

Janglote West.

INSTRUCTION MANUAL FOR B2V5



Back²
Village⁵

Governance at doorsteps

7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule 1 (A)
(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars
1	Name <i>Dr Baig Nath</i>
2	Designation <i>Assistant Legal Remembrance.</i>
3	Department <i>FCS & CA, Jammu</i>
4	Place of posting <i>Jammu.</i>
5	Mobile No <i>9596991947.</i>
6	Email ID <i>baignathswami@gmail.com.</i>
7	Home District <i>Kathua</i>
8	Dates of visit <i>08/11/23 & 09/11/23.</i>

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars
1	Name of the Panchayat <i>Janglote west</i>
2	Local Government Directory(LGD) code of the Panchayat <i>240895</i>
3	Name of CD Block <i>Kathua</i>
4	Name of Tehsil <i>Kathua</i>
5	Name of District <i>Kathua</i>

C. Panchayat Profile:

S.No	Particulars
1	No. of revenue villages in the Panchayat <i>01</i>
2	No. of hamlets in the Panchayat <i>16</i>
3	No. of households in the Panchayat <i>442</i>
4	Population (approx) of the Panchayat <i>2825</i>

QUESTIONNAIRE FOR B2V5

Schedule-1 (B)

(Details of Officers - Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

09/11/23

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Ram Lal	AEN	Absent	
2	Education	Ashwani Kumar	Teacher	Present	
3	Food, Civil Supplies and Consumer Affairs	—	—	—	—
4	Forest	Ayub Khan	Jr. Mali	Present	Ayub
5	Health and Medical Education	Ramajee (DGM)	FMPHW	Present	Rs
6	ICDS Department	—	—	—	—
7	Irrigation and Flood Control Department	—	—	—	—
8	Jal Shakti Department	Ram Mohan Lal (Sub) (L.A)	P.H.E	Present	Rs
9	Power Development Department	Suresh Singh	Tech III	P	S. Mohan
10	Public Works Department	—	—	—	—
11	Revenue	—	—	—	—
12	Rural Development and Panchayat Raj	—	—	—	—
13	Skill Development	—	—	—	—
14	Social Welfare Department	—	—	—	—
15	Youth Services and Sports Department	Heer Singh	PET	Present	Heer Singh
16	Others	—	—	—	—
17	Animal Husbandry	Ter sam Lal	L.SS	Absent	—
18					
19					
20					

09/11/2023
Visiting Officer
B2V5

11/11/23
S. Mohan

QUESTIONNAIRE FOR B2V5

Schedule II
(FIRST HAND INFORMATION ON INFRASTRUCTURE
PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	No			
	b) New/need repairs	Yes			
	II. Furniture (Y/N)	Yes			
	III. Computer/printer (Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	Yes			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No			
	VII. Water (Y/N)	No			
	VIII. Electricity (Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten				
	b) Primary	01	15	8	Govt.
	c) Middle	02	1		
	d) High	nil			
	e) Higher Secondary	No			
	f) College	No			
3	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		No			
5	Bank branch (Y/N)	No			
6	Availability of ATM (Y/N)	No			
7	Khidmat center/ CSC (Y/N)	No			
8	Patwarkhana (Y/N)	No			
9	Village haat (Y/N)	No			
10	Playground (Y/N)	No			
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	450	295	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
13	Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
		Narsingh Talai Narsingh Talai	Good	Yes	
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Ancient Shiv Temple and Radha Kreshan Temple.			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	02			
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
17	List of Underutilized Buildings- names	Name	Year of construction		

