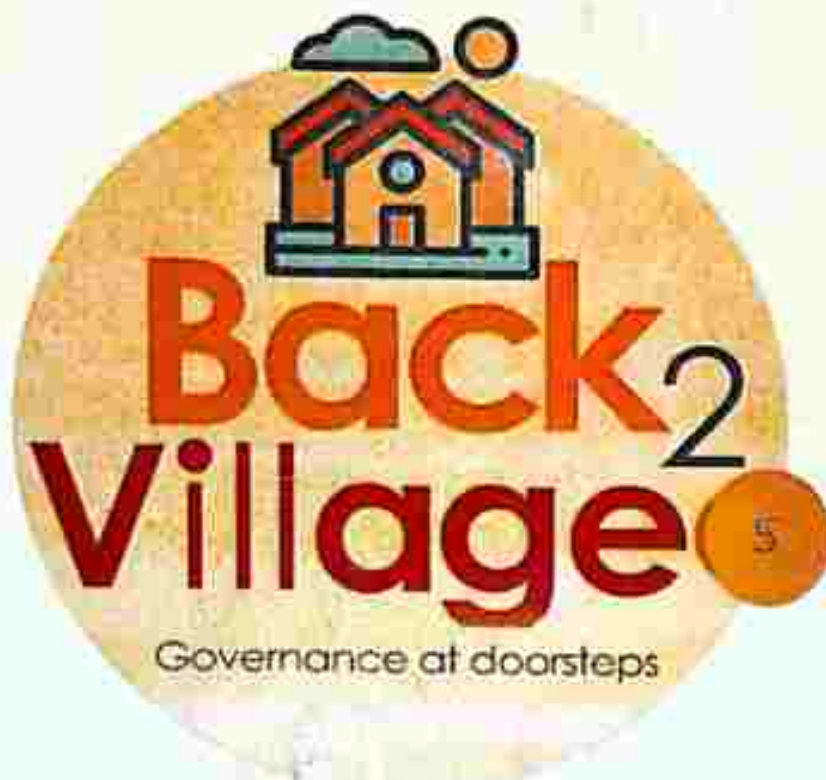


B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



7th to 16th NOVEMBER, 2023.

Block BHALLA Panchayat DUGLI-A

Name of Visiting Officer Dr. ATTAR SINGH Designation PROFESSOR
KOTNAL

**DISTRICT ADMINISTRATION
DODA**

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current financial year under the following heads: • PRI grants • District Plan • LT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24, • List of Awaaz+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department and General Public to have firsthand information about Infrastructure & Implementation of Schemes as per Schedule 1B & Schedule-11. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts about individual beneficial schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield talent hunt cultural/extra-curricular activity. 6. Ensure awareness generation about PM Vishwakarma scheme & AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme Domicile Saturation, KCC Saturation, and saturation of life passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Agriculture centers, CAPS, etc. Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Kiosk (CSC) Centres and create/generate awareness online schemes, especially G2C schemes like BEAM JanShikshak, Aapki Zamin Aapki Nigam, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost pits, JIM, etc. 11. Assess ability of community Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Whenever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes MGNREGA, PMAY, JHHL toilets and payments CSCs AMRIT SAROVARs. 14. Prepare Village Development Plan in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nalho Mukh Adhikari, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localised SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhraashachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VI.W present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhraashachar Mukti J&K.
 - vi. Nasha Mukti, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly U2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS CENTER KNOWLEDGE PLACARD SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

PMAC KNOWLEDGE PLACARD SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjwala Yojana
5. PM Vishwakarma
6. PM Kisan Samman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improved technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Mission Yojana
13. PM KUSUM Yojana
14. Sarva Shiksha Mission Yojana
15. Atal Pension Yojana

1. Haridwaras in Education Sector
2. Scholarship schemes
3. Forest Rights Title Individual and Community Land
4. Van Dhan Village Kendra Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: *Yes*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: *Yes*
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? *Yes/No*. If No, reason thereof: *Yes/No*
- iv. Has the Climate Resilience Plan been developed for the GP? *Yes/No* *No*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Yes*
- vi. Whether schools have started segregating waste. *Yes/No* *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. *Yes/No* *No*

