

# INSTRUCTION MANUAL FOR B2V5



7<sup>th</sup> to 16<sup>th</sup> NOVEMBER, 2023.

## KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
<b>Activity 1</b>	Seeking details from the District team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 &amp; B2V4 from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a>. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</li> <li>Take prints of blank 2 booklets of B2V5 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> / <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a></li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2023-24.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

<b>Activity 2</b>	<b>Reach the Panchayat on day of visit.</b>	<ol style="list-style-type: none"> <li>1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure &amp; implementation of Schemes as per Schedule 1A, 1B &amp; Schedule-II.</li> <li>2. Ensure that all front line workers of different deptts are present.</li> <li>3. Ensure exhibition by different depts. about individual beneficiary schemes.</li> <li>4. Inspect JKB/PSB counters/outlets.</li> <li>5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity.</li> <li>6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav.</li> <li>7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks.</li> <li>8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.</li> <li>9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&amp;K, etc.</li> <li>10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc.</li> <li>11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.</li> <li>12. Wherever possible, distribute employment letters for people selected under various government employments.</li> <li>13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs &amp; AMRIT SAROVARs.</li> <li>14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.</li> <li>15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc.</li> <li>16. Organize village-level cultural events to engage panchayat members.</li> <li>17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning.</li> <li>18. Open discussion on Nasha Mukh Abhiyan, corruption-free Panchayat, etc.</li> <li>19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukht, Bhrashtachar Mukht, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
  - b. Saturation of individual beneficiary schemes.
  - c. Self-employment schemes.
  - d. Bank-linked schemes, including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grassroots machinery:
    - i. Patwari, VLW present and available.
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
    - iii. Fairness in governance.
    - iv. CSS/Individual beneficiary schemes, etc
    - v. Bhrashtachar Mukht J&K.
    - vi. Nasha Mukht, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the [www.jkpanchayat.in](http://www.jkpanchayat.in) / [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal within a week's time, positively.

## Instruction for Field visit

### FIELD VISIT

Facility	Purpose
<b>Khidmat Centres</b>	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
<b>JKB/PSB counters/outlets</b>	a) Status of counter b) Number of visitors etc
<b>Incomplete buildings/pro- jects</b>	Verify whether identification and redistribution done
<b>PDS</b>	Visit, evaluate, online status
<b>PHC</b>	Visit- evaluate, status of staff, equipment and quality
<b>PMAY</b>	Inspect, Inaugurate
<b>My school, my pride progress; schools- water, toilets, staff</b>	Visit, check for water, electricity, sanitation, meet students and staff
<b>Swachh SBM</b>	Evaluate
<b>Panchayat play ground, Sports kits distribution Village games</b>	Ensure, verify. Participate in at least one game in the playground
<b>Har Gaon Hariyali, Planta- tion drive</b>	Evaluate status, feedback
<b>Village cultural event</b>	Participate in ensure that it is held
<b>Dangal/ Haat/Mela</b>	
<b>Exhibition of schemes</b>	Ensure that every department participates and that it continues for the entire duration of B2V
<b>Jal Jeewan Mission verification- WSS/JSD Electricity supply</b>	Verify

## AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES	
1. Ayushman Bharat- PMJAY	
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission	
3. PM Awas Yojana (Rural)	
4. PM Ujjawala Yojana	
5. PM Vishwakarma	
6. PM Kisan Samman Nidhi	
7. Kisan Credit Card (KCC)	
8. PM Poshan Abhiyan	
9. Har Ghar Jal- Jal Jeevan Mission	
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA )	
11. Jan Dhan Yojana	
12. Jeevan Jyoti Bima Yojana	
13. PM KUSUM Yojana	
14. Suraksha Bima Yojana	
15. Atal Pension Yojana	
ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS	
1. Enrolment in Eklavya Model residential school	
2. Scholarship schemes	
3. Forest Rights Title: Individual and Community Land	
4. Van Dhan Vikas Kendra: Self Help Groups	

