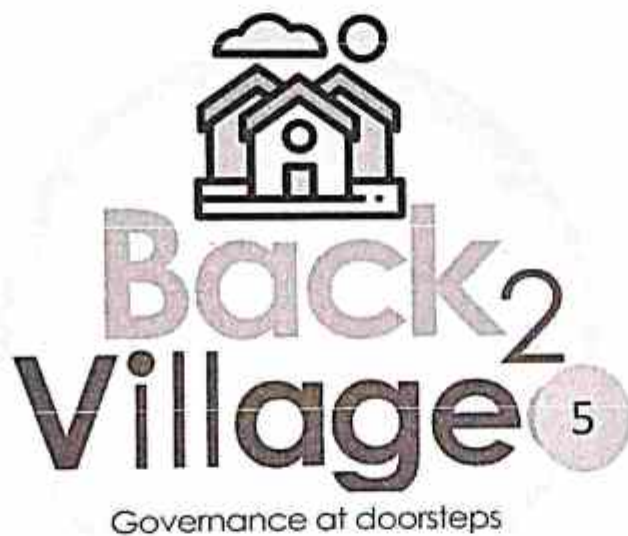


INSTRUCTION MANUAL FOR B2V5



7th to 16th NOVEMBER 2023.

QUESTIONNAIRE FOR B2V5

Schedule-I (A)

(Details of Reporting Officer and Reporting Panchayat)

A. Details of Reporting Officer:

S.No	Particulars	
1	Name	MR. MOHD YOUNIS KAKROO
2	Designation	LECTURER.
3	Department	EDUCATION
4	Place of posting	BHSS-URI
5	Mobile No	9906657157
6	Email ID	myouniskakroo75096@gmail.com
7	Home District	BARAMULLA.
8	Dates of visit	08/11/2023, 09/11/2023.

B. Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.jk.gov.in (to be validated by the visiting officer and missing details to be filled))

S.No	Particulars	
1	Name of the Panchayat	PH-2 BANALI
2	Local Government Directory(LGD) code of the Panchayat	241809.
3	Name of CD Block	BONIYAR.
4	Name of Tehsil	BONIYAR.
5	Name of District	BARAMULLA.

C. Panchayat Profile:

S.No	Particulars	
1	No. of revenue villages in the Panchayat	01
2	No. of hamlets in the Panchayat	07.
3	No. of households in the Panchayat	596.
4	Population (approx) of the Panchayat	2386.

QUESTIONNAIRE FOR B2V5

Schedule-I (B)

(Details of Officers/ Officials present in the Panchayat)
(To be filled up by the Visiting Officer during his/her visit to the Panchayat. All fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

S. No	Department	Name	Designation	Present/ Absent	Remarks
1	Agriculture	Mohd Ishag Shah	AEA	present	
2	Education	Zulafgar Ahmad	Teacher	present	
3	Food, Civil Supplies and Consumer Affairs	Adil Rashid	SK	present	
4	Forest	G.H. Nahi Lone	Forest guard	present	
5	Health and Medical Education	Dr. Ab. Gami Mis	Doctor	present	
6	ICDS Department	Jabeena Akhter	Supervisor	Present	all staff
7	Irrigation and Flood Control Department				
8	Jal Shakti Department				
9	Power Development Department	Dr. Wali Mohd Mis	Inspector	present	
10	Public Works Department	Ghulam Hassan	Jr. Engineer	present	
11	Revenue	Tahir Ahmad Khan	Patwari	present	
12	Rural Development and Panchayat Raj	G.H. Rashid Khan	Secretary Panchayat	present	
13	Skill Development				
14	Social Welfare Department				
15	Youth Services and Sports Department	Mubaraq Ahmad Sheikh	J/C ZPEO	Present	
16	Others				
17	Agriculture	Mohd Ishag Shah	AEA	present	
18	Animal Husbandry	NAZIR AH. MIS	AHD	present	
19	Forestry	Muzammil Nishlag	Store Off.	present	
20	Seed culture	G.H. Rasool		present	