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No* *Yes*
- ii. Do all the eligible individuals been provided the Golden Card? *Yes/No* *No*
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No* *Yes*
- iv. Are all the eligible individuals been vaccinated against COVID-19? *Yes/No* *Yes*
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No* *Yes*
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes/No* *Yes*

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? *Yes/No* *Yes*
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify. *Yes*
- iii. Do all the HHs in the Gram Panchayat have toilets? *Yes/No* *Yes*
- iv. Are all the HHs toilets functional or not? *Yes/No* *Yes*
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? *Yes/No* *Yes*
- vi. Are all the toilets in the school/Anganwadifunctional or not? *Yes/No* *Yes*
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? *Yes/No* *No*

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? *Yes/No* *Yes*
- ii. How many BalSabha's were organized in the Gram Panchayat. *No*

- iii. Whether the issues raised by Mahila Sabha are addressed during the Gram Sabha. Yes/NO - NO
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No NO
- v. Do all the schools under the Gram Panchayat have separate toilet for girls and boys? Yes/No Yes

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No NO
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No Yes
- iii. Does the Gram Panchayat has its building or not? Yes/No Yes
- iv. Is the Gram Panchayat office functional or not? Yes/No Yes
- v. Are the activities approved under the Halaq Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No Yes
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No Yes

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Registered all Poor families under Aayushman scheme*
- ii. Have all the eligible households registered in PDS or not? Yes/No Yes
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No Yes
- iv. Have all the eligible households been registered for PDS or not? Yes/No Yes
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No NO
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No Yes
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No Yes

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No Yes
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No NO
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No NO
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No NO
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No Yes
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No Yes, under PMAY-G

8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat 03. Yes
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv. Number of women beneficiaries headed households covered under PDS system. All (8)
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/~~No~~ ~~NO~~
- ii. Whether the Disaster management plan is available at the GP Level (Yes/~~No~~) ~~Yes~~
- iii. Whether child-friendly park with required facilities is available in GP (Yes/~~No~~) ~~NO~~
- iv. Whether the GP has easy access to Godown for storage (Yes/~~No~~) ~~NO~~
- v. Whether street lights are provided in public places for ensuring safety (Yes/~~No~~) ~~Yes~~

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	- Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. - Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). - Awareness about G.T. Tagging of Agriculture crops. - Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. - Distribution of seedling and seeds including Rabi seeds, lavender seeds. - Implementation of PM Fasal Bima Yojna (Crop Insurance) - Issuing sanction letter to the owners of the Cattle
2	Rural Development Department	- Establishment of Amritmahal per Panchayat (Target/Achievement) - Saturation of all households in SHGs across all panchayats. - Number of works verified and completed during B2V-I, II, III & IV. - Achieving 100% social audit of SHG. 100% verification of SHG the entire villages- door to door collection mechanism, segregation shed, PMMU, Wajage/compost pits for all households - Achieving PMAY/THRL Saturation. - Status of Drug Free/Ornament-free Panchayats - Organizing of various sports events at the Panchayat level.
3	Information Technology	- All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. - Awareness about BEITIS, Internet@Home & E-UnnatPortal etc. - Hoardings, Wall paintings at all panchayats about Digital J&K & Services. - Organizing of one CSC Camps per panchayat. - Assistance to be provided in default for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	- Number of Aadhaar linked accounts under PMJJY, PMSBY, APY & PMJDY. - Providing Self-employment to at least one person per panchayat in consultation with JSF Bank, KVIC and Labour. - Setting up of counsellor helpline at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all financial schemes. - Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	- Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. - Information campaign for popularization of "AapZameenAap Ki Nigrani". - Achieving saturation of land passbooks. - Pending inheritance mutations to be completed. - Functionality of the Panchayats. (No of Panchayats made functional)
6	Health & Medical Department	- Saturation of Golden Cards under PMJAY/ SEHAT Scheme. - Swachh Hospitals- Clean Toilets and Junk free premises. - Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. - Screening of School Children. - Awareness about symptoms of COVID (Non communicable disease).
7	Social Welfare	- Geo-tagging of established Child Care institutions. - Saturation of Old Age Pension IKSS/NSAP. - Number of Disability Cards (GOLD) digitized. 500 Anaemia check-up camps to be conducted. - Number of Aanganwadis Beneficiaries Aulhar Seeded.

