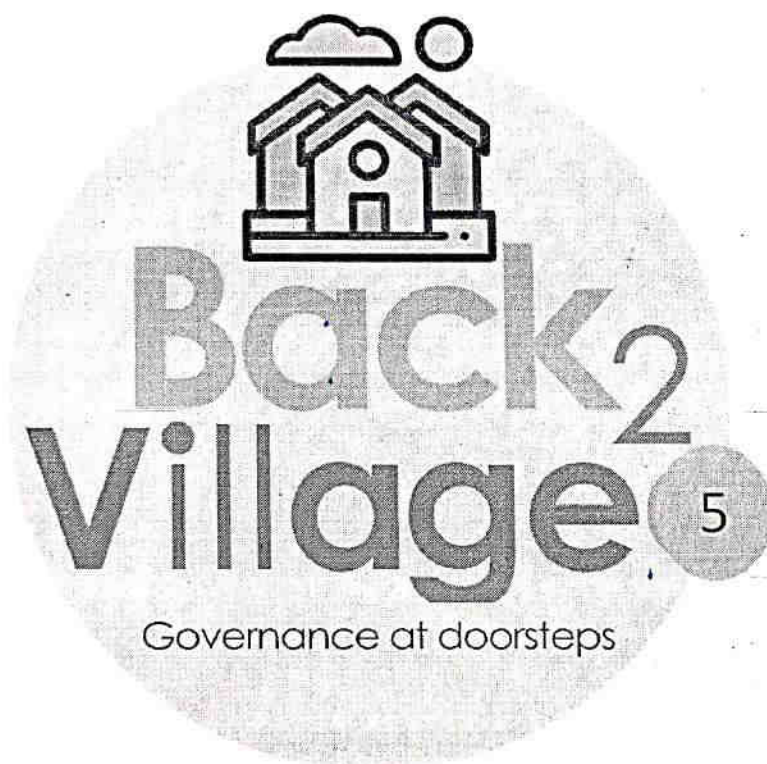


INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MOHD ASHRAF MIR.
2	Designation	Sp- LACTURER-
3	Department	EDUCATION.
4	Place of posting	Govt Boys HIGHER SECONDARY ^{School.} SHOPIAN.
5	Mobile No	81825093027.
6	Email ID	ashraf8aavi@gmail.com.
7	Home District	SHOPIAN.
8	Dates of visit	10/11 November 2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Bennipora A.
2	Local Government Directory(LGD) code of the Panchayat	274559.
3	Name of CD Block	Kapsin
4	Name of Tehsil	Shopian.
5	Name of District	Shopian

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	3.
2	No. of hamlets in the Panchayat	3.
3	No. of households in the Panchayat	478.
4	Population (approx) of the Panchayat	2746.

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Mohd A Youb Teli	Guardner cum operator.	P-	—
2	Education	Ai Jag Ah- Sheikh	Teacher	P.	
3	Food, Civil Supplies and Consumer Affairs	Rafeeq ishaq	Store keeper	P.	
4	Forest	Ab Rasheed Bhat	MTS	P.	
5	Health and Medical Education	Ruksana Akhtar	FMPHW.	P.	
6	ICDS Department	Rifat Jan.	Anganwadi Worker	P.	
7	Irrigation and Flood Control Department	Ab Rasheed Gani	MTS	P.	
8	Jal Shakti Department	Ab Gani Sheikh	ALM	P.	
9	Power Development Department	Muzaffer Ah-	Line Man	P.	
10	Public Works Department	Gulzar Ah Sheikh	Roads Supervisor	P.	
11	Revenue	Adil Hussain Sheikh	Patwari	P.	
12	Rural Development and Panchayat Raj	Mukhtar Ah	Panchayat Secretary	P.	
13	Skill Development	—	—	Absent	—
14	Social Welfare Department	Tabasum Hamid.	Social Welfare Counsellor	P.	—
15	Youth Services and Sports Department	Tawseef Ahmad	Youth Services & Sports	P	
16	Others	Mudasir Ah-	RDD & GRS.	P.	
17	Animal Husbandry	Sheikh Saqlib	Stock Ass. Trainee	P	
18	Sheep Husbandry	Mohd Yousuf	Stock man assistant	P	
19	Fisheries dept	Shahid Muzaffer	MTS	P	
20	Other				