21 Handicraft Deptt. Dil Shad Ahmad Lane AHTO Present

22 Fishery Deptt. Manzoor Ahmad Bhatt F/Ry. present

23 Sheep deptt. Mohd Ashraf Mis present

24 Co-operative Department Bashir Ahmad J. Assistant, present Pandelt

QUESTIONNAIRE FOR B2V5

Schedule-II

(FIRST HAND INFORMATION ON INFRASTRUCTURE - PANCHAYAT ASSET REGISTER AND ITS UTILIZATION)

1	Infrastructure of Panchayat Ghar				
	a) Govt building/private	Private building			
	b) New/need repairs	Yes			
	II. Furniture(Y/N)	Yes			
	III. Computer/printer(Y/N)	Yes			
	IV. Internet (Y/N)	Yes			
	V. Telephone (Y/N)	No.			
	VI. Toilet (CSC/part of panchayat ghar) (Y/N)	No.			
	VII. Water (Y/N)	Yes			
	VIII. Electricity(Y/N)	Yes			
2	Educational institutes	No. of Schools	Enrollment	Teacher vacancies	Govt Building/ Private Building
	a) Kindergarten	—	—	—	—
	b) Primary	04	297	08	One in private building three in Govt Building
	c) Middle	—	—	—	—
	d) High	01	134	10	Govt. Building
	e) Higher Secondary	—	—	—	—
	f) College	—	—	—	—
3	Anganwadi Centre	No. of Anganwari Centres	Total Children Enrolled	Helper / Worker vacancies	Govt Building/ Private Building
		04	245	4+37	Private building
4	Healthcare facility	No. of sub centers	No of PHCs	No of health & wellness centers	No of Institute having Govt. building
		0	0	01	0.
5	Bank branch(Y/N)	N	—	—	—
6	Availability of ATM (Y/N)	N	—	—	—
7	Khidmat center/ CSC (Y/N)	N	—	—	—
8	Patwarkhana(Y/N)	N	—	—	—
9	Village haat (Y/N)	N	—	—	—
10	Playground(Y/N)	N	—	—	—
11	Ration shop (Y/N)	No. of Ration Shop	No. of Registered beneficiaries	Connected with online biometric system or not	
		01	1772	Off line biometric	
12	Government offices- details, whether functional or not	No. of Govt Offices	Functional		
		10	10		
13	Amrit Sarovars – details, location, condition	Details	Location	Condition	Utilization
		0	0	0	0
14	Uniqueness of Panchayat in terms of tourism, culture, heritage, potential, etc	Leen, choromargi, Manhdas etc			
15	i. Whether Panchayat assets captured on e-Gram SampdaApp (Y/N)	Yes			
	ii. Number of Asset captured	Furniture, locker, Tables, speakers, printer, PA system			
	iii. Please mention assets	Furniture			
	1.	locker			
	2.	Tables			
	3.	speakers			
	4.	PA system, cycle			
	5.				
16	List of Incomplete Buildings- names, year of construction	Name	Year of construction		
		0	0		
17	List of Underutilized Buildings- names	Name	Year of construction		
		0	0.		

QUESTIONNAIRE FOR B2V5

Schedule-III

(STATUS OF IMPLEMENTATION OF SCHEMES IN THE PANCHAYAT)

