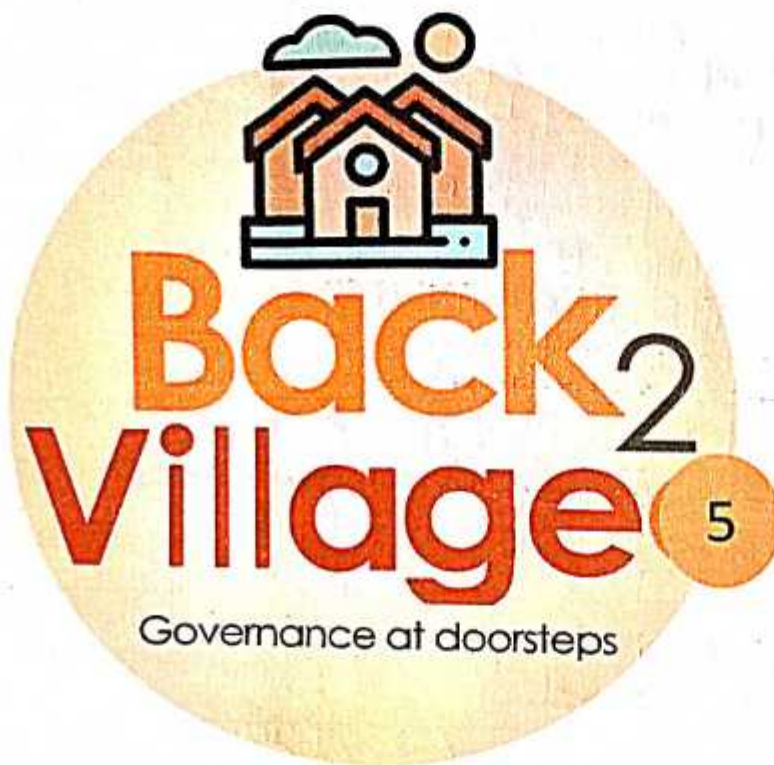
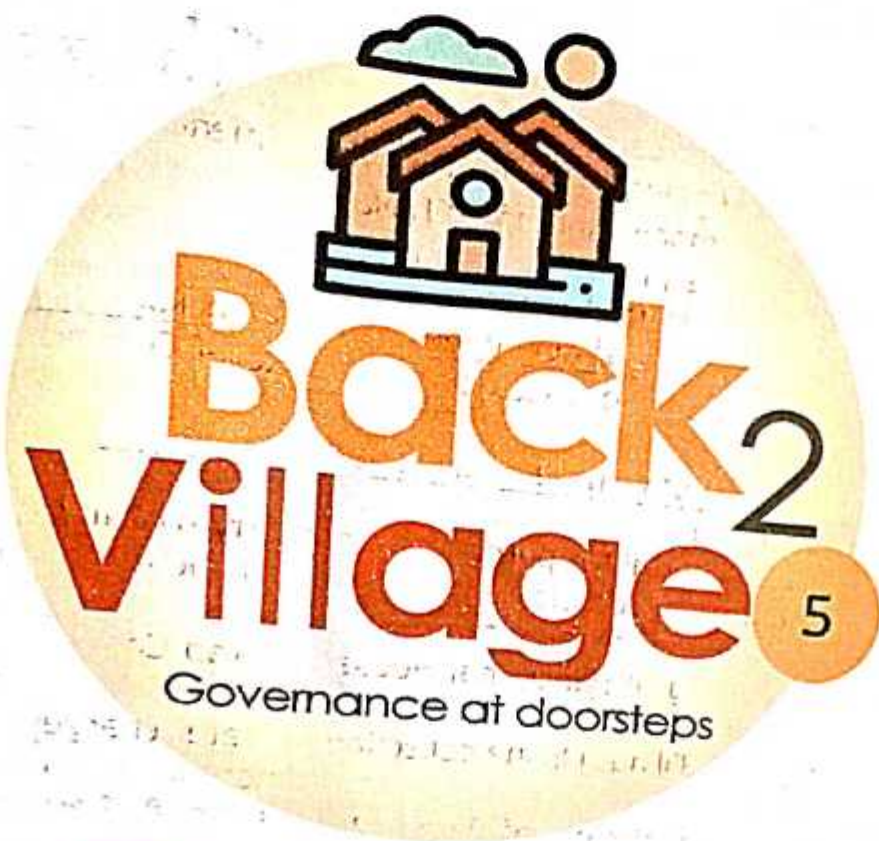


MEERIPORA-B

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.



