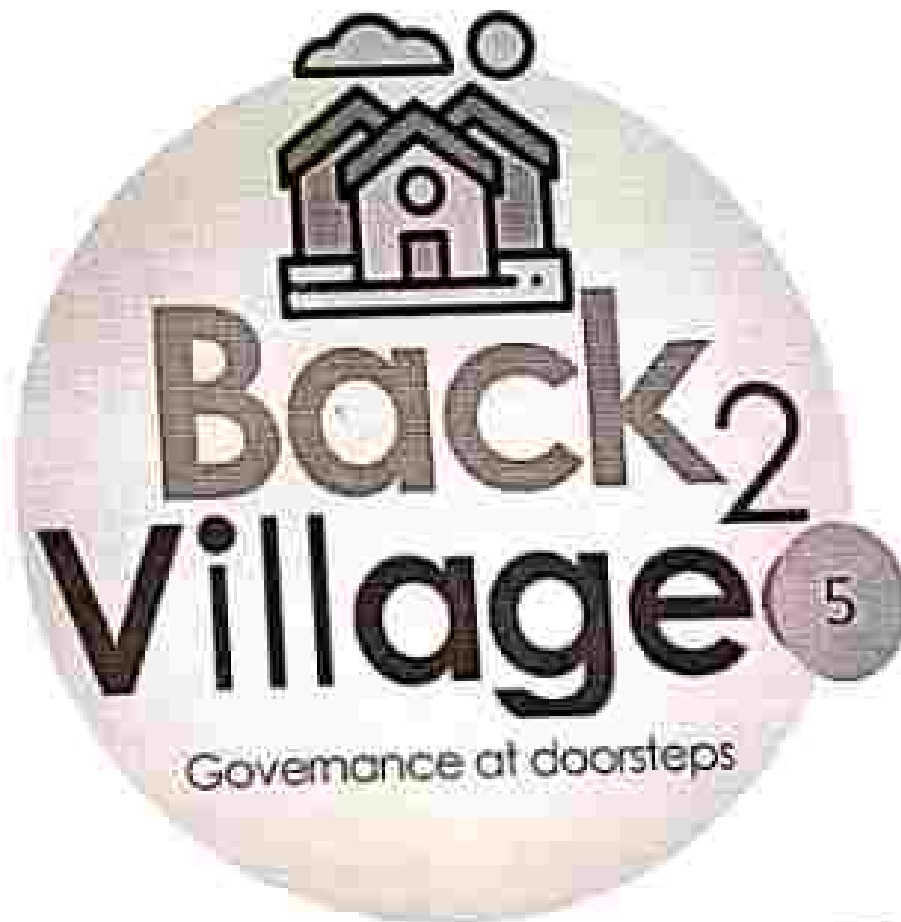


INSTRUCTION MANUAL FOR B2V5



Version 5.0 | 1st NOVEMBER 2023

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Divy Divy	INSTRUCTIONS	ACTION POINTS
	Seeking details from the District team	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. c. Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.jk.gov.in / www.jkpanchayat.in d. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work e. Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries f. Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Index	Reach Panchayat on the day of visit.	the
		1. To hold meetings with PRGs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & Implementation of Schemes as per Schedule 1A, 1B & Schedule-II. 2. Ensure that all front line workers of different depts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKH/PSD counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vatswakarma scheme and AyushmanBharat. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khulmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigarni, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JIM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL, toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat discuss it in Gram Sabha, and get it approved. 15. Identify 'unique features of the Panchayat in terms of Tourism, Culture Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various depts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDG prioritized for that village as per the resolution passed by that Gram Panchayat.

GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs, and the rest of the works to DCs for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrahtachar Muk, Roogar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrahtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanch, Panch, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

11/11/2023

11/11/2023

11/11/2023

11/11/2023

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

- | | | |
|-----|---|--|
| 1. | Ayushman Bharat- PMJAY | |
| 2. | Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission | |
| 3. | PM Awas Yojana (Rural) | |
| 4. | PM Ujjawala Yojana | |
| 5. | PM Vishwakarma | |
| 6. | PM KisanSamman Nidhi | |
| 7. | Kisan Credit Card (KCC) | |
| 8. | PM Poshan Abhiyan | |
| 9. | Har Ghar Jal- Jal Jeevan Mission | |
| 10. | Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA) | |
| 11. | Jan Dhan Yojana | |
| 12. | Jeevan Jyoti Bima Yojana | |
| 13. | PM KUSUM Yojana | |
| 14. | Suraksha Bima Yojana | |
| 15. | Atal Pension Yojana | |

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

- | | | |
|----|--|--|
| 1. | Enrolment in Eldavya Model residential school | |
| 2. | Scholarship schemes | |
| 3. | Forest Rights Title: Individual and Community Land | |
| 4. | Van Dhan Vikas Kendra: Self Help Groups | |

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by the Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands.
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify.
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the IHHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Aanganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

Two Bal Sabhas arranged by
date.

