

INSTRUCTION MANUAL FOR B2V5



10-16th NOVEMBER, 2023.

QUESTIONNAIRE FOR B2V5 **Schedule-VII** **(IMPACT OF B2V1 TO B2V4 PHASES)**

S. No.	Particulars	Status
A. Demands/ Grievances addressed by the Administration		
1	Requirement of Electric Poles with wire = 70 nearby.	
2	Two Roads i.e. 500 mt road lead to Sh. Star Singh's house.	
3	2nd. nearly 1 km. road Chakr handa to Gupda Basti.	
4	Boundary walls of Primary school Sultanpur Chauri Lal Dn.	
5	Sufficient Land for sports Ground in Panchayat.	
B. Impact of B2V1 to B2V4		
1	Rs. 02 lakh received during B2V1 in Panchayat for work.	
2	Rs. 10 lakh received during B2V5 for construction work.	
3		
4		
5		
C. Challenges in the Panchayat		
1	Panchayat area is mostly near the	
2	Rakshit border, So requires safety	
3	measures to face the challenges of day today.	
4	at border point.	
5		
D. Suggestions if any		
1	At least Rs. 25 lakh must be given to Panchayat in	
2	B2V5 in development Schemes.	
3	For Clean & waste management scheme more	
4	funds must be granted.	
5	A Good Play ground facility must be provided.	

Instruction for Field visit

FIELD VISIT

Facility	Purpose
KhidmatCentres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigrahi, Bhamis, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeewan Mission verification- Electricity supply WSS/JSD	Verify

QUESTIONNAIRE FOR B2V5

Schedule-I (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Dr. Karan Singh
2	Designation	So. Lecturer
3	Department	Education
4	Place of posting	Govt. H.S.S. Forelain
5	Mobile No	94191-52311
6	Email ID	K59419152311@gmail.com
7	Home District	Kathua
8	Dates of visit	08-11-2023

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	Chhan Lal Din
2	Local Government Directory(LGD) code of the Panchayat	2-40951
3	Name of CD Block	Marhean
4	Name of Tehsil	Marhean
5	Name of District	Kathua

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	08
2	No. of hamlets in the Panchayat	08
3	No. of households in the Panchayat	725
4	Population (approx) of the Panchayat	3382

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Health Deptt.
2	R.D.D. Education. JPDCL
3	Agriculture.
2. LEAST RESPONSIVE DEPARTMENTS	
1	Flood Control.
2	Irrigation
3	Horticulture. Floriculture & Sericulture.

ii. FEEDBACK ON UT INITIATIVES

Very good initiatives were taken of Development works like Bunkers, Streets, Roads, dustbins, Houses under PMAY schemes etc. but Funds under BADP scheme is not utilized in this Panchayat. whereas this Border Panchayat is basically related to that scheme.

iii. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Bunkers must be provided to the remaining Peoples of Panchayat.
2	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	Community Hall much required. Panchayat must be satisfied as Adarsh Panchayat so that development works be taken.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	This Panchayat is Border Area Panchayat. Bunker, Community hall and Agriculture reforms as well as aid must be provided.
4	Overall Rating of Govt. functioning as given by the Panchayat (Scale of 0 to 10)	08.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified.

Signature of Sarpanch

Name.....
Sarpanch
Panchayat Halque
Chhan Lal Din

Signature of the Visiting Officer

Name.....
Dr. Karan Singh.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	
2	Number of children enrolled	10 Centers
	a) Boys	952
	b) Girls	1004
3	Status of Building (Private/ Govt.)	09 Private & only 01 Govt.
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Yes
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	Yes
12	Number of children wasted	No
13	Any Other	No
14	Remarks of the Visiting Officer	very Good Performance.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	02 Both in working.
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Bhveen Kumar & Ramesh Lal.
4	No of registered beneficiaries	708 + 856 = 1564
5	No of beneficiaries drawing Ration from the store	1564
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	-
10	Remarks of the Visiting Officer	Good functioning.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Vijay Kumar	JAFO	Present	
2	Education	Shakti Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs				
4	Forest	Shesh Kumar	JE M	Not present	
5	Health and Medical Education	Dr. Rakesh Khatkar	MLHP	Present	
6	ICDS Department	Shamir Sharma	EMPHW	Present	
7	Irrigation and Flood Control Department	Ganesh Dutt	Water	Present	
8	Jal Shakti Department	Ganesh Dutt	P.H.E	Present	
9	Power Development Department	Sarbjit Syl	PDD (JPW)	Present	
10	Public Works Department				
11	Revenue	Vedant Gupta	Patwari	Present	
12	Rural Development and Panchayati Raj	Balwant Raj	R.D.O. Secy	Present	
13	Skill Development				
14	Social Welfare Department				
15	Youth Services and Sports Department	Rangam Dahi	Physical Edu. Teacher Rdr	Present	
16	Others				
17	Animal Husbandry	Akash Sharma	M/S	Present	
18	PMGSY	Rahul Khatri	AE	Present	
19	PWD	Pravinder Kumar	Roll worker	Present	
20	Bank (JFK)	Shabnam Dhanraj	Head Clerk	Present	
		Tarun Sharma	Bank	Present	

