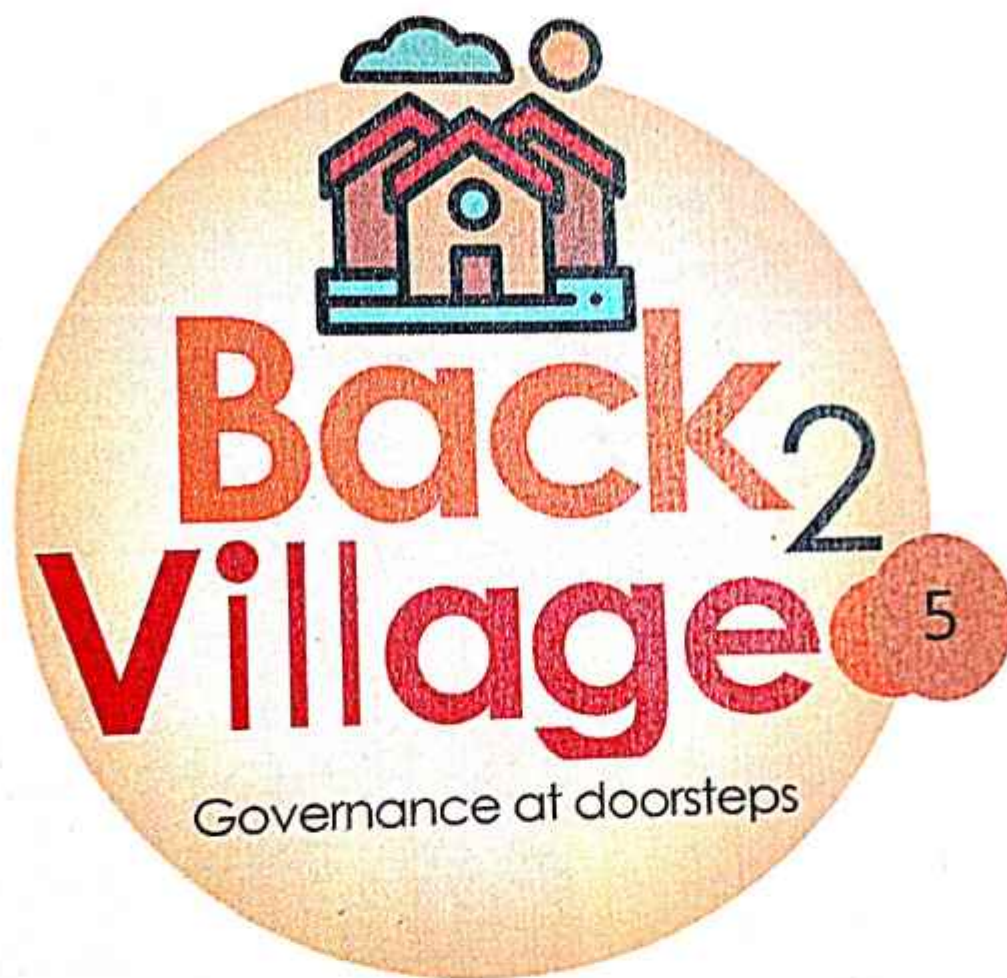




11th to 16th NOVEMBER 2023.

INSTRUCTION MANUAL FOR B2V5



to 16th NOVEMBER, 2023.

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He/She is going to the Panchayat as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing Gram Panchayat development plan, he/she has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His/her work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
7. Visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.jk.gov.in portal.
8. Focus of visit are youth, skills, self-employment, nashamukt, bhrashtacharmukt, Rozgaryukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
 1. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes \
 - c. Self-employment schemes
 - d. Bank linked schemes-including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery–
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness In governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. NashaMukt, J&K
9. The PRI members (Sarpanchs, Panchs ,BDC Chairperson) shall beat the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em-powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without handing over hardcopy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in portal within week's time positively.

Instruction for Field visit

FIELD VISIT

Facility	Purpose
KhidmatCentres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Niyam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of BZV
Jal Jeewan Mission verification- WSS/JSD	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM KisanSamman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. Suraksha Bima Yojana
14. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eldavya Model residential school
2. Scholarship schemes
3. Forest Rights Title: Individual and Community Land
4. Van Dhan Vikas Kendra: Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per there solution passed by that Gram Panchayati.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES

1 Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Yes*
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *Yes*
- Has mapping of landuse, waterbodies, forest, slopes, wetlands, degraded forest, etc. the Gram Panchayat been done? Yes/No. If No, reason, thereof *Yes*
- Has the Climate Resilience Plan been developed for the GP? Yes/No *Yes*
- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Yes*
- Whether schools have started segregating waste *Yes*
- Whether schools have their own compost/soakage pits for solid/liquid waste management *Yes*

