INSTRUCTION MANUAL FOR B2V5



7th t o 1 6 ^{t h} NOVEMBER,2023.

KEYFEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUC	TIONS	ACTION POINTS
Activity	Seeking	details	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from_w
1	from the	District	ww.jkpanchayat.jk.gov.in or www.jkpanchayat.in
	team		b. Also take print outs of the summarized excel sheets of the previous phases from_v
			ww.jkpanchayat.jk.gov.in or www.jkpanchayat.in.ATRs on issues raised during previous 4
			phases of B2V and feedback on deliverables of last year from the office of Deputy
			Commissioner.
			c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in
			/ <u>www.jkpanchayat.jk.gov.in</u>
			d. Collect List of new works started/ ongoing/ completed during the previous and current
			Financial year under the following heads:
			PRI grants
			District Plan
			• UT plan
			• MGNREGA
			Other schemes of other departments
			• Any other work
			e. Plans/ beneficiary lists:
			• MGNREGA draft plan document for the year 2023-24.
			List of Awaas+ beneficiaries alongwith IHHL Convergence
			List of pension beneficiaries.
			List of SHGs
			List of agriculture scheme beneficiaries
			f. Lists of beneficiaries for:
			• Various certificates/ benefits to be distributed by the visiting officer.
			• Any other activities identified by different departments

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Activity	Reach the	1. To hold meetings with PRIs, Officers/officials of the department, and General
2	Panchayat on day	Public to have firsthand information about the Infrastructure & implementation
	of visit.	of Schemes as per Schedule 1A, 1B & Schedule-II.
		2. Ensure that all front line workers of different deptts are present.
		3. Ensure exhibition by different depts. about individual beneficiary schemes.
		4. Inspect JKB/PSB counters/outlets.
		5. Participate/ensure organization of sports activity in playfield, talent hunt cultural
		event/youth activity.
		6. Ensure awareness generation about PM Vishwakarma scheme and
		AyushmanBhav.
		7. Ensure saturation of soil health card and Golden Health Card under
		AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation,
		KCC Saturation, and saturation of land passbooks.
		8. Visit government establishments, i.e., Health facility, Education Institute,
		Aganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar,
		Playground, PatwarKhana, etc.
		9. Inspect Khidmat (CSC) Centres and create/generate awareness on online
		schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin
		Aapki Nigrani, Digital J&K, etc.
		10. Check effectiveness of centrally sponsored schemes through field visits of
		PMAY houses, Compost/Soak pits, JJM, etc.
		11. Assess status of connectivity, Transport, Electrification, Drinking water,
		cleanliness, etc., in the panchayat.
		12. Wherever possible, distribute employment letters for people selected under
		various government employments.
		13. Conduct social audit of works under following schemes: MGNREGA, PMAY,
		IHHL toilets and payments CSCs & AMRIT SAROVARS.
		14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved.
		15. Identify unique features of the Panchayat in terms of Tourism, Culture,
		Heritage, Potential, etc.
		•
		16. Organize village-level cultural events to engage panchayat members.17. Obtain a candid assessment about the performance of various deptts, including
		fair feedback about discrepancies in functioning.
		18. Open discussion on Nasha Mukt Abhiyan, corruption-free Panchayat, etc.
		19. Assess the progress of different schemes relating to the localized SDGs
		prioritized for that village as per the resolution passed by that Gram Panchayat.

GENERAL INSTRUCTIONS

- 1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
- 2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
- 3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
- 4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
- 5. His/her work shall be hard-core planning and audit and is not a PR exercise.
- 6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
- 7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
- 8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
- 9. The focus of the visit is on youth, skills, self-employment, Nasha Mukt, Bhrashtachar Mukt, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
- b. Saturation of individual beneficiary schemes.
- c. Self-employment schemes.
- d. Bank-linked schemes, including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc
 - v. Bhrashtachar Mukt J&K.
 - vi. Nasha Mukt, J&K.
- 9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively.

