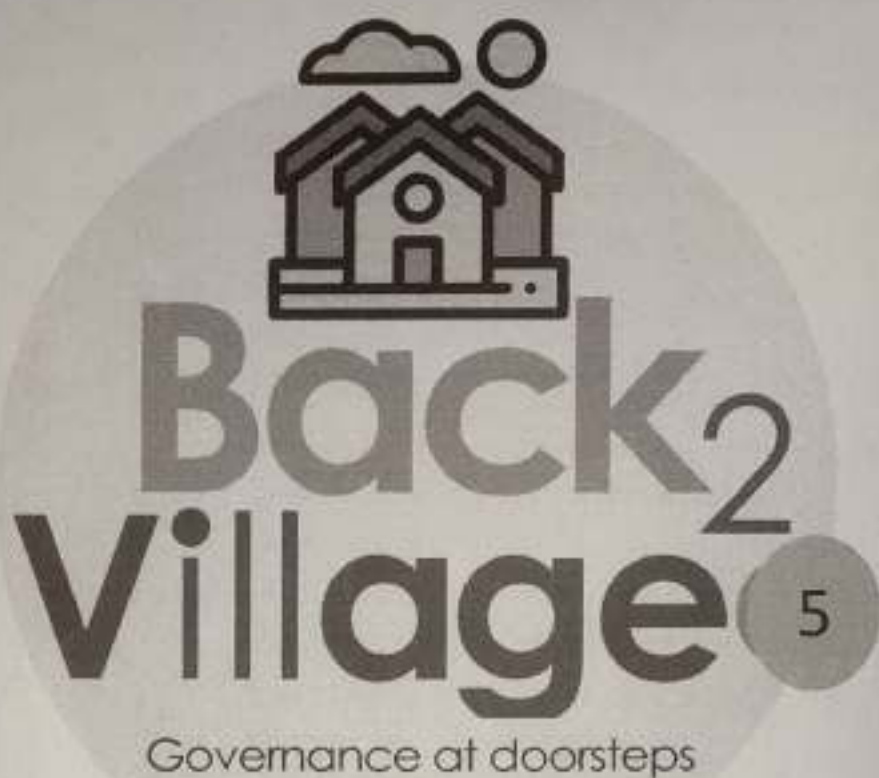


INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.



QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Feroze Ahmed Akhal
2	Designation	Assistant Professor
3	Department	Higher Education
4	Place of posting	Gore. Dagne College Arvanti Pora
5	Mobile No	9149651853
6	Email ID	Shahreenferoze07@gmail.com
7	Home District	Pulwama
8	Dates of visit	09-11-23/10-11-23

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Jamharpora, Aripel tal
2	Local Government Directory(LGD) code of the Panchayat	242937
3	Name of CD Block	Aripel
4	Name of Tehsil	Aripel
5	Name of District	Pulwama

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	03
2	No. of hamlets in the Panchayat	05
3	No. of households in the Panchayat	475
4	Population (approx) of the Panchayat	2340

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

P/H- JAWAHARPORA

BLOCK: ARIPAL

DATE: -10-11-23

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Wahid-ul-Haq	A.E.A	P	7006822540
2	Education	Mushtaq Ah. Dar	Teacher	P	9997045804
3	Food, Civil Supplies and Consumer Affairs	Farooq Ah. Shah	S.Lg.	P	9596077695
4	Forest	Mohd. Ayoub Dar	Watcher	P	8899160594
5	Health and Medical Education	Dr. Sajad Ah. Dar	M-O	P	8825047847
6	ICDS Department	Nasima Akhter	A.W.W	P	9086805122
7	Irrigation and Flood Control Department	Sarabjeet Singh	Contractor	P	9596451664
8	Jal Shakti Department	Ch. Rasool Gani	Helper	P	9591622629
9	Power Development Department	Firdous Ah. Keshi	J.L	P	9906754890
10	Public Works Department	-	-	A	-
11	Revenue	Mir Nazam ul Sahar	Patwari	P	9797236292
12	Rural Development and Panchayat Raj	Ishtiyaz Hussain Mir	LRS	P	9682152243
13	Skill Development	-	-	A	-
14	Social Welfare Department	-	-	A	-
15	Youth Services and Sports Department	Javed Ahmad Dar	PET (Mre)	P	8899246944
16	Others	-	-	-	-
17	Animal Husbandry	Randoo Singh	ATT	P	9622811284
18	Sheep Department	Ch. Mohd Hanif	ASM	P	7051822609
19	Social Forestry	Khushood Ah. Rathi	J. Mali	P	9997748012
20	Soniculture	M. Shaban Chaudhary	Guard	P	8899005863
21	Cooperative Deptt.	Ch. Mohd Mir	Operator	P	9622869414
22	Horticulture	Sahira Akhter	HTG III	P	954164090