2 Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- Do all the eligible individuals been provided the Golden Card? *Yes*
- Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

3 Water sufficient village

- Do all the IHHs in the Gram Panchayat have water pipeline connections? *No*
- Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *lane & drains are constructed*
- Do all the IHHs in the Gram Panchayat have toilets? *No*
- Are all the IHHs toilets functional or not? *Functional*
- Do all the Schools/Anganwadi centers have a toilet facility or not? *No*
- Are all the toilets in the schools/Aanganwadi functional or not? *No*
- Whether Gram Panchayat Bhawan has separate toilets for women or not? *No*

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre- schooling? Yes/NO *Yes*
- How many Bal Sabhas were organized in the Gram Panchayat *Yes*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes/NO *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/ Programs displayed on the Gram Panchayat wall or not? *Yes*

- iii) Does the Gram Panchayat has its building or not? *yes*
- iv) Is the Gram Panchayat office functional or not? *yes*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *yes*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *yes*

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor?
Yes/ No if yes specify *No*
- ii) Have all the eligible households registered in PDS or not? *No*
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not? *No*
- iv) Have all the eligible households been registered for Pension or not? *No*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *yes*

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *yes*
- ii) Is Gram Panchayat Office Disabled Friendly or not? *yes*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *yes*
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *No*
- vi) Are all the eligible households getting benefits from IAY or not? *yes*

8 Engendered Development in Village

- i) How many Mahila Sabhas were organized in the Gram Panchayat *3*
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan(Yes/ No)
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *No*
- iv) Number of women beneficiaries headed households covered under PDS system
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana *21*

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, watersupply, toilet *No*
- ii. Whether the Disastermanagement plan is available at the GP Level(Yes/No) *No*
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) *No*
- iv. Whether the GP has easy access to Godown for storage(Yes/No) *No*
- v. Whether street lights are provided in public places for ensuring safety(Yes/No) *yes*

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	<ul style="list-style-type: none"> i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	<ul style="list-style-type: none"> i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during B2V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/IHHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	<ul style="list-style-type: none"> i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari & E-UnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	<ul style="list-style-type: none"> i. Number of Aadhaar Linked accounts under PMJJY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	<ul style="list-style-type: none"> i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigrani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	<ul style="list-style-type: none"> i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	<ul style="list-style-type: none"> i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Paint competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fares per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet, Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (Nasha Mukht Camps, Eco Clubs, Sports & Games). iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	RAGHU NANDAN
2	Designation	SENIOR LECTURER
3	Department	SCHOOL EDUCATION
4	Place of posting	Govt. HIG. SEC. SCHOOL, FORELAIN
5	Mobile No	8803624858, 7006104087
6	Email ID	nandan.raghu095@gmail.com
7	Home District	KATHUA
8	Dates of visit	08-09, NOVEMBER, 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	CHAK - HARIA
2	Local Government Directory (LGD) code of the Panchayat	040952
3	Name of CD Block	MARHEEN
4	Name of Tehsil	MARHEEN
5	Name of District	MARHEEN

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	06
2	No. of hamlets in the Panchayat	09
3	No. of households in the Panchayat	960
4	Population (approx) of the Panchayat	3296

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Shiv Dull	AEA	Present	
2	Education	1. Yash Patel 2. Sabar Hussain	Tesher	Present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest				
5	Health and Medical Education	Nagar Mal	CHO	Present	
6	ICDS Department	Praksha	MLHP	Present	
7	Irrigation and Flood Control Department	Kiran Bela	Supervisor	Present	
8	Jal Shakti Department	Kecool Kaur	W/Sub	Present	
9	Power Development Department	Surender Kumar	Line man	Present	
10	Public Works Department	Balbir Singh	Tech II	Present	
11	Revenue	Raminder Kumar	Roadwarder	Present	
12	Rural Development and Panchayati Raj	Himant Singh	Patwari	Present	
13	Skill Development	i) SATISH K. MEHRA ii) RADHA DEVI	PAA GRS	Present	
14	Social Welfare Department	Pratima	Food Worker	Present	
15	Youth Services and Sports Department	Pratima	Physical Edu. Master	Present	
16	Others				
17	Animal Husbandry Dept.	Palvi Sharma	MTS	Present	
18	Sanitation Dept.	Tara Singh	Fr Mali	Present	
19	Fisheries	Chandras	Dyanspecial	Present	
20	HK Bank Hosiacheli	Shabnam Dhanani	Head Incharge	Present	