- iii. Whether the issues raised by Mahila Sabha are addressed during the Gram Sabha? ☒ Yes ☐ No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? ☒ Yes ☐ No

3. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? ☒ Yes ☐ No *Under Construction*
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? ☒ Yes ☐ No
- iii. Does the Gram Panchayat has its building or not? ☒ Yes ☐ No
- iv. Is the Gram Panchayat office functional or not? ☒ Yes ☐ No
- v. Are the activities approved under the Tadas Panchayat Development Plan displayed on the Gram Panchayat wall or not? ☒ Yes ☐ No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? ☒ Yes ☐ No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? ☒ Yes ☐ No if yes specify
- ii. Have all the eligible households registered in PDS or not? ☒ Yes ☐ No
- iii. Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? ☒ Yes ☐ No
- iv. Have all the eligible households been registered for Pension or not? ☒ Yes ☐ No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ☒ Yes ☐ No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGAT? ☒ Yes ☐ No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? ☒ Yes ☐ No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? ☒ Yes ☐ No
- ii. Is Gram Panchayat Office Disabled Friendly or not? ☒ Yes ☐ No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? ☒ Yes ☐ No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ☒ Yes ☐ No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? ☒ Yes ☐ No
- vi. Are all the eligible households getting benefits from IAY or not? ☒ Yes ☐ No

8. Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat *Two more again till 0*
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system *10 No*
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. ~~Yes~~/No
- ii. Whether the Disaster management plan is available at the GP Level (~~Yes~~/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/~~No~~)
- iv. Whether the GP has easy access to Godown for storage (~~Yes~~/No)
- v. Whether street lights are provided in public places for ensuring safety (~~Yes~~/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lawnder seeds. vi. Implementation of FasalBoonMaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AamTasarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakpits/compost pits for all households vi. Achieving PMAY/THH Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidan & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMUDY, PMSBY, APY & PMUDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigraani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMOAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.



		vi. Number of Beti Bachao Beti Padhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Goon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green JAK drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes track/ per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat Tabhi Padega Bharat. ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games) iii. Careers counseling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHG members registered with NRUM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department (R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalDeevan Mission & Regular testing of all Schools & Anganwadis for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.



to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	SHAHNAWAZ AH RATHER
2	Designation	LECTURER, ECONOMIC
3	Department	EDUCATION
4	Place of posting	BHSS, KAKOPORA
5	Mobile No	8899568058
6	Email ID	Lather ShahnaWaz7213@gmail.com
7	Home District	DUBLIEMA
8	Dates of visit	11-12 November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Pathan
2	Local Government Directory(LGD) code of the Panchayat	242887
3	Name of CD Block	Dubwama
4	Name of Tehsil	Dubwama
5	Name of District	Dubwama

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	Pathan
2	No. of hamlets in the Panchayat	03
3	No. of households in the Panchayat	258
4	Population (approx) of the Panchayat	1625 (Census 2011)

Departments Absent 021
11/11/2023 TO 12/11/2023.