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, interaction in the village.
2. He/She is going to the Panchayat as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His/her work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
7. Visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.jk.gov.in portal.
8. Focus of visit are youth, skills, self-employment, nashamukt, bhrashtacharmukt, Rozgaryukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
 1. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery:
 - i. Patwari, VW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. NashaMukt, J&K
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em-powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without handing over hardcopy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in portal within week's time positively.

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY	
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission	
3. PM Awas Yojana (Rural)	
4. PM Ujjawala Yojana	
5. PM Vishwakarma	
6. PM Kissan Samman Nidhi	
7. Kissan Credit Card (KCC)	
8. PM Poshan Abhiyan	
9. Har Ghar Jal- Jal Jeevan Mission	
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)	
11. Jan Dhan Yojana	
12. Jeevan Jyoti Bima Yojana	
13. Suraksha Bima Yojana	
14. Atal Pension Yojana	

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school	
2. Scholarship schemes	
3. Forest Rights Title: Individual and Community Land	
4. Van Dhan Vikas Kendra: Self Help Groups	

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	Nil
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

This Sarachyal wants different Bank branches particularly J&K bank as well as ATM branch also.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	
2	Condition of Amrit Sarovar	Near HWC Chinar Lal Dm.
3	Details of repair undertaken, if any	On going process.
4	Utilization of Amrit Sarovar	- Do -
5	Any Other	
6	Remarks of the Visiting Officer	On going process.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Near HWC Chinar Lal Dm.
2	Condition of Playground	on going process
3	Utilization of Playground	do
4	Any Other	
5	Remarks of the Visiting Officer	On going process.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	Building not available.
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	Sarachyal requires New building for Partwarkhana.

QUESTIONNAIRE FOR B2V5
Schedule-II
(FIRST HAND INFORMATION ON INFRASTRUCTURE -
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt. building/private	Govt.			
	b) New/needing repairs	New			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational Institutes	Yes			
	a) Kindergarten	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	b) Primary				
	c) Middle	3	77	7	Govt.
	d) High	1	24	2	do
	e) Higher Secondary	1	147	9	do
	f) College				
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility	10 No. of sub centers	195 No. of PHCs	No. of health & wellness centers	Private. No. of Institute having Govt. building
5	Bank branch (Y/N)		01	02	02
6	Availability of ATM (Y/N)				
7	Khidmat center/ CSC (Y/N)				
8	Patwarkhana(Y/N)				
9	Village haat (Y/N)				
10	Playground(Y/N)	on going			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		02	1564	yes.	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		04	yes.		
13	Amrit Sarovers - details, location, condition	Details	Location	Condition	Utilization
		on going	Near Huda Chan Lakar.	on going	
14	Uniqueness of Panchaynt in terms of tourism, culture, heritage, potential, etc				
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	yes.			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		

SDG Theme & Goals

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the solution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024

2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
- iii. Has mapping of land use, waterbodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly?
- ii. Do all the eligible individuals been provided the Golden Card?
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv. Are all the eligible individuals been vaccinated against COVID-19?
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives?

3 Water sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections?
- ii. Whether Gram Panchayat has taken steps for grey water management. If yes please specify
- iii. Do all the HHs in the Gram Panchayat have toilets?
- iv. Are all the HHs toilets functional or not?
- v. Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi. Are all the toilets in the schools/Anganwadi functional or not?
- vii. Whether Gram Panchayat Bhawan has separate toilets for women or not?