		vi. Number of Bet/Rachto-Bet/Rachto events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mikht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Green Haryana" program. ii. Conservation of water bodies. iii. Forest for Food. iv. "Green J&K Home" program.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for women's urban village cooperatives. iii. Promotion for designating the tourist spots. iv. Identification, delineation and demarcation of at least 5 tourist destinations/ circuits/ theme tracks and a brief. v. Plastic free Haryana.
10	Culture Department	i. Organizing school level folk competitions. ii. Cultural Quest at ponding of food under the Tivhar. iii. Promotion of local artists by way of organizing Kavi Samayan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 10 per district. ii. Organizing of one Job Fair per District. iii. Awareness about Self Employment schemes under Seed Capital Fund Youth Skill-in-Learn.
12	School Education Department	i. Number of students enrolled under Tabaqdar & Padega Bharat. ii. Identification of out of school children and their enrolment. iii. My School My Pride-Clustering and maintenance drives to be organized. iv. Holding of at least 100 parent-teacher meetings per district. v. Number of schools having access to drinking water, Separate Toilet and electricity supply.
13	Higher Education	i. Digital portal for Open & Distance learning (VLE) and online courses. ii. My community pride (Clustering Camps, Convents, Sports & Games). iii. Career counselling and skill development.
14	Youth Services & Sports	i. Organizing sports events (Juniors & seniors) per panchayat. ii. Distribution of sports kit. iii. Stadium / Flood lights.
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MHTMA 1988 to be tracked.
16	Tribal Affairs	i. Organizing of Tribal Affairs week at district level. ii. Selection of Students for Scholarships.
17	Power Development Department	i. Distribution of Free electricity. a) Check Unique Number b) Identify DTS with low oil and fuel bill c) Identify DTS with load imbalance d) Replace Non Standard wires standard fuses. e) All pending electrical accidental claim cases to be resolved and addressed. f) Removal of electrical sum transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of food price shops. ii. Saturation of Aadhar Social Action Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHC students registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/HTM2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of J&K. iv. 100% admission Polytechnic/ITE.

		v. 100% Implementation of Skill strengthening for Industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Staff for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under JAFH.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water bills. iii. Ease of water connection, as per provisions. iv. Implementation of Jal-Seva Mission & Regular testing of all Schools & Aanganwadis for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern level to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



Back2 Village 5

Governance at doorsteps

10-16th NOVEMBER 2023

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. ATTAR SINGH KOTWAL
2	Designation	PRINCIPAL
3	Department	HIGHER EDUCATION DEPARTMENT
4	Place of posting	GDC - DODA
5	Mobile No	9419146895
6	Email ID	attar_singhkotwal@gmail.com
7	Home District	DODA
8	Dates of visit	09th and 10th November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	DUGLI - A
2	Local Government Directory(LGD) code of the Panchayat	6985
3	Name of CD Block	BHALLA
4	Name of Tehsil	BHALLA
5	Name of District	DODA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	02
2	No. of hamlets in the Panchayat	21
3	No. of households in the Panchayat	700
4	Population (approx) of the Panchayat	2000

