

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

A. User Details

S.No	Particulars	
1	Name	Fashat Abbas Wani
2	Designation	District Sericulture officer
3	Department	Sericulture Dev. Department
4	Place of posting	Kathua
5	Mobile No	9796246958
6	Email ID	fashatabasswani92@gmail.com
7	Home District	Rampur
8	Dates of visit	9th, 10th Nov; 2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Bani
2	Local Government Directory(LGD) code of the Panchayat	240834
3	Name of CD Block	Bani
4	Name of Tehsil	Bani
5	Name of District	Kathua

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01 (one)
2	No. of hamlets in the Panchayat	09 (Nine)
3	No. of households in the Panchayat	390 (as per 2011 census)
4	Population (approx) of the Panchayat	2093 (as per 2011 census)

FIRST HAND INFORMATION ON INFRASTRUCTURE PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Govt. building			
	b) New/need repairs	Needing repairs			
	II. Furniture (Y/N)	yes			
	III. Computer/printer (Y/N)	yes			
	IV. Internet (Y/N)	yes			
	V. Telephone (Y/N)	NO			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	yes			
	VII. Water (Y/N)	yes			
	VIII. Electricity (Y/N)	yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	—	—	—	02 - Govt
	b) Primary	04	208	01	02 - Pvt.
	c) Middle	01	500 plus	01	01 - Govt
	d) High	03	1400 plus	01	01 - Pvt. 02
	e) Higher Secondary	01	752	03	01 - Govt. 01 -
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		09	192	01	Pvt.
4	Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	No. of Institute having Govt. building
		—	—	—	—
5	Bank branch (Y/N)	yes			
6	Availability of ATM (Y/N)	yes			
7	Khidmat center/ CSC (Y/N)	yes			
8	Patwarkhana (Y/N)	yes			
9	Village haat (Y/N)	NO			
10	Playground (Y/N)	yes			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	810	yes	
12	Government offices- details, whether functional or not	No. of Govt Offices		Functional	
		36		yes	
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		01	Baru	—	NO
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	panchayat is located in a hill station surrounded by forests.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	yes			
	ii. Number of Asset captured	10			
	iii. Please mention assets				
	1.	panchayat ghar			
	2.	Govt. school buildings (05)			
	3.	Anganwadi centre (09)			
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name		Year of construction	
		—		—	
17	List of Underutilized Buildings- names	Name		Year of construction	
		—		—	

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	117	117	—
2	Widow pension	Social Department Welfare	50	50	—
3	Disability pension	Social Department Welfare	22	22	—
4	Status under Stunting Mukht	Social Department Welfare	—	—	—
5	Status under wasting Mukht	Social Department Welfare	—	—	—
6	Equipment's provided to Specially abled persons (implants, tricycles etc)	Social Department Welfare	10	10	—
7	Digital Services provided	IT/ BDO/ CSC	—	—	—
8	Daksh Kisan	Agriculture Department	35	35	—
9	Kisan credit card	Agriculture Department	232	198	Remain
10	PM Kisan Sammannidhi	Agriculture Department	201	201	—
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	—	—	—
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	01	01	—
13	JJM Implementation	Jal Shakti Department	195	105	90
	i. No of Household provided FHTC		01	01	100% elect site
14	No of Households electrified	PDD	130	130	100% RDE.
15	PMAY- Gramin	RDD& PR	—	—	100% complete
16	S&M Gramin- IHHL functional (Household toilets)	RDD& PR	—	—	—
17	ODF Plus villages (No)	RDD& PR	—	—	—
18	Targeted Sock pit completed	RDD& PR	—	—	—
19	JKRLM:	RDD& PR	—	—	—
	i. Number of Self Help Groups formed		—	—	—
	ii. Number of Households involved		—	—	—
20	Land Passbook Saturation	Revenue Department	938	938	—
21	Pending Mutations	Revenue Department	—	—	No pender
22	Domicile Certificates	Revenue Department	21589	16823	—
23	Persons identified drug addicts	BDO/ Sarpanch	Not identified	—	—
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	—	—	—
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	—	—	—
26	Golden Health Card under Ayushman Bharat	Health Department	1799	1799	Due to 294
27	Janani suraksha yojana	Health Department	31	29	02
28	Status under Anaemia Mukht	Health Department	—	868	—
29	Status under Leprosy Mukht	Health Department	—	01	under treatm.
30	Number of Ayushman Melas organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	03	01	02 To
31	Number of AyushmanSebas held	Health Department	—	07	—
32	Out of School Children brought to Schools	School Department Education	02	02	—
33	Number of students still out of Schools	School Department Education	—	—	—
34	Persons educated through bridge courses	School Department Education	—	—	—
35	Household using clean cooking fuel (LPG)	FCS & CA	—	—	Timber

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	
4	No of patients attended during the month	
5	Status of medicine availability	
6	Special medical camp held, if any	
7	Status of Immunization	
8	Participation of health worker in Village Health and Nutrition Day	
9	Institutional deliveries in Panchayat (Current Year)	
10	Non- Institutional deliveries in Panchayat (Current Year)	
11	Other	
12	Remarks of the Visiting Officer	

No health institution located in Panchayat. CHC located in Kaniyambadi which is located in the periphery of the Panchayat.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt. Girls High School Barani
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	21
4	Enrolment of the School a) Boys b) Girls	a) — b) Girls - 343
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes (05)
9	Activities undertaken under 'My School My Pride'	cultural and sports activities carried out
10	Other	
11	Remarks of the Visiting Officer	School Ground clean and students are disciplined. Exam...

Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwaricenter	Barni (North)
2	Number of children enrolled a) Boys b) Girls	a) 08 b) 09
3	Status of Building (Private/ Govt.)	prt.
4	Availability of Helper/ worker	yes both.
5	Maintenance of record of children	Maintained.
6	Availability of sufficient ration	No.
7	Availability of timely Ration	No.
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	—
12	Number of children wasted	—
13	Any Other	—
14	Remarks of the Visiting Officer	Staff found busy in handling the children. overall assessment good.

CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Barni
2	Government / Private	
3	Name of the dealer (in case of Private)	Sh. Ganesh Kumar
4	No of registered beneficiaries	562
5	No of beneficiaries drawing Ration from the store	562
6	Whether store is functioning through Aadhar biometric system	yes
7	Whether record/register maintained in the store	No.
8	Availability of ration	yes
9	Any Other	—
10	Remarks of the Visiting Officer	—

S. No	Particulars	Status
1	Location of Bank/ Extension counter	Barni South (Ward No: 05).
2	No of Accounts in the branch	27700
3	No of persons applied under various self-employment schemes	502
4	No of cases sanctioned under various self-employment schemes	502
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	502
6	Availability of ATM	yes
7	Any Other	
8	Remarks of the Visiting Officer	Excellent branch with good dealing with the public as observed.

Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Barni (W. No: 01)
2	Condition of Amrit Sarovar	Bad
3	Details of repair undertaken, if any	& To be undertaken
4	Utilization of Amrit Sarovar	—
5	Any Other	—
6	Remarks of the Visiting Officer	—

Playground:

S. No	Particulars	Status
1	Location of Playground	Govt. Higher Secondary School
2	Condition of Playground	Good
3	Utilization of Playground	All
4	Any Other	
5	Remarks of the Visiting Officer	Overall assessment is good.

I. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Barni (W. No: 09)
2	Government/ Private building	Govt.
3	Land passbook saturation	100%
4	Pending mutations	Nil
5	Any Other	—
6	Remarks of the Visiting Officer	—

S. No	Particulars	Status
1	Location of PMAY house constructed	Bari (W.No: 07)
2	Name of the beneficiary	Manohar Lal Singh Paras Ram
3	Status of the house (completed/ in-use/ under-construction)	Completed / in use
4	Any Other	
5	Remarks of the Visiting Officer	Work of house done is satisfactory.

Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Bari (Sheet W.No: 02)
2	Name of the beneficiaries	Sheeta Devi Jagdish Ra
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	functional
4	Any Other	
5	Remarks of the Visiting Officer	

Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	Bari (W.No: 01)
2	No of online services provided by the CSC	11 services
3	No of persons approached for services	Above 10,000 persons
4	Any Other	
5	Remarks of the Visiting Officer	

Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Good
2	Transport	Good
3	Electricity	Good
4	Drinking water	Good
5	Cleanliness	Good
6	Sports facility (Playground)	Good
7	Any Other	Good

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Conducted
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	Conducted
	4. Discussions with PRI and Senior citizens	Conducted
	5. Exhibitions	Science exhibition
B	Sports Activities	
	1. Sports Event	volley ball game held GGHS Barpi
	2. Distribution of sports kit	Done at GGHS Barpi
C	Inaugurations (If any)	
	PMAY house	Conducted
	Segregation Sheds	Conducted
	Amrit Sarovar	
	JJM Assets	Conducted
	Compost/ Soak Pits	Conducted
	PMGSY / MGNREGA works	Conducted
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	Not Available
	Land Pass books	Not Available
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

I. OVERALL FEEDBACK FROM THE COORDINATING OF GOVERNMENT DEPARTMENTS

1 BEST PERFORMING DEPARTMENTS	
1	Education
2	Rural dev. deptt.
3	Special welfare deptt.
2 LEAST RESPONSIVE DEPARTMENTS	
1	Isigation and Food control
2	Flouiculture (Gardens, Parks and Flouiculture
3	

I. FEEDBACK ON UT INITIATIVES

Feedback obtained from the public on UT initiatives is positive with lot of expectations and hope.

II. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visting Officer	No major complaint brought into the notice.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Adaptation of girls high school to 10+2 (higher secondary)
3	Overall assessment of the visit and suggestions: (The visting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Overall assessment of the Pdt. is excellent with little grievances and demands.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Overall rating - 08.
5	Certificate from Sarpanch that the visting officer has stayed in the panchayat for 2 days	Certificate from the visting officer is signed. For the day 1, 11 Nov 2023