1st to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	FAYAZ AHMAD Mir
2	Designation	Lecturer
3	Department	Education
4	Place of posting	HSS Uthigam Budgam
5	Mobile No	8493846441
6	Email ID	fayazmir377@gmail.com
7	Home District	Pulwama.
8	Dates of visit	10-11-2023 / 11-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Meeripora - B
2	Local Government Directory(LGD) code of the Panchayat	241305
3	Name of CD Block	Rathsun
4	Name of Tehsil	Beerswah.
5	Name of District	Budgam.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	01
3	No. of households in the Panchayat	293
4	Population (approx) of the Panchayat	1448.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Tariq, Ahmad Lone	AEA	Present	
2	Education	Ab- Latif MIR	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	Altaf Ahmad	Store Keeper	Present	
4	Forest	Absent	Absent	Absent ✓	
5	Health and Medical Education	Gh. Rasool	MTS	Present	
6	ICDS Department	Dilshada Akhter	AWW	Present	
7	Irrigation and Flood Control Department	Absent	Absent	Absent ✓	
8	Jal Shakti Department	Musaib	AE	Present	
9	Power Development Department	Reyaz Ahmad	MTR	Present	
10	Public Works Department	Nazir Ahmad Dar	Worker	Present	
11	Revenue	Ashiq, -Hussain	Patwari	Present	
12	Rural Development and Panchayati Raj	Showkat Ahmad	PAA	Present	
13	Skill Development	Absent	Absent	Absent ✓	
14	Social Welfare Department	Zaihada	Assistant	Present	
15	Youth Services and Sports Department	MIR Nadeem	REJ	Present	
16	Others				
17	Sheep Husbandry	Syed zaffar	MTS	Present	
18	Handloom				
19	Craft	Mohd Ashraf	Assistant	Present	
20	Horticulture	Mohd Lateef Dar	Assistant	Present	

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QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt building			
	b) New/need repairs	New			
	II. Furniture (Y/N)	No			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Yes			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	No			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	01	20	01	Govt
	b) Primary	01	96	01	Govt
	c) Middle	01	80	02	Govt
	d) High				
	e) Higher Secondary				
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		03	105	NIL	Private
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NIL	NIL	NIL	NIL
5	Bank branch (Y/N)				
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana (Y/N)				
9	Village haat (Y/N)				
10	Playground (Y/N)	Yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	1163	1163	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		03		03	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Narwara	Good	Yes
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	NIL			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	05			
	iii. Please mention assets				
	1.	Panchayat Ghar			
	2.	Govt middle school Narwara			
	3.	Govt primary school Narwara			
	4.	Public park			
	5.	Community Sanitary complex			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		NIL			
17	List of Underutilized Buildings- names	Name	Year of construction		
		NIL			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	190	190	
2	Widow pension	Social Department Welfare	22	22	
3	Disability pension	Social Department Welfare	28	28	
4	Status under Stunting Mukht	Social Department Welfare	-	-	
5	Status under wasting Mukht	Social Department Welfare	-	-	
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	02	02	
7	Digital Services provided	IT/ BDO/ CSC	-	-	
8	Daksh Kisan	Agriculture Department	-	-	
9	Kisan credit card	Agriculture Department	340	45	under process
10	PM Kisan Sammannidhi	Agriculture Department	800	32	under process
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmat, etc)	Employment Department	NA	NA	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	NA	NA	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		162	130	under process
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	300	300	
15	PMAY- Gramin	RDD& PR	09	09	
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	193	100	under process
17	ODF Plus villages (No)	RDD& PR	Yes		
18	Targeted Sock pit completed	RDD& PR	10	10	
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		02	02	
	ii. Number of Households involved		20	20	
20	Land Passbook Saturation	Revenue Department	339	339	
21	Pending Mutations	Revenue Department	NIL	NIL	
22	Domicile Certificates	Revenue Department	1448	900	All are not registered.
23	Persons identified drug addicts	BDO/ Sarpanch	NIL	NIL	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	01	01	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	NIL	NIL	
26	Golden Health Card under Ayushman Bharat	Health Department	1448	900	under process
27	Janani suraksha yojana	Health Department	NIL	NIL	
28	Status under Anaemia Mukht	Health Department	100%	100%	
29	Status under Leprosy Mukht	Health Department	100%	100%	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			100% plus
31	Number of Ayushman Sabas held	Health Department	02	02	
32	Out of School Children brought to Schools	School Department Education	02	02	
33	Number of students still out of Schools	School Department Education	NIL	NIL	
34	Persons educated through bridge courses	School Department Education	NIL	NIL	
35	Household using clean cooking fuel (LPG)	FCS & CA	293	293	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	NIL
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	-
4	No of patients attended during the month	-
5	Status of medicine availability	-
6	Special medical camp held, if any	
7	Status of Immunization	Done
8	Participation of health worker in Village Health and Nutrition Day	Satisfactory
9	Institutional deliveries in Panchayat (Current Year)	25
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	
12	Remarks of the Visiting Officer Need of primary health centre, so that health related issues may be resolved.	