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	IRSHAD HUSAIN	AEA	P	
2	Education				
3	Food, Civil Supplies and Consumer Affairs	PEROZ DIN	FPS DEALER	P	
4	Forest	NIJAZ ALI	BEAT GUARD	P	
5	Health and Medical Education	SHAZIA KUISER	CHO	P	
6	ICDS Department				
7	Irrigation and Flood Control Department	MOHD SAJIM	MTS	P	
8	Jal Shakti Department	SHARTI KUMAR	ASST UNEMAN	P	
9	Power Development Department	DYANANTER SINGH	TECH	P	
10	Public Works Department	SCRAB KUMAR	ROAD WORKER	P	
11	Revenue	GANESH SINGH	PATNARI	P	
12	Rural Development and Panchayat Raj	ADIL MUKHTYAR	PAA	P	
13	Skill Development	MOHD IMTIAZ	GRS	P/P	
14	Social Welfare Department	JASWANT RAJ	DEALING ASSISTANT	P	
15	Youth Services and Sports Department	AMESH KUMAR			
16	Others A/H	BHAGI RAM	SVP	P	
17	FISHERIES	SURJEET KUMAR	FISHERIES GUARD	P	
18					
19					
20					

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	GOVT. BUILDING			
	b) New/need repairs	NEEDING REPAIRS			
	ii. Furniture (Y/N)	YES			
	iii. Computer/inter (Y/N)	YES			
	iv. Internet (Y/N)	NO			
	v. Telephone (Y/N)	NO			
	vi. Toilet (CSC/part of panchayat ghar) (Y/N)	YES			
	vii. Water (Y/N)	NO			
	viii. Electricity (Y/N)	YES			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	Nil/00	Nil	Nil	Nil
	c) Middle	02	73	08	Govt Building
	d) High	01	735	11	Govt Building
	e) Higher Secondary	Nil	Nil	Nil	Nil
	f) College	Nil	Nil	Nil	Nil
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Teacher / Worker vacancies	Govt Building/Private Building
		02	54	3/1	Private Building
4	Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt. building
		01	Nil	01	01
5	Bank branch (Y/N)	NO			
6	Availability of ATM (Y/N)	NO			
7	Khamat center CSC (Y/N)	NO			
8	Post office (Y/N)	NO			
9	Village hall (Y/N)	NO			
10	Playground (Y/N)	NO			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	YES	02	301+80=381	FULLY CONNECTED	
12	Government offices - details, whether functional or not	No. of Govt Offices	Functional		
		10	Yes		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Amrit Sarovar at Mahanagar No. 6	Good	Yes	
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc.	The Panchayat has the potential of tourism but neglected			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)	Yes			
	ii. Number of Asset captured	10			
	iii. Please mention assets	1. Panchayat Ghar - Dargah-A. 2. High school Dargah 3. Anganwadi Center Dargah 4. 10 PS Dargah 5. 10 PS Dargah			
16	List of Incomplete Buildings - names, year of construction	Name	Year of construction		
		Nil	Nil		
17	List of Underutilized Buildings - names	Name	Year of construction		
		Nil	Nil		

