

# B2V5-Booklet

(Instruction Manual, Deliverables & Questionnaire for B2V5)



# Back<sup>2</sup> Village<sup>5</sup>

Governance at doorsteps

**7th to 16th NOVEMBER, 2023.**

Block GUNDNA Panchayat TANTNA

Name of Visiting Officer PERVAIZ WANI Designation SLC LECTURER

**DISTRICT ADMINISTRATION  
DODA**

## TEXTURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and UI to be the support departments

## INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 &amp; B2V4 from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a> or <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner.</li> <li>Take prints of blank 2 booklets of B2V5 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a> / <a href="http://www.jkpanchayat.jk.gov.in">www.jkpanchayat.jk.gov.in</a></li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2023-24.</li> <li>• List of Awaas+ beneficiaries alongwith HHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

Activity	Reach the Panchayat on day of visit	
2.		<ol style="list-style-type: none"> <li>1. To hold meetings with PIRs/other officials of the department and Gramsad Bhabha to disseminate information about the Interdepartmental meeting on 26.06.2024 and to sign per Schedule 1a, IB&amp; Schedule-B.</li> <li>2. Ensure that all head departments at different depths are present.</li> <li>3. Ensure exhibition, demonstration about individual beneficiary schemes.</li> <li>4. Inspect JKH/PSH compound/office.</li> <li>5. Participate/ensure organization of sports activity in playfield/talent hunt/cultural event/sports activity.</li> <li>6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBharat.</li> <li>7. Ensure saturation of old age pension and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, self-employment, and saturation of land passbooks.</li> <li>8. Visit government establishments, i.e., Health facility, Education Institute, Aganwadiceenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc.</li> <li>9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2G schemes like BEAMS, Janbhagidari, Apki Zamin Apki Nigrahi, Digital J&amp;K, etc.</li> <li>10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost Shop, pits, JIM, etc.</li> <li>11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat.</li> <li>12. Wherever possible, distribute employment letters for people selected under various government employments.</li> <li>13. Conduct social audit of works under following schemes: MGNREGA, PMAY, JKH orders and payments CSCs &amp; AMRIT SAROVARS.</li> <li>14. Prepare Village Development Plan with consultancy with Gram Panchayat, discuss with Gramsad Bhabha and get it approved.</li> <li>15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Festivals, etc.</li> <li>16. Organize village-level cultural events to engage panchayat members.</li> <li>17. Obtain a candid assessment about the performance of various depths, including fair feedback about discrepancies in functioning.</li> <li>18. Open discussion on Nari Shakti Mahila Ardhya, corruption-free Panchayat, etc.</li> <li>19. Assess the progress of different schemes relating to the localized SDGs proposed for that village as per the resolution passed by that Gram Panchayat.</li> </ol>



## GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDI official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Mukti, Bhrashtachar Mukti, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
  - b. Saturation of individual beneficiary schemes.
  - c. Self-employment schemes.
  - d. Bank-linked schemes, including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grassroots machinery:
    - i. Patwari, VLW present and available.
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
    - iii. Fairness in governance.
    - iv. CSS/Individual beneficiary schemes, etc.
    - v. Bhrashtachar Mukti J&K.
    - vi. Nasha Mukti J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the [www.jkpanchayat.in](http://www.jkpanchayat.in) - [www.jkpanchayat.jk.gov.in](http://www.jkpanchayat.jk.gov.in) portal within a week's time, positively.