Instruction for Fieldvisit FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin AapkiNigrani, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/pro- jects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
РНС	Visit- evaluate, status of staff, equipment and quality
РМАҮ	Inspect, Inaugurate
My school, my pride progress;	Visit, check for water, electricity, sanitation, meet
schools- water, toilets, staff	students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits	Ensure, verify. Participate in at least one game in the
distribution Village games	playground
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify

The Visiting Officer shall create awareness about the following schemes:-

FLAG	SHIP SCHEMES	
1.	Ayushman Bharat- PMJAY	
2.	Deen Dayal Antoyodhya Yojana- National Rural Livelihood	
	Mission	
3.	PM Awas Yojana (Rural)	
4.	PM Ujjawala Yojana	
5.	PM Vishwakarma	
6.	PM KissanSamman Nidhi	
7.	Kissan Credit Card (KCC)	
8.	PM Poshan Abhiyan	
9.	Har Ghar Jal- Jal Jeevan Mission	
10.	Survey of Villages and Mapping with improvised	
	technology in Village areas (SVANMITVA)	
11.	Jan Dhan Yojana	
12.	Jeevan Jyoti Bima Yojana	
13.	PM KUSUM Yojana	
14.	Suraksha Bima Yojana	
15.	Atal Pension Yojana	
ADDI	FIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS	
1.	Enrolment in Eklavya Model residential school	
2.	Scholarship schemes	
3.	Forest Rights Title:Individual and Community Land	
4.	Van Dhan Vikas Kendra: Self Help Groups	

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

- 1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
- 2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village Door to door collection, const of 02 No of community soakage and compost Pits each

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.(YES)
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas . Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof . (YES)
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands. **Plantation of trees, conserving forests**
- vi. Whether schools have started segregating waste. Yes/No(YES)
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No(YES) Primary School has a compost pit of its own

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No(YES)
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No(YES)
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No(YES)
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No(YES)
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No(**YES**)
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No (YES)

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No YES
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify(**YES**), **Two community and 10 individual soakage pits constructed**
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No(YES)
- iv. Are all the IHHs toilets functional or not? Yes/No(YES)
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No(YES)
- vi. Are all the toilets in the schools/Aaganwadifunctional or not? Yes/No(YES)
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No (**No Panchayat Bhawan Available**)

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO(YES)
- ii. How many BalSabha's were organized in the Gram Panchayat. 01

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/NO(YES)
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO(YES)
- v. Do all the schools under the Gram Panchayathave separate toilets for girls and boys? Yes/No(YES)

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No Yes
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes/No(YES)
- iii. Does the Gram Panchayat has its building or not? Yes/No (No,rented building)
- iv. Is the Gram Panchayat office functional or not? Yes/No(YES)
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No(YES)
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No(YES)

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify(**YES,Landless,houseless etc are considered as poor**)
- ii. Have all the eligible households registered in PDS or not? Yes/No(YES)
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No **No Panchayat ghar available**
- iv. Have all the eligible households been registered for Pension or not? Yes/No(YES)
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No(**YES**)
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No(YES)
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No(YES)

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes/No(YES)
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No(YES)
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No(**YES**)
- iv. Do all the Schools in the Gram Panchayathave facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes/No(YES)
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No(**YES**)
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No(YES)

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat (01)
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) (No Panchayat Bhawan available)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) (YES)
- iv. Number of women beneficiaries headed households covered under PDS system.(15)
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva VandanaYojana (28)
- 9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. Yes/No (**No Community Hall Available**)
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) (NO)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

Deliverables:

S/No	Department	Deliverable
		 i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. (YES) ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards
	Agriculture	(SHC). Yes
1	Production Department	 iii. Awareness about G.I. Tagging of agriculture crops. No iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. Nil v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. (YES)
		vi. Implementation of FasalBeemaYojna (Crop Insurance) (YES)
2	Rural Development Department	 vii. Issuing sanction letters for insurance of the Cattle Yes i. Establishment of AmritSarovar per Panchayat (Target/Achievement) Yes ii. Saturation of all households in SHGs across all panchayats. 70% iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY.100% v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households Yes vi. Achieving PMAY/IHHL Saturation. Yes vii. Status of Drug Free/Corruption free Panchayats (Satisfactory) viii. Organizing of various sports events at the Panchayat level. Yes
3	Information Technology	 i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari& E-UnnatPortal etc. iii. Hoardings,Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
		(No Representative from Department) i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY.
4	Finance Department	 ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc. (No Representative from Department)
		i. Awareness programme about Management legacy data of registration
5	Revenue Department	 &Delivery of registration documents online to the citizens by the Tehsildar concerned. (YES) ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". (YES) iii. Achieving saturation of land passbooks. 85% iv. Pending inheritance mutations to be completed. Nil v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional) NII
6	Health & Medical Department	 i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme.(94%) ii. Swachch Hospitals- Clean Toilets and Junk free premises. (YES) iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. (YES) iv. Screening of School Children. (YES) v. Awareness about screening of NCD (Non communicable disease). (YES)