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govtbuilding/private	private			
	b) New/needing repairs	Nil			
	II. Furniture(Y/N)	(Y)			
	III. Computer/printer(Y/N)	(Y)			
	IV. Internet (Y/N)	(N)			
	V. Telephone (Y/N)	(N)			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	(N)			
	VII. Water (Y/N)	(N)			
	VIII. Electricity(Y/N)	(N)			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	01	37	01	- Govt.
	b) Primary	06	378	Nil	Govt.
	c) Middle	03		Nil	Govt.
	d) High	01	107	Nil	Govt.
	e) Higher Secondary	Nil			
	f) College	Nil			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		08			
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		Nil	.		
5	Bankbranch(Y/N)	(N)			
6	Availability of ATM (Y/N)	(N)			
7	Khidmatcenter/ CSC (Y/N)	(Y)			
8	Patwarkhana(Y/N)	(N)			
9	Village haat (Y/N)	(Y)			
10	Playground(Y/N)	(Y)			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		(Y)			
		02	624	624	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		Nil			
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		C/o Spring at Zoonal Zoonal Good Yes			
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	The panchayat, being nestled in the lap of nature, has ample scope for natural tourism			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	(N)			
	ii. Number of Asset captured	NA			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Panchayat Ghar at Dh. Gurd - 2018-19			
17	List of Underutilized Buildings- names	Name	Year of construction		
		Nil			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department	287	287	-
2	Widow pension	Social Welfare Department	45	45	-
3	Disability pension	Social Welfare Department	35	35	-
4	Status under Stunting Mukh	Social Welfare Department	Nil	Nil	-
5	Status under wasting Mukh	Social Welfare Department	Nil	Nil	-
6	Equipment's provided to specially abled persons (invalids, tricycles etc)	Social Welfare Department	Nil	Nil	-
7	Digital Services provided	IT / BDO / CSC	Nil	Nil	-
8	Dakh Kisan	Agriculture Department	45	05	U/P
9	Kisan credit card	Agriculture Department	365	365	-
10	PM Kisan Sammanidhi	Agriculture Department	299	299	-
11	Employment Saturation (PHEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	Nil	Nil	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	01	-	U/P
13	13M Implementation	Jal Shakti Department			
	I. No of Household provided FHTC		449	449	-
	II. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD	800	800	-
15	PMAY- Gramin	RDD& PR	34	34	-
16	SBM Gramin- INHL functional (Household toilets)	RDD& PR	Nil	Nil	-
17	ODF Plus villages (No)	RDD& PR	5	5	-
18	Targeted Sock pit completed	RDD& PR	58	58	-
19	JKRLM:	RDD& PR			
	I. Number of Self Help Groups formed		100	100	-
	II. Number of Households involved		Nil	Nil	-
20	Land Passbook Saturation	Revenue Department	1423	1423	-
21	Pending Mutations	Revenue Department	Nil	Nil	-
22	Domicile Certificates	Revenue Department	2340	2316	U/P
23	Persons identified drug addicts	BDO/ Sarpanch	Nil	-	meera is not for
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Nil	-	-
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1724	1727	41 U/P + 56
27	Jarani suraksha yojana	Health Department	15	10	5 U/P
28	Status under Anaemia Mukh	Health Department	N/A	N/A	-
29	Status under Leprosy Mukh	Health Department	N/A	N/A	-
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	08	08	-
31	Number of AyushmanSebas held	Health Department	08	08	-
32	Out of School Children brought to Schools	School Education Department	Nil	-	-
33	Number of students still out of Schools	School Education Department	Nil	-	-
34	Persons educated through bridge courses	School Education Department	Nil	-	-
35	Household using clean cooking fuel (LPG)	FCS & CA	235	-	-

