

INSTRUCTION MANUAL FOR B2V5



File No. 1311 NOV 16 09 2023

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar	Panchayat Ghar not existing Housed in APS Shalabagan			
	a) Govt building/private				
	b) New/needing repairs				
	II. Furniture (Y/N)	NO			
	III. Computer/printer (Y/N)	NO			
	IV. Internet (Y/N)	NO			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	Yes			
	VIII. Electricity (Y/N)	Yes			
2	Educational Institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	01	25	01	Govt
	b) Primary	02	26	01	Govt
	c) Middle	01	15	01	Govt
	d) High	01	22	2	Govt
	e) Higher Secondary	X	X	X	X
	f) College	X	X	X	X
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		06	120	01	Private
4	Healthcare Facility	No. of sub-centres	No. of PHCs	No. of Health & sub-centres	No. of Institutes having Govt. building
				01	01
5	Bank branch (Y/N)	NO			
6	Availability of ATM (Y/N)	Near ATM (Yes)			
7	Khidmat center/ CSC (Y/N)	Yes			
8	Patwarkhana (Y/N)	NO			
9	Village hall (Y/N)	Yes			
10	Playground (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
11	Ration shop (Y/N)	01	402	Yes	
		No. of Govt Offices		Functional	
12	Government offices- details, whether functional or not	Total 4 (including - 0)		Yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Nil			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	II. Number of Asset captured				
	III. Please mention assets	Nil			
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Mohd. Altaf. wami.	LC/O	Present	
2	Education	Asif Hussain mix	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Mohd. Maqsood mix	F.P. Officer	Present	
4	Forest	Bilal Ah. Dar	Forest Guard	Present	
5	Health and Medical Education	Nusrat Farooq	UPH/HP	Present	
6	ICDS Department			Present	
7	Irrigation and Flood Control Department	Syed. Niswar Ahmad	W/S	Present	
8	Jal Shakti Department	Maqsood Ah.	Asst. Engineer	Present	
9	Power Development Department	Sajad Ahmad Shauith	PDL	Present	
10	Public Works Department	Shakeel A. Khan	JLE	Present	
11	Revenue	Nisar Ah. Dar	Patwari	Present	
12	Rural Development and Panchayat Raj	Farooq Ahmad	VLW	Present	
13	Skill Development	Mohd. Sybil	HT	Present	
14	Social Welfare Department	Mohd. Maqsood	MTS	Present	
15	Youth Services and Sports Department	Bilal Ah. Shauith	PET	Present	
16	Others				
17	J&K Bank	Shabir Ahmad	BA	Present	
18	C.S. Insurance	Ali Asif Ah. Yaqub	LC & Senior	Present	
19	Sheep Husbandry	Ab. Khalid Chohan	Asst.	Present	
20	Pigeons	Ab. Jari	F/G	Present	

21. Horticulture: Junaid Rashid Gardener Present.

22. Cooperative Dept: Yousif Ah. Dar Auditor Present.

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age Pension	Social Department Welfare	85	79	-
2	Widow Pension	Social Department Welfare	25	25	-
3	Disability Pension	Social Department Welfare	17	17	-
4	Status under Stunting Mukh	Social Department	-	-	-
5	Status under wasting Mukh	Social Department	-	-	-
6	Equipment's provided to Specially Abled persons (mobility, bicycles etc)	Social Department Welfare	07	02	-
7	Digital Services provided	IT / NGO / CSC	-	-	-
8	Rash Mitha	Agriculture Department	120	120	Complete
9	Kisan credit card	Agriculture Department	333	333	-
10	PM Kisan Sammanidhi	Agriculture Department	208	208	-
11	Employment Generation (PMGSY, Tejaswini, Muzila, Muzila Youth, Muzila, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	200 Implementation I. No of household provided FITE II. Haridwar Jal village (a) certified (Ru.)	Jal Shakti Department	407	407	-
14	No of Households identified	PDO	365	365	-
15	PMAY - Urban	RDWS PR	07	07	-
16	Sanitation - 100% Functional (Household toilets)	RDWS PR	-	-	-
17	ODR free village (Ru.)	RDWS PR	02	02	-
18	Targeted leak not completed	RDWS PR	-	-	-
19	JALM I. Number of Self Help Groups formed II. Number of Households involved	RDWS PR	Nil	-	-
20	Land Passbook Subsidize	Revenue Department	607	607	-
21	Pending Mutations	Revenue Department	07	06	under process
22	Domestic Certificate	Revenue Department	70	60	under process
23	Persons identified drug addicts	SDO/ Sarpanch	Nil	-	-
24	Awareness camps for de-addiction conducted	SDO/ Sarpanch	401	-	-
25	Drug Addicts rehabilitated	SDO/ Sarpanch	Nil	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	2590	2500	Under process
27	Jansanikshak yojana	Health Department	30	30	-
28	Status under Anemia Mukh	Health Department	1502	876	-
29	Status under Leprosy Mukh	Health Department	-	-	-
30	Number of Ayushman Mitha organized at Health & Welfare centers / CHCs under Ayushman Bharat	Health Department	10	10	-
31	Number of Ayushman Sops held	Health Department	02	02	-
32	Out of School Children brought to Schools	School Department Education	Nil	-	-
33	Number of students not out of Schools	School Department Education	Nil	-	-
34	Persons educated through bridge courses	School Department Education	Nil	-	-
35	Household using clean cooking fuel (LPG)	FCI & CA	All	-	-