7	Social Welfare	 i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP.Yes iii. Number of Disability Cards (UDID) digitized. (19) iv. 500 Anaemia check-up camps to be conducted. 8 camps already conducted ,rest will be conducted in next year) v. Number of Aanganwari Beneficiaries Aadhar Seeded. 58
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Viii. Awareness about Drug Mukht Panchayats. (YES) 8 Forest, Ecology & Environment i. Plantation drives under "Har Gaon Haryall" program. (YES) 9 Tourism ii. Prest for Fodder. (YES) 9 Tourism ii. Identification & Registration of Home Stays. Not yet done 10 Tourism ii. Identification & Registration of Home Stays. Not yet done 10 Culture i. Identification & Registration of Home Stays. Not yet done 10 Culture v. Plastic free tourism destinations. NIL 11 Labour & Employment ii. Culture uevnat a panchayat level under Har Din Tivhar. 11 Labour & Employment ii. Culture uevnat a panchayat level under Har Din Tivhar. 11 Labour & Employment ii. Registration of Job Seekers 50 per District. 11 Labour & Employment ii. Registration of out of school Children and their enrolment. Nil 12 School Education Department ii. Number of students covered under Nipun Bharat &Padega Bharat TabihBadega Bharat 334 13 Higher Education ii. Ng School My Pride-Cleanliness and Maintenance drives to be organized. Yes organised 14 Youth Services & Sports ii. Organizing sports activities/games in every panchayat. Organised <			
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		i. Training of left out SHG members registered with NRLM/Tribal Affais.
		ii. Skill Training of B2V4/MTMP2 youth.
19	Skill Development	iii. Short term Skill Training of Women in rural/urban areas in collaboration
		with Universities/Colleges/Schools of JK UT.
		iv. 100% admission Polytechnic/ITI.
		(No Representative from Department)

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
		i. Formation of Primary Agriculture Credit Society (PACS) & Farmer
20	Cooperative	Producer Organization (FPO) at Block level. (Nil)
		 ii. Holding Awareness Camps No iii. Registration of new cooperative societies. (Nil)
		i. Public awareness events (IEC) under Rooftop Solar Residential Sector.
21	Science & Technology	ii. Outreach and training of farmers for PM-KUSUM Scheme.
	reennology	 iii. Installation of Stall for solar gadgets for mass awareness. (No Representative from Department)
		i. Connectivity of left out habitations under PMGSY. No
22	Public Works Department(R&B)	ii. Safe audit and inspection of all roads. No
	Department(NoD)	iii. All major roads pothole freein the district. No Condition of the existing road is very bad and needs repairment
		and Macdamisation
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal,
	,	record keeping & Inventory management. No representative from the department
		i. Monthly monitoring of E-Challans.
24	Mining	ii. Awareness programmes about illegal mining.
		 iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
		(No Representative from Department)
	Disaster	i. Number of grievances disposal of Relief Commissioner's Portal.
25	Management	ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
		(No Representative from Department)
		i. Ensuring Biometric attendance.
26	GAD	ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR.
		iv. Action against false complaints.
		i. Providing of Functional Household Tap Connection (FHTC) to the left out
	Jal-Shakti Department	areas. (100%) ii. Smart Billing- Online collection of water charges. (YES) 5%
27		iii. Ease of water connection amendment in legal provisions.
		iv. Implementation of JalJeevan Mission & Regular testing of all Schools
	Law Justice &	&Aaganwaris for potable water. (YES) i. To start work on E-assembly project.
28	Parliamentary	ii. Mechanism for monitoring of cases at district level.
	affairs.	iii. Steps for decriminalization of laws.
		(No Representative from Department) i. Satisfaction level for grievances redressal.
29	Public Grievance	ii. Assessment of perception of departments among public
		iii. Key issues of concern leading to grievances to be identified.
30	Estates	 i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
	Department	(No Representative from Department)
31	Hospitality &	i. Awareness programmes regarding eat right.
51	Protocol	ii. Capacity building/ training of the staff.(No Representative from Department)
22	Floriculture	i. Awareness about yoga.
32	Department	ii. Training and awareness camps for farmers in commercial floriculture.
		(No Representative from Department) i. Training of the Departmental Officials in Media and Communications.
33	Information Department	ii. Launch of Musical Talents.
		iii. Organizing photograph competition under BadaltaJ&K for public.
L		(No Representative from Department)