QUESTIONNAIRE FOR B2V5

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
1	Old Age pension	Social Welfare Department	295		
2	Widowpension	Social Welfare Department	25		
3	Disabilitypension	Social Welfare Department	41		
4	Status under Stunting Mukht	Social Welfare Department	No		
5	Status under wasting Mukht	Social Welfare Department	No		
6	Equipment's provided to Specially abled persons(implants, tricycles etc)	Social Welfare Department			
7	Digital Services provided	IT/ BDO/ CSC	IT		
8	Daksh Kisan	Agriculture Department	20 %	222	
9	Kisan credit card	Agriculture Department	45	45	
10	PM KisanSammannidhi	Agriculture Department	185	185	
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department			
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department			
13	IJM Implementation	Jal Shakti Department			
	i. No of Household provided FHTC				
	ii. Har Ghar Jal village(s) certified (No.)				
14	No of Households electrified	PDD			
15	PMAY- Gramin	RDD& PR	16	16	
16	SBMGrain- IHHL functional (Household toilets)	RDD& PR			
17	ODF Plus villages (No)	RDD& PR	01	01	
18	Targeted Sock pit completed	RDD& PR	50	50	
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed				
	ii. Number of Households involved				
20	Land Passbook Saturation	Revenue Department			
21	Pending Mutations	Revenue Department			
22	Domicile Certificates	Revenue Department			
23	Persons identified drug addicts	BDO/ Sarpanch			
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch			
25	Drugs Addicts rehabilitated	BDO/ Sarpanch			
26	Golden Health Card under Ayushman Bharat	Health Department			
27	Jamini suraksha yojana	Health Department			
28	Status under Anaemia Mukht	Health Department			
29	Status under Leprosy Mukht	Health Department			
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department			
31	Number of AyushmanSahas held	Health Department			
32	Out of School Children brought to Schools	School Department	No out of school child		
33	Number of students still out of Schools	School Department	No		
34	Persons educated through bridge courses	School Department			
35	Household using clean cooking fuel (LPG)	FCS & CA			

QUESTIONNAIRE FOR B2V5

Schedule IV
(FIELD VISITS IN THE PANCHAYAT)

I

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	No
2	Type of building (Govt./ Private)	However Joint Dispensary
3	Availability of Staff a) Doctor b) Paramedical	exist for both the
4	No of patients attended during the month	Panchayat Janglate
5	Status of medicine availability	South and Janglate
6	Special medical camp held, if any	West.
7	Status of Immunization	Yes.
8	Participation of health worker in Village Health and Nutrition Day	Yes.
9	Institutional deliveries in Panchayat (Current Year)	Yes.
10	Non- Institutional deliveries in Panchayat (Current Year)	No
11	Other	
12	Remarks of the Visiting Officer	satisfactory

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt Girls Middle School, GPs Roha
2	Type of building (Govt./ Private)	Govt.
3	Availability of Staff as per sanctioned strength	08
4	Enrolment of the School a) Boys b) Girls	03 15' H 12 + 15' + 15'
5	Availability of play ground	No
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Man math' mura desh.
10	Other	
11	Remarks of the Visiting Officer	good.

III. Anganwari Center

S. No.	Particulars	Status
1	Location of Anganwaricenter	Anganwadi centre Bohar w no 1.
2	Number of children enrolled a) Boys b) Girls	w no 3 (Paramita) w no 6
3	Status of Building (Private/ Govt.)	Put.
4	Availability of Helper/ worker	yes (No at Paramita).
5	Maintenance of record of children	yes.
6	Availability of sufficient ration	yes.
7	Availability of timely Ration	yes.
8	Availability of Functional toilet	yes
9	Availability of tap connection	yes
10	Availability of electricity connection	yes
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	-
14	Remarks of the Visiting Officer	Satisfactory

IV. CAPD Store:

S. No.	Particulars	Status
1	Location of CAPD Store	Janglates west.
2	Government / Private	Put.
3	Name of the dealer (in case of Private)	Bishamber Singh.
4	No of registered beneficiaries	450.
5	No of beneficiaries drawing Ration from the store	280
6	Whether store is functioning through Aadhar biometric system	Yes.
7	Whether record/register maintained in the store	Yes.
8	Availability of ration	Yes.
9	Any Other	
10	Remarks of the Visiting Officer	good.

V. Bank Extension Counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	No Bank Extension Counter
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	Nar Singh Talai
2	Condition of Amrit Sarovar	Good
3	Details of repair undertaken, if any	embankment, desilting & boundary fencing.
4	Utilization of Amrit Sarovar	Drinking water purpose.
5	Any Other	
6	Remarks of the Visiting Officer	good.

MGNREGA

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	No.
2	Condition of Playground	
3	Utilization of Playground	
4	Any Other	
5	Remarks of the Visiting Officer	

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	
2	Government/ Private building	
3	Land passbook saturation	N/A
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S No.	Particulars	Remarks
1	Location of PMAY house constructed	W NO 5
2	Name of the beneficiary	Vikramjeet s/o Malhar Ram
3	Status of the house (completed/ in-use/ under-construction)	Completed
4	Any Other	
5	Remarks of the Visiting Officer	good.

X. Soak pits/Compost pits

S No.	Particulars	Remarks
1	Location of Soakpits/ compost pits	50.
2	Name of the beneficiaries	
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Soak pits in use.
4	Any Other	
5	Remarks of the Visiting Officer	good.

XI. Khidmatcenter / CSC:

S No.	Particulars	Remarks
1	Location of Khidmatcenter/ CSC counter	
2	No of online services provided by the CSC	No
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities

S No.	Particulars	Remarks
1	Connectivity Road	Yes.
2	Transport	Yes
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes.
6	Sports facility (Playground)	No.
7	Any Other	

demand of public for playground for Panchayat.

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS, INAGURATION)

EVENTS AWARENESS INAGURATION ORGANIZATION NO. OF VISITS IF

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	
	2. Skits, Songs, Dramas	
	3. Local Folk programme / Show	
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	
	2. Distribution of sports kit	Lemon Race, Tug of war, Yoga, Carrom Board, Rope skipping
C	Inaugurations (If any)	
	PMAY house	all the under construction houses were inspected
	Segregation Sheds	
	Amrit Sarovar	- V. visited (good)
	JJM Assets	Tubewell repair or (ol) completed.
	Compost/ Soak Pits	
	PMGSY / MGNREGA works	
	Any other	
D	Distribution of certificates	
	Self Employment Schemes	
	Land Pass books	
	Any other	
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

(Schedule-V)
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean water & Sanitation Sooch pids,
2	Activities undertaken under the Theme (as per instruction manual)	
3	Status of activities undertaken	
4	Visible impact of the Activities	
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	Yes.
6	How many activities of SDG have been covered under GDP	Yes. 02.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	
8	Remarks of the Visiting Officer on the status SDG Theme	

QUESTIONNAIRE FOR B2V5

(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
	Shops chon ghat is writing shed and cementation shed - 9.80 bar.	
B	Impact of B2V1 to B2V4	
1	Awareness regarding various	
2	initiatives of govt and welfare	
3	schemes of the govt.	
4		
5		
C	Challenges in the Panchayat	
1	Monkey Menace	
2	Stray dog menace	
3		
4		
5		
D	Suggestions if any	
1		
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1	BEST PERFORMING DEPARTMENTS
1	Govt. Girls Middle School, Janglote West.
2	Social Welfare Deptt.
3	RDD
2	LEAST RESPONSIVE DEPARTMENTS
1	Revenue Deptt.
2	
3	

II. FEEDBACK ON IT INITIATIVES

- People have awareness of government Schemes.
- People of Panchayat Janglote West are well educated and well manner and have all respect for all govt/UT initiatives

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	non availability of Panchayat ghar, septic tank for Girls Middle school Janglote.
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	JK Bank Branch / ATM, Boundary of primary school Bagia, Dilapidated condition of motor room, booster pump room and employee quarters needs urgent renovation
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	08 out of 10.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	visiting officer Dr. Baij Nath has stayed in Panchayat 11/23 to 9/11/23

Signature of Sarpanch

Name..... Harbans Singh
Sarpanch
Panchayat Janglote West
Block - Kathua

Signature of the Visiting Officer

Name..... Baij Nath
Assistant Legal Remembrancer
Food, Civil Supplies and
Consumer Affairs Deptt.
Jammu.

Resolution

On 09/11/2022, as a part of Back to Village 5 (B2V5) a meeting of gram sabha was organised at Panchayat Janglote West, presided over by Dr. Baij Nath, Visiting Officer B2V5. Sarpanch, Panches and prominent representatives were present in the meeting. The members present in the meeting put forward the following demands.

1. Panchayat Ghar for Panchayat Janglote West.
2. Deep machine drilled handpump at each for ward No. 1, 3, 4, 6 and 7.
3. Septic tank at Government Girls Middle School Janglote.
4. Constt. of lane/drain and deep covered drain from shop of Sukhdev Singh to PHD road, leading ward No 6.
5. Constt. of lane and deep covered drain from H/o Sangay Singh to H/o Rajinder Singh and Surjit Singh.
6. Boundary wall of Govt primary School Bagra and constt. of playground. (most important)

CSO. Toilet for Jang Ghar with water connection.

9. Constt of Drain from H/o Sunder Singh (Ragu) to Govt Girls Middle School Janglote along with culvert.

10. Ration for NPHH families and rent of Jang Budy talen/ occupied bachelors.

Madhama Devi
Naib Sarpanch,

Rakha Rani
Panch W. Ward
Morice (G.R.S)

Jatinder Singh

9797390482

H/o Subhash Singh

Kuldeep Singh Panch.
Ward no. 7 West Janglote.

SUKHDEV SINGH

Amor

Ashwari Kumar

Ujjwal Singh

W. S. Singh, Yashvir SINGH

W. S. Singh

Ashwari Singh

Harbans Singh
Sarpanch
Panchayat Janglote West
Block - Kathua

09/11/2023