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

### 1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.(YES)
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas . (YES)
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof . (YES)
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No **NO**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.(**Awareness created about evil impact of Plastics products on Society,also Plantation drives conducted, drip irrigation etc**)
- vi. Whether schools have started segregating waste. Yes/No(**YES**)
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No(**YES**)

### 2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No(**YES**)
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No(**YES,Almost 98%**)
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No(**YES**)
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No(**YES**)
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No(**YES**)
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No (**YES**)

### 3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No **YES**
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify(**YES**), **soakage pits constructed**
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No(**YES**)
- iv. Are all the IHHs toilets functional or not? Yes/No(**YES**)
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No(**YES**)
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No(**YES**)
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No (**No Panchayat Bhawan Available**)

### 4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO(**YES**)
- ii. How many BalSabha's were organized in the Gram Panchayat. **04**

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO(**YES**)
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO(**YES**)
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No(**YES**)

#### 5. **Village with good governance**

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No (**No Panchayat Bhawan Available**)
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No(**YES**)
- iii. Does the Gram Panchayat has its building or not? Yes/No (**No, rented building**)
- iv. Is the Gram Panchayat office functional or not? Yes/No(**YES**)
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No(**YES**)
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No(**YES**)

#### 6. **Poverty-free and enhanced livelihood village**

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify(**YES, Landless, houseless etc are considered as poor**)
- ii. Have all the eligible households registered in PDS or not? Yes/No(**YES**)
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? Yes/No **No Panchayat ghar available**
- iv. Have all the eligible households been registered for Pension or not? Yes/No(**YES**)
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No(**YES**)
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No(**YES**)
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No(**YES**)

#### 7. **Socially secured village**

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No(**YES**)
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No(**YES**)
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No(**YES**)
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No(**YES**)
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No(**YES**)
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No(**YES**)

#### 8. **Engendered Development in Village**

- i. How many Mahila Sabha's were organized in the Gram Panchayat (**01**)
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) (**No Panchayat Bhawan available**)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) (**YES**)
- iv. Number of women beneficiaries headed households covered under PDS system. (**22**)
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana (**05**)

#### 9. **Self-sufficient infrastructure in the village**



- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No **Yes**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) (**NO**)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)(**Yes, but Equipments required**)
- iv. Whether the GP has easy access to Godown for storage (Yes/No) (**YES**)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) (**YES**)

## Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> <li>i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. <b>(YES)</b></li> <li>ii. Ensuring saturation of Kissan Credit Cards (KCC) &amp; Soil Health Cards (SHC). <b>100%</b></li> <li>iii. Awareness about G.I. Tagging of agriculture crops. <b>No</b></li> <li>iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. <b>Yes(04 No.)</b></li> <li>v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. <b>(YES)</b></li> <li>vi. Implementation of FasalBeemaYojna (Crop Insurance) <b>No(Demand for Apple insurance)</b></li> <li>vii. Issuing sanction letters for insurance of the Cattle<b>(YES)</b></li> </ul>
2	Rural Development Department	<ul style="list-style-type: none"> <li>i. Establishment of AmritSarovar per Panchayat(Target/Achievement) <b>(target =01,Achievement=01)</b></li> <li>ii. Saturation of all households in SHGs across all panchayats.<b>(yes)</b></li> <li>iii. Number of works verified and completed during B2V-I, II, III &amp; IV.<b>(03)</b></li> <li>iv. Achieving 100% social audit of PMAY.<b>100%</b></li> <li>v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households <b>100%</b></li> <li>vi. Achieving PMAY/IHHL Saturation.<b>(PMAY=80%,IHHL=100%)</b></li> <li>vii. Status of Drug Free/Corruption free Panchayats <b>(Yes)</b></li> <li>viii. Organizing of various sports events at the Panchayat level.<b>(Yes)</b></li> </ul>
3	Information Technology	<ul style="list-style-type: none"> <li>i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated.<b>(100%)</b></li> <li>ii. Awareness about BEAMS, Janbhagidari&amp; E-UnnatPortal etc.<b>(Yes)</b></li> <li>iii. Hoardings,Wall paintings in all panchayats about Digital J&amp;K &amp; Services. <b>(Yes)</b></li> <li>iv. Organizing of one CSC Camps per panchayat. <b>(Yes)</b></li> <li>v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc. <b>(Yes)</b></li> </ul>
4	Finance Department	<ul style="list-style-type: none"> <li>i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY &amp; PMJDY.</li> <li>ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&amp;K Bank, EDI and Labour.</li> <li>iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes.</li> <li>iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. <b>(No Representative from Department)</b></li> </ul>
5	Revenue Department	<ul style="list-style-type: none"> <li>i. Awareness programme about Management legacy data of registration &amp;Delivery of registration documents online to the citizens by the Tehsildar concerned.<b>(YES)</b></li> <li>ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". <b>(YES)</b></li> <li>iii. Achieving saturation of land passbooks. <b>100%</b></li> <li>iv. Pending inheritance mutations to be completed.<b>(Nil)</b></li> <li>v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) <b>(01)</b></li> </ul>
6	Health & Medical Department	<ul style="list-style-type: none"> <li>i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme.<b>(98%)</b></li> <li>ii. Swachh Hospitals- Clean Toilets and Junk free premises. <b>(YES)</b></li> <li>iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. <b>(YES)</b></li> <li>iv. Screening of School Children. <b>(YES)</b></li> <li>v. Awareness about screening of NCD (Non communicable disease). <b>(YES)</b></li> </ul>
7	Social Welfare	<ul style="list-style-type: none"> <li>i. Geo-tagging of established Child Care Institutions.</li> <li>ii. Saturation of Old Age Pension ISSS/NSAP.<b>100%</b></li> <li>iii. Number of Disability Cards (UDID) digitized. <b>(33)</b></li> <li>iv. 500 Anaemia check-up camps to be conducted. <b>15 camps already conducted ,rest will be conducted in next year)</b></li> <li>v. Number of Aanganwari Beneficiaries Aadhar Seeded.<b>(126)</b></li> </ul>

		vi. Number of BetiBachaoBetiPadhao events held. <b>(04)</b> vii. Saturation of left out cases under disability pension, implants and tricycles etc. <b>100% Saturation</b> viii. Awareness about Drug Mukht Panchayats. <b>(YES)</b>
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. <b>(YES)</b> ii. Conservation of water bodies. <b>(YES)</b> iii. Forest for Fodder. <b>(YES)</b> iv. "Green J&K drive" campaign. <b>(YES)</b>
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations. <b>(No Representative from Department)</b>
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc. <b>(No Representative from Department)</b>
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme. <b>(No Representative from Department)</b>
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. <b>02</b> iii. My School My Pride-Cleanliness and Maintenance drives to be organized. <b>YES organised</b> iv. Holding of at least 200 Parent Teacher meetings per district. <b>YES</b> v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility. <b>03</b>
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements. <b>(No Representative from Department)</b>
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. <b>Organised</b> ii. Distribution of sports kits. <b>YES</b> iii. Stadium / Flood Lights <b>Nil</b>
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized. <b>(No Representative from Department)</b>
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes. <b>(No Representative from Department)</b>
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil ( <b>identified</b> ) c) Identify DTS with load imbalance ( <b>Identified</b> ) d) Replace Non Standard fuses standard fuses. <b>Replaced</b> e) All pending electrical accidental claim cases to be resolved and disbursed. <b>(Yes)</b> f) Removal of damaged transformers. <b>(Removed)</b>
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. <b>Nil</b> ii. Saturation of Aadhaar Seeded Ration Cards. <b>(100%)</b> iii. 100% grievance redressal to be ensured. <b>(Yes)</b> iv. Awareness about the schemes of the Department <b>(Yes)</b>
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI. <b>(No Representative from Department)</b>