		i. PMEGP cases in which marginal money disbursed. Nil
	Industries &	ii. MSME registration on single window portal. Nil
34	Commerce	iii. Registration of Artisans and weavers.
	Department	iv. Training of youth in handicrafts and Handloom cooperatives.
	-	v. Achievements made under VishawaKarma Scheme.
	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes.
35		ii. Physical verification of completed projects/ works.
		iii. Monitoring of Aspirational Panchayat, Block and District programmes.
		iv. Awareness programme about registration of Births & Deaths.
		v. Panchayat development index rating verification.
		(No Representative from Department)



^{fh} to 1 6 th NOVEMBER,2023.

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SHAHEEN IQBAL
2	Designation	SENIOR LECTURER
3	Department	EDUCATION
4	Place of posting	GHSS PAMPORE
5	Mobile No	9906500887
6	Email ID	Shaheen.andrabi@gmail.com
7	Home District	PULWAMA
8	Dates of visit	09 th and 10 th of November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled)

S.No	Particulars	
1	Name of the Panchayat	Karmulla
2	Local Government Directory(LGD) code of the Panchayat	242901
3	Name of CD Block	TRAL
4	Name of Tehsil	TRAL
5	Name of District	PULWAMA

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the	01
	Panchayat	
2	No. of hamlets in the	07
3	Panchayat No. of households in the	387
	Panchayat	
4	Population (approx) of the Panchayat	2193

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/hervisit to the Panchayat. All Fields have to be filled by the Visiting Officer before the book let is handed overto the DC)

S.	Department	Name	Designation	Present/	Remarks
No				Absent	
1	Agriculture	Ab Rashid Shiekh	Khalasi	present	
2	Education	Muzaffar Ahmad Koka	Teacher	present	
3	Food, Civil Supplies and	Showkat Ahmad Shiekh	ASK	present	
	Consumer Affairs				
4	Forest	Ghulam Nabi	B.O	present	
5	Health and Medical	Uzma	MLHP	present	
	Education				
6	ICDS Department	Naseema Bano	Anganwadi Worker	present	
7	Irrigation and Flood	Ghulam Mohiuddin Baba	Works supervisor	present	
	Control Department				
8	Jal Shakti Department	Ab Ghani Lone	Helper	present	
9	Power Development	Mohd. Ayoub Dar	PDL	present	
	Department				
10	Public Works	Ashaq Hussain Shiekh	RW		
	Department				
11	Revenue	Ishfaq Lone	Lumberdar	present	
12	Rural Development and	Rayees Ahmad Bhat	Accounts	present	Helper Mohd
	Panchayai Raj		Assistant(P)		Ashraf Present
13	Skill Development	-	-	-	-
14	Social Welfare	Hilal Ahmad Naik	NYC	present	
	Department				
15	Youth Services and	Shameem Ahmad Bhat	Teacher	present	
	Sports Department				
16	Others				
17	Social Forestry	Nisar Ahmad GOjer	CL	present	
18	Animal Husbandry	Ajaz Ahmad Bhat	VP	present	
19					
20					