- ① Employed Department
- ② Cooperative Department

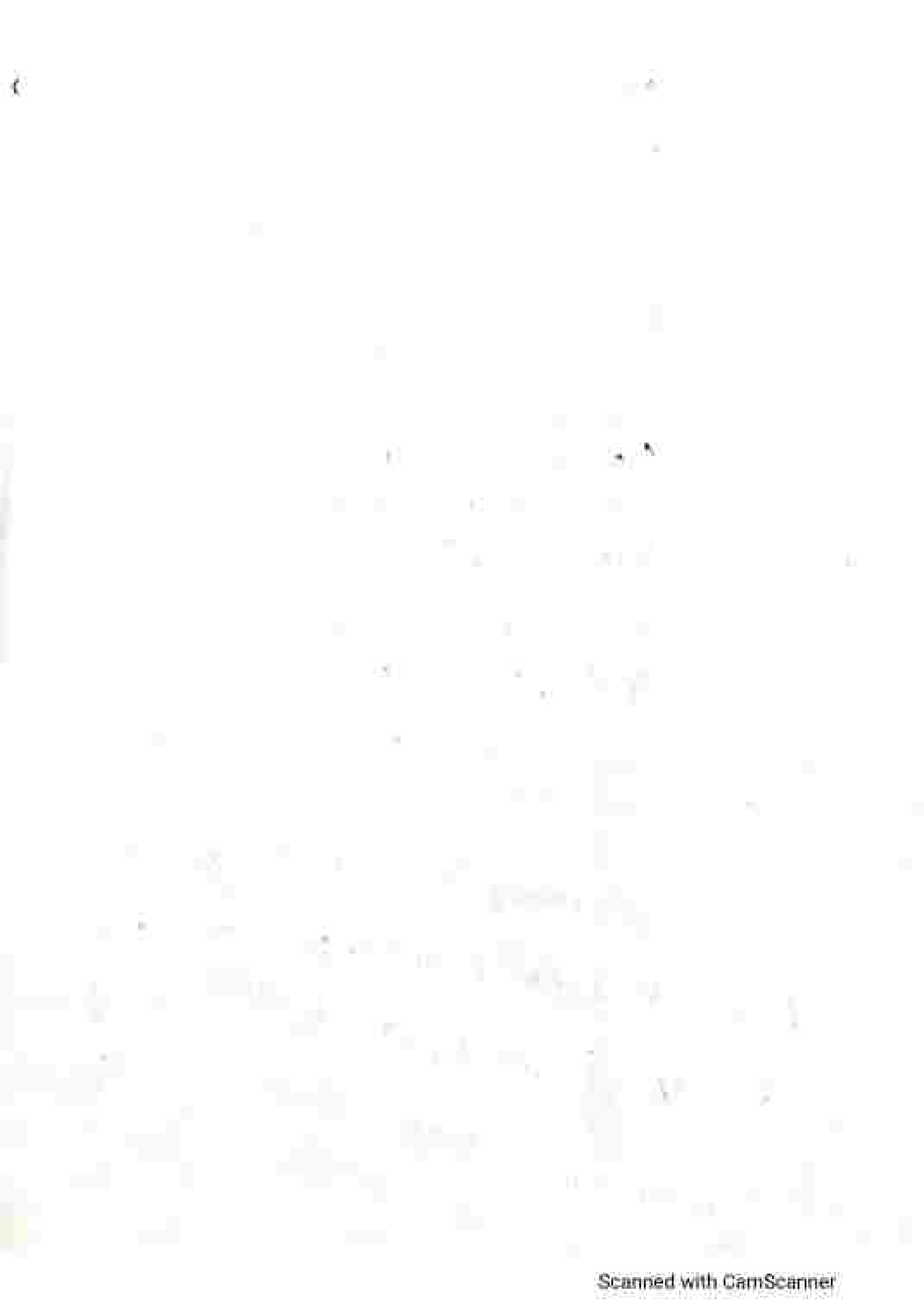
QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the visiting Officer during his/ her visit to the Panchayat. All fields have to be filled by the visiting Officer before the expiry of the time handed over to the DC)