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Middle school and primary school
2	Type of building (Govt./ Private)	Govt
3	Availability of Staff as per sanctioned strength	09
4	Enrolment of the School a) Boys b) Girls	175 90 85
5	Availability of play ground	NIL
6	Availability of drinking water	NIL
7	Availability of electricity	Yes
8	Availability of functional toilets	01
9	Activities undertaken under 'My School My Pride'	01
10	Other	-
11	Remarks of the Visiting Officer Requirement of extra staff, washroom at primary school, upgradation of fencing, path and washroom for girls at Middle school	

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Narwarah
2	Number of children enrolled	105
	a) Boys	55
	b) Girls	50
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Helper
5	Maintenance of record of children	Record is maintained
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	No
9	Availability of tap connection	No
10	Availability of electricity connection	Yes
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	
14	Remarks of the Visiting Officer	Need of Infrastructure development

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Narwarah
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Altaf Ahmad Rather
4	No of registered beneficiaries	1163
5	No of beneficiaries drawing Ration from the store	1163
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Infrastructure development for ration store.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Not Available in
2	No of Accounts in the branch	500.
3	No of persons applied under various self-employment schemes	12 Applied
4	No of cases sanctioned under various self-employment schemes	08
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	08
6	Availability of ATM	NIL
7	Any Other	
8	Remarks of the Visiting Officer	Need Business unit at Narwarah.

Branch available at Othigam

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Narwarah
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	Needs Connectivity
4	Utilization of Amrit Sarovar	Yes
5	Any Other	-
6	Remarks of the Visiting Officer	Needs cleanliness and connectivity

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Narwarah
2	Condition of Playground	Good
3	Utilization of Playground	Yes
4	Any Other	-
5	Remarks of the Visiting Officer	Needs under ground drainage and fencing

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Grondipora
2	Government/ Private building	private
3	Land passbook saturation	Completed
4	Pending mutations	NIL
5	Any Other	-
6	Remarks of the Visiting Officer	People demand Partwarkhana at Narwarah

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	- Narwarah
2	Name of the beneficiary	Rafiq, Shah Nawaz, Lateef, Bashir
3	Status of the house (completed/ in-use/ under-construction)	Mehsati, Zubair, Imtiaz, Fayaz, Manzoor
4	Any Other	- under construction
5	Remarks of the Visiting Officer	Locals are looking for the completion

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Narwarah
2	Name of the beneficiaries	Hameed, Subhan, Rahman
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Farooq, Rahem, Aziz, Mohd Das, Zubair, Shabir, Ramzan
4	Any Other	- under construction
5	Remarks of the Visiting Officer	Pits are under construction, locals are looking for the completion

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	- Narwarah
2	No of online services provided by the CSC	- ONE Khidmat-center / CSC
3	No of persons approached for services	120
4	Any Other	-
5	Remarks of the Visiting Officer	CSC needs to operate in full swing

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	All weather road connectivity
2	Transport	Available
3	Electricity	Available
4	Drinking water	Available
5	Cleanliness	Available
6	Sports facility (Playground)	Available
7	Any Other	Available

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Done
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	YES
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Done
	2. Distribution of sports kit	
C	Inaugurations (If any)	
	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	
	JJM Assets	
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness was created among the general public at Meeripora - B

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and green village
2	Activities undertaken under the Theme (as per instruction manual)	Construction of CSC, - Community Composit pit, - Segregation shed in village
3	Status of activities undertaken	Under progress.
4	Visible impact of the Activities	Still in progress.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	02 i) Clean and green village ii) Self sufficient infrastructure
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Nil.
8	Remarks of the Visiting Officer on the status SDG Theme	Intime Approval of Annual plan and availability of funds are necessary.

QUESTIONNAIRE FOR B2V5

Schedule-VII (IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Upgradation of Electric poles and wires	
2	Macadamisation from Narwarh to Grundipora road	
3	old water pipe lines replaced by new pipe lines	
4	construction of Soak pits completed	
5	Inside some lane construction completed.	
B	Impact of B2V1 to B2V4	
1	Awareness of various welfare Schemes	
2	benifited to general public	
3	Youth benifited from Self employment Schemes	
4	cleanliness drive enforced	
5	Conservation of Amsit-Sarovar awared	
C	Challenges in the Panchayat	
1	Drinking water is not up to the Mark.	
2	Lack of primary health centre	
3	Lack of Transport facility	
4		
5	Lack of children park	
D	Suggestions if any	
1	Public should be awared about the benifits	
2	of different Schemes	
3	New Agricultural Techniques must be	
4	employed	
5		

- Employees of various departments should be made more accountable to PRIs
- Biodiversity must be preserved in all villages
- Awareness campus should be held frequently.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Revenue department
2	Rural Development department
3	School Education department
2	LEAST RESPONSIVE DEPARTMENTS
1	Jal-Shakti department
2	JK bank
3	Health department

ii. FEEDBACK ON UT INITIATIVES

The UT had witnessed various initiatives aimed at development, security and governance. The LG administration has adopted a mantra of Zero tolerance against corruption, nepotism and discrimination against minorities. Moreover the adoption of e-office paperless working culture in most of govt offices has been established.

iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	- Need of primary health centre - Source of water supply should be replaced.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Health related issue must be resolved - water crisis at Narwarah.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	- A feeling of great pleasure and happiness is reflecting from the people by conducting back to village program - Urgent public requirements in order of priority basis may be considered.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	06-07
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Certified

Signature of Sarpanch

Signature of the Visiting Officer

Name..... PANCH

Name..... Fayaz Ahmad mir

BASHIR AHMAD MIR

Ward No. 3 Hala Meerpota (H)

Block Bhatnagar