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. <b>( Nil )</b> ii. Holding Awareness Camps <b>( Awareness Created )</b> iii. Registration of new cooperative societies. <b>( Nil )</b>
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness. <b>( No Representative from Department )</b>
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. <b>No</b> ii. Safe audit and inspection of all roads. <b>YES</b> iii. All major roads pothole free in the district. <b>YES</b>
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management. <b>No representative from the department</b>
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks. <b>( No Representative from Department )</b>
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF. <b>( No Representative from Department )</b>
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. <b>( Yes )</b> ii. Smart Billing- Online collection of water charges. <b>( YES )</b> iii. Ease of water connection amendment in legal provisions. <b>( YES )</b> iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water. <b>( YES )</b>
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws. <b>( No Representative from Department )</b>
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants. <b>( No Representative from Department )</b>
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff. <b>( No Representative from Department )</b>
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture. <b>( No Representative from Department )</b>
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. <b>16)</b> ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. <b>12</b> iv. Training of youth in handicrafts and Handloom cooperatives. <b>NO</b> v. Achievements made under Vishwa Karma Scheme. <b>Not Started Yet</b>

35	Planning Development & Monitoring Department	<ul style="list-style-type: none"> <li>i. Monitoring of CSS / Flagship Programmes.</li> <li>ii. Physical verification of completed projects/ works.</li> <li>iii. Monitoring of Aspirational Panchayat, Block and District programmes.</li> <li>iv. Awareness programme about registration of Births &amp; Deaths. <b>Awareness Created</b></li> <li>v. Panchayat development index rating verification</li> </ul>
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th to 16<sup>th</sup> NOVEMBER, 2023.

# QUESTIONNAIRE FOR B2V5

## Schedule-I (A)

### (Details of Reporting Officer and Reporting Panchayat)

#### A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MOHAMMAD AMIN TAK
2	Designation	ACCOUNTS OFFICER
3	Department	FINANCE
4	Place of posting	DIRECTORATE OF AUDIT INSPECTION
5	Mobile No	7006835516
6	Email ID	takmamin@gmail.com
7	Home District	Anantnag
8	Dates of visit	11 <sup>th</sup> and 12 <sup>th</sup> of November 2023

#### B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	PINGLISH-A
2	Local Government Directory(LGD) code of the Panchayat	2429414
3	Name of CD Block	TRAL
4	Name of Tehsil	TRAL
5	Name of District	PULWAMA

#### C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	02
3	No. of households in the Panchayat	290
4	Population (approx) of the Panchayat	1790



## QUESTIONNAIRE FOR B2V5

### Schedule-I (B)

#### (Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Manjeet Singh	JAEO	present	
2	Education	Mushtaq Ahmad Dar	Master	present	
3	Food, Civil Supplies and Consumer Affairs	Mukhtar Ahmad Bhat	Helper	present	
4	Forest	Bilal Ahmad Sheikh	Watcher	present	
5	Health and Medical Education	Dr. Basharat	Doctor	present	
6	ICDS Department	Sakeena akhter	AWW	present	
7	Irrigation and Flood Control Department	Shabir Ahmad Reshi	Works supervisor	present	
8	Jal Shakti Department	Bilal Ahmad Sheikh	Line man	present	
9	Power Development Department	Manzoor Ahmad Bhat	Line Erector	present	
10	Public Works Department	Ali Mohd & Shahid ul islam	Supervisor	Present	
11	Revenue	Shareef Ahmad Najar	Pathwari	present	
12	Rural Development and Panchayati Raj	Manzoor Ahmad Dar	Panchayat Secretary	present	Rehana Maqbool (GRS), Tanveera Akhter (Helper) were present
13	Skill Development				
14	Social Welfare Department	Fehmeeda Akhter	NYC	present	
15	Youth Services and Sports Department	Shahzaib Gull	PET	present	
16	Others				
17	Animal Husbandry	Bashir Ahmad Lone	Messenger	present	
18	Sheep Husbandry	Ashiq Hussain Kar	ASM	present	
19	Fishries	Gulzar Ahmad	F/S	present	
20	Many Other Departments were present				