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt. Building			
	b) New/need repairs	Needing Repairs			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	No			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	00	00	00	00
	b) Primary	04	85	09	Govt
	c) Middle	04	252	28	Govt.
	d) High	- NA	NA	NA	- NA -
	e) Higher Secondary	01	264	15	Govt.
	f) College				
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		09	205	09	Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		NIL	01		
		NIL	01	01	PHC - Govt. building in wellness center - Pvt.
5	Bank branch (Y/N)	Yes	-	-	-
6	Availability of ATM (Y/N)	Yes	-	-	-
7	Khidmat center/ CSC (Y/N)	Yes	-	-	-
8	Patwarkhana(Y/N)	Yes	-	-	-
9	Village haat (Y/N)	No	-	-	-
10	Playground(Y/N)	No	-	-	-
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		1+1=02	1050	Yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		6		Yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		-	Haridwar Ghat Post.	ONGOING	-
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	POTENTIAL FOR SOLAR ENERGY			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	No			
	ii. Number of Asset captured	-			
	iii. Please mention assets				
	1.	-			
	2.	-			
	3.	-			
	4.	-			
	5.	-			
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		Govt. Hb. Sec. School, Chak Kaurha	2020		
17	List of Underutilized Buildings- names	Name	Year of construction		
		N/A			

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. NO	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	169	169	
2	Widow pension	Social Department Welfare	45	45	
3	Disability pension	Social Department Welfare	19	19	
4	Status under Stunting Mukht	Social Department Welfare	-	-	-
5	Status under wasting Mukht	Social Department Welfare	-	-	-
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Department Welfare	-	-	-
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	41	20	In progress
9	Kisan credit card	Agriculture Department	710	472	"
10	PM Kisan Sammannidhi	Agriculture Department	630	615	"
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	-	-	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	-	-	-
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		50	50	
	ii. Har Ghar Jal village(s) certified (No.)		-	-	
14	No of Households electrified	PDD	710	633	77
15	PMAY- Gramin	RDD& PR	47	47	NIL
16	SBM Gramin- IHHL functional (Household toilets)	RDD& PR	20	20	NIL
17	ODF Plus villages (No)	RDD& PR	6	6	
18	Targeted Sock pit completed	RDD& PR	20	10	In Progress
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department	752	652	Yet not collected
21	Pending Mutations	Revenue Department	08	08	
22	Domicile Certificates	Revenue Department	05	05	
23	Persons identified drug addicts	BDO/ Sarpanch			
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department	4174	3859	Documents Not Updated
27	Janani suraksha yojana	Health Department	112	47	Lack of Funds
28	Status under Anaemia Mukht	Health Department	1744	1744	
29	Status under Leprosy Mukht	Health Department	0	0	No Case Detected
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	525	525	
31	Number of Ayushman Sabas held	Health Department	28	28	
32	Out of School Children brought to Schools	School Department Education	01	01	
33	Number of students still out of Schools	School Department Education	No	No	
34	Persons educated through bridge courses	School Department Education	No	No	
35	Household using clean cooking fuel (LPG)	FCS & CA	-	-	

QUESTIONNAIRE FOR B2V5

Schedule-IV (FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	1) PHC Hapur Chali 2) HWC → Chaiti Sarda Singh
2	Type of building (Govt./ Private)	1. Govt (PHC) 2. HWC (Pub.)
3	Availability of Staff a) Doctor b) Paramedical	Agarwal → 1 ; Dental Surgeon → 1, MBBS → 0 10 PHC, 2 (HWC)
4	No of patients attended during the month	576
5	Status of medicine availability	Yes
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes [8 Sessions / Month]
8	Participation of health worker in Village Health and Nutrition Day	Yes [7 VHND / Month]
9	Institutional deliveries in Panchayat (Current Year)	112
10	Non- Institutional deliveries in Panchayat (Current Year)	0
11	Other	—
12	Remarks of the Visiting Officer	Satisfactory.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	G.M.S. Hapur Chali.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	Yes (Filled)
4	Enrolment of the School a) Boys b) Girls	37 23
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	—
11	Remarks of the Visiting Officer	Excellent

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	09
2	Number of children enrolled	
	a) Boys	100
	b) Girls	105
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	No
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	No
12	Number of children wasted	No
13	Any Other	—
14	Remarks of the Visiting Officer	Satisfactory

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	CHACK KHANA.
2	Government / Private	PRIVATE
3	Name of the dealer (in case of Private)	PARVEEN KUMAR
4	No of registered beneficiaries	1050
5	No of beneficiaries drawing Ration from the store	950
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	No.
8	Availability of ration	yes
9	Any Other	
10	Remarks of the Visiting Officer	Satisfactory

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	CHACK HAREA (Jk Bank)
2	No of Accounts in the branch	-
3	No of persons applied under various self-employment schemes	-
4	No of cases sanctioned under various self-employment schemes	-
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	-
6	Availability of ATM	YES
7	Any Other	-
8	Remarks of the Visiting Officer	Average - (officer not provided information)