Schedule-II (FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

		1			
1	Infrastructure of Panchayat Ghar	D I I I I			
	a) Govtbuilding/private	Private Building			
	b) New/needingrepairs	Work stalled on new bui	ilding since 2017		
	II. Furniture(Y/N)	yes			
	III. Computer/printer(Y/N)	yes			
	IV. Internet (Y/N)	No No			
	V. Telephone (Y/N)				
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes	-	-	
2	Educational institutes	No. of Schools	Enrollment	Teacher	Govt Building/
	a) Kindergarten	Nil	Nil	vacancies Nil	Private Building Nil
	b) Primary	04	238	0	Govt.
	c) Middle	01	96	0	Govt
	d) High	Nil	50	0	001
	e) Higher Secondary	Nil			
	f) College	Nil			
3	AnganwadiCentre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		03	78	Nil	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		01	Nil	01	private
5	Bankbranch(Y/N)	No			4.
6	Availability of ATM (Y/N)	No			
7	Khidmatcenter/ CSC (Y/N)	Yes			
8	Patwarkhana(Y/N)	No			
9	Village haat (Y/N)	No			
-		No			
10	Playground(Y/N)		No. of	C	ted with online
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries		c system or not
		Nil	-	-	
12	Government offices- details, whether	No. of Govt O	ffices		Functional
	functional or not	11		11	1
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		02	Main road Karmulla and Khasdi	Satisfactory	Satisfactory
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Nil			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	Nil			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
		<u> </u>			
10		Name	9	Vear o	f construction
16	List of Incomplete Buildings- names, year of construction	Nil	C	Tedf 0	
17	List of Underutilized Buildings-	Name	e	Year o	f construction
-/	names	Nil			
	•	,			

Page **4** of **13**

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE	REASONS FOR PENDENCY
			PERSONS IN THE VILLAGE	SCHEME	
1	Old Age pension	Social Welfare Department	110	110	
2	Widowpension	Social Welfare Department	23	23	
3	Disabilitypension	Social Welfare Department	19	19	
4	Status under Stunting Mukt	Social Welfare Department	Nil		
5	Status under wasting Mukt	Social Welfare Department	Nil		
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Welfare Department	01	01	
7	Digital Services provided	IT/ BDO/ CSC	45	45	
8	Daksh Kisan	Agriculture Department	-	10	
9	Kisan credit card	Agriculture Department	235	235	
10	PM KisanSammannidhi	Agriculture Department	295	295	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	0	0	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	
13	JJM Implementation	Jal Shakti Department	257	257	
	i. No of Household provided FHTC		257	257	
	ii. Har Ghar Jal village(s) certified (No.)		0	0	
14	No of Households electrified	PDD	257	257	
15	PMAY- Gramin	RDD& PR	27	26	01 doc not
16	SBMGramin- IHHL functional (Household toilets)	RDD& PR	0	0	submitted
17	ODF Plus villages (No)	RDD& PR	257	257	
18	Targeted Sock pit completed	RDD& PR	10	10	
19	JKRLM:	RDD& PR	0	109	
	i. Number of Self Help Groups formed		0	109	
	Number of Households involved ii.		0	0	
20	Land Passbook Saturation	Revenue Department	571	487	Under process
21	Pending Mutations	Revenue Department	12	12	
22	Domicile Certificates	Revenue Department	2193	880	
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	0	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	12	12	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	
26	Golden Health Card under Ayushman Bharat	Health Department	2210	2090	
27	Janani suraksha yojana	Health Department	28	28	
28	Status under Anaemia Mukt	Health Department	Nil	15	
29	Status under Leprosy Mukt	Health Department	Nil	0	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	16	16	
31	Number of AyushmanSabas held	Health Department	01	01	
32	Out of School Children brought to Schools	School Education Department	Nil	Nil	
33	Number of students still out of Schools	School Education Department	Nil	04	
34	Persons educated through bridge courses	School Education Department	Nil	Nil	
35	Household using clean cooking fuel (LPG)	FCS & CA	460	150	

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

	th Institutions:	Chathan
S. No	Particulars	Status
1	Name of Health Institutions	Health and Wellness center Karmulla
2	Type of building (Govt./ Private)	Private
3	Availability of Staff	a) Nil
	a) Doctor	a) Nil b) Yes (02)
	b) Paramedical	b) 103 (02)
4	No of patients attended during the month	250
5	Status of medicine availability	20 drugs available
6	Special medical camp held, if any	Yes on 16.09.2023
7	Status of Immunization	(Satisfactory) 100% Immunization 35 in Oct 2023
8	ParticipationofhealthworkerinVillage	
	Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat	28
	(Current Year)	
10	Non-Institutional deliveries in Panchayat (Current	NII
	Year)	
11	Other	NA
12	Remarks of the Visiting Officer	New building ready but not handed over to department

II. Education Institutions:

S. No	Particulars		St	atus	
1	Name of Education Institutions	UPS Karm	PS Zapanadji	PS Baghender	PS khasdi
2	Typeofbuilding(Govt./Private)	Govt Building	Govt Building	Govt Building	Govt Building
3	Availability of Staff as per sanctioned strength	08	02	03	02
4	Enrolment of the School a) Boys b) Girls	Boys= 58 Girls= 38	boys -22 Girls- 21	Boys- 34 Girls-33	Boys-24 Girls- 30
5	Availability of play ground	No	No	Yes	No
6	Availability of drinking water	Yes	Yes	Yes	Yes
7	Availability of electricity	Yes	Yes	Yes	Yes
8	Availability of functional toilets	Yes	Yes	Yes	Yes
9	Activities undertaken under 'My School My Pride'	Drawing Com	petition,Essay Wr	iting Competition	n Held
10	Other	Celebration of chattroogam	Meri Mati Mera	Desh Programme	e at GMS
11	Remarks of the Visiting Officer	Satisfactory			

III. AnganwariCenter:

. No	Particulars		Status	
1	Location of Anganwaricenter	Kar A	Kar B	Kar C
2	Number of children enrolled	Boys=15 Girls= 16	17	22
	a) Boys	Giris= 16	18	19
	b) Girls			
	Status of Building (Private/Govt.)		Private Buildi	ings
4	Availability of Helper/ worker		YES	
5	Maintenance of record of children		Yes record Main	tained
6	Availability of sufficient ration		Yes	
7	Availability of timely Ration		Yes	
8	Availability of Functional toilet	Yes	No	Yes
	Availability of tap connection		Yes	
10	Availability of electricity		No	
	connection			
11	Number of children stunted		Nil	
12	Number of children wasted		Nil	
13	Any Other	-		
14	Remarks of the Visiting Officer	Satisfactory		

IV. CAPD Store:

C N	Deutleuleur	Chatas
S. No	Particulars	Status
1	Location of CAPD Store	Main road at entrance of village
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Govt operated
4	No of registered beneficiaries	1590
5	No of beneficiaries drawing Ration from the store	1590
6	Whether store is functioning through Aadharbiometricsystem	Yes
7	Whether record/register maintained in the store	Record is Maintained but Online
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	The store may be shifted to main village karmulla in a building with internet facility

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	Not available
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has beendisbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status	
1	Location of Amrit Sarovar	Main Road Karmulla	Khasdi
2	Condition of Amrit Sarovar	Satisfactory	
3	Details of repair undertaken, if any	Nil	
4	Utilization of Amrit Sarovar	Satisfactory	
5	Any Other		
6	Remarks of the Visiting Officer	Satisfactory	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Not Available
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	Not Available
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status	
1	Location of PMAY house constructed	Bagender	
2	Name of the beneficiary	Fareed Chaneja Mohd Iqbal	
3	Statusofthe house (completed/ in-use/ under-construction)	Completed	
4	Any Other	-	
5	Remarks of the Visiting Officer	Satisfactory	

X. Soak pits/Compost pits:

S. No	Particulars	Status	
1	Location of Soakpits/ compost pits	PS Bagender	Near UPS Karmulla
2	Name of the beneficiaries		General
3	Statusofthe Soakpits/compost pits (completed/in-use/under- construction)	0	Completed
4	Any Other	10 Individual Soak pit	s constructed
5	Remarks of the Visiting Officer	Satisfactory	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Near Jamia Masjid
2	No of online services provided by the CSC	28
3	No of persons approached for services	500
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Minimum
2	Transport	Nil
3	Electricity	Satisfactory
4	Drinking water	Satisfactory
5	Cleanliness	Satisfactory
6	Sports facility (Playground)	Not Available
7	Any Other	