QUESTIONNAIRE FOR B2V5
Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL TARGET ELIGIBLE BENEFICIARIES PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REAL TO PERCENT
1	Old Age pension	Social Department Welfare	116	116	—
2	Widow pension	Social Department Welfare	16	16	—
3	Disability pension	Social Department Welfare	32	32	—
4	Status under Shelling Mukh	Social Department Welfare	NIL	NIL	—
5	Status under weeding Mukh	Social Department Welfare	NIL	NIL	—
6	Equipment's provided to specially abled persons (prosthetic, bicycles etc)	Social Department Welfare	148	148	—
7	Digital Services provided	IT/ BDO/ CSC	—	—	—
8	Dahan Kisan	Agriculture Department	N. NIL	—	—
9	Kisan credit card	Agriculture Department	112	112	—
10	PM Kisan Sammanvidhi	Agriculture Department	209	209	—
11	Employment Situation (PMESIP, Tajassan, Mahila, Kisan Youth, Himayat, etc)	Employment Department	—	—	—
12	Primary Agriculture Credit Society (PACS) formation	Co-operative Department	—	—	—
13	JIM implementation	Jr. Str. Dev. Department	—	—	—
	i. No. of Households provided PCTC		413	413	—
	ii. No. of Households satisfied (No.)		413	330	—
14	No. of Households identified	PSC	254	248	NEW 104
15	PMKVY - Grassroots	RDGS PR	31	29	—
16	SDMG - 001, functional (Household units)	RDGS PR	—	—	—
17	ODP First villages (No)	RDGS PR	700	700	—
18	Targeted Bank job completed	RDGS PR	70	70	—
19	JKRIM	RDGS PR	—	—	—
	a. Number of Self Help Groups formed		37	37	—
	b. Number of Households benefited		928	928	—
20	Local Pasture Development	Revenue Department	501	456	454
21	Feeding Subsidies	Revenue Department	11	11	—
22	Domestic Certificates	Revenue Department	251	251	—
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	—	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	NIL	—	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	—	—
26	Golden Health Card under Ayushman Bharat	Health Department	1168	968	NEW 104
27	Janani Suraksha Yojana	Health Department	99	99	—
28	Status under Anaemia Mukh	Health Department	NIL	—	—
29	Status under Leprosy Mukh	Health Department	NIL	—	—
30	Number of Ayushman Mats organized at Health & Wellness centres (CHCs under Ayushman Bharat)	Health Department	03	03	—
31	Number of Ayushman Mats held	Health Department	01	01	—
32	Out of School Children brought to Schools	School Department Education	30	25	NEW 104
33	Number of students still out of Schools	School Department Education	NIL	NIL	—
34	Persons educated through bridge courses	School Department Education	NIL	—	—
35	Household using clean cooking fuel (LPG)	FCS & CA	700	630	NEW 104

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	HEALTH & WELLNESS CENTRE.
3	Availability of Staff a) Doctor b) Paramedical	Govt.
4	No of patients attended during the month	4
5	Status of medicine availability	355 (October to date)
6	Special medical camp held, if any	Yes.
7	Status of immunization	Yes (02)
8	Participation of health worker in Village Health and Nutrition Day	Yes.
9	Institutional deliveries in Panchayat (Current Year)	Yes (04)
10	Non-institutional deliveries in Panchayat (Current Year)	90.
11	Other	06
12	Remarks of the Visiting Officer	Disputed PHC and the existing HC must be shifted to road side.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	GOVT HIGH SCHOOL DUGLI
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	14 / 19
4	Enrolment of the School a) Boys b) Girls	TOTAL - 135 BOYS - 78 GIRLS - 57
5	Availability of play ground	YES
6	Availability of drinking water	YES
7	Availability of electricity	YES
8	Availability of functional toilets	YES
9	Activities undertaken under 'My School My Pride'	YES.
10	Other	
11	Remarks of the Visiting Officer	Disputed appointment of High School Dugli to High School secondary school of location of New Primary School of Ghat Bhandi.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	CHILLY
2	Number of children enrolled a) Boys b) Girls	TOTAL-16 BOYS-6 GIRLS-10
3	Status of Building (Private/Govt.)	PRIVATE
4	Availability of Helper/ worker	YES
5	Maintenance of record of children	YES
6	Availability of sufficient ration	YES
7	Availability of timely Ration	YES
8	Availability of Functional toilet	YES
9	Availability of tap connection	YES
10	Availability of electricity connection	YES
11	Number of children stunted	NI
12	Number of children wasted	NI
13	Any Other	
14	Remarks of the Visiting Officer	legally registered 03 more Anganwari Centers.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	DUGLI
2	Government / Private	GOVERNMENT
3	Name of the dealer (in case of Private)	FEROZ DIN
4	No of registered beneficiaries	1200
5	No of beneficiaries drawing Ration from the store	1200
6	Whether store is functioning through Aadhar biometric system	YES
7	Whether record/register maintained in the store	YES
8	Availability of ration	YES
9	Any Other	
10	Remarks of the Visiting Officer	Ration stores are in good condition & working to the demands of the people in Archayat - Dugli - A.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank Extension counter	
2	No of Accounts in the branch	NIL
3	No of persons applied under various self-employment schemes	NIL
4	No of cases sanctioned under various self-employment schemes	NIL
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	NIL
6	Availability of ATM	NIL
7	Any Other	NIL
8	Remarks of the Visiting Officer	urgent need of J&K Bank Branch & ATM.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	CHILLY
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	Yes
5	Any Other	
6	Remarks of the Visiting Officer	Need Repair.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NIL
2	Condition of Playground	NIL
3	Utilization of Playground	NIL
4	Any Other	NIL
5	Remarks of the Visiting Officer	urgent need of playground for betterment of Young lot.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	NIL
2	Government/ Private building	NIL
3	Land passbook saturation	NIL
4	Pending mutations	NIL
5	Any Other	NIL
6	Remarks of the Visiting Officer	urgent need of Partwarkhana for betterment of Panchayat Angli.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	ward No-3 - Dughl - A.
2	Name of the beneficiary	Obisom I. Nye
3	Status of the house (completed/ in-use/ under construction)	Under Construction.
4	Any Other	
5	Remarks of the Visiting Officer	Head Institution has been released & required to be met for the 1st 2nd installment can be released immediately