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NEAR POLICE CHOWKI, CHACK-HARIA
2	Condition of Amrit Sarovar	ONGOING
3	Details of repair undertaken, if any	-
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	work in progress.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	- NA -
2	Condition of Playground	-
3	Utilization of Playground	-
4	Any Other	-
5	Remarks of the Visiting Officer	Urgently needed Play Ground

VIII. Patwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	PANHAYAT GHAR, CHAK-HARIA
2	Government/ Private building	GOVERNMENT
3	Land passbook saturation	COMPLETE
4	Pending mutations	-
5	Any Other	-
6	Remarks of the Visiting Officer	Satisfactory

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Opp. Panchayat Ghar
2	Name of the beneficiary	JAIKAL S/O RATILAL LAL
3	Status of the house (completed/ in-use/ under-construction)	UNDER-CONSTRUCTION
4	Any Other	
5	Remarks of the Visiting Officer	Satisfactory

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Soak pits - W/O No-06 = 10 Compost pits - W/O No-02 = 05
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Soak pits in progress = 10 Compost = 05
4	Any Other	
5	Remarks of the Visiting Officer	Excellent

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	CHACK HARIA
2	No of online services provided by the CSC	30+
3	No of persons approached for services	900+
4	Any Other	AEPS etc
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Satisfactory
2	Transport	Satisfactory
3	Electricity	Need Impr
4	Drinking water	Need
5	Cleanliness	Need I
6	Sports facility (Playground)	-NA-
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	Yes
	3. Local Folk programme / Show	Yes
	4. Discussions with PRI and Senior citizens	
	5. Exhibitions	
B	Sports Activities	Yes
	1. Sports Event	-
	2. Distribution of sports kit	
C	Inaugurations (If any)	Yes
	PMAY house	
	Segregation Sheds	
	Amrit Sarovar	-
	JJM Assets	-
	Compost/ Soak Pits	-
	PMGSY / MGNREGA works	-
	Any other	-
D	Distribution of certificates	-
	Self Employment Schemes	-
	Land Pass books	Yes
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	i) WATER SUFFICIENT VILLAGE ii) Green Village
2	Activities undertaken under the Theme (as per instruction manual)	<ul style="list-style-type: none"> • Plantation Drive • Construction of Distribution/Kul for irrigation • Construction of Sarovar.
3	Status of activities undertaken	<ul style="list-style-type: none"> • Satisfactory in progress • Drinking water supply need to be improved
4	Visible impact of the Activities	<ul style="list-style-type: none"> • Approaching towards Target/Theme
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes
6	How many activities of SDG have been covered under GPDP	Two
7	Bottlenecks, if any, faced in the achievement of SDG Theme	-
8	Remarks of the Visiting Officer on the status SDG Theme	Panchayat is trying hard to achieve the SDG theme

QUESTIONNAIRE FOR B2V5

Schedule-VII

(IMPACT OF B2V1 TO B2V4 PHASES)

S.No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road to Shamshan Ghat	
2	Target achieved Under PMAY Scheme.	
3	Transformer Installed	
4	Poor conditions of Lam and Drain improved.	
5	Aadhar Card office operational as per demand.	
B	Impact of B2V1 to B2V4	
1	Conditions of Roads Improved	
2	Conditions of Lam and Drain improved	
3	Digital facilities are available at Kishmat Centre	
4	Cleanliness of the village improved.	
5	All Govt department became more accountable	
C	Challenges in the Panchayat	
1	Panchayat is still facing problem of Safe Drinking	
2	Due to large Geographical Area of Panchayat funds are not sufficient.	
3	All Education Institution facing shortage of building.	
4		
5	Problem of Power curtailment	
D	Suggestions if any	
1	All Institution of Education Need Building	
2	Middle School Should be Upgraded to High School	
3	Need to improve Safe Drinking water supply	
4	Skill Development - at Panchayat level need improvement	
5	Need improvement to address the problem of unemployment.	

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS		
1	1	EDUCATION
	2	R.D.
	3	AGRICULTURE
2. LEAST RESPONSIVE DEPARTMENTS		
	1	SKILL DEVELOPMENT
	2	JAL SHAKTI MISSION
	3	IRRIGATION

ii. FEEDBACK ON UT INITIATIVES

- Happy with Schemes launched by UT Administration and Central Govt.
- Need completion of Project/Scheme in time bound manner.
- Still need much more awareness among the people regarding Schemes of UT administration.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Proceeding for all educational institutions
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Up gradation of Govt middle school to High school.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	All demand projected by the Panchayat should be completed. (Projected BY 1 to B2V5)
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	10 07.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	- Satisfactory -

Signature of Sarpanch

Name. Deewan Singh

Signature of the Visiting Officer

Name. RA GHUNANDAN