Schedule-V (AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status	
Α	Cultural Events/ Programmes		
	1. Debates and Seminars	Performed	
	2. Skits, Songs, Dramas	Yes	
	3. Local Folk programme / Show	No	
	4. Discussions with PRI and Senior citizens	Discussions Done	
	5. Exhibitions	No	
В	Sports Activities		
	1. Sports Event	Yes	
	2. Distribution of sports kit	No	
С	Inaugurations (If any)		
	PMAY house	Yes	
	Segregation Sheds	Not Available	
	Amrit Sarovar	Yes	
	JJM Assets	No	
	Compost/ Soak Pits	Yes	
	PMGSY / MGNREGA works	Yes	
	Any other	PRI work	
D	Distribution of certificates		
	Self Employment Schemes	No	
	Land Pass books	NO	
	Any other		
E	Awareness generation on digital services, transparency,	Yes	
	Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and		
	Flagship Schemes given in the instruction manual		

Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	i) Healthy Panchayat ii) Water Sufficient panchayat
2	Activitiesundertaken under the Theme (asper instruction manual)	 Distribution of Golden cards Covid-19 vaccination Health and Sanitation meetings held Soak pits for Grey water management
3	Status of activities undertaken	Most of the activities completed but some are under process
4	Visible impact of the Activities	Positive impact
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	yes
6	How many activities of SDG have been covered under GPDP	02 Amrit Sarovar, 02 Compost Pits and 02 Community Soakage Pits
7	Bottlenecks, if any, faced in the achievement of SDG Theme	No
8	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory

Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status	
Α	Demands/ Grievances addressed by the Administration		
	1	Macadamisation of road from Batnoor to Karmulla under PMGSY	
	2	Funds under TSP released for the year 2023-24	
	3	Improvement of water supply to all households under Jal Jeevan Schme	
	4 Upgradation of Power Distribution System		
	5	Dustbins Installed	
В	Impact of Ba	2V1 to B2V4	
	1	People have become fully aware of their rights	
	2	Most of the people avail facilities of the Govt Schemes	
	3	GDPD Plans are prepared in Consultation with general public which leads to transparency	
	4		
	5		
С	Challenges in the Panchayat		
	1	Panchayat Bhawan not Available (Construction of new building stopped in 2017)	
	2	Transport facility not available	
	3		
	4		
	5		
D	Suggestions if any		
	1	Transport facility from Tral to Karmulla and vice versa	
	2	Immediate need of network facility as there is lack of communication in the area.	
	3		
	4		
	5		

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS		
	1	Department of Rural Development and Panchayati Raj	
	2	Education	
	3	Jal Shakti(PHE)	
2	LEASTRESPONSIVEDEPARTMENTS		
	1	Labour and Employment	
	2	Skill Development	
	3		

ii. FEEDBACK ON UT INITIATIVES

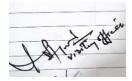
The areas which were thought to be having distinct culture and were presumed to be financially and politically weak have been upgraded especially the tribal areas among which karmulla being one of the example.

S. No	Particulars	Status
1	VisitingOfficer	Incomplete construction of Panchayat Bhavan since 2017 Non availability of Mobile towers Incomplete work of Health centre building Road from Bagender to Mandlan
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	 Building constructed for health center to be handed over to dept Construction of Panchayat Bhavan to be completed Relocate Public Distribution Department outlet to a building in Karmulla with Internet facility
3	(The visiting officer to ensure that	Development is going on and the area being mountainous and sloppy has got tremendous scope for tourism and shall be brought on the tourism radar by constructing wider and smooth roads to the area. The area is just 14 Km's from Pahalgam for which a road construction should be a priority. This connection between Karmulla and Pahalgam will uplift the people of the area And enhance their earnings.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	08
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	I Manzoor Ahmad Gujar sarpanch Karmulla certify that the Visiting officer has stayed in the panchayat for 02 days

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER



Manzoor Ahmad Gujar Sarpanch Karmulla



Shaheen Iqbal Sr. Lecturer Visiting Officer