S. No	NAME OF THE SCHEME	DEPARTMENT	TOTAL / TARGET ELIGIBLE BENEFICIARIES/ PERSONS IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
1	Old Age pension	Social Department Welfare	468	468	Nil
2	Widowpension	Social Department Welfare	20	20	Nil
3	Disabilitypension	Social Department Welfare	10	08	Formalities not complete
4	Status under Stunting Mukht	Social Department Welfare	0	0	0
5	Status under wasting Mukht	Social Department Welfare	0	0	0
6	Equipment's provided to Specially abled persons(Implants, tricycles etc)	Social Department Welfare	0	0	0
7	Digital Services provided	IT/ BDO/ CSC	0	0	0
8	Daksh Kisan	Agriculture Department	0	0	0
9	Kisan credit card	Agriculture Department	450	21	Under process
10	PM KisanSammannidhi	Agriculture Department	184	184	0
11	Employment Saturation (PMEGP, Tejasvani, Mumkin, Mission Youth, Himmayat, etc)	Employment Department	0	0	0
12	Primary Agriculture Credit Society (PACS) formation	Cooperative Department	0	0	0
13	JJM Implementation	Jal Shakti Department	0	0	0
	i. No of Household provided FHTC		596, 100%	596 = 100%	0
	ii. Har Ghar Jal village(s) certified (No.)		Yes	Yes	0
14	No of Households electrified	PDD	180	180	0
15	PMAY- Gramin	RDD& PR	14	14	0
16	SBMGrain- IHHL functional (Household toilets)	RDD& PR	420	420	0
17	ODF Plus villages (No)	RDD& PR	Yes	Yes	0
18	Targeted Sock pit completed	RDD& PR	72	72	0
19	JKRLM:	RDD& PR			
	i. Number of Self Help Groups formed		13	13	0
	ii. Number of Households involved		115	115	0
20	Land Passbook Saturation	Revenue Department	615	20+450=470	245
21	Pending Mutations	Revenue Department	-	-	-
22	Domicile Certificates	Revenue Department	550	550	-
23	Persons Identified drug addicts	BDO/ Sarpanch	0	0	0
24	Awareness camps for de-addiction conducted	BDO/ Sarpanch	Yes	Yes	
25	Drugs Addicts rehabilitated	BDO/ Sarpanch	Nil	Nil	
26	Golden Health Card under Ayushman Bharat	Health Department	2306	1200	1186
27	Janani suraksha yojana	Health Department	39	39	-
28	Status under Anaemia Mukht	Health Department	325	151	174
29	Status under Leprosy Mukht	Health Department	02	01	01 Expire
30	Number of Ayushman Melas organized at Health & Wellness centres /CHCs under Ayushman Bharat	Health Department	12	11	01
31	Number of AyushmanSabas held	Health Department	12	03	09
32	Out of School Children brought to Schools	School Education Department	02	02	0
33	Number of students still out of Schools	School Education Department	0	0	0
34	Persons educated through bridge courses	School Education Department	0	0	0
35	Household using clean cooking fuel (LPG)	FCS & CA	360	360	-

DepH has launch new schemes both are in process

QUESTIONNAIRE FOR B2V5

Schedule-IV
(FIELD VISITS IN THE PANCHAYAT)

I. Health Institutions:

S. No	Particulars	Status
1	Name of Health Institutions	HWC Banali
2	Type of building (Govt./ Private)	Private
3	Availability of Staff a) Doctor b) Paramedical	Yes, (CHO) No.
4	No of patients attended during the month	120
5	Status of medicine availability	Yes, Limited.
6	Special medical camp held, if any	Health Mela
7	Status of Immunization	0-15 years including pregnant ladies
8	Participation of health worker in Village Health and Nutrition Day	Yes
9	Institutional deliveries in Panchayat (Current Year)	NIP (Patients referred to PHC Bonnyan)
10	Non- Institutional deliveries in Panchayat (Current Year)	NIL
11	Other	
12	Remarks of the Visiting Officer	Halaga Banali is in a remote area. Road and transportation facility due to poor and blocked of roads, the patients will not be shifted to PHC Bonnyan. Poon Saba demanded the stay of Doctor in the Halaga at night in winter.