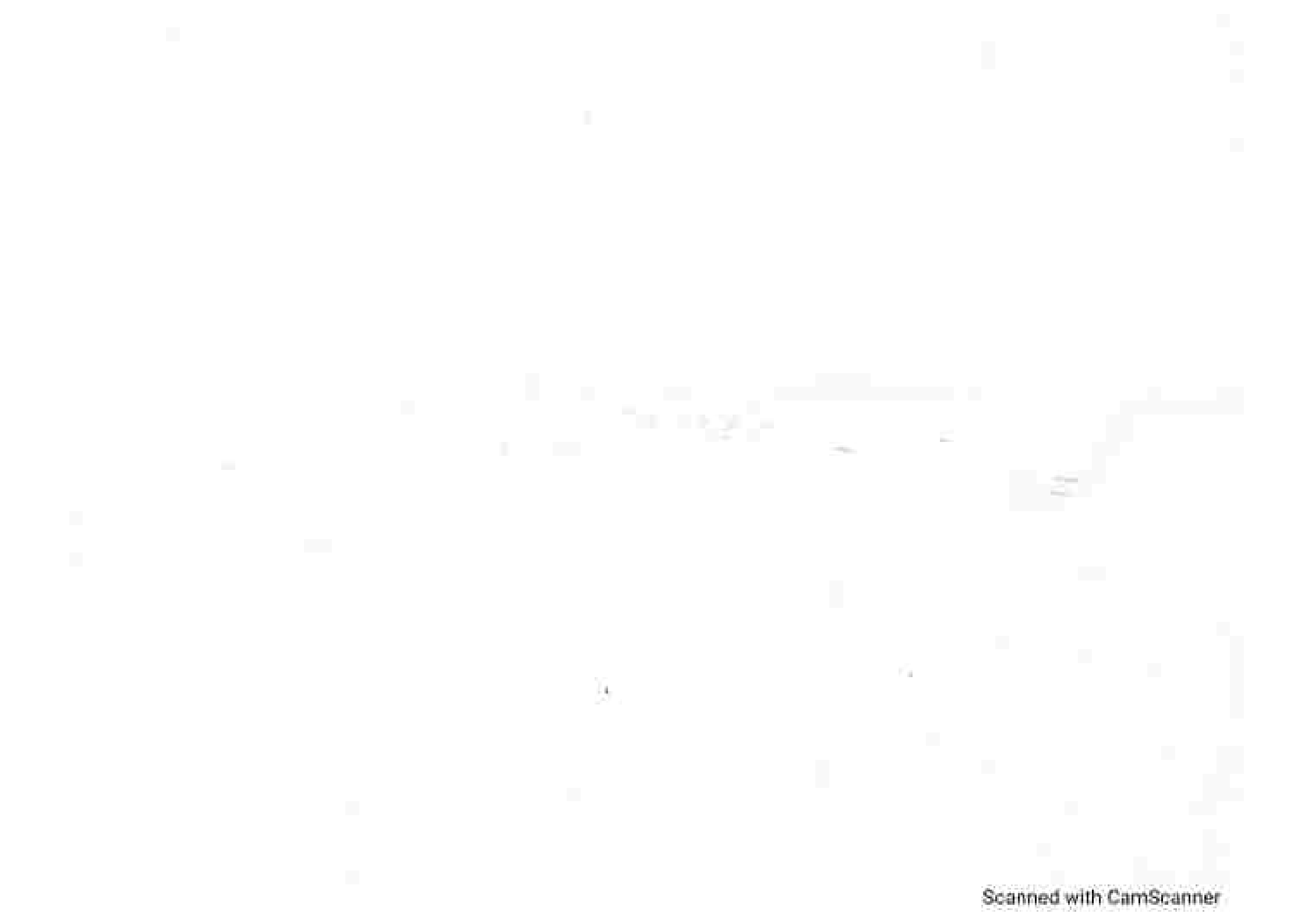
S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Mohd. AYAZ-DAR	G.C.O	Present	
2	Education	OWAIS-Ah. Wari	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Mushtaq Ah. Gani	FP-Deptt	Present	
4	Forest	Mushtaq Ah. Gani	MTS	Present	
5	Health and Medical Education	Gulshan Hassan	MLHP	Present	
6	ICDS Department	Shakeela Ali Bhat	Supervisor	Present	
7	Irrigation and Flood Control Department	Mohd. Ayoub Mugh	JE	Present	
8	Jal Shakti Department	Shahid-Ah. Bhat	ITI-Lab	Present	
9	Power Development Department	Rashid Ali Sheikh	MR	Present	
10	Public Works Department	Mohd. Ashraf Ali	MTS	Present	
11	Revenue	Mohd. Shafiq Ali	PAWAS	Present	
12	Rural Development and Panchayat Raj	Mir. Imran Ali	PAA	Present	
13	Skill Development				
14	Social Welfare Department	Naseema Akter	Asst. Sjt	Present	
15	Youth Services and Sports Department	Abdul. Rashid	PEM	Present	
16	Others				
17		Imam Ali Ahmad	Bank Officer	Present	
18		Shahid Ali Bhat	MTS	Present	
19					
20					

- 21 Fisheries: Asmaa Bano, MTS Present
- 22 Horticulture: Muzafar Ali Malik, Technician Present
- 23 Handicraft: Nazir Ali Bhat, M. Asad Present
- Handloom: Mohd. Ashraf Bhat, Helper Present
- 24- PHE: G.H. Nabi Das, Owner Present
- 24: J & K Bank: G.H. Nabi Das, Owner Present



QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt building			
	b) New/needing repairs				
	II. Furniture(Y/N)	Y			
	III. Computer/printer(Y/N)	Y			
	IV. Internet (Y/N)	Y			
	V. Telephone (Y/N)	N			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y			
	VII. Water (Y/N)	Y			
	VIII. Electricity(Y/N)				
2	Educational institutes	No. of Schools	Employees	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	01	05	Nil	Govt Building
	b) Primary	02	32		Govt Building
	c) Middle	01	08		Govt Building
	d) High	01	13		Govt Building
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centre	Total Children Enrolled	Infant / Worker vacancies	Govt Building/ Private Building
		2	75		Govt Building
4	Healthcare facility	No. of sub centres	No. of PHCs	No. of health & wellness centres	No. of Institute having Govt. building
		1			1
5	Bank branch(Y/N)	N			
6	Availability of ATM (Y/N)	N			
7	Kidmat center/ CSC (Y/N)	Y			
8	Pat workshop(Y/N)	N			
9	Village host (Y/N)	N			
10	Playground(Y/N)	N			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		1	1335	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Saravars - details, location, condition	Details	Location	Condition	Utilization
		N/A			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc				
15	I. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	N			
	II. Number of Asset captured				
	III. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Nil			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			



Schedule-III
(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	51	51	
2	Widow pension	Social Department Welfare	29	29	
3	Disability pension	Social Department Welfare	36	36	
4	Status under Stunting Mukh	Social Department Welfare			
5	Status under wasting Mukh	Social Department Welfare			
6	Equipment's provided to Specially abled persons (Implants, tricycles etc)	Social Department Welfare	36	36	
7	Digital Services provided	IT/ BDO/ CSC	NIL	NIL	
8	Okash Kisan	Agriculture Department	NIL	NIL	
9	Kisan credit card	Agriculture Department	63	63	
10	PM Kisan Sammanidhi	Agriculture Department	150	150	
11	Employment Saturation (PMGP, Tejayvand, Munkin, Mission Youth, Narmada, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	100% Implementation	2nd Phase Department	100	100	
	L. No of Household provided PMTC		NO		
	R. No of 2nd village(s) certified (No.)		3/0	3/0	
14	No of Households electrified	POO	3/0	3/0	
15	PMAY- Gramin	RDO & PR	0	0	
16	SBM Gramin - 100% functional (Household toilets)	RDO & PR	103	103	
17	ODP Plus villages (No)	RDO & PR	28	28	
18	Targeted leak pit completed	RDO & PR	08	08	
19	200% PM	RDO & PR	NIL	NIL	
	L. Number of Self Help Groups formed		NIL	NIL	
	R. Number of Households involved		100%	100%	
20	Land Feedback Saturation	Revenue Department	NIL	NIL	
21	Pending Mutations	Revenue Department	100%	Saturation.	
22	Cumulative Certificate	Revenue Department	NIL	NIL	
23	Persons identified drug addicts	BDO/ Sarpanch	44	44	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	130	130	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	41	41	
26	Golden Health Card under Ayushman Bharat	Health Department	41	41	
27	Jansat sarakshia yojana	Health Department	100%	100%	
28	Status under Anaemia Mukh	Health Department	100%	Saturation.	
29	Status under Leprosy Mukh	Health Department	40	40	
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	10	10	
31	Number of Ayushman Sabes held	Health Department	10	10	
32	Out of School Children brought to Schools	School Department Education	NIL	NIL	
33	Number of students still out of Schools	School Department Education	NIL	NIL	
34	Persons educated through bridge courses	School Department Education	17	17	
35	Household using clean cooking fuel (LPG)	PCS & CA	17	17	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	P.S.C.
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	MLHP 02 FMPHWS 03 Nurses
4	No of patients attended during the month	200
5	Status of medicine availability	First aid
6	Special medical camp held, if any	Yes
7	Status of Immunization	100%
8	Participation of health worker in Village Health and Nutrition Day	Active
9	Institutional deliveries in Panchayat (Current Year)	44
10	Non- Institutional deliveries in Panchayat (Current Year)	200
11	Other	
12	Remarks of the Visiting Officer	Satisfactory for

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. H.M. School. P. K. K.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	09/9
4	Enrolment of the School a) Boys b) Girls	30 (62) 34
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	2
9	Activities undertaken under 'My School My Pride'	90
10	Other	
11	Remarks of the Visiting Officer	Satisfactory for

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	02. A or B.
2	Number of children enrolled a) Boys b) Girls	B = 67.5
3	Status of Building (Private/ Govt.)	1 - Private 07 - Govt.
4	Availability of Helper/ worker	Yes.
5	Maintenance of record of children	Yes.
6	Availability of sufficient ration	Yes. Yes.
7	Availability of timely Ration	Yes.
8	Availability of Functional toilet	Yes.
9	Availability of tap connection	Yes.
10	Availability of electricity connection	Yes.
11	Number of children stunted	N/A.
12	Number of children wasted	N/A.
13	Any Other	
14	Remarks of the Visiting Officer	Satisfactory

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Moshtab Market.
2	Government / Private	B Private.
3	Name of the dealer (in case of Private)	Moshtab Market (Gauri).
4	No of registered beneficiaries	1330
5	No of beneficiaries drawing Ration from the store	1330
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	
10	Remarks of the Visiting Officer	Satisfactory

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	14
3	No of persons applied under various self-employment schemes	2000
4	No of cases sanctioned under various self-employment schemes	35
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	35
6	Availability of ATM	35
7	Any Other	NO
8	Remarks of the Visiting Officer	Satisfactory

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NOT Available
2	Condition of Amrit Sarovar	}} NIL
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	NOT Available
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	Found not available

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Not available
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	Nil
5	Any Other	
6	Remarks of the Visiting Officer	Facility not available

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Pallam
2	Name of the beneficiary	Fayaz Ahmad Wad
3	Status of the house (completed/ in-use/ under-construction)	Under construction
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory on spot verification.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Vijaydurgam, near Mangalam Nagar
2	Name of the beneficiaries	Public Use
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Complete (in use)
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC center	Pallam
2	No of online services provided by the CSC	nine-seven
3	No of persons approached for services	100
4	Any Other	CSC under construction
5	Remarks of the Visiting Officer	Satisfactory.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Satisfactory.
2	Transport	
3	Electricity	
4	Drinking water	
5	Cleanliness	
6	Sports facility (Playground)	Not available.
7	Any Other	



QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Debate Song
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	✓
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	✓
	2. Distribution of sports kit	✓
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	
	Anrit Sarovar	
	JIM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	CSC Centre
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	✓
	Any other	✓
E	Awareness generation on digital services, transparency, Corruption Free, NahaMukt Bharat, Visit Bharat (Mobile Van) and Flagship Schemes given in the instruction manual	✓

Final

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Poverty Free / Enhanced Livelihoods
2	Activities undertaken under the Theme (as per instruction manual)	2000 Mandays Under MGNREGS sanctioned PMRY work.
3	Status of activities undertaken	Undergoing
4	Visible impact of the Activities	Satisfactory
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GDP	(3) 100% Poverty free, 200 Mandays under MGNREGS, 1000 PMRY work.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil
II	Remarks of the Visiting Officer on the status SDG Theme	Satisfactory work on going.

**Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)**

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	1	Reversal of PMSY against digital verification
2	2	Development of E-library
3	3	C.S.C under construction.
4	4	
5	5	
B	Impact of B2V1 to B2V4	
1	1	Provision of Play Ground (Not sanctioned)
2	2	Health centres, upgradation (Not upgraded)
3	3	Restoration of water supply at Madam
4	4	Market (Execution)
5	5	C.S.C (under construction)
C	Challenges in the Panchayat	
1	1	- Non-availability of ATM.
2	2	- Animal husbandry centre.
3	3	- Replacement of wooden door and E-fence, walls.
4	4	- Macadamization of Inter-Link Road.
5	5	
D	Suggestions if any	
1	1	
2	2	
3	3	
4	4	
5	5	



QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD DHE DDD
2	
3	
2	LEAST RESPONSIVE DEPARTMENTS
1	Employment Department
2	Cooperative Department
3	Absent on sent data

II. FEEDBACK ON UT INITIATIVES

Overall, all satisfactory feedback from people. But ~~Govt~~ need be more proactive and energetic in execution of Debarment and Projects

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Non-mentioned to Elavir Poles and wires
2	Major/ urgent public demands that were/ were reflected earlier but have not been addressed so far:	CPMVA - Kharva - (1) Refusing of Elavir wire and poles. (2) Refusing of PHC corner (3) Affile HD SU
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All departments have replied our box to meet public demands notable RDD DHE.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Place - Mohol. 28/05

Signature of Sarpanch

Name: Mond Yashraj

Signature of the Visiting Officer

Name: Shobhna S. A. Parthab. Vicer
off

18/11/2013
Page 13 of 13