## Instruction for Field Visit

### FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

## **AWARENESS GENERATION ABOUT FLAGSHIP SCHEMES**

The Visiting Officer shall create awareness about the following schemes:-

### **FLAG SHIP SCHEMES**

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM Kissan Samman Nidhi
7. Kissan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA )
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups



Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGRI 1 TO 11 FOR THAT VILLAGE TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

### 1. Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste. *Yes*
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas. *Yes*
- Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? *Yes/No*. If No, reason thereof. *✓*
- Has the Climate Resilience Plan been developed for the GP? *Yes/No*
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. *Yes*
- Whether schools have started segregating waste. *Yes/No*
- Whether schools have their own compost/soakage pits for solid/liquid waste management. *Yes/No*

### 2. Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes/No*
- Do all the eligible individuals been provided the Golden Card? *Yes/No*
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes/No*
- Are all the eligible individuals been vaccinated against COVID-19? *Yes/No*
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? *Yes/No*
- Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes/No*

### 3. Water-sufficient village

- Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes/No*
- Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- Do all the IHHs in the Gram Panchayat have toilets? *Yes/No*
- Are all the IHHs toilets functional or not? *Yes/No*
- Do all the Schools/Anganwadicenters have a toilet facility or not? *Yes/No*
- Are all the toilets in the schools/Anganwadifunctional or not? *Yes/No*
- Whether Gram Panchayat Bhawan has separate toilets for women or not? *Yes/No*

### 4. Child-Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? *Yes/No*
- How many BalSabha's were organized in the Gram Panchayat *05*

- iii. Whether the issues raised by BalSakshar are addressed during the Gram Sabha. Yes/NO ✓
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No ✓
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No ✓
- iii. Does the Gram Panchayat has its building or not? Yes/No ✓
- iv. Is the Gram Panchayat office functional or not? Yes/No ✓
- v. Are the activities approved under the Jalga Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No ✓
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No ✓

#### 6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- ii. Have all the eligible households registered in PDS or not? Yes/No ✓
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes/No ✓
- iv. Have all the eligible households been registered for Pension or not? Yes/No ✓
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No ✓
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No ✓
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No ✓

#### 7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No ✓
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No ✓
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No ✓
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No ✓
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No ✓
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No ✓

#### 8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat 06 ✓
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) ✓
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv. Number of women beneficiaries headed households covered under PDS system. ✓
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana ✓

#### 9. Self-sufficient infrastructure in the village



- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No ✓
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> <li>i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms.</li> <li>ii. Ensuring saturation of Kisan Credit Cards (KCC) &amp; Soil Health Cards (SHC).</li> <li>iii. Awareness about Geo- Tagging of agriculture crops.</li> <li>iv. Issuing sanction letters to the beneficiaries for providing farm Machinery equipment.</li> <li>v. Distribution of seedling and seeds including Rabi seeds, lavender seeds.</li> <li>vi. Implementation of FasalBeemaYojna (Crop Insurance)</li> <li>vii. Issuing sanction letters for Insurance of the Cattle</li> </ul>
2	Rural Development Department	<ul style="list-style-type: none"> <li>i. Establishment of AmritSarovar per Panchayat (Target/Achievement)</li> <li>ii. Saturation of all households in SHGs across all panchayats.</li> <li>iii. Number of works verified and completed during B2V-I, II, III &amp; IV.</li> <li>iv. Achieving 100% social audit of PMAY.</li> <li>v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, leakage/compost pits for all households</li> <li>vi. Achieving PMAY/IHHL Saturation.</li> <li>vii. Status of Drug Free/Corruption free Panchayats</li> <li>viii. Organizing of various sports events at the Panchayat level.</li> </ul>
3	Information Technology	<ul style="list-style-type: none"> <li>i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated.</li> <li>ii. Awareness about BEAMS, Janbhagidari&amp; E-UnnatPortal etc.</li> <li>iii. Hoardings, Wall paintings in all panchayats about Digital J&amp;K &amp; Services.</li> <li>iv. Organizing of one CSC Camps per panchayat.</li> <li>v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.</li> </ul>
4	Finance Department	<ul style="list-style-type: none"> <li>i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY &amp; PMJDY.</li> <li>ii. Providing Self-employment to at least one person per panchayat in consultation with J&amp;K Bank, EDI and Labour.</li> <li>iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes.</li> <li>iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.</li> </ul>
5	Revenue Department	<ul style="list-style-type: none"> <li>i. Awareness programme about Management legacy data of registration &amp; Delivery of registration documents online to the citizens by the Tehsildar concerned.</li> <li>ii. Information campaign for popularization of "AapZameenAap Ki Nigrani".</li> <li>iii. Achieving saturation of land passbooks.</li> <li>iv. Pending inheritance mutations to be completed.</li> <li>v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)</li> </ul>
6	Health & Medical Department	<ul style="list-style-type: none"> <li>i. Saturation of Golden Card under PMJAY/ SEHAT Scheme.</li> <li>ii. Swachh Hospitals- Clean Toilets and Junk free premises.</li> <li>iii. Awareness programmes about Anemia Mukht, TB Mukht, and Stunting Mukht Panchayats.</li> <li>iv. Screening of School Children.</li> <li>v. Awareness about screening of NCD (Non communicable disease).</li> </ul>
7	Social Welfare	<ul style="list-style-type: none"> <li>i. Geo-tagging of established Child Care Institutions.</li> <li>ii. Saturation of Old Age Pension ISSS/NSAP.</li> <li>iii. Number of Disability Cards (UDID) digitized.</li> <li>iv. 500 Anaemia check-up camps to be conducted.</li> <li>v. Number of Aanganwadi Beneficiaries Aarthar Seeded.</li> </ul>