4 Child Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii. How many Bal Sabhas were organized in the Gram Panchayat
- iii. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv. Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes/NO
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not?
- ii. Is the list of beneficiaries related to the Schemes/ Programs displayed on the Gram Panchayat wall or not?

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	
2	Name of the beneficiary	
3	Status of the house (completed/ in-use/ under-construction)	70
4	Any Other	70
5	Remarks of the Visiting Officer	All are under construction work is in on going process.

X. Soak pits/Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	
2	Name of the beneficiaries	15 / 19
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	34
4	Any Other	Completed.
5	Remarks of the Visiting Officer	

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmat center/ CSC counter	
2	No of online services provided by the CSC	Not Available
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	Panchayat wants Khidmat Center/ CSC in this area.

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	very Good.
2	Transport	Good.
3	Electricity	Good.
4	Drinking water	very good.
5	Cleanliness	good.
6	Sports facility (Playground)	on going process
7	Any Other	

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aanganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/Identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badaita J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under Vishwakarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths.

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. NO.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Department			
2	Widow pension	Social Department			
3	Disability pension	Social Department		111	
4	Status under Stunting Mukht	Social Department		24	
5	Status under wasting Mukht	Social Department		22	
6	Equipment's provided to Specially aided persons (implants, tricycles etc)	Social Department		-	
7	Digital Services provided	Social Department		-	
8	Dahan Nisan	IT / BDO / CSC		03	
9	Kisan credit card	Agriculture Department			
10	PM Kisan Sammanidhi	Agriculture Department	1005	1005	
11	Employment Saturation (PMEGP, Tejasvani, Mukshin, Mission Youth, Minetayin, etc)	Agriculture Department	438	438	
12	Primary Agriculture Credit Society (PACS) formation	Employment Department	460	460	
13	LIM Implementation	Cooperative Department			
	I. No of Household provided PNTC	Jal Shakti Department			
	II. Har dhar Jal village(s) certified (No.)		100	100	avg 100
14	No of Households electrified	PDO			
15	PMAY- Gramin	RDD& PR		526	
16	SBM Gramin- IHHL functionar (Household toilets)	RDD& PR	70	70	
17	ODF Plus villages (No)	RDD& PR	50	24	
18	Targeted Sock pit completed	RDD& PR	03	03	
19	JKRLM:	RDD& PR	15	15	
	I. Number of Self Help Groups formed			1	
	II. Number of Households involved			13	
20	Land Passbook Submission	Revenue Department			
21	Fardine Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department			
23	Persons identified drug addicts	BDO/ Sarpanch	10	04	
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	12	12	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department	4379	4178	Migrants, Deeds Army Resolved
27	Janani suraksha yojana	Health Department	28	28	
28	Status under Anemia Mukht	Health Department	4900	4900	
29	Status under Leprosy Mukht	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	58	58	
31	Number of Ayushman Sabas held	Health Department	14	14	
32	Out of School Children brought to schools	School Department			
33	Number of students still out of Schools	School Department			
34	Persons educated through bridge courses	School Department			
35	Household using clean cooking fuel (LPG)	ICS & CA			

- iii) Does the Gram Panchayat has its building or not?
- iv) Is the Gram Panchayat office functional or not?
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
- vi) Is Social Audit of earlier Schemes/Programs carried out or not?

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor?
Yes/ No if yes specify
- ii) Have all the eligible households registered in PDS or not?
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not?
- iv) Have all the eligible households been registered for Pension or not?
- v) Has Gram Panchayat facilitated youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People?
- ii) Is Gram Panchayat Office Disabled Friendly or not?
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- vi) Are all the eligible households getting benefits from IR or not?