20. Education = Ajaz Ah Sheikh = Teacher/BLO — P.

21. Horticulture = Ab Bayoom Rather = Technician — P.

QUESTIONNAIRE FOR B2V5

Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Private			
	b) New/need repairs	BUILDING.			
	II. Furniture(Y/N)	N			
	III. Computer/printer(Y/N)	N			
	IV. Internet (Y/N)	Y.			
	V. Telephone (Y/N)	N.			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	Y.			
	VII. Water (Y/N)	N.			
	VIII. Electricity(Y/N)	N.			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	X	X	X	X
	b) Primary	1	57	nil	GOVT BUILDING.
	c) Middle	1	32	nil	GOVT BUILDING.
	d) High	X	X	X	X
	e) Higher Secondary	X	X	X	X
	f) College	X	X	X	X
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		4	145	nil	PRIVATE
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		X	X	1	nil
5	Bank branch(Y/N)	X	X	X	X
6	Availability of ATM (Y/N)	X	X	X	nil.
7	Khidmat center/ CSC (Y/N)	Y			
8	Patwarkhana(Y/N)	Y			
9	Village haat (Y/N)	Y			
10	Playground(Y/N)	Y			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		1	357	357	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		3 Govt Schools, Health centre, VC		Functional.	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Amrit Sarovar at Samarpur	near P. Ghar.	under trees	
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	nil.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	nil			
	ii. Number of Asset captured	nil			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		PANCHAYAT BUILDING.	2012-13.		
17	List of Underutilized Buildings- names	Name	Year of construction		
		nil	nil		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Welfare Department	6	6	0
2	Widow pension	Social Welfare Department	4	4	0
3	Disability pension	Social Welfare Department	2	2	0
4	Status under Stunting Mukht	Social Welfare Department	0	0	0
5	Status under wasting Mukht	Social Welfare Department	0	0	0
6	Equipment's provided to Specially abled persons(implants, tricycles etc) *	Social Welfare Department	2	2	-
7	Digital Services provided	IT/ BDO/ CSC			
8	Daksh Kisan	Agriculture Department	13	7	under process.
9	Kisan credit card	Agriculture Department	174	174	
10	PM Kisan Sammanidhi	Agriculture Department	175	175	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himayat, etc)	Employment Department	nil	nil	
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	nil	nil	
13	JJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC		364 -	364 -	-
	ii. Har Ghar Jal village(s) certified (No.)		364 -	under process	-
14	No of Households electrified	PDD	433 -	433	-
15	PMAY- Gramin	RDD & PR	nil	nil	-
16	SBM Gramin- IHHL functional (Household toilets)	RDD & PR	478	478	-
17	ODF Plus villages (No)	RDD & PR	3	3	-
18	Targeted Sock pit completed	RDD & PR	478 -	478 -	-
19	JKRLM:	RDD & PR	uncovered	-	-
	i. Number of Self Help Groups formed		-	-	-
	ii. Number of Households involved		-	-	-
20	Land Passbook Saturation	Revenue Department	1168 -	All	
21	Pending Mutations	Revenue Department	5 -	5	
22	Domicile Certificates	Revenue Department	314 -	314 -	
23	Persons identified drug addicts	BDO/ Sarpanch	nil	nil	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	2	2	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	nil	nil	
26	Golden Health Card under Ayushman Bharat	Health Department	2514 -	2305	few more people are coming in process
27	Janani suraksha yojana	Health Department	68 -	35	on going
28	Status under Anaemia Mukht	Health Department	729	663 -	in process
29	Status under Leprosy Mukht	Health Department	nil	nil	
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	48 -	32	in process
31	Number of Ayushman Sabas held	Health Department	12	8	
32	Out of School Children brought to Schools	School Education Department	nil	nil	
33	Number of students still out of Schools	School Education Department	nil	nil	
34	Persons educated through bridge courses	School Education Department	nil	nil	
35	Household using clean cooking fuel (LPG)	FCS & CA	100% population	100%	