II. Education Institutions:

S. No	Particulars	Status
1	Name of Education Institutions	① High School Banali ② PS Khon Mohalla ③ PS Gugjar Mohalla
2	Type of building (Govt./ Private)	④ School in Govt. Building ⑤ Uniprison ⑥ PS Pandit Mohalla ⑦ PS Poon Mohalla
3	Availability of Staff as per sanctioned strength	10 + 2 + 2 + 2 + 2 = 18
4	Enrolment of the School a) Boys b) Girls	Boys = 194 Girls = 237 [431]
5	Availability of play ground	NO
6	Availability of drinking water	Yes
7	Availability of electricity	Yes
8	Availability of functional toilets	Yes
9	Activities undertaken under 'My School My Pride'	Yes.
10	Other	0 -
11	Remarks of the Visiting Officer	Infrastructure of the education institution is to be improved, Science lab, Computer lab, library and playground needed to be established so that a large number of students can be benefitted. Playground is of important nature keeping in view the importance of games. It is therefore recommended to establish a playground in the PH-02 Banali.

III. Anganwari Center:

S. No	Particulars	Status
1	Location of Anganwari center	Ward 03, 05, 06
2	Number of children enrolled a) Boys b) Girls	Total = 245 Boys = 125 Girls = 120
3	Status of Building (Private/ Govt.)	Private
4	Availability of Helper/ worker	Helper = 04, Worker = 03
5	Maintenance of record of children	Up to date
6	Availability of sufficient ration	Yes
7	Availability of timely Ration	Timely ration
8	Availability of Functional toilet	Yes
9	Availability of tap connection	Yes
10	Availability of electricity connection	Yes
11	Number of children stunted	NO
12	Number of children wasted	NO
13	Any Other	
14	Remarks of the Visiting Officer	All Anganwari centers are working properly, the record were found up to date.

IV. CAPD Store:

S. No	Particulars	Status
1	Location of CAPD Store	Bamali
2	Government / Private	Private
3	Name of the dealer (in case of Private)	Mr. Aadil Rashid Bhat
4	No of registered beneficiaries	1772
5	No of beneficiaries drawing Ration from the store	1772
6	Whether store is functioning through Aadhar biometric system	Off line Aahar biometric
7	Whether record/register maintained in the store	Yes
8	Availability of ration	Yes - winter dumping
9	Any Other	
10	Remarks of the Visiting Officer	CAPD store is in a private building. Export building needs to be constructed for store.

V. Bank/ Extension counter:

S. No	Particulars	Status
1	Location of Bank/ Extension counter	NO
2	No of Accounts in the branch	1100
3	No of persons applied under various self-employment schemes	13 groups
4	No of cases sanctioned under various self-employment schemes	nil
5	No of cases in whose favour Loan has been disbursed under various self-employment schemes	nil
6	Availability of ATM	nil
7	Any Other	
8	Remarks of the Visiting Officer	Bank Extension Counter may please be Samelani to this Halqa.

VI. Amrit Sarovar:

S. No	Particulars	Status
1	Location of Amrit Sarovar	nil
2	Condition of Amrit Sarovar	nil
3	Details of repair undertaken, if any	nil
4	Utilization of Amrit Sarovar	nil
5	Any Other	no
6	Remarks of the Visiting Officer	Not not established yet, not land not available.

VII. Playground:

S. No	Particulars	Status
1	Location of Playground	There is no playground in the PH - Bimali
2	Condition of Playground	—
3	Utilization of Playground	—
4	Any Other	—
5	Remarks of the Visiting Officer	Sports Dept desire to establish a playground in Bimali subject to the provision of land.

VIII. Partwarkhana:

S. No	Particulars	Status
1	Location of Partwarkhana	—
2	Government/ Private building	—
3	Land passbook saturation	470
4	Pending mutations	—
5	Any Other	—
6	Remarks of the Visiting Officer	—

IX. PMAY house:

S. No	Particulars	Status
1	Location of PMAY house constructed	Ward no 3, Ward no 1, Ward no 4, Ward no 5, and 06.
2	Name of the beneficiary	① Mushtaq, Ghad Kasoma
3	Status of the house (completed/ in-use/ under-construction)	03 Completed 11 Under Construction
4	Any Other	—
5	Remarks of the Visiting Officer	—