		vi. Number of Detraction vii. Saturation of left out viii. Awareness about being Right Hand Drive i. Plantation drives under Tree Gape Mangroves programs ii. Conservation of water bodies iii. Forest for fodder iv. "Green Bk. drive" campaign
8	Forest, Ecology & Environment	
9	Tourism	i. Identification & Registration of House Stays ii. Providing support for tourism activities under village cooperatives iii. Promotion for augmenting the tourist inflow iv. Identification, delineation and demarcation of at least 5 tourist destinations/ circuits/ themes/tracks per district v. Plastic free tourism destinations
10	Culture Department	i. Organizing school talent hunt competitions ii. Cultural event at panchayat level under Har Din Tivhar iii. Promotion of local artists through Kavi Samaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District ii. Organizing of one Job fair per District iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school children and their enrolment iii. My School My Pride-Cleanliness and Maintenance drives to be organized iv. Holding of at least 200 Parent Teacher meetings per district v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses ii. My college my pride (Nash Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and job placement
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat ii. Distribution of sports kits iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents ii. Cases under MUMKEN scheme to be finalized
16	Tribal Affairs	i. Organizing of Tribal Artisan Melas in each District ii. Saturation of Scholarship Schemes
17	Power Development Department	i. Distribution of Transformers a) Check Uniqueness b) Identify DTS with low ampere c) Identify DTS with low unbalance d) Replace Non Standard fuses standard fuses e) All pending electrical accident claim cases to be resolved and disbursed f) Removal of damaged transformers
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fair price shops ii. Saturation of Aadhar card of BPL iii. 100% grievance redressal to be ensured iv. Awareness about the duties of the Department
19	Skill Development	i. Training of self and self-employment ii. Skill Training of BPL/tribe/tribe iii. Short term Skill Training of women in construction areas in collaboration with universities/colleges iv. 100% admission Polytechnic

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key Issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding cut right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badaita J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



# QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

## A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Pooja Kani
2	Designation	Slc Lecturer
3	Department	Education
4	Place of posting	Govt. H.S.S. Gundna
5	Mobile No	6006083287
6	Email ID	aveni371@gmail.com
7	Home District	Kullu
8	Dates of visit	09-11-2023 to 10-11-2023

## B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Tantna
2	Local Government Directory (LGD) code of the Panchayat	239532
3	Name of CD Block	Gundna
4	Name of Tehsil	Gundna
5	Name of District	Doda

## C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07
3	No. of households in the Panchayat	350
4	Population (approx) of the Panchayat	1940

# QUESTIONNAIRE FOR B2V5

## Schedule-I (B)

### (Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC.)

S No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Ajeet Kumar	AEA	Present	-
2	Education	Subash Chander	Teacher	Present	-
3	Food, Civil Supplies and Consumer Affairs	Sunder	-	-	-
4	Forest	Suddas Bin	Guard	Present	-
5	Health and Medical Education	Tojinder Kumar	Pharmacist	Present	-
6	ICDS Department	-	-	-	-
7	Irrigation and Flood Control Department	Ajaz Ahmed	Chokidear	Present	-
8	Jai Shakti Department	Mansoor Ahmed	C. P. W.	Present	-
9	Power Development Department	Ahmedul Jabbar	Daily Wages	Present	-
10	Public Works Department	Hoshyar Singh	W. S.	Present	-
11	Revenue	Ram Raj	N. Y. C.	Present	-
12	Rural Development and Panchayat Raj	Gulam Mohd	GRS	Present	-
13	Skill Development	-	-	-	-
14	Social Welfare Department	Humerah Baiten	Extension Specialist	Present	-
15	Youth Services and Sports Department	Kushal Kumar Sharma	R. E. K. Tr.	Present	-
16	Others Horticulture	Ravi Kumar	-	Present	-
17	Chokidear	Bansi Lal	Chokidear	Present	-
18	Floriculture	Majid Ilyas	Supervisor	Present	-
19	Sheep Husbandry	Esmayout Bin	Stock Ass't.	Present	-
20					



# QUESTIONNAIRE FOR B2V5

## Schedule-II

### (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	private			
	b) New/need repairs	Needing repair			
	ii. Furniture (Y/N)				
	iii. Computer/printer (Y/N)				
	iv. Internet (Y/N)				
	v. Telephone (Y/N)				
	vi. Toilet (CSC/part of panchayat ghar) (Y/N)				
	vii. Water (Y/N)				
	viii. Electricity (Y/N)				
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	-	-	-	-
	b) Primary	03	49	-	Govt.
	c) Middle	02	121	-	Govt.
	d) High	01	104	08	Govt.
	e) Higher Secondary	-	-	-	-
	f) College	-	-	-	-
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		-	01	-	-
5	Bank branch (Y/N)	-	-	-	-
6	Availability of ATM (Y/N)	-	-	-	-
7	Khidmat center/ CSC (Y/N)	-	-	-	-
8	Patwarkhana (Y/N)	-	-	-	-
9	Village haat (Y/N)	-	-	-	-
10	Playground (Y/N)	-	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	350	350	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		12		Yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
			Dalohraman	very good	Yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Tourism can be developed in the Panchayat. Apple and walnut having good potential in the area. Dalohraman can be developed as Tourist place.			
15	i. Whether Panchayat assets captured on e-Gram Sampda App (Y/N)				
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		PHC Hospital + Panchayat ghar	Hospital - 2008 Panchayat ghar		
17	List of Underutilized Buildings- names	Name	Year of construction		
		Primary school Dalohraman	clubbed		