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Health & Welfare Centre
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	MLHP, FM PHW, Asha,
4	No of patients attended during the month	261
5	Status of medicine availability	Free medicine availability
6	Special medical camp held, if any	4-
7	Status of Immunization	Satisfactory
8	Participation of health worker in Village Health and Nutrition Day	Satisfactory
9	Institutional deliveries in Panchayat (Current Year) ✓	Total deliveries 35 (all institutional)
10	Non- Institutional deliveries in Panchayat (Current Year)	nil.
11	Other	✓
12	Remarks of the Visiting Officer	the departments at panchayat level are doing satisfactory work.

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Central School Bemnipora/PS-Arond.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength -	6 (Working 4).
4	Enrolment of the School a) Boys b) Girls	32 15 Boys 17 Girls
5	Availability of play ground	✓
6	Availability of drinking water	✓
7	Availability of electricity	✓
8	Availability of functional toilets	✓
9	Activities undertaken under 'My School My Pride'	✓
10	Other	✓
11	Remarks of the Visiting Officer	Satisfactory academic & Co-curricular performance. Facilities available.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Bemnipora, Hanjipora, Awant.
2	Number of children enrolled a) Boys b) Girls	145 total enrollment 73 boys. 72 girls.
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes.
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes.
7	Availability of timely Ration	Yes.
8	Availability of Functional toilet	Yes.
9	Availability of tap connection	Yes.
10	Availability of electricity connection	Yes.
11	Number of children stunted	Nil
12	Number of children wasted	Nil
13	Any Other	-
14	Remarks of the Visiting Officer	Overall Performance Satisfactory.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bemnipora.
2	Government / Private	Private.
3	Name of the dealer (in case of Private)	- - -
4	No of registered beneficiaries	357.
5	No of beneficiaries drawing Ration from the store	357.
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	-
10	Remarks of the Visiting Officer	Overall Performance Satisfactory.

Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	at kachdora, no branch in halga Bemnipoora
2	No of Accounts in the branch	2503
3	No of persons applied under various self-employment schemes.	37 - all sanctioned.
4	No of cases sanctioned under various self-employment schemes.	37 -
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes.	37
6	Availability of ATM	will
7	Any Other	-
8	Remarks of the Visiting Officer	Need of Bank Branch & ATM at Bemnipoora-A.

Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Near Panchayat Ghar
2	Condition of Amrit Sarovar	under process.
3	Details of repair undertaken, if any	will -
4	Utilization of Amrit Sarovar	-
5	Any Other	-
6	Remarks of the Visiting Officer	Amrit Sarovar under construction

Playground:

S. No	Particulars	Status
1	Location of Playground	At Bemnipoora.
2	Condition of Playground	Satisfactory.
3	Utilization of Playground	✓ functional
4	Any Other	-
5	Remarks of the Visiting Officer	Satisfactory = functional

I. Partwarkhana:

S. No	Particulars	Status
1	Location of Patwarkhana	At Bemnipoora
2	Government/ Private building	Govt. (located in Govt Centre school Bemnipoora)
3	Land passbook saturation	100%
4	Pending mutations	5
5	Any Other	-
6	Remarks of the Visiting Officer	- Satisfactory.

PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	no sanctioned Case
2	Name of the beneficiary	✓
3	Status of the house (completed/ in-use/ under-construction)	✓
4	Any Other	✓
5	Remarks of the Visiting Officer	✓

Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Bemnipora, haryipora.
2	Name of the beneficiaries	✓
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	132 (in year 2023)
4	Any Other	✓
5	Remarks of the Visiting Officer	Satisfactory

Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	CSC Bemnipora, CSC - haryipora awond
2	No of online services provided by the CSC,	42.
3	No of persons approached for services.	Mostly all the people of harya - Bemnipora A.
4	Any Other	✓
5	Remarks of the Visiting Officer	Satisfactory.

I. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	✓
2	Transport	✓ no public Transport
3	Electricity	✓
4	Drinking water	✓
5	Cleanliness	✓
6	Sports facility (Playground)	✓
7	Any Other	✓

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Completed at halga level.
	2. Skits, Songs, Dramas	Completed
	3. Local Folk programme / Show	Completed
	4. Discussions with PRI and Senior citizens	Meeting & discussion with Senior Citizens.
	5. Exhibitions	
B	Sports Activities	
	1. Sports Event	Held at Panchayat level.
	2. Distribution of sports kit	NA.
C	Inaugurations (If any)	
	PMAY house	No Sanctioned PMAY Case.
	Segregation Sheds	Completed.
	Amrit Sarovar	under Construction.
	JJM Assets	under process -
	Compost/ Soak Pits	Completed at halga level.
	PMGSY / MGNREGA works	✓
	Any other	✓
D	Distribution of certificates	✓
	Self Employment Schemes	✓
	Land Pass books .	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Awareness was given regarding Saverel flag ship programmes e.g. MGNREGA, Corruption free, digital services etc.

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Healthy village.
2	Activities undertaken under the Theme (as per instruction manual)	<ul style="list-style-type: none"> ① Regular meetings of VHC ② Eligible individuals been provided the Golden Cards. ③ All childrens being immunised ④ Proper Covid 19- vaccination ⑤ All pregnant Women are getting necessary pre-natal checkups. ⑥ All deliveries have institutionalised.
3	Status of activities undertaken	All the 6 activities like VHC Formulation, printing of golden cards, children immunization, Covid vaccination, prenatal checkups & institutional deliveries are performed satisfactorily in all 3 villages of Panchayat talga.
4	Visible impact of the Activities	Yes.
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GPDP	All Six activities that comes under healthy village - theme.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Accommodation problem in Health & welfare centre - needs new building
8	Remarks of the Visiting Officer on the status SDG Theme	<p>→ The Working Culture of health dept is Satisfactory & appreciable.</p>

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Road from Bemnipora to vehi'l were macdormized.	
2	Constructed several link roads by RDD (highly beneficial to ^{extended} to the area).	
3	Constructed several sewage drains by RDD.	
4	Long-pending demand of portable-tap-water got addressed & completed	
5	2 no. of playing fields constructed.	
B	Impact of B2V1 to B2V4	
1	People became aware regarding Govt schemes.	
2	Several roads were macdormized, especially vehi'-bemnipora road.	
3	Portable-tap-water-connections problem got addressed & is under construction	
4	Play-field at Bemnipora was constructed by RDD.	
5	Coordination among departments.	
C	Challenges in the Panchayat.	
1	Widening of roads especially Bemnipora-vehi road.	
2	Need of cold storage for apple & rawas.	
3	Panchayat Ghar with facilities needed.	
4	ATM facilities / Bank not available.	
5	Govt Centre school Bemnipora is lacking furniture to hold programmes like B2V etc.	
D	Suggestions if any	
1	Speedy work on ongoing water supply scheme.	
2	ATM / Bank facilities to be sanctioned.	
3	Lanes to be tiled.	
4	Construction of cold storage for apple industry.	
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	RDD
2	Health Deptt.
3	PDD.
2	LEAST RESPONSIVE DEPARTMENTS
1	Skill department - (NRLM).
2	Industries & Commerce Deptt.
3	Handloom / Handicrafts Department.

ii. FEEDBACK ON UT INITIATIVES

We are pleased to see that people are happy with digital india initiative & are taking benefit of. On line service through CSC / Khidmat centres. Several works were carried out at panchayat level especially — modernization, JJM, etc.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Lalipora, hajipora, & Bemnipora needs 1 more anganwadi centre.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Water logging problem due to blockage of storm pipes near H/O Ab Rashid dar R/o Bemnipora near chuni masjid. Need of banking & ATM facilities at helga level.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall everything was satisfactory but certain urgent demands needs redressal from administration especially widening of roads, separate building for health centre, bank & ATM requirement. Cold storage for fruit growers.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Sarpanch seat vacant

Signature of Sarpanch

Name.....

Signature of the Visiting Officer

Name..... Mohd Ashraf Mir

11/11/2023
Panchayat Secretory