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QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	-
	2. Skits, Songs, Dramas	-
	3. Local Folk programme / Show	-
	4. Discussions with PRI and Senior citizens	Discussions held.
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Carrom, Chess
	2. Distribution of sports kit	NO, already distributed
C	Inaugurations (If any)	
	PMAY house	Inspected and inaugurated
	Segregation Sheds	Inspected
	Amrit Sarovar	nil
	JJM Assets	-
	Compost/ Soak Pits	Inspected
	PMGSY / MGNREGA works	Inspected
	Any other	
D	Distribution of certificates	NO
	Self Employment Schemes	NO
	Land Pass books	NO
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	Pledge Taken on Corruption free and Nasha mukt Bharat.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No.	Particulars	Status
1	SDG Theme adopted by the Panchayat	Child Friendly Village
2	Activities undertaken under the Theme (as per instruction manual)	Enrolment of children under the age 0-6 years in Anganwadi Centres. Bal Sabha's organised
3	Status of activities undertaken	All children under the age 0-6 year enrolled in AWC.
4	Visible Impact of the Activities	—
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	Bal Sabha
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Lack of funds for development of Children Park.
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory improvement.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Improvement of LTHT network & electricity wire	
2	Improvement of hindroad and main roads	
3	Drainage supply improved	
4	providing different infrastructure schemes	
5	Dismantling of Panchayat ghar in Belwa Panchayat	
B	Impact of B2V1 to B2V4	
1	Construction of Borewell at new colony	
2	Improvement of roads	
3	Electricity improved	
4		
5		
C	Challenges in the Panchayat	
1	Non availability of Panchayat labour	
2	Financial Dependence	
3	Lack of participation from youth	
4		
5		
D	Suggestions if any	
1	Infrastructure facilities needed in Panchayat	
2	Mobilization of resources	
3	Availability of funds	
4	Empowerment of Panchayat	
5		

Schritt 8: VTI

1. BEST PERFORMING DEPARTMENTS

II. FEEDBACK ON UT INITIATIVES

Back to village is a great initiative taken by the government to bridge the gap between the govt and people. It is a great initiative to make all officers accountable to the people.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER		
S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer.	People have a major complaint regarding drinking water.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far.	Veterinary Dispensary at Zangyan. Establishment of Jk Bank branch. Incomplete Boddwall.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Panchayat Italgan looks basic infrastructure like Panchayat latrine, Paliwallahana. Jk Bank, Veterinary hospital. Demands are genuine and need urgent addressed.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Attached.

Name.....

Name: Shahid Shahid Ahmad

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	
2	Number of children enrolled a) Boys b) Girls	170 89 81
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	1 Helper Post vacant
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children started	Nil
12	Number of children wasted	Nil
13	Any Other	
14	Remarks of the Visiting Officer	Anganwari Centres functioning well but lacking water and heating facilities.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Dubugam & Zangam
2	Government / Private	Govt
3	Name of the dealer (in case of Private)	-
4	No of registered beneficiaries	402
5	No of beneficiaries drawing Ration from the store	402
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Ample
9	Any Other	
10	Remarks of the Visiting Officer	Functioning well. Distribution of ration going smoothly.

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC, Zangin
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff a) Doctor b) Paramedical	MLHP, FMPHW
4	No of patients attended during the month	170
5	Status of medicine availability	Available
6	Special medical camp held, if any	NO
7	Status of Immunization	100 %
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	0
10	Non-Institutional deliveries in Panchayat (Current Year)	27
11	Other	
12	Remarks of the Visiting Officer	Wellness Centre present and found satisfactory.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Primary School 2, High School, UPS
2	Type of building (Govt./ Private)	GOVT
3	Availability of Staff as per sanctioned strength	Yes
4	Enrolment of the School a) Boys b) Girls	114
5	Availability of play ground	Yes
6	Availability of drinking water	Yes but unhygienic
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Painting, Poster, Quiz competition
10	Other	
11	Remarks of the Visiting Officer	Drinking water facility lacking in Educational institutions.

IX. PMAY House:

S. No	Particulars	Status
1	Location of PMAY house constructed	Main Road Piliyagan
2	Name of the beneficiary	Melvin Mangat Amata
3	Status of the house (completed/ in-use/ under construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	House completed under PMAY and inaugurated during the Program Bell

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Community Compost Pit at Piliyagan
2	Name of the beneficiaries	Satish Mangat Amata
3	Status of the Soakpits/ compost pits (completed/ in-use/ under construction)	In Use
4	Any Other	
5	Remarks of the Visiting Officer	Community Compost pit efficiently used to manage organic wastes

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC center	Mitiga Piliyagan Road
2	No of online services provided by the CSC	Almost all.
3	No of persons approached for services	-
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory Services delivered at CSC Piliyagan

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good Main Road Connectivity
2	Transport	Transport Facility not available
3	Electricity	Yes
4	Drinking water	Unhygienic
5	Cleanliness	Cleanliness maintained
6	Sports facility (Playground)	Yes
7	Any Other	-

Availability of sports facility not available
 Sports facility
 School's office only

Certified that the concerned visiting officer stayed in the panchayat-
Halqa Putrigam-A for two days during B2V5 PROGRAM. Dated 11th and
12th Nov. 2023 including intervening night.


Signature of NODAL Officer
Name.....
Panchayat Putrigam-A
Taluk Farang Almad Kattu


signature of visiting officer.
Name.....