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health n.d. Wellness Centre Jahanpura
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Yes, a) Doctor b) Naryama Beshi (F.M.H.W.)
4	No of patients attended during the month	198
5	Status of medicine availability	Available
6	Special medical camp held, if any	Yes. Health Mela, Nibhay Divas
7	Status of Immunization	Active - done regularly -
8	Participation of health worker in Village Health and Nutrition Day	Active Participation -
9	Institutional deliveries in Panchayat (Current Year)	15
10	Non- Institutional deliveries in Panchayat (Current Year)	- nil -
11	Other	N/A
12	Remarks of the Visiting Officer	The GP lacks in ample health facilities in terms of the infrastructure. The only health centre in the GP is located in a private building with very few basic facilities.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Primary School, upper primary School Jahanpura
2	Type of building (Govt./ Private)	Govt. 06, Private = 01
3	Availability of Staff as per sanctioned strength	Yes -
4	Enrolment of the School a) Boys = 266 b) Girls = 209	475
5	Availability of play ground	Yes -
6	Availability of drinking water	Yes -
7	Availability of electricity	Yes -
8	Availability of functional toilets	Yes -
9	Activities undertaken under 'My School My Pride'	Yes. Painting Competitions, Singing Competitions, and other Sports tournaments.
10	Other	
11	Remarks of the Visiting Officer	The GP has in total seven (07) schools. All the schools suffer on various accounts like lack of spacious classrooms, broken down buildings needing immediate repairment and missing water logging in and around the schools etc.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	P/H. Janaharpore. total no. 06
2	Number of children enrolled a) Boys = 110 b) Girls = 115	225
3	Status of Building (Private/ Govt.)	private
4	Availability of Helper / worker	Yes-
5	Maintenance of record of children	Yes-
6	Availability of sufficient ration	Yes-
7	Availability of timely Ration	Yes-
8	Availability of Functional toilet	Yes-
9	Availability of tap connection	Yes-
10	Availability of electricity connection	Yes-
11	Number of children stunted	- Nil -
12	Number of children wasted	- Nil -
13	Any Other	N/A
14	Remarks of the Visiting Officer	The performance of all the six Anganwadi centres in the GP is upto the mark and the meals served to the registered children is in line with the prescribed dietary menu of the government.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	LAM and DAR
2	Government / Private	Govt.
3	Name of the dealer (in case of Private)	- Nil -
4	No of registered beneficiaries	624
5	No of beneficiaries drawing Ration from the store	624
6	Whether store is functioning through Aadhar biometric system	- Yes -
7	Whether record/register maintained in the store	- Yes -
8	Availability of ration	- Yes -
9	Any Other	N/A
10	Remarks of the Visiting Officer	The two CAPD stores in the GP seem to be performing exceptionally well in catering to the needs of the population as no complaint was brought into the notice of VO during the field visit.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Amrit near Tehsil office
2	No of Accounts in the branch	13171 (P.S.B)
3	No of persons applied under various self-employment schemes	204 PMEGP cases
4	No of cases sanctioned under various self-employment schemes	204 cases
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	204 cases
6	Availability of ATM	Yes
7	Any Other	Yes - Khidmat Centre, 2 CSE
8	Remarks of the Visiting Officer	The GP has all its financial controls related needs and is met by the said bank, but faces the issues on this account.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Zaafar Jahanpore
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	N/A
4	Utilization of Amrit Sarovar	Yes, for drinking purposes.
5	Any Other	N/A
6	Remarks of the Visiting Officer	The Amrit Sarovar can become a tourist attraction if due attention is given to it by the concerned dept.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Jahanpore
2	Condition of Playground	Good
3	Utilization of Playground	Yes, for various sports activities
4	Any Other	N/A
5	Remarks of the Visiting Officer	The playground is in good conditions and is being used by the local children to play various games on it.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Khenagund
2	Government/ Private building	Private
3	Land passbook saturation	All generated
4	Pending mutations	Nil
5	Any Other	N/A
6	Remarks of the Visiting Officer	The Partwarkhana needs shifting from Khenagund to Jahanpore to facilitate all Revenue related issues of the GP.

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	PH - Jambhaphora
2	Name of the beneficiary	Enlisted Panchit
3	Status of the house (completed/ in-use/ under-construction)	15 Houses Completed, and 19 O/C construction
4	Any Other	N/A
5	Remarks of the Visiting Officer	the GP has almost all the deserving beneficiaries covered under PMAY Scheme and many new houses in the pipeline -

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	PH - Jambhaphora
2	Name of the beneficiaries	Enlisted Panchit
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed
4	Any Other	N/A
5	Remarks of the Visiting Officer	the GP needs many such Soakpits and Compost pits to keep it Green and Sustainable oriented

I. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter / CSC counter	Bar General Kund (A), Jambhaphora (A)
2	No of online services provided by the CSC	17
3	No of persons approached for services	1360
4	Any Other	N/A
5	Remarks of the Visiting Officer	the GP is in dire need of a Khidmatcenter to cater to the online services of the people.

L. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	the GP is well-connected but the roads need repairment at places.
2	Transport	Satisfactory
3	Electricity	Full electrified
4	Drinking water	Self-Sufficient
5	Cleanliness	Good at places wanting
6	Sports facility (Playground)	ample with a functional playground in place.
7	Any Other	Nil.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes,
	2. Skits, Songs, Dramas	A folk song was sung by a chorus, folk dance
	3. Local Folk programme / Show	Yes, the road base discussion with IFG PRIS, not Some other
	4. Discussions with PRI and Senior citizens	- Nil -
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Inauguration of a cricket tournament
	2. Distribution of sports kit	- No -
C	Inaugurations (If any)	
	PMAY house	Yes -
	Segregation Sheds	Yes -
	Amrit Sarovar	Yes -
	IJM Assets	Yes -
	Compost/ Soak Pits	Yes -
	PMGSY / MGNREGA works	Yes -
	Any other	- Nil -
D	Distribution of certificates	
	Self Employment Schemes	- Nil -
	Land Pass books	- Nil -
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Nasha Mukht Bharat Pledge was taken in the CP to raise awareness about the drug abuse.

QUESTIONNAIRE FOR B2V5 **Schedule-VI** **(SDG THEME ADOPTED BY THE PANCHAYAT)**

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	1- Clean and green village 2- Self-Sufficient infrastructure in the village
2	Activities undertaken under the Theme (as per instruction manual)	1- Installation of Street-lights (Solar powered) 2- portable dustbins placed at various places 3- Garbage pits and Compost pits constructed for Solid waste management.
3	Status of activities undertaken	Completed
4	Visible impact of the Activities	These activities have greatly helped the village in Solid waste management leading to a greener and cleaner village.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes, prepared and uploaded.
6	How many activities of SDG have been covered under GPDP	A number of activities
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Since, the GP is situated at the foothills, it is more vulnerable to natural disasters, like flash floods, land slides and posing a challenge to the GP has made enough progress on this account and is already on the road to becoming a better place.
8	Remarks of the Visiting Officer on the status SDG Theme	SDG Goals.

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A Demands/ Grievances addressed by the Administration		
1	upgradation of High School Janshepora to HSS	
2	Lam (Janshepora) to be made a tourist destination	
3	widening of Anpal Lam road	
4	Construction of Projected Health and Wellness Centre	
5	Construction of a public park.	
B Impact of B2V1 to B2V4		
1	Construction and upgradation of Sewage and Compost	
2	Installation of Solar powered Street lights	
3	Many beneficiaries covered under PMAY Schemes -	
4	Construction of playground in Janshepora	
5	paving of many link roads with tiles	
C Challenges in the Panchayat		
1	The GP is situated at the foothills, hence more vulnerable	to attacks from wild animals
2	The GP is a parking area with inadequate track	
3	many link roads are dilapidated	
4	Lack of basic health facility	
5	Many School buildings are decrepit.	
D Suggestions if any		
1	link roads should be well-paved and maintained	
2	run-down School buildings be renovated	
3	Medical/Health facilities be provided at the earliest	
4	Panchayat Office should be constructed	
5	The village be declared a tourist destination	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Education Department
2	RWD
3	Revenue
2	LEAST RESPONSIVE DEPARTMENTS
1	Agriculture
2	Skill Development
3	Irrigation and Flood Control Department

II. FEEDBACK ON UT INITIATIVES

III. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	The major complaint brought to the notice of the VO was was about the previous PRI plans: Non-execution of the works entailed.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	upgradation of High School Jahangirpur. Pkda to HSS, Construction of the projected Health and wellness Centre. at Jahangirpur.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The CPHS benefited fairly from the previous Pkda to village programmes, but still lacks in many basic facilities and a lot can be done in this way. Educational and Health infrastructure needs immediate attention and care.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	(08)
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the VO Res Stayed in the panchayat for two days

Signature of Sarpanch

Name..... BASHIR AHMAD DAR

Signature of the Visiting Officer

Name..... PEROZE AHMAD BHAT

Jawaharpur (Lam) Teh. Arpal