## 5 QUESTIONNAIRE FOR B2V5

## Schedule-III

## (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	93	93	-
2	Widow pension	Social Department Welfare	09	09	-
3	Disability pension	Social Department Welfare	39	39	-
4	Status under Stunting Mukht	Social Department Welfare	-	-	-
5	Status under wasting Mukht	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	04	04	-
7	Digital Services provided	IT/ BDO/ CSC	-	-	-
8	Daksh Kisan	Agriculture Department	25	-	-
9	Kisan credit card	Agriculture Department	215	215	-
10	PM Kisan Sammanidhi	Agriculture Department	211	211	-
11	Employment Saturation (PMEGP, Tejaswani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department	-	-	-
	i. No of Household provided FHTC		-	-	-
	ii. Har Ghar Jal village(s) certified (No.)		-	-	-
14	No of Households electrified	PDD	350	350	-
15	PMAY- Gramin	RDD& PR	201	201	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	245	245	-
17	ODF Plus villages (No)	RDD& PR	320	320	-
18	Targeted Sock pit completed	RDD& PR	65	65	-
19	JKRLM:	RDD& PR	-	-	-
	i. Number of Self Help Groups formed		-	-	-
	ii. Number of Households involved		-	-	-
20	Land Passbook Saturation	Revenue Department	565	565	-
21	Pending Mutations	Revenue Department	-	-	-
22	Domicile Certificates	Revenue Department	1250	1250	-
23	Persons identified drug addicts	BDO/ Sarpanch	nil	nil	-
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	8	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	nil	nil	-
26	Golden Health Card under Ayushman Bharat	Health Department	1840	1258	-
27	Janani suraksha yojana	Health Department	21	19	-
28	Status under Anaemia Mukht	Health Department	900	900	-
29	Status under Leprosy Mukht	Health Department	-	-	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	06	06	-
31	Number of Ayushman Sabas held	Health Department	06	06	-
32	Out of School Children brought to Schools	School Department Education	nil	nil	-
33	Number of students still out of Schools	School Department Education	nil	nil	-
34	Persons educated through bridge courses	School Department Education	nil	nil	-
35	Household using clean cooking fuel (LPG)	FCS & CA	350	300	-



# QUESTIONNAIRE FOR B2V5

## Schedule-IV

### (FIELD VISITS IN THE PANCHAYAT)

I.

#### Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	New Type Primary Health Centre
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Nil 03
4	No of patients attended during the month	89
5	Status of medicine availability	Good
6	Special medical camp held, if any	Nil
7	Status of Immunization	very good
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	19
10	Non-Institutional deliveries in Panchayat (Current Year)	02
11	Other	-
12	Remarks of the Visiting Officer	Excellent

II.

#### Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Hik Tendu . UPS Bhulesgower, UPS Dhanoti Pk Sharda Pk, Malik Pk, Khemthawa
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	28
4	Enrolment of the School a) Boys b) Girls	97 125
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	-
11	Remarks of the Visiting Officer	Excellent

III. Anganwari Center:		Status
S. No.	Particulars	
1	Location of Anganwari center	Panchayat Taitna
2	Number of children enrolled	
	a) Boys	
	b) Girls	
3	Status of Building (Private/Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	-
12	Number of children wasted	-
13	Any Other	-
14	Remarks of the Visiting Officer	Excellent

#### IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Panchayat Taitna
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mohd Sybal
4	No of registered beneficiaries	
5	No of beneficiaries drawing Ration from the store	
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	Yes
10	Remarks of the Visiting Officer	



V. **Bank/ Extension counter**

S. No	Particulars	Status
1	Location of Bank/ Extension counter	-
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	No
7	Any Other	-
8	Remarks of the Visiting Officer	-

VI. **Amrit Sarovar:**

S. No	Particulars	Status
1	Location of Amrit Sarovar	Daldraan
2	Condition of Amrit Sarovar	very good
3	Details of repair undertaken, if any	Nil
4	Utilization of Amrit Sarovar	good
5	Any Other	-
6	Remarks of the Visiting Officer	-

VII. **Playground:**

S. No	Particulars	Status
1	Location of Playground	H/S Tentna
2	Condition of Playground	very good
3	Utilization of Playground	good
4	Any Other	-
5	Remarks of the Visiting Officer	Good

VIII. **Partwarkhana:**

S. No	Particulars	Status
1	Location of Partwarkhana	-
2	Government/ Private building	-
3	Land passbook saturation	-
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	-

IX. PMAY house		Status
S. No	Particulars	
1	Location of PMAY house constructed	Panchayat Tanta W.No. 03
2	Name of the beneficiary	Rajesh Kumar
3	Status of the house (completed/ in use/ under construction)	completed
4	Any Other	-
5	Remarks of the Visiting Officer	Good

X. Soak pits/Compost pits:		Status
S. No	Particulars	
1	Location of Soakpits/ compost pits	Panchayat Tanta W. No. 06
2	Name of the beneficiaries	Mr. Rajesh
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	-
5	Remarks of the Visiting Officer	Good

XI. Khidmatcenter / CSC:		Status
S. No	Particulars	
1	Location of Khidmatcenter/ CSC counter	-
2	No of online services provided by the CSC	-
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	-

XII. Observation of field officer on basic amenities:		
S. No	Particulars	Observations
1	Connectivity Road	Yes
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	Yes
7	Any Other	-



## QUESTIONNAIRE FOR B2V5

Schedule-V  
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	-
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	Yes
C	Inaugurations (if any)	-
	PMAY house	Yes
	Segregation Sheds	Yes
	Amrit Sarovar	Yes
	JJM Assets	Yes
	Compost/ Soak Pits	Yes
	PMGSY / MGNREGA works	Yes
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	-
	Any other	-
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

# QUESTIONNAIRE FOR B2V5

Schedule-VI  
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Yes and status is very good
2	Activities undertaken under the Theme (as per instruction manual)	Women empowerment. Awareness about the discrimination against women and girls. Beti Bachao Beti Padhao scheme. Ladli Aarti scheme. Women health. Role of women in making the society better.
3	Status of activities undertaken	Very good
4	Visible impact of the Activities	Excellent
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Prepared and uploaded (Yes)
6	How many activities of SDG have been covered under GDP	06
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-
8	Remarks of the Visiting Officer on the status SDG Theme	Good



## QUESTIONNAIRE FOR B2V5

Schedule-VII  
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Installation of solar street light.	
2	Construction of Park.	
3	Construction of children playground.	
4	Construction of community toilets.	
5		
B	Impact of B2V1 to B2V4	
1	Development works in the rural areas.	
2	Rural centred schemes implemented.	
3	Bridge between the people of village and govt.	
4	Women and children segments of the society are benefited.	
5	Common masses benefited.	
C	Challenges in the Panchayat	
1	Lack of Pgt. ght building at Tentna.	
2	Lack of govt. building in NTPHC Hospital.	
3	Lack of staff in the Education and other departments.	
4	Lack of road connectivity in the Pgt. Tentna.	
5		
D	Suggestions if any	
1	A training should be imparted to the visiting officers	
2	to draw best out of the B2V programme.	
3	maximum demands of the people should be full filled	
4	during the B2V Programme.	
5		

# QUESTIONNAIRE FOR B2V5

Schedule-VIII

## I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Education
2	R.D.D.
3	Agriculture
2. LEAST RESPONSIVE DEPARTMENTS	
1	Irrigation and Flood control Development.
2	P.W.D./Roads
3	Transport.

## II. FEEDBACK ON UT INITIATIVES

A training must be imparted to the visiting officers to draw the best out of B2V programme.  
Maximum demands of the people should be fulfilled during the B2V programme.

## III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Shortage of staff in schools and other departments construction of P.W.D. construction of HTAHC hospital.
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	Road connectivity from main road Tantan Badhasgwarei via Ohanori/Lahinkhura/Tantan, Link road from main road Tantan to Khenkharwah, water treatment plant, safe delivery of midwives, civil connected solar roof top programme under clean and green mission.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Development of solar parks. The socio-economic condition of the masses is very poor basing a few who are absorbed in govt jobs. There is no source of economic activity even the labour work is not available for the poor masses in this panchayat area. Most of the people are engaged in subsistence farming and this too depends on weather. One positive thing that comes to the fore is that people are getting the benefits of various welfare schemes such as PMAY, IHHL, PMKSY, PM-JAY, PMKVY etc. launched by the govt.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	certified that the visiting officer has stayed in the panchayat Tantan for two days w.e.f. 09-11-2023 to 10-11-2023 in connection with B2V.

*Sushma Devi*  
SUSHMA DEVI  
Signature of Sarpanch  
Sarpanch Panchayat  
Name: *Sushma Devi*  
Sarpanch Panchayat Tantan

*Poozwan*  
Signature of the Visiting Officer  
Name: *Peervaze Wani*  
She lectures in chemistry  
Govt. Hr. Sec. School  
Grindha.