8 Engendered Development in Village

- i) How many Mahila Sabhas were organized in the Gram Panchayat
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan(Yes/ No)
- iii) Whether GPs have taken steps for Increasing women's participation in Gram Sabha (Yes/No)
- iv) Number of women beneficiaries headed households covered under PDS system
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, watersupply, toilet
- ii. Whether the Disastermanagement plan is available at the GP Level(Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage(Yes/No)
- v. Whether street lights are provided in public places for ensuring safety(Yes/No)

QUESTIONNAIRE FOR B2V5 Schedule-V (AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars ✓	
	2. Skits, Songs, Dramas ✓	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	
B	5. Exhibitions	
	Sports Activities	
	1. Sports Event ✓	
C	2. Distribution of sports kit	
	Inaugurations (If any)	
	PMAY house ✓	
	Segregation Sheds	
	Amrit Sarovar ✓	
	JJM Assets	
	Compost/ Soak Pits ✓	
	PMGSY / MGNREGA works	
D	Any other	
	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
E	Any other	
	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3a, B2V4 from www.jkpanchayat.jk.gov - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in - Collect list of new works started/ ongoing/ completed during the previous and current financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas+ beneficiaries alongwith JHH-Convergence • List of pension beneficiaries • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer • Any other activities identified by different departments

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	
2	Type of building (Govt./ Private)	
3	Availability of Staff a) Doctor b) Paramedical	HWC Chann Lal (Govt.)
4	No of patients attended during the month	Both
5	Status of medicine availability	221
6	Special medical camp held, if any	Yes
7	Status of Immunization	Yes
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Yes
10	Non- Institutional deliveries in Panchayat (Current Year)	No
11	Other	No
12	Remarks of the Visiting Officer	Very Good Performance.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	03 Primary, 01 Middle, 01 High School.
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	enough.
4	Enrolment of the School a) Boys 106 b) Girls 136	242
5	Availability of play ground	Yes
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes
10	Other	
11	Remarks of the Visiting Officer	Buildings of Middle School Chann Lal & High School Chann Lal is insufficient and under repair. and requires Boundary Walls.

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kisan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing Farm Machinery equipment. v. Distribution of seedling and seeds including Robi seeds, avender seeds. vi. Implementation of FasalBeema Yojna (Crop Insurance) vii. Issuing sanction letters for Insurance of the Cattle
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats iii. Number of works verified and completed during B2V-I, II, III & IV iv. Achieving 100% social audit of PMAY v. 100% verification of ODF plus model villages door to door collection mechanism, segregation shed, PWMU, soakage/compost pits for all households vi. Achieving PMAY/HHH Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidan & E-EnnatPortal etc. iii. Hoardings, Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMDDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDI and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration & Delivery of registration documents online to the citizens by the Tensildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigarni". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwardhanas. (No of Patwardhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMJAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

QUESTIONNAIRE FOR B2V5 Schedule-VI (SDG THEME ADOPTED BY THE PANCHAYAT)

S No	Particulars	Status
1	SDG Theme adopted by the Panchayat	
2	Activities undertaken under the Theme (as per instruction manual)	
3	Status of activities undertaken	
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	
6	How many activities of SDG have been covered under GPDP	
7	Bottlenecks, if any, faced in the achievement of SDG Theme	
8	Remarks of the Visiting Officer on the status SDG Theme	

Activity 2	Reach the Panchayat on day of visit.	1. To hold meeting with PRIs, Officers/officials of the department and General Public to have firsthand information about the Infrastructure & Implementation of Schemes as per Schedule 1A, 1B & schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different deptts about individual beneficiary schemes. 4. Inspect JKA/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and Ayushman Bhav. 7. Ensure saturation of soil health card and Golden Health Card under Ayushman Bharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments i.e Health facility, Education Institute, Anganwadi centers, CAPD store, Bank/Extension counter, Amrit Sarovar, Play ground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness online schemes especially G2C schemes like BEAMS, Janbhagideri, Aapki Zamin Aapki Nigami, Digital J&K, etc. 10. Check effectiveness of Centrally sponsored schemes through field visit of PMAY houses, Compost/Soak pits, JJM etc. 11. To assess status of connectivity, Transport, Electrification, Drinking water, cleanliness etc in the panchayat. 12. Whenever possible, distribute employment letters for peoples elected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRITSAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize a village level cultural event to engage Panchayat members 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Open discussion on Nasha Mukti Abhiyan, corruption free Panchayat etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per there solution passed by that Gram Panchayat.
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		vi. Number of BetibachaoBetipadhao events held. vii. Saturation of left out cases under disability pension, prostheses, tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gaon Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tour destinations/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamayan, Panchayat competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund Youth Start-up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet & Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and Job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mele in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved & disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department.
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.