② Mameen Ahmad Kasane
③ Mudassar Shah
④ Perwaiz Khatami
⑤ Ali Rashid Khatami
⑥ Rafiq Sh. Khatami
⑦ Farooq Sh. Pundit
⑧ Mond Akbar
etc

X. Soak pits/ Compost pits:

S. No	Particulars	Status
1	Location of Soakpits/ compost pits	Ward, 1, 2, 3, 5, 7
2	Name of the beneficiaries	① Anwar An Pashwal, Taj An Pashwal, Ab Rashid Kasane
3	Status of the Soakpits/ compost pits (completed/ in-use/ under-construction)	All completed except Segregation Shed.
4	Any Other	—
5	Remarks of the Visiting Officer	Segregation Shed is Under Construction.

XI. Khidmatcenter / CSC:

S. No	Particulars	Status
1	Location of Khidmatcenter/ CSC counter	nil
2	No of online services provided by the CSC	nil
3	No of persons approached for services	nil
4	Any Other	—
5	Remarks of the Visiting Officer	—

XII. Observation of field officer on basic amenities:

S. No	Particulars	Observations
1	Connectivity Road	Yes, but road needs to be maintained
2	Transport	Yes, some services available. Need bus service
3	Electricity	Yes
4	Drinking water	Yes
5	Cleanliness	Yes
6	Sports facility (Playground)	No
7	Any Other	—

QUESTIONNAIRE FOR B2V5

Schedule-V
(AWARENESS/ EVENTS / INAGURATION)

EVENTS / AWARENESS / INAGURATION ORGANIZED DURING THE VISIT OF OFFICER

S. No	Particulars	Status
A	Cultural Events/ Programmes	
	1. Debates and Seminars	Yes
	2. Skits, Songs, Dramas	No
	3. Local Folk programme / Show	No
	4. Discussions with PRI and Senior citizens	Yes
	5. Exhibitions	Yes
B	Sports Activities	
	1. Sports Event	Yes
	2. Distribution of sports kit	No
C	Inaugurations (If any)	
	PMAY house	Yes
	Segregation Sheds	Not Under Construction
	Amrit Sarovar	Not
	JJM Assets	Not
	Compost/ Soak Pits	All ready Completed
	PMGSY / MGNREGA works	Work Under Construction
	Any other	-
D	Distribution of certificates	No
	Self Employment Schemes	No
	Land Pass books	No
	Any other	No
E	Awareness generation on digital services, transparency, Corruption Free, NashaMukt Bharat, Viksit Bharat(Mobile Van) and Flagship Schemes given in the instruction manual	Yes

QUESTIONNAIRE FOR B2V5

Schedule-VI
(SDG THEME ADOPTED BY THE PANCHAYAT)

S. No	Particulars	Status
1	SDG Theme adopted by the Panchayat	<i>Social Justice and Socially Secured village</i>
2	Activities undertaken under the Theme (as per instruction manual)	<i>SDG 01 No poverty</i>
3	Status of activities undertaken	<i>Yes</i>
4	Visible impact of the Activities	<i>—</i>
5	Have Gram Panchayat Development Plan (GPDP) prepared and uploaded	<i>Yes</i>
6	How many activities of SDG have been covered under GPDP	<i>MEINERAGA, SBM.</i>
7	Bottlenecks, if any, faced in the achievement of SDG Theme	<i>—</i>
8	Remarks of the Visiting Officer on the status SDG Theme	<i>—</i>

QUESTIONNAIRE FOR B2V5

Schedule-VII
(IMPACT OF B2V1 TO B2V4 PHASES)

S. No	Particulars	Status
A	Demands/ Grievances addressed by the Administration	
01	Infrastructure of High School Banali improved to some extent but the problem of playground is still there	
02	Removal of P.S. Chugger Mohalla	
03	Solar light installed	
5		
B	Impact of B2V1 to B2V4	
1		
2		
3		
4		
5		
C	Challenges in the Panchayat	
1	Internet problem.	
2	Govt building for Panchayat; Road	
3	Connectivