojana
 5. PM Vidwaktarma
 6. PM Kisan Samman Nidhi
 7. Kisan Credit Card (KCC)
 8. PM Poshan Abhiyan
 9. Har Ghar Jal- Jal Jeevan Mission
 10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
 11. Jan Dhan Yojana
 12. Jeevan Jyoti Bhasa Yojana
 13. PM KUSUM Yojana
 14. Suraksha Bhasa Yojana
 15. Atal Pension Yojana
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1. Enrolment in Eklavya Model residential school
 2. Scholarship schemes
 3. Forest Rights Title: Individual and Community Land
 4. Van Dhan Vikas Kendra: Self Help Groups

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste - **Yes**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **Yes**
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest with the Gram Panchayat been done? **Yes/No**. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? **Yes/No** - **No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reduction energy consumption, usage of fossil fuels, plastics, non-renewable building material and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. - **Yes**
- vi. Whether schools have started segregating waste. **Yes/No** **Yes**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. **Yes/No** **No**

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly **Yes/No** **Yes**
- ii. Do all the eligible individuals been provided the Golden Card? **Yes/No** **No**
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes/No** **Yes**
- iv. Are all the eligible individuals been vaccinated against COVID-19? **Yes/No** **Yes**
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? **Yes/No** **Yes**
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes/No** **Yes**

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? **Yes/No** **Yes**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify **Yes**
- iii. Do all the HHs in the Gram Panchayat have toilets? **Yes/No** **Yes**
- iv. Are all the HHs toilets functional or not? **Yes/No** **Yes**
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? **Yes/No** **Yes**
- vi. Are all the toilets in the schools/Anganwadifunctional or not? **Yes/No** **Yes**
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? **Yes/No** **No**

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? **Yes/NO** **Yes**
- ii. How many BalSabha's were organized in the Gram Panchayat. **No**

- iii. Whether the issues raised by Mahila Sabha are addressed during the Gram Sabha. Yes/No **Yes**
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No **No**
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No **No**
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No **Yes**
- iii. Does the Gram Panchayat has its building or not? Yes/No **Yes**
- iv. Is the Gram Panchayat office functional or not? Yes/No **Yes**
- v. Are the activities approved under the Mahila Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No **Yes**
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No **Yes**

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Registered all poor families under every sponsored scheme**
- ii. Have all the eligible households registered in PDS or not? Yes/No **Yes**
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No **Yes**
- iv. Have all the eligible households been registered for Pension or not? Yes/No **Yes**
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No **No**
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No **Yes**
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No **Yes**

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No **Yes**
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No **No**
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No **No**
- iv. Do all the Schools in the Gram Panchayat area have toilets for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No **No**
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No **Yes**
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No **Yes**

8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat **Three**
- ii. Whether SHGs federation have been provided space for meetings in the Panchayat Bhawan (Yes/No) **Yes**
- iii. Whether GP's have taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
- iv. Number of women beneficiaries headed households covered under PDS system, **10**
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vanidana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No **No**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) **Yes**
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) **No**
- iv. Whether the GP has easy access to Godown for storage (Yes/No) **No**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) **Yes**

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	- Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. - Ensuring saturation of Kisan Credit Card (KCC) & Soil Health Cards (SHC). - Awareness about G.I. Tagging of agricultural crops. - Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. - Distribution of seedling to the beneficiaries like banana seeds, lavender seeds. - Implementation of Farmer's Health Insurance (FHI). - Issuing sanction letter to the beneficiaries for the cattle.
2	Rural Development Department	- Establishment of Aardhaar Lakshya (Target/Achievement) - Saturation of all households with Aardhaar Lakshya panchayats. - Number of works carried out under Aardhaar Lakshya BSV-I, II, III & IV. - Achieving 100% coverage of PMUY. 100% verification of Aardhaar Lakshya door to door collection households. - Achieving PMUY (I) target. - Status of Drug Free Campaign from beneficiaries. - Organizing of various sports events at the Panchayat level.
3	Information Technology	- All online services under Right to Service Commission Act to be popularized and information about it given to the beneficiaries. - Awareness about BEAMS, Janangadha E-Portal Portal etc. - Hoardings, Wall paintings in all panchayats about Digital JSK & Services. - Organizing of one CSC Center per panchayat. - Assistance to be provided to the beneficiaries for their services, Golden Card, Domicile Certificates etc.
4	Finance Department	- Number of Aardhaar Lakshya (I) under PMUY, PMBSY, APY & PMJDY. - Providing Self-employment to the beneficiaries under PMBSY or panchayat in consultation with JSK Bank, HUL and others. - Setting up of business units in panchayats for verification, sectioning and delivery of products and also accepting fresh application under all individual subsidy schemes. - Awareness programmes about Govt. of Karnataka regarding verification of Tax Payors etc.
5	Revenue Department	- Awareness programmes regarding the current legacy data of registration concerned. - Information campaign for registration of land. - Achieving saturation of land registration. - Pending inheritance and other cases. - Functionality of the Panchayat.
6	Health & Medical Department	- Saturation of Garden Cards under PMBSY (I) made functional). - Swachh Hospital- Clean Toilet Scheme. - Awareness programmes about Aardhaar Lakshya (I) and Stunting. - Screening of School Children. - Awareness about screening of Aardhaar Lakshya (I) and Stunting.
7	Social Welfare	- Geo-tagging of established. - Saturation of Old Age Pension (OAP) beneficiaries. - Number of Disability Cards (UDY) issued. 500 Anaemia check-up camps to be conducted. - Number of Aardhaar Lakshya (I) beneficiaries.

		vi. Number of BSL (Bamboo Shaded) events held. vii. Satisfaction of left out cases under disability (limbless, implants and blindness etc). viii. Awareness about BSL and Barefoot Health.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Ghar Ek Tree" program. ii. Conservation of water bodies. iii. Forest for people. iv. "Green the drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Promoting tourism for tourism activities under village cooperatives. iii. Promotions for agriculture (for tourist villages). iv. Identification, development and conservation of at least 5 tourist destinations/charitable places/tracks per district. v. Public tour to...
10	Culture Department	i. Organizing school level cultural competitions. ii. Cultural event at panchayat level under Har Di Tihaar. iii. Promotion of local artists by way of organizing Kavi Samaylan, Paints competitions etc.
11	Labour & Employment	i. Registration of job seekers 50 per District. ii. Organizing of job fair per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Skill Development Scheme.
12	School Education Department	i. Number of students covered under Anganwadi Bharat, Tashpadga Bharat. ii. Identification of out of school children and their enrolment. iii. My School My Pride Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet, Electricity supply.
13	Higher Education	i. Digital push for Open & Flexible Learning (OFL) and online courses. ii. My college my pride (MCP) Camps, Eco Clubs, Sports & Games. iii. Career counselling and job opportunities.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium Flood Lights.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Construction of bus stands to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Cultural Festivals in District. ii. Satisfaction of tribal people's demands. iii. Distribution of rations. iv. Check and balance. v. Supply of 15 with low oil and top oil. vi. Supply of 15 with low oil. vii. Replace non standard fuses standard fuses. viii. Addressing electrical accidents in farm areas to be resolved and discussed. ix. Removal of old and transformers.
17	Power Development Department	
18	Food, Civil Supplies and consumer affairs	i. Achievement made under supply of fair price shops. ii. Satisfaction of Aapka Sevak Nidhi Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out and underprivileged youth. ii. Skill Training of 10000 youth. iii. Short term Skill Training of women in rural/urban areas in collaboration with University College of Education of JALP. iv. 100% awareness of skill training.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps. iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through faxed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDeewan Mission & Regular testing of all Schools & Anganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public. iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacancy/identification of left unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding net right. ii. Capacity building/ training of bus staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disturbed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back² Village⁵

Governance at doorsteps

10.1.6 NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-1 (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Mohd. Arshad Sheikh
2	Designation	Sr. Lecturer
3	Department	Education
4	Place of posting	BHSS Doda
5	Mobile No	849296600
6	Email ID	ma0070040@gmail.com
7	Home District	Doda
8	Dates of visit	9-11-23 to 10-11-23

B. Locational details of Panchayat: (to be pre-filled; information to be taken from the previous phases booklets/summaries excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Dugli-B.
2	Local Government Directory(LGD) code of the Panchayat	289088.
3	Name of CD Block	BHALLA
4	Name of Tehsil	BHALLA
5	Name of District	DODA.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03
2	No. of hamlets in the Panchayat	19
3	No. of households in the Panchayat	361
4	Population (approx) of the Panchayat	2540

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Irtshad Hussain	AEA	Present	
2	Education				
3	Food, Civil Supplies and Consumer Affairs	Vinod Singh	Dealer	Present	
4	Forest	Om Kumar	Forest Guard	Present	
5	Health and Medical Education				
6	ICDS Department	Nasreena Begum	ANW Worker	Present	
7	Irrigation and Flood Control Department	Mubhsar Rafi	Khalagi	Present	
8	Jal Shakti Department	Uttam Kumar	Filter	Present	
9	Power Development Department	Yashwant Singh	Tech. III	Present	
10	Public Works Department				
11	Revenue				
12	Rural Development and Panchayat Raj	Kumari Anjana Mohd Iniaz	VLW GRS	Present	
13	Skill Development				
14	Social Welfare Department	Anu Radha	MTG	Present	
15	Youth Services and Sports Department	Sumit Singh	Rek	Present	
16	Others				
17	Sheep Husbandry	Ruby Narz	Stock Assst	Present	
18	Horticulture	Risim Faried	Field Tech		
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar					
	a) Govt building/private	Yes	Govt Building			
	b) Non Govt building/private					
	ii. Furniture (Y/N)	Y				
	iii. Computer/Printer (Y/N)	N				
	iv. Internet (Y/N)	N				
	v. Telephone (Y/N)	N				
	vi. Toilet (CSC part of panchayat ghar) (Y/N)	Y				
	vii. Water (Y/N)	Y				
	viii. Electricity (Y/N)	Y				
2	Educational Institutes	No. of Institutes	Employment	Teacher	Govt Building/ Private Building	
	a) Kindergarten	Nil				
	b) Primary	Nil	16+14=30	Nil	Govt Building	
	c) Middle	2	91	Nil	Govt Building	
	d) High	Nil				
	e) Higher Secondary	Nil				
	f) College	Nil				
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Major / Minor / Mixture	Govt Building/ Private Building	
		03	58		Private	
4	Healthcare facility	No. of Sub-centres	No. of Panchayat			
		Nil				
5	Bank branch (Y/N)	N				
6	Availability of ATM (Y/N)	N				
7	Kiosk/Mini market CSC (Y/N)	N				
8	Post office (Y/N)	N				
9	Village Hall (Y/N)	N				
10	Playground (Y/N)	N				
11	Ration shop (Y/N)	No. of Ration Shop	Min. of Registered beneficiaries	Connectivity with online distribution system or not		
	Y	2	1041	Yes		
12	Government offices - details, whether functional or not	No. of Govt Offices	Details	Location	Condition	Utilization
		03	03		Yes	
13	Asset Survey - details, location, condition					
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.					
15	i. Whether Panchayat assets captured in e-Gram Sampada pp (Y/N)					
	ii. Please mention assets					
	1.					
	2.					
	3.					
	4.					
	5.					
16	List of incomplete buildings - names, year of construction	Name	Year of construction			
		N/A	N/A			
17	List of underutilized buildings - names	Name	Year of construction			
		N/A	N/A			

Sanctioned under Potential is very high

QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	SL. No.
1	Old Age Pension	Block Welfare	137	137	N/A
2	Widow Pension	Social Welfare	15	15	N/A
3	Disability Pension	Social Welfare	22	22	N/A
4	Status under Shiksha Yojna	Social Welfare	—	—	N/A
5	Status under Kalyan Yojna	Social Welfare	—	—	N/A
6	Equipment provided to specially abled persons (computer, bicycle etc.)	Social Welfare	—	—	N/A
7	Digital Services provided	IT/Block CDO	—	—	N/A
8	Drainage Schemes	Agriculture Department	—	—	N/A
9	Water conservation	Agriculture Department	—	—	N/A
10	PM Kisan Samiksha Yojna	Agriculture Department	—	—	N/A
11	Employment Generation (MGNREGS, Mahatma Jeevan Yojna, etc.)	Employment Department	161	161	N/A
12	Primary Agriculture Credit Society (PACS)	Cooperative Department	10	10	N/A
13	2000 Implementation	Cooperative Department	98	—	—
14	1. No. of households provided MTC 2. No. of villages covered (MTC)	POO	N/A	—	—
15	PMAY-G Gramin	APDA PG	302	302	N/A
16	Self-Help Groups (SHG)	APDA PG	06	36	36
17	Self-Help Groups (SHG)	APDA PG	02	02	02
18	Targeted Basic GI Scheme	APDA PG	250	250	N/A
19	2000 Implementation	APDA PG	20	151	N/A
20	Land Purchase Scheme	Revenue Department	—	—	—
21	Provision of Water	Revenue Department	—	—	—
22	Provision of Water	Revenue Department	—	—	—
23	Provision of Water	Revenue Department	—	—	—
24	Provision of Water	Revenue Department	—	—	—
25	Provision of Water	Revenue Department	—	—	—
26	Provision of Water	Revenue Department	—	—	—
27	Provision of Water	Revenue Department	—	—	—
28	Provision of Water	Revenue Department	—	—	—
29	Provision of Water	Revenue Department	—	—	—
30	Provision of Water	Revenue Department	—	—	—
31	Provision of Water	Revenue Department	—	—	—
32	Provision of Water	Revenue Department	—	—	—
33	Provision of Water	Revenue Department	—	—	—
34	Provision of Water	Revenue Department	—	—	—
35	Provision of Water	Revenue Department	—	—	—
36	Provision of Water	Revenue Department	—	—	—
37	Provision of Water	Revenue Department	—	—	—
38	Provision of Water	Revenue Department	—	—	—
39	Provision of Water	Revenue Department	—	—	—
40	Provision of Water	Revenue Department	—	—	—
41	Provision of Water	Revenue Department	—	—	—
42	Provision of Water	Revenue Department	—	—	—
43	Provision of Water	Revenue Department	—	—	—
44	Provision of Water	Revenue Department	—	—	—
45	Provision of Water	Revenue Department	—	—	—
46	Provision of Water	Revenue Department	—	—	—
47	Provision of Water	Revenue Department	—	—	—
48	Provision of Water	Revenue Department	—	—	—
49	Provision of Water	Revenue Department	—	—	—
50	Provision of Water	Revenue Department	—	—	—
51	Provision of Water	Revenue Department	—	—	—
52	Provision of Water	Revenue Department	—	—	—
53	Provision of Water	Revenue Department	—	—	—
54	Provision of Water	Revenue Department	—	—	—
55	Provision of Water	Revenue Department	—	—	—
56	Provision of Water	Revenue Department	—	—	—
57	Provision of Water	Revenue Department	—	—	—
58	Provision of Water	Revenue Department	—	—	—
59	Provision of Water	Revenue Department	—	—	—
60	Provision of Water	Revenue Department	—	—	—
61	Provision of Water	Revenue Department	—	—	—
62	Provision of Water	Revenue Department	—	—	—
63	Provision of Water	Revenue Department	—	—	—
64	Provision of Water	Revenue Department	—	—	—
65	Provision of Water	Revenue Department	—	—	—
66	Provision of Water	Revenue Department	—	—	—
67	Provision of Water	Revenue Department	—	—	—
68	Provision of Water	Revenue Department	—	—	—
69	Provision of Water	Revenue Department	—	—	—
70	Provision of Water	Revenue Department	—	—	—
71	Provision of Water	Revenue Department	—	—	—
72	Provision of Water	Revenue Department	—	—	—
73	Provision of Water	Revenue Department	—	—	—
74	Provision of Water	Revenue Department	—	—	—
75	Provision of Water	Revenue Department	—	—	—
76	Provision of Water	Revenue Department	—	—	—
77	Provision of Water	Revenue Department	—	—	—
78	Provision of Water	Revenue Department	—	—	—
79	Provision of Water	Revenue Department	—	—	—
80	Provision of Water	Revenue Department	—	—	—
81	Provision of Water	Revenue Department	—	—	—
82	Provision of Water	Revenue Department	—	—	—
83	Provision of Water	Revenue Department	—	—	—
84	Provision of Water	Revenue Department	—	—	—
85	Provision of Water	Revenue Department	—	—	—
86	Provision of Water	Revenue Department	—	—	—
87	Provision of Water	Revenue Department	—	—	—
88	Provision of Water	Revenue Department	—	—	—
89	Provision of Water	Revenue Department	—	—	—
90	Provision of Water	Revenue Department	—	—	—
91	Provision of Water	Revenue Department	—	—	—
92	Provision of Water	Revenue Department	—	—	—
93	Provision of Water	Revenue Department	—	—	—
94	Provision of Water	Revenue Department	—	—	—
95	Provision of Water	Revenue Department	—	—	—
96	Provision of Water	Revenue Department	—	—	—
97	Provision of Water	Revenue Department	—	—	—
98	Provision of Water	Revenue Department	—	—	—
99	Provision of Water	Revenue Department	—	—	—
100	Provision of Water	Revenue Department	—	—	—

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	—
2	Type of building (Govt/ Private)	—
3	Availability of Staff a) Doctor b) Paramedical	—
4	No of patients attended during the month	—
5	Status of medicines availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other	—
12	Remarks of the Visiting Officer	No health facility available in the Panchayat

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	UPS Dandru
2	Type of building (Govt/ Private)	Govt.
3	Availability of Staff as per sanctioned strength	yes
4	Enrolment of the School a) Boys b) Girls	93191
5	Availability of play ground	No
6	Availability of drinking water	yes
7	Availability of electricity	yes
8	Availability of functional toilets	yes
9	Activities undertaken under 'My School My Pride'	yes
10	Other	NIL
11	Remarks of the Visiting Officer	The school requires immediate provision of infrastructure and staff as per the strength

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	—
2	Type of building (Govt./ Private)	—
3	Availability of Staff a) Doctor b) Paramedical	—
4	No of patients attended during the month	—
5	Status of medicine availability	—
6	Special medical camp held, if any	—
7	Status of Immunization	—
8	Participation of health worker in Village Health and Nutrition Day	—
9	Institutional deliveries in Panchayat (Current Year)	—
10	Non-Institutional deliveries in Panchayat (Current Year)	—
11	Other,	—
12	Remarks of the Visiting Officer	No health facility available in the Panchayat

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	UPS Drafra
2	Type of building (Govt./ Private)	Rtut.
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	63] 91 48
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	NIL
11	Remarks of the Visiting Officer	The school requires immediate provision of infrastructure and staff as per the strength

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Drafts
2	Number of children enrolled a) Boys b) Girls	36] 58 22] 58
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/worker	Helper Not available
5	Maintenance of record of children	Maintained
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	Need Govt buildings and Staff.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Drafts
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Vinod Singh
4	No of registered beneficiaries	1041
5	No of beneficiaries drawing Ration from the store	1041
6	Whether store is functioning through Aadhar biometric system	Functional
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	Yes
10	Remarks of the Visiting Officer	No No issue is regarding to CAPD working

V. Bank Extension counter:

S. No	Particulars	Status
1	Location of Bank Extension counter	—
2	No of Accounts in the branch	—
3	No of persons applied under various self-employment schemes	—
4	No of cases sanctioned under various self-employment schemes	—
5	No of cases in whose favour loan has been disbursed under various self-employment schemes	—
6	Availability of ATM	—
7	Any Other	—
8	Remarks of the Visiting Officer	No home branch/ATM available. Bank Branch Demanded by Public.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Dry
2	Condition of Amrit Sarovar. Details of repair undertaken, if any	Under/Access Ongoing N/A
4	Utilization of Amrit Sarovar	Avoided
5	Any Other	No
6	Remarks of the Visiting Officer	Progressing Annually