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	ward No 0.5 Dughl - A
2	Name of the beneficiaries	whole residents of ward No. 5
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	In use.
4	Any Other	
5	Remarks of the Visiting Officer	one Compost pit has been abandoned and also soak pits at Chilly + Dughl are under process of building.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NIL
2	No of online services provided by the CSC	NIL
3	No of persons approached for services	NIL.
4	Any Other	
5	Remarks of the Visiting Officer	urgent need of Khidmatcenter which can cater the needs of the Dughl Panchayat before of money.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	In Good condition.
2	Transport	In Good condition.
3	Electricity	whole area is electrified.
4	Drinking water	90% people are getting water under DM.
5	Cleanliness	Moderate
6	Sports facility (Playground)	N/A Playground available.
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
B	5. Exhibitions	Yes
	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	Yes
	3. Inaugurations (if any)	
C	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	
	JM Assets	
	Compost/ Soak Pits	
D	PMGSY / MGNREGA work	
	Any other	
	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
E	Any other	
	Awareness generation on digital services, transparency, Corruption Free, NattaMust Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No.	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty Alleviation.
2	Activities undertaken under the Theme (as per instruction manual)	No poverty and Zero tangles.
3	Status of activities undertaken	100 days of employment under NREGA PMA Yoj. have been.
4	Visible impact of the activities	All the households eligible for beneficiaries get benefited under NREGA and PMAYG.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	02
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	The Panchayat in cooperation with the district administration is doing good work in removing poverty from the Panchayat through by providing all the necessary funds provided by the district administration.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Construction/upgradation of foot bridge at Dawa.	
2	Tile work from Gth. Gader house to phitham Completed.	
3	Subvert at Ghosh Nallah Completed.	
4	Protection wall at Children Katheram Completed.	
5	C/P Path from Subject Kymar Home Via Chandi Nallah house to Ramash Kymar Home Completed.	
B	Impact of B2V1 to B2V4	
1	People get overal about their rights & duties.	
2	try doing diffrent activities regularly Nashimbi that people get free from	
3	Students of schools get involved in different cultural & sports activities.	
4	Through JPM all the villages are fully covered under health & Mal.	
5	Under PMAY Scheme most deserving people get houses & toilets.	
C	Challenges in the Panchayat	
1	Replacement of wooden electric poles by iron poles	
2	Patch of 650 meters road and connectivity from Kothal mandir to Dawa (Ward No. 5)	
3	Construction of link road from Barchawa to Chilly via Bhavato.	
4	Requirement of Pothuiri & Line man	
5	Requirement of Jalk Bank Branch & ATM	
D	Suppositions if any	
1	Urgent need of Patch of 650 meters road which connects to main road six panchayats	
2	Urgent requirement of Construction of road from Barchawa to Chilly via Bhavato.	
3	Urgent need of replacement of wooden electric poles with iron poles	
4	Urgent need of Pothuiri & Linemen.	
5	Urgent need of Jalk Bank & ATM.	

