

B2V5 BATAFORA

INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER, 2023.

2

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

INSTRUCTIONS FOR THE VISITING OFFICER

Activity	INSTRUCTIONS	ACTION POINTS
Activity 1	Seeking details from the District team	- Take print outs of filled booklets of B2V1, B2V2 and B2V3 & B2V4 from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in - Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.jk.gov.in or www.jkpanchayat.in. ATRs on issues raised during previous 4 phases of B2V and feedback on deliverables of last year from the office of Deputy Commissioner. - Take prints of blank 2 booklets of B2V5 from www.jkpanchayat.in / www.jkpanchayat.jk.gov.in - Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work - Plans/ beneficiary lists: • MGNREGA draft plan document for the year 2023-24. • List of Awaas - beneficiaries alongwith UHH Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries - Lists of beneficiaries for: • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Activity 2	Reach the Panchayat on day of visit.	1. To hold meetings with PRIs, Officers/officials of the department, and General Public to have firsthand information about the Infrastructure & implementation of Schemes as per Schedule IA, IB & Schedule-II. 2. Ensure that all front line workers of different deptts are present. 3. Ensure exhibition by different depts. about individual beneficiary schemes. 4. Inspect JKB/PSB counters/outlets. 5. Participate/ensure organization of sports activity in playfield, talent hunt cultural event/youth activity. 6. Ensure awareness generation about PM Vishwakarma scheme and AyushmanBhav. 7. Ensure saturation of soil health card and Golden Health Card under AyushmanBharat, saturation of Old Age Pension Scheme, Domicile Saturation, KCC Saturation, and saturation of land passbooks. 8. Visit government establishments, i.e., Health facility, Education Institute, Anganwadicenters, CAPD store, Bank/Extension counter, Amrit Sarovar, Playground, PatwarKhana, etc. 9. Inspect Khidmat (CSC) Centres and create/generate awareness on online schemes, especially G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K, etc. 10. Check effectiveness of centrally sponsored schemes through field visits of PMAY houses, Compost/Soak pits, JJM, etc. 11. Assess status of connectivity, Transport, Electrification, Drinking water, cleanliness, etc., in the panchayat. 12. Wherever possible, distribute employment letters for people selected under various government employments. 13. Conduct social audit of works under following schemes: MGNREGA, PMAY, IHHL toilets and payments CSCs & AMRIT SAROVARS. 14. Prepare Village Development Plan, in consultancy with Gram Panchayat, discuss it in Gram Sabha, and get it approved. 15. Identify unique features of the Panchayat in terms of Tourism, Culture, Heritage, Potential, etc. 16. Organize village-level cultural events to engage panchayat members. 17. Obtain a candid assessment about the performance of various deptts, including fair feedback about discrepancies in functioning. 18. Open discussion on Nasha Mukti Abhiyan, corruption-free Panchayat, etc. 19. Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.
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GENERAL INSTRUCTIONS

1. The visiting officer shall spend at least three days in a Gram Panchayat to assess the details of the Gram Panchayat comprehensively.
2. He/She shall refrain from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
3. He/She is going to the Panchayat as a planning officer, not for sanctioning any works or for making any commitments.
4. While preparing the Gram Panchayat development plan, he/she has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DC's, and the rest of the works to DC's for reflecting it under district/CSS plans.
5. His/her work shall be hard-core planning and audit and is not a PR exercise.
6. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure the conduct of all activities as planned. Panchayat-wise orders need to be issued in advance.
7. The BDO has to ensure that Gram Sabha is held during the visit of the officer in the panchayat and uploaded on Vibrant Gram Sabha Portal.
8. The visiting officer should ideally carry his/her laptop to complete the reports at the Panchayat level itself and upload the final report, duly signed both by the Sarpanch and by the visiting officer on the www.jkpanchayat.jk.gov.in portal.
9. The focus of the visit is on youth, skills, self-employment, Nasha Muk, Bhrashtachar Muk, Rozgar yukt J&K, besides carrying forward the activities during Jan Abhiyan and saturating them.