## QUESTIONNAIRE FOR B2V5

### Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	Private Building			
	b) New/need repairs	New building required			
	II. Furniture(Y/N)	No			
	III. Computer/printer(Y/N)	yes			
	IV. Internet (Y/N)	Mobile internet available			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	Nil	Nil	Nil	Nil
	b) Primary	02	32	01	One school has private building
	c) Middle	01	48	05	Govt
	d) High	Nil			
	e) Higher Secondary	Nil			
	f) College	Nil			
3	AnganwadiCentre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		05	126	Nil	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	Nil	01	private
5	Bankbranch(Y/N)	No			
6	Availability of ATM (Y/N)	Micro ATMs Available			
7	Khidmatcenter/ CSC (Y/N)	Yes			
8	Patwarkhana(Y/N)	Yes			
9	Village haat (Y/N)	No			
10	Playground(Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	336	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices			Functional
		07			Yes
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		Batnag Spring	Pinglish	Good	Used for Various purposes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Yes Nagwadi can be Developed into a Tourist Site			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	Nil			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		Nil			
17	List of Underutilized Buildings- names	Name		Year of construction	
		Nil			

## QUESTIONNAIRE FOR B2V5

### Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	163	163	
2	Widow pension	Social Department Welfare	36	36	
3	Disability pension	Social Department Welfare	33	33	
4	Status under Stunting Mukht	Social Department Welfare	Nil		
5	Status under wasting Mukht	Social Department Welfare	Nil		
6	Equipment's provided to Specially abled persons( implants, tricycles etc)	Social Department Welfare	01	01	
7	Digital Services provided	IT/ BDO/ CSC	297	297	
8	Daksh Kisan	Agriculture Department	50	29	OTP Problems
9	Kisan credit card	Agriculture Department	240	203	Rest not applied for KCC
10	PM Kisan Sammanidhi	Agriculture Department	171	171	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	16	16	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		140	140	
	ii. Har Ghar Jal village(s) certified (No.)		02	02	
14	No of Households electrified	PDD	362	362	
15	PMAY- Gramin	RDD& PR	4	4	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	20	20	
17	ODF Plus villages (No)	RDD& PR	02	02	
18	Targeted Sock pit completed	RDD& PR	10	10	
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		02	02	
	ii. Number of Households involved		20	20	
20	Land Passbook Saturation	Revenue Department	591	591	
21	Pending Mutations	Revenue Department	Nil		
22	Domicile Certificates	Revenue Department	820	546	Rest not applied yet
23	Persons identified drug addicts	BDO/ Sarpanch	Nil		
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	02	02	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	
26	Golden Health Card under Ayushman Bharat	Health Department	1562	1500	Adhaar Correction
27	Janani suraksha yojana	Health Department	25	25	
28	Status under Anaemia Mukht	Health Department	Nil		
29	Status under Leprosy Mukht	Health Department	Nil		
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	04/m	04/m	
31	Number of Ayushman Sabas held	Health Department	01/m	01/m	
32	Out of School Children brought to Schools	School Department Education	02	02	
33	Number of students still out of Schools	School Department Education	Nil	Nil	
34	Persons educated through bridge courses	School Department Education	Nil	Nil	
35	Household using clean cooking fuel (LPG)	FCS & CA	290	290	

# QUESTIONNAIRE FOR B2V5

## Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

### I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health and Wellness center Pinglish
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	a) Dr. Basharat b) Masrat Jan(ALM)
4	No of patients attended during the month	240
5	Status of medicine availability	Available (32No.)
6	Special medical camp held, if any	Yes
7	Status of Immunization	(Satisfactory) 100% Immunization
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	25
10	Non-Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	
12	Remarks of the Visiting Officer	<ul style="list-style-type: none"> <li>➤ Record keeping was excellent</li> <li>➤ Cleanliness was satisfactory</li> <li>(New Building of Health Center is Constructed)</li> </ul>

### II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Girls Middle School Pinglish, PS Nagwadi, PS Cheribugh
2	Type of building (Govt./ Private)	Only PS Cheribugh has Private Building
3	Availability of Staff as per sanctioned strength	08 ( Gents=07, Ladies=01)
4	Enrolment of the School a) Boys b) Girls	Total=80 Boys= 34 Girls= 46
5	Availability of play ground	Yes available
6	Availability of drinking water	Yes Available
7	Availability of electricity	Yes Available (But Partially)
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Drawing Competition, Essay Writing Competition Held, Nasha Mukta Abhiyan etc
10	Other	Celebration of Meri Mati Mera Desh
11	Remarks of the Visiting Officer	Satisfactory

### III. AnganwariCenter:

S. No	Particulars	Status
1	Location of Anganwaricenter	(i)Nagwadi (ii) Cheribugh (iii) Lone Pokhri Pinglish iv) Masjid Mohalla Cheribugh (v)Dar Mohalla Pinglish (vi) Astan Mohalla Pinglish
2	Number of children enrolled a) Boys b) Girls	Total=126 Boys=60 Girls=66
3	Status of Building (Private/ Govt.)	Private Buildings
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes record Maintained
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	Ladli Beti= 13
14	Remarks of the Visiting Officer	Satisfactory

### IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Near Jamia Masjid Shareef Pinglish
2	Government / Private	Govt Shop
3	Name of the dealer (in case of Private)	
4	No of registered beneficiaries	336
5	No of beneficiaries drawing Ration from the store	336
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Record is Maintained but Online
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Satisfactory

**V. Bank/ Extensioncounter:**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Near Bus Stand Pinglish
2	No of Accounts in the branch	432
3	No of persons applied under various self-employment schemes	16
4	No of cases sanctioned under various self-employment schemes	16
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	16
6	Availability of ATM	Micro ATMs
7	Any Other	
8	Remarks of the Visiting Officer	Satisfactory

**VI. Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Batnag Spring Pinglish, 07 Springs at Cheribugh
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	Constructed during Current Year
4	Utilization of Amrit Sarovar	Local villagers for various Purposes
5	Any Other	
6	Remarks of the Visiting Officer	Nice initiative by Rural Development Department

**VII. Playground:**

S. No	Particulars	Status
1	Location of Playground	Pinglish
2	Condition of Playground	Good
3	Utilization of Playground	Used by local Youth and children for Sports Activities
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

**VIII. Partwarkhana:**

S. No	Particulars	Status
1	Location of Patwarkhana	Near Health Center Pinglish
2	Government/ Private building	Private Building
3	Land passbook saturation	100%
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	Requirement of Govt Building for Pathwarkhana at Pinglish

**IX. PMAY house:**

S. No	Particulars	Status
1	Location of PMAY house constructed	Pinglish A
2	Name of the beneficiary	i) Mudasir Ahmad Lone ii) Rozy W/o M Iqbal Dar iii) Gh Nabi Ganie
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	01 PMAY house Under Construction
5	Remarks of the Visiting Officer	Satisfactory

**X. Soak pits/Compost pits:**

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Individual Soak pits= All House holds
2	Name of the beneficiaries	Local villagers
3	Status of the Soakpits/compost pits (completed/in-use/under-construction)	Soak Pits are in Use
4	Any Other	Segregation shed also Constructed,
5	Remarks of the Visiting Officer	Satisfactory

**XI. Khidmatcenter / CSC:**

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Near CFC Building
2	No of online services provided by the CSC	297
3	No of persons approached for services	432
4	Any Other	Digital Literacy Mission
5	Remarks of the Visiting Officer	Satisfactory

**XII. Observation of field officer on basic amenities:**

S. No	Particulars	Observations
1	Connectivity Road	Available and Satisfactory
2	Transport	Available and Satisfactory
3	Electricity	Available and Satisfactory
4	Drinking water	Available and satisfactory
5	Cleanliness	Satisfactory
6	Sports facility (Playground)	Available
7	Any Other	

# QUESTIONNAIRE FOR B2V5

## Schedule-V

### (AWARENESS/ EVENTS / INAGURATION)

#### EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
<b>A</b>	<b>Cultural Events/ Programmes</b>	
	1. Debates and Seminars	Performed
	2. Skits, Songs, Dramas	yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Discussions Done
	5. Exhibitions	Done
<b>B</b>	<b>Sports Activities</b>	
	1. Sports Event	Yes
	2. Distribution of sports kit	Yes already Distributed
<b>C</b>	<b>Inaugurations (If any)</b>	
	PMAY house	Inspected and Inaugrated
	Segregation Sheds	Inspected and Inaugrated
	Amrit Sarovar	Inspected and Inaugrated
	JJM Assets	Inspected
	Compost/ Soak Pits	Inspected
	PMGSY / MGNREGA works	Inspected
	Any other	Various PRI Works Inaugrated
<b>D</b>	<b>Distribution of certificates</b>	
	Self Employment Schemes	
	Land Pass books	yes
	Any other	Golden card distributed
<b>E</b>	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness Created about Schemes given in the instruction Manual



## QUESTIONNAIRE FOR B2V5

### Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	i) Child Friendly Panchayat ii) Water Sufficient panchayat
2	Activities undertaken under the Theme (as per instruction manual)	➤ All Childrens from 0-6 years Enrolled ➤ Bal Sabhas Conducted ➤ IHHL Units Given ➤ Soak pits for Grey water management
3	Status of activities undertaken	Most of the activities completed but some are under process
4	Visible impact of the Activities	Positive impact
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	05
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

## QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
<b>A</b>	<b>Demands/ Grievances addressed by the Administration</b>	
	1	C/o Sheep Center
	2	Macdamisation of Internal Roads
	3	C/o Health and Wellness center
	4	
	5	
<b>B</b>	<b>Impact of B2V1 to B2V4</b>	
	1	People have become fully aware of their rights
	2	Most of the people avail facilities of the Govt Schemes
	3	GDPD Plans are prepared in Consultation with general public which leads to transparency
	4	
	5	
<b>C</b>	<b>Challenges in the Panchayat</b>	
	1	Deficiency in Irrigation facility
	2	Veterinary center not Available
	3	Horticulture experts from Skuast never Visited the Village
	4	
	5	
<b>D</b>	<b>Suggestions if any</b>	
	1	Irrigation facility may Kindly be Provided
	2	Electricity Infrastructure may kindly be Upgraded
	3	Awareness Camps to be organized by all departments at regular intervals
	4	
	5	

# QUESTIONNAIRE FOR B2V5

## Schedule-VIII

### i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

<b>1</b>	<b>BEST PERFORMING DEPARTMENTS</b>
<b>1</b>	Department of Rural Development and Panchayati Raj
<b>2</b>	Health
<b>3</b>	Jal Shakti( PHE)
<b>2</b>	<b>LEAST RESPONSIVE DEPARTMENTS</b>
<b>1</b>	IWMP
<b>2</b>	Skill Development
<b>3</b>	

### ii. FEEDBACK ON UT INITIATIVES

The 'Back to Village' initiative is the flagship public outreach, participation, and feedback program of the Jammu and Kashmir Government. Threadbare discussion on a number of activities scheduled to be carried out during the program was held in the meeting.

### iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Irrigated land without water facility
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	<ul style="list-style-type: none"> <li>➤ Construction of veterinary center</li> <li>➤ Upgradation of power distribution Network</li> <li>➤ Establishment of Adhaar Center at Pinglish</li> </ul>
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Development is going on and most of the Departments are Performing their duties for progress and upliftment of the Panchayat halqa <b>Suggestions:</b> Awareness camps by Various Departments to be conducted periodically
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	09
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	I sarpanch Pinglish A certify that the Visiting officer and Concerned Secretary Panchayat has stayed in the panchayat for 02 days



Signature of the Visiting Officer  
Name: Mohd. Asim T. T.