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	—
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	All Playground in the village is being raised by public for the same.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	—
2	Government Private building	—
3	Land passbook saturation	—
4	Pending mutations	—
5	Any Other	—
6	Remarks of the Visiting Officer	No future plans in the village.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Done
2	Name of the beneficiary	Durga Ram
3	Status of the house (completed in-use/ under construction)	Under construction
4	Any Other	No
5	Remarks of the Visiting Officer	work done satisfactory

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpit/ compost pits	
2	Name of the beneficiary	Soakage Pit at Durga Community
3	Status of the Soakpits/ compost pits (completed/in-use/under construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	work done satisfactory

XI. Khidmat center / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC center	
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	No Khidmat center in the Panchayat. Needed at an earliest

XII.

Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Satisfactory
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	No
7	Any Other	Satisfactory

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	yes
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	yes
	4. Discussions with PRI and Senior citizens	yes
	5. Exhibitions	yes
B	Sports Activities	yes
	1. Sports Event	yes
	2. Distribution of sports kit	yes
C	Inaugurations (if any)	yes
	PMAY house	yes
	Segregation Sheds	No
	Amrit Sarovar	No
	JM Assets	No
	Compost/ Soak Pits	No
	PMGSY / MGNREGA works	yes
	Any other	No
D	Distribution of certificates	No
	Self Employment Schemes	No
	Land Pass books	No
	Any other	No
E	Awareness generation on digital services, transparency, Corruption Free, Nashadukt Bharat, Vikas Shresth (Mobile Van) and Flagship Schemes given in the instruction manual	yes. Awareness in schools done.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes, Poverty alleviation
2	Activities undertaken under the Theme (as per instruction manual)	No poverty and zero hunger
3	Status of activities undertaken	108 employment under M.P. NEREGA & PMAY
4	Visible impact of the Activities	All the households without home provided assistance under scheme.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Uploaded
6	How many activities of SDG have been covered under GDP	(02)
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No.
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	04 No. of transformers made available in Panchayat	
2	JJM Deptt. Constructed	
3	5 No of water Hoses	
4	Pvt. Elna Constructed	
5	56 PMAY Houses Constructed	
B	Impact of B2V1 to B2V4	
1	Road Blacktopped from Samai to Dughi	
2	Awareness of Govt schemes taken to last man	
3	of the Panchayat	
4	Public made to involve in the working of Govt	
5	People have been greatly benefitted	
C	Challenges in the Panchayat	
1	Govt schemes brought to doorstep of Public	
2	Road Connectivity to higher reaches of the area	
3	Electricity supply to the extreme corners of the Panchayat	
4	Educational infrastructure need concern.	
5	Playground facility to be provided	
D	Suggestions if any	
1	Health facility needs to be provided	
2	U.P.S. Draym be provided infrastructure	
3	Road construction badly needed to remote areas	
4		
5	Bank Branch is needed	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	RDP	
2	JM	
3	Social welfare	
2. LEAST RESPONSIVE DEPARTMENTS		
1	Revenue	
2	Health	
3	PWD	

II. FEEDBACK ON UT INITIATIVES

All the initiatives taken by the UT Govt. are appreciable.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	No demand fulfilled that were raised in B2V4
2	Major urgent public demands that was/ were reflected earlier but have not been addressed so far.	Provision of infrastructure to UPS Bafra
3	Overall assessment of the visit and suggestions (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Since the Panchayat is new and all facilities lie in Dugli A. Dugli B Ppt need new provision of Depots i.e Health Center, Bore, Animal Husbandry etc
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	7
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	The visiting officer stayed in the Ppt. for two days. In B2V5 programme.

Signature of Sarpanch

Name.....

[Signature]
10/11/23
Sarpanch
Bafra Panchayat
District

Signature of the Visiting Officer

Name.....

[Signature]
10/11/23
Mohd Arshad
(Sr. Asst)
Visiting officer