In addition, attention may be given to the following areas:

- a. Make full use of Centrally Sponsored Schemes.
 - b. Saturation of individual beneficiary schemes.
 - c. Self-employment schemes.
 - d. Bank-linked schemes, including departmental subsidy schemes.
 - e. Empowerment and transparency through digital initiatives.
 - f. Effectiveness of grassroots machinery:
 - i. Patwari, VLW present and available.
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions.
 - iii. Fairness in governance.
 - iv. CSS/Individual beneficiary schemes, etc.
 - v. Bhrashtachar Muk J&K.
 - vi. Nasha Muk, J&K.
9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance, and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC Chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. The visiting officer shall not leave the district without handing over a hard copy of the report to the Rural Development official (BDO/Panchayat Secretary) for further uploading of the report on the www.jkpanchayat.in / www.jkpanchayat.jk.gov.in portal within a week's time, positively

Instruction for Field visit

FIELD VISIT

Facility	Purpose
Khidmat Centres	Create /Generate awareness on online services particularly G2C schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors etc
Incomplete buildings/projects	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
PMAY	Inspect, Inaugurate
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff
Swachh SBM	Evaluate
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback
Village cultural event	Participate in ensure that it is held
Dangal/ Haat/Mela	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify

AWARENESS GENERATION ABOUT FLAG SHIP SCHEMES

The Visiting Officer shall create awareness about the following schemes:-

FLAG SHIP SCHEMES

1. Ayushman Bharat- PMJAY
2. Deen Dayal Antyodaya Yojana- National Rural Livelihood Mission
3. PM Awas Yojana (Rural)
4. PM Ujjawala Yojana
5. PM Vishwakarma
6. PM KisanSamman Nidhi
7. Kisan Credit Card (KCC)
8. PM Poshan Abhiyan
9. Har Ghar Jal- Jal Jeevan Mission
10. Survey of Villages and Mapping with improvised technology in Village areas (SVANMITVA)
11. Jan Dhan Yojana
12. Jeevan Jyoti Bima Yojana
13. PM KUSUM Yojana
14. Suraksha Bima Yojana
15. Atal Pension Yojana

ADDITIONAL FOCUS SCHEMES FOR TRIBAL DISTRICTS

1. Enrolment in Eklavya Model residential school
2. Scholarship schemes
3. Forest Rights Title:Individual and Community Land
4. Van Dhan Vikas Kendra; Self Help Groups

Assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat.

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING GOALS

1. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas.
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason thereof.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials, and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures, and conservation of wetlands
- vi. Whether schools have started segregating waste. Yes/No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. Yes/No

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes/No
- ii. Do all the eligible individuals been provided the Golden Card? Yes/No
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes/No
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes/No
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal check-ups? Yes/No
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes/No

3. Water-sufficient village

- i. Do all the HHs in the Gram Panchayat have water pipeline connections? Yes/No
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes, please specify
- iii. Do all the HHs in the Gram Panchayat have toilets? Yes/No
- iv. Are all the HHs toilets functional or not? Yes/No
- v. Do all the Schools/Anganwadicenters have a toilet facility or not? Yes/No
- vi. Are all the toilets in the schools/Anganwadifunctional or not? Yes/No
- vii. Whether Gram Panchayat Bhuwan has separate toilets for women or not? Yes/No

4. Child-Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO
- ii. How many BalSabha's were organized in the Gram Panchayat.

- iii. Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes/No
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5. Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not? Yes/No
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes/No
- iii. Does the Gram Panchayat has its building or not? Yes/No
- iv. Is the Gram Panchayat office functional or not? Yes/No
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes/No
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes/No

6. Poverty-free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes/No
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes/No
- iv. Have all the eligible households been registered for Pension or not? Yes/No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes/No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes/No
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes/No

7. Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Aabled People? Yes/No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes/No
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes/No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Aabled Children like toilets, barrier-free access, etc., or not? Yes/No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes/No
- vi. Are all the eligible households getting benefits from IAY or not? Yes/No

8. Engendered Development in Village

- i. How many MahilaSabha's were organized in the Gram Panchayat
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv. Number of women beneficiaries headed households covered under PDS system
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9. Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. (Yes/No)
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

Deliverables:

S/No	Department	Deliverable
1	Agriculture Production Department	i. Awareness programmes regarding the establishment of Bee Colonies/ Mushroom farms. ii. Ensuring saturation of Kissan Credit Cards (KCC) & Soil Health Cards (SHC). iii. Awareness about G.I. Tagging of agriculture crops. iv. Issuing sanction letter to the beneficiaries for providing farm Machinery equipment. v. Distribution of seedling and seeds including Rabi seeds, lavender seeds. vi. Implementation of FasalBeeemaYojna (Crop Insurance) vii. Issuing sanction letters for insurance of the Cattle
2	Rural Development Department	i. Establishment of AmritSarovar per Panchayat (Target/Achievement) ii. Saturation of all households in SHGs across all panchayats. iii. Number of works verified and completed during 62V-I, II, III & IV. iv. Achieving 100% social audit of PMAY. v. 100% verification of ODF plus model villages- door to door collection mechanism, segregation shed, PWMU, snakeage/compost pits for all households vi. Achieving PMAY/THHL Saturation. vii. Status of Drug Free/Corruption free Panchayats viii. Organizing of various sports events at the Panchayat level.
3	Information Technology	i. All online services under Public Service Guarantee Act to be popularized and information about them to be disseminated. ii. Awareness about BEAMS, Janbhagidari& E-UnnatPortal etc. iii. Hoardings,Wall paintings in all panchayats about Digital J&K & Services. iv. Organizing of one CSC Camps per panchayat. v. Assistance to be provided in enrolment for User Services, Golden Card, Domicile Certificates etc.
4	Finance Department	i. Number of Aadhaar Linked accounts under PMJDY, PMSBY, APY & PMJDY. ii. Providing Self-employment to at least 20 person per panchayat in consultation with J&K Bank, EDC and Labour. iii. Setting up of counters by Banks at Panchayat level for verification, Sanctioning and disbursement of cases and also accepting fresh application under all individual subsidy schemes. iv. Awareness programme about GST Registration, Biometric verification of Tax Payers etc.
5	Revenue Department	i. Awareness programme about Management legacy data of registration &Delivery of registration documents online to the citizens by the Tehsildar concerned. ii. Information campaign for popularization of "AapZameenAap Ki Nigraani". iii. Achieving saturation of land passbooks. iv. Pending inheritance mutations to be completed. v. Functionality of the Patwarkhanas. (No of Patwarkhanas made functional)
6	Health & Medical Department	i. Saturation of Golden Cards under PMDAY/ SEHAT Scheme. ii. Swachh Hospitals- Clean Toilets and Junk free premises. iii. Awareness programmes about Anaemia Mukht, TB Mukht, and Stunting Mukht Panchayats. iv. Screening of School Children. v. Awareness about screening of NCD (Non communicable disease).
7	Social Welfare	i. Geo-tagging of established Child Care Institutions. ii. Saturation of Old Age Pension ISSS/NSAP. iii. Number of Disability Cards (UDID) digitized. iv. 500 Anaemia check-up camps to be conducted. v. Number of Aanganwari Beneficiaries Aadhar Seeded.

		vi. Number of BetiBachaoBetiPadhao events held. vii. Saturation of left out cases under disability pension, implants and tricycles etc. viii. Awareness about Drug Mukht Panchayats.
8	Forest, Ecology & Environment	i. Plantation drives under "Har Gach Haryali" program. ii. Conservation of water bodies. iii. Forest for Fodder. iv. "Green J&K drive" campaign.
9	Tourism	i. Identification & Registration of Home Stays. ii. Providing support for tourism activities under village cooperatives. iii. Promotion for augmenting the tourist inflow. iv. Identification, delineation and demarcation of at least 5 tourist destination/ circuits/ themes tracks per district. v. Plastic free tourism destinations.
10	Culture Department	i. Organizing school talent hunt competitions. ii. Cultural event at panchayat level under Har Din Tivhar. iii. Promotion of local artists by way of organizing KaviSamaylan, Painting competitions etc.
11	Labour & Employment	i. Registration of Job Seekers 50 per District. ii. Organizing of one Job fairs per District. iii. Awareness about Self Employment Schemes under Seed Capital Fund & Youth Start up Loan Scheme.
12	School Education Department	i. Number of students covered under Nipun Bharat & Padega Bharat TabhiBadega Bharat ii. Identification of out of school Children and their enrolment. iii. My School My Pride-Cleanliness and Maintenance drives to be organized. iv. Holding of at least 200 Parent Teacher meetings per district. v. Number of schools having access to Drinking Water, Separate Toilet and Electricity facility.
13	Higher Education	i. Digital push for Open & Distance Learning (ODL) and online courses. ii. My college my pride (NashaMukht Camps, Eco Clubs, Sports & Games) iii. Careers counselling and job placements.
14	Youth Services & Sports	i. Organizing sports activities/games in every panchayat. ii. Distribution of sports kits. iii. Stadium / Flood Lights
15	Transport	i. Steps taken to reduce the occurrence of road accidents. ii. Cases under MUMKIN scheme to be finalized.
16	Tribal Affairs	i. Organizing of Tribal Artisan Mela in each District. ii. Saturation of Scholarship Schemes.
17	Power Development Department	i. Distribution of Transformers. a) Check Unique Number b) Identify DTS with low oil and top oil c) Identify DTS with load imbalance d) Replace Non Standard fuses standard fuses. e) All pending electrical accidental claim cases to be resolved and disbursed. f) Removal of damaged transformers.
18	Food, Civil Supplies and consumer affairs	i. Achievement made under opening of fare price shops. ii. Saturation of Aadhaar Seeded Ration Cards. iii. 100% grievance redressal to be ensured. iv. Awareness about the schemes of the Department
19	Skill Development	i. Training of left out SHG members registered with NRLM/Tribal Affairs. ii. Skill Training of B2V4/MTMP2 youth. iii. Short term Skill Training of Women in rural/urban areas in collaboration with Universities/Colleges/Schools of JK UT. iv. 100% admission Polytechnic/ITI.

		v. 100% Implementation of Skill strengthening for industrial value enhancement Scheme.
20	Cooperative	i. Formation of Primary Agriculture Credit Society (PACS) & Farmer Producer Organization (FPO) at Block level. ii. Holding Awareness Camps iii. Registration of new cooperative societies.
21	Science & Technology	i. Public awareness events (IEC) under Rooftop Solar Residential Sector. ii. Outreach and training of farmers for PM-KUSUM Scheme. iii. Installation of Stall for solar gadgets for mass awareness.
22	Public Works Department(R&B)	i. Connectivity of left out habitations under PMGSY. ii. Safe audit and inspection of all roads. iii. All major roads pothole free in the district.
23	ARI Trainings	i. Inspections carried to evaluate quality of work and grievances disposal, record keeping & Inventory management.
24	Mining	i. Monthly monitoring of E-Challans. ii. Awareness programmes about illegal mining. iii. Grant of quarry licence. iv. Identification of new minor mineral blocks.
25	Disaster Management	i. Number of grievances disposal of Relief Commissioner's Portal. ii. Training of 250 APDA MITRAS. iii. Training of volunteers under SDRF.
26	GAD	i. Ensuring Biometric attendance. ii. Online portal for purchase of property by J&K Government employees. iii. Monitoring complaints through fixed line telephone grievance cell PUKAR. iv. Action against false complaints.
27	Jal-Shakti Department	i. Providing of Functional Household Tap Connection (FHTC) to the left out areas. ii. Smart Billing- Online collection of water charges. iii. Ease of water connection amendment in legal provisions. iv. Implementation of JalJeevan Mission & Regular testing of all Schools & Aganwaris for potable water.
28	Law Justice & Parliamentary affairs.	i. To start work on E-assembly project. ii. Mechanism for monitoring of cases at district level. iii. Steps for decriminalization of laws.
29	Public Grievance	i. Satisfaction level for grievances redressal. ii. Assessment of perception of departments among public iii. Key issues of concern leading to grievances to be identified.
30	Estates Department	i. Vacation/identification of all unsafe buildings. ii. Eviction of unauthorized occupants.
31	Hospitality & Protocol	i. Awareness programmes regarding eat right. ii. Capacity building/ training of the staff.
32	Floriculture Department	i. Awareness about yoga. ii. Training and awareness camps for farmers in commercial floriculture.
33	Information Department	i. Training of the Departmental Officials in Media and Communications. ii. Launch of Musical Talents. iii. Organizing photograph competition under Badalta J&K for public.
34	Industries & Commerce Department	i. PMEGP cases in which marginal money disbursed. ii. MSME registration on single window portal. iii. Registration of Artisans and weavers. iv. Training of youth in handicrafts and Handloom cooperatives. v. Achievements made under VishwaKarma Scheme.
35	Planning Development & Monitoring Department	i. Monitoring of CSS / Flagship Programmes. ii. Physical verification of completed projects/ works. iii. Monitoring of Aspirational Panchayat, Block and District programmes. iv. Awareness programme about registration of Births & Deaths. v. Panchayat development index rating verification.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	Pervaze Ahmad Sheikh
2	Designation	Accounts Officer
3	Department	Finance
4	Place of posting	Directorate of Audit & Inspection
5	Mobile No	7889624255
6	Email ID	parvezkas88@gmail.com
7	Home District	Budgam
8	Dates of visit	

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	BATAPORA
2	Local Government Directory(LGD) code of the Panchayat	274647
3	Name of CD Block	CHADORA
4	Name of Tehsil	CHADORA
5	Name of District	BUDGAM

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	05
3	No. of households in the Panchayat	500
4	Population (approx) of the Panchayat	3100 (Approx)

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)

(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No.	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Tan Mohd Shaf	AER	Present	700629614
2	Education	Fayaz Ali BHAT	Teacher	Present	600601188
3	Food, Civil Supplies and Consumer Affairs	Danish Zahoor	SK	Present	8825047414
4	Forest	Fardous Ali Bhat	RtJ	Present	700696988
5	Health and Medical Education	Dilshada	ASHA	Present	6005801302
6	ICDS Department	Akhtar Jan	ANW	Present	
7	Irrigation and Flood Control Department	Gh Nabi Khanday	Helper	Present	5493592330
8	Jal Shakti Department	Sheikh Faraz Ali	ALM	Present	985252549
9	Power Development Department	Bilal Ali Khanday	Helper (Mud) B-2	Present	724862492
10	Public Works Department				
11	Revenue	Hamid Ali	Pathwari	Present	
12	Rural Development and Panchayati Raj	Shahid Ali	S.R.T.	Present	700607161
13	Skill Development		AO/P/ Rpt. Sec.		
14	Social Welfare Department	Kamsar	Craft Master	Present	700669975
15	Youth Services and Sports Department				
16	Others				
17	Handicrafts				
18	Animal Husbandry	Gh Rasool Toker	SVP	Present	
19	Poultry	Fayaz Ali Bhat	Technician	Present	9849720837
20	Cooperative Dep.	Qudus Ali Ahmad	1/2 Affr.	Present	
21	Sheep Husbandry	Nasir Ali	FS	Present	6005829936
22	JK Bank	Ab Hamid	Manager	Present	700637683
23	Handicrafts	Hajra Shafiq	SCR	Present	700611919

ICDS	Wahanda	ANW	Present	Wahanda	
Irrigation	Mohd Yusuf Dae	Helper	Present	Wahanda	9797071849
ICDS	Parveen	Worker	Present	Wahanda	9797071849

Day-2 B2VS Badapora

- | | | |
|----------------------|----------------------------------|-------------------|
| 1) Gulzar Ali | Cooperative Dept | Supervisor |
| 2) Gh. Rasool Thoker | Animal Husbandry | Sup. |
| 3) Gh. Jeelani | YSS | P.E.T. |
| 4) Firdous Ali Wani | Forest | R.E.J. |
| 5) Jan Mohammad | Agriculture | AEA |
| 6) Danish Zahoor | Food | S/K. |
| 7) Parveen | ICDS | ANW |
| 8) Akhtar | ICDS | ANW |
| 9) Salim Singh | Irrigation Dept.
Dip. Pampore | Master Supervisor |
| 10) Mohd Yusuf Dae | Irrigation &
Dip. Pampore | Helper |

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1 Infrastructure of Panchayat Ghar

a) Govt building/private

Govt. Building

b) New/needing repairs

II. Furniture(Y/N)

Yes

III. Computer/printer(Y/N)

Yes

IV. Internet (Y/N)

No

V. Telephone (Y/N)

No

VI. Toilet (CSC/part of panchayat ghar) (Y/N)

Yes

VII. Water (Y/N)

Yes

VIII. Electricity(Y/N)

Yes

✓	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building / Private Building
	a) Kindergarten	01	15	01	Govt. Building
	b) Primary	01	38	05	Govt. Building
	c) Middle	02	83	12	Govt. Building
	d) High	Nil	Nil	Nil	Nil
	e) Higher Secondary				
	f) College				
✓	Anganwadi Centre	No. of Anganwadi Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building / Private Building
		03	62	01/03	Private Building
✓	4 Healthcare facility	No. of sub-centers	No. of PHCs	No. of health & wellness centers	Govt Building / Private Building
				01	01
	5 Bank branch(Y/N)	No			
	6 Availability of ATM (Y/N)	No			
	7 Khidmat center/ CSC (Y/N)	No			
✓	8 Patwarikhana(Y/N)	No			
	9 Village haat (Y/N)				
	10 Playground(Y/N)	Yes			
	11 Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
	Yes / (clubbed with Haat)	01	1000	1000	
	12 Government offices- details, whether functional or not	No. of Govt Offices		Functional	
	13 Amrit Sarovars - details, location, condition	Details	Location	Condition	Utilization
	14 Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Nil	Location	Condition	Utilization
	15 i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Nil			
	ii. Number of Asset captured				
	iii. Please mention assets				
	1.				
	2.				
	3.				
	4.				
	5.				
	16 List of Incomplete Buildings- names, year of construction	Name	Year of construction		
	17 List of Underutilized Buildings- names	Name	Year of construction		
		Ration store near Panchayat Ghar.	2017		

QUESTIONNAIRE FOR B2V5

Schedule-III (STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No.	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVailed THE BENEFITS OF THE SCHEME	REASON FOR PENDING
1	Old Age pension	Social Department Welfare	46	46	Nil
2	Widow pension	Social Department Welfare	07	07	Nil
3	Disability pension	Social Department Welfare	03	03	Nil
4	Status under Stunting Mukht	Social Department Welfare	0	0	Nil
5	Status Under wasting Mukht	Social Department Welfare	0	0	Nil
6	Equipment's provided to Specially abled persons/ implants, tricycles etc)	Social Department Welfare	01	01	Nil
7	Digital Services provided	IT/ BDO/ CSC	270	270	Nil
8	Dash Kisan	Agriculture Department	15	15	Nil
9	Kisan credit card	Agriculture Department	217	217	Nil
10	PM Kisan Sammanndhi	Agriculture Department	186	186	Nil
11	Employment Salaration (PNEUP, Tujpawar, Munkin, Mission Youth, Himayash, etc)	Employment Department	0	0	-
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	Nil	Nil	Nil
13	JJM Employment	Jal Shakti Department	Nil	Nil	Nil
	I. No of Household provided FHTC		500	150	Under process
	II. Har Ghar Jal village(s) certified (No.)		01	01	Nil
14	No of Households electrified	PDD	500	500	Nil
15	PMAY- Gzamin	RDD& PR	03	03	Nil
16	SBM Gzamin- 100% functional (Household level)	RDD& PR	500	500	Nil
17	ODF Plus village (No)	RDD& PR	01	01	Nil
18	Targeted Sock pit completed	RDD& PR	32	32	Nil
19	IKRAN:	RDD& PR			
	I. Number of Self Help Groups formed		20	20	Nil
	II. Number of Households involved		178	178	Nil
20	Land Passbook Saturation	Revenue Department	200	200	-
21	Pending Mutations	Revenue Department	05	05	-
22	Domicile Certificates	Revenue Department	1420	1420	-
23	Persons identified drug addicts	SDO/ Sarpanch	Nil	-	-
24	Awareness camps for de-addiction conducted	SDO/ Sarpanch	00 Yes	-	-
25	Drugs Addicts rehabilitated	SDO/ Sarpanch	Nil	-	-
26	Golden Health Card under Ayushman Bharat	Health Department	1277	1277	Nil
27	Janam Suraksha yojana	Health Department	11	11	Nil
28	Status under Anaemia Mukht	Health Department	112	112	Nil
29	Status under Leprosy Mukht	Health Department	1	Nil	UPP
30	Number of Ayushman Mats organized at Health & Wellness centres / CHCs under Ayushman Bharat	Health Department	04	04	Nil
31	Number of Ayushman Sabas held	Health Department	03	03	Nil
32	Out of School Children brought to Schools	School Department Education	0	0	-
33	Number of students still out of Schools	School Department Education	0	0	-
34	Students educated through bridge courses	School Department Education	0	0	-
35	Household using clean cooking fuel (LPG)	PCS & CA	500	500	-

Data Provided for Panchayat Village within by Gramin Dpt.

QUESTIONNAIRE FOR B2V5

Schedule-IV

(FIELD VISITS IN THE PANCHAYAT)

Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	Apur Health and Wellness Centre
2	Type of building (Govt./ Private)	Government
3	Availability of Staff	
	a) Doctor	02
	b) Paramedical	02
4	No of patients attended during the month	330
5	Status of medicine availability	Available
6	Special medical camp held, if any	Recently held at Shiksha School
7	Status of Immunization	Nil
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	Nil
10	Non- Institutional deliveries in Panchayat (Current Year)	Nil
11	Other	Nil
12	Remarks of the Visiting Officer	The Health Centre needs to hold medical camps in the Panchayat regularly, besides participation of health workers in health programmes.

Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	Govt Middle School Bistapur.
2	Type of building (Govt./ Private)	
3	Availability of Staff as per sanctioned strength	
4	Enrolment of the School	
	a) Boys	29
	b) Girls	22
5	Availability of play ground	NO
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Regularly held.
10	Other	
11	Remarks of the Visiting Officer	Landfilling of the school area needs to be done, besides repairs & renovation of the flood affected school buildings.

13. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Datapara Anganwadi B.
2	Number of children enrolled a) Boys b) Girls	09 11
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Yes
5	Maintenance of record of children	Yes
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	0
12	Number of children wasted	0
13	Any Other	Nil
14	Remarks of the Visiting Officer	The Anganwadi Centre was found functional in a neat & clean position, AWW & AWH were found present & dedicated to their job.

(iv)

CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	DATAPARA
2	Government / Private	PRIVATE
3	Name of the dealer (in case of Private)	DANISH (S/R)
4	No of registered beneficiaries	1000
5	No of beneficiaries drawing Ration from the store	1000
6	Whether store is functioning through Aadhar biometric system	Yes
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes
9	Any Other	
10	Remarks of the Visiting Officer	Adequate space available, however, working in rented accommodation. Proper storage of the food grains needs to be ensured.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NA
2	No of Accounts in the branch	
3	No of persons applied under various self-employment schemes	
4	No of cases sanctioned under various self-employment schemes	
5	No of cases in whose favour loan has been disbursed under various self-employment schemes	
6	Availability of ATM	
7	Any Other	
8	Remarks of the Visiting Officer	

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	NA
2	Condition of Amrit Sarovar	
3	Details of repair undertaken, if any	
4	Utilization of Amrit Sarovar	
5	Any Other	
6	Remarks of the Visiting Officer	

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	Batagram News Health Centre
2	Condition of Playground	Good
3	Utilization of Playground	used for playing of volleyball.
4	Any Other	Nil
5	Remarks of the Visiting Officer	Playground is feasible for bad volleyball only, however, it needs further maintenance for effective utilization for sports activities.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	NA
2	Government/ Private building	
3	Land passbook saturation	
4	Pending mutations	
5	Any Other	
6	Remarks of the Visiting Officer	

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Batafora
2	Name of the beneficiary	Tahira An. Mir
3	Status of the house (completed/ in-use/ under-construction)	Under construction
4	Any Other	
5	Remarks of the Visiting Officer	

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Batafora near Panchayat Ghar
2	Name of the beneficiaries	Batafora hamlet
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	Completed and in use
4	Any Other	NIL
5	Remarks of the Visiting Officer	Compost pits have been built, however, public needs to be educated & informed about its proper & regular use.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	NA
2	No of online services provided by the CSC	
3	No of persons approached for services	
4	Any Other	
5	Remarks of the Visiting Officer	

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Adequate & functional
2	Transport	Transport facility as provided by RTO/ATTO.
3	Electricity	All households provided electricity.
4	Drinking water	All households provided drinking water facility.
5	Cleanliness	People need to be educated about cleanliness drives.
6	Sports facility (Playground)	Available, however, small.
7	Any Other	

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS /INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	NA
	2. Skits, Songs, Dramas	Yes held at GMS Batipani
	3. Local Folk programme / Show	Yes, held at GMS Batipani
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes, ICS Department
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	Nil
C	Inaugurations (If any)	
	PMAY house	Initiated under construction may have
	Segregation Sheds	Completed inaugurated
	Amrit Sarovar	NA
	JJM Assets	NA
	Compost/ Soak Pits	Yes, inaugurated
	PMGSY / MGNREGA works	-
	Any other	-
D	Distribution of certificates	
	Self Employment Schemes	Awareness
	Land Pass books	Nil
	Any other	Awareness
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI

(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	Clean and Green Village
2	Activities undertaken under the Theme (as per instruction manual)	List enclosed.
3	Status of activities undertaken	Ongoing for 2023-24
4	Visible impact of the Activities	Activities under selected theme are clearly visible and locals are aware about selected theme.
5	Have Gram Panchayat Development Plan (GDP) prepared and uploaded	GDP prepared but yet to be uploaded.
6	How many activities of SDG have been covered under GDP	16.
7	Bottlenecks, if any, faced in the achievement of SDG Theme	Insufficient funds for various developmental works.
8	Remarks of the visiting Officer on the status SDG Theme	A Good initiative taken by the Panchayat, however, needs proper implementation so that the visible impacts are seen on ground.

Activities under-taken under the theme
"Clean & Green Village".

- 1) Agro forestry
- 2) Cleanliness awareness drive
- 3) Clean up drive
- 4) Connecting septic tanks with soakpits
- 5) Compost for waste at home
- 6) Construction of compost Unit
- 7) Construction of CSC
- 8) Construction of Segregation unit
- 9) Construction of toilets in Public Institutions
- 10) Creation of Community Compost pits for a group of houses
- 11) Desilting of water bodies
- 12) Creation of Community Soak pits for house holds.
- 13) Drainage Construction
- 14) Hiring of Support agency for Sanitation
- 15) Land development
- 16) Construction of IHHL for eligible households

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
1	Drinking water facility at Batapora	
2	Maintenance of Roads in Halga Batapora	
3	Maintenance of Electricity at Batapora	
4	Playfield at Panchayat Chare	
5		
B	Impact of B2V1 to B2V4	
1	Maintenance of Roads	
2	Maintenance of Electricity	
3	Drinking water facility	
4	Awareness about various Govt. Schemes	
5	Time by disposal of Grievances by various departments	
C	Challenges in the Panchayat	
1	Separate Panchayat Govt. for Batapora	
2	Concrete Bridge on Jangama nallah the halga & Batapora	
3	Reconstructing of waste building of GMS Batapora	
4	Need of fencing of Govt primary school Batapora	
5		
D	Suggestions if any	
1		
2		
3		
4		
5		

QUESTIONNAIRE FOR B2V5

Schedule-VIII

i. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST PERFORMING DEPARTMENTS	
1	Power Development Department
2	Food, Civil Supplies & Consumer Affairs
3	Health & Medical Education, 4. Agriculture
2. LEAST RESPONSIVE DEPARTMENTS	
1	
2	
3	

ii. FEEDBACK ON UT INITIATIVES

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iii. GENERAL ASSESSMENT OF THE VISTING OFFICER

S. No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	LIST ENCLOSED
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	LIST ENCLOSED
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	B2V is an innovative step to bring Governance to the doorsteps of the people with Pradhan officers being the bridge between the people & Govt, to overall assess the impact of the Govt. functioning & to suggest the Govt. the response of the people to make the functioning of different departments.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	8.5
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days.	I do certify the Visiting officer stayed in the panchayat for 02 (two) days.

Signature of Sarpanch

Name: SARFAT JAIN

Signature of the Visiting Officer

Name: PARVAIZ AHMED SHEIKH

I do certify that Visiting Officer Batapora
has stayed in the Panchayat for the two days
(from 09/11/2023 to 10/11/2023)



Sarpanch Batapora

1) MAJOR COMPLAINTS BROUGHT

- 1) Amount of RDO gets diverted towards other departments especially PDD.
- 2) Retaining wall for Balbir Canal from Cheerpore to Chodganga at zero point bypass.
- 3) Overhead Electric wires at GMS Batapora which may prove hazardous hence need proper attention.
- 4) Garbage Spots especially around the Schools.
- 5) Land Settlement Issue regarding digitization, complaint dropped. Check in process should be stopped.
- 6) GMS Batapora. Soakage pit blockage issue; no attention paid despite raising the issue many times.
- 7) DDC grant for poles 2.5 lacs, work not taken up yet.
- 8) BPL Issue with CAPD Department.
- 9) 33k Electric wire crossing Gully Road needs to get underground as it is passing along military land.
- 10) Streamline Salaries of Anganwadi workers and supervisors.



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir

11) Major Demands:

1) Priority basis:

- Installation of electric poles in Panchayat halqa Batepora = 5.00 lacs
- Installation of solar lights in Panchayat halqa Batepora = 4.80 lacs
- Sports kits = 20000/-

2) Bridge b/w Balpora and Batpora on Nallah doodganga.

3) Reformation of Balpora Main Road.

4) Urgent need of poles throughout halqa Batepora.

5) Land is available at Panchayat Ghas Batepora people of halqa demanded to construct administrative departments in it, the same demand has been put forth before Director RDO.

6) Water connection from Mathura main to Balpora Batepora.

7) Retaining wall along Doodganga from RAB floor mill to Dangapur.

8) Urgent need of 250 KV Transformer at Batepora Batepora.

9) Fencing of Masjid Sharief near Chama Mohalla.

10) Const. of P/Bund on doodganga from Ab Hamid Najar to Batepora.

11) Imp. of lane from MIRA to Ab Hamid Najar near Chama Mohalla Batepora.

12) Imp. of lane from MIRA to Mohd. Rafiq Najar near Chama Mohalla Batepora.

13) Canopy for spring near Chama Mohalla Batepora.

14) Imp. of 4 no. of lanes in Mir Mohalla.

15) C/O drain from Chinan Colony to Doodganga.

16) P/Bund for Canal from Gane Bhat to Gha Nali, Ghouse Batepora would no. of.

17) Fencing of graveyard at Sheelipora Batepora.

- 16) Flood gauge at Sheikhpora Batapora.
- 19) Pavement for GPS Balfora.
- 20) Land filling along GPS Balfora.
- 21) Modernization of road approaching to GPS Balfora.
- 22) Repairment of GMS Batapora.
- 23) Construction of additional classrooms of GMS Batapora.
- 24) Renovation of flood affected building of GMS Batapora.
- 25) Repairment of GMS Sheikhpora.
- 26) Partition of one classroom of GMS Sheikhpora.
- 27) Boundary wall around GMS Sheikhpora.
- 28) Fencing around Ayush Care and Wellness Centre.
- 29) Improvement of 7 No. of lanes in Sheikhpora, Batapora.
- 30) Improvement of lanes in Balfora, Batapora.
- 31) Imp. of lane from M/R to H/O Shakeel Ali Sheikh
Nagar Mohalla.
- 32) Fencing of graveyard at Balfora (Bada Badal).
- 33) Imp. of lane from M/R to H/O Mamon Ali Waza.
- 34) Imp. of lane from M/R to M. Aslam Waza.
- 35) Earth filling of land along Panchayat Ghar.
- 36) C/O Dam from Ghar Naba Waza to H/O Ali Mohd Waza
(Bada Badal).
- 37) Bifurcation of Panchayat Talga (Urgent demand).
- 38) Fencing around Ayush health and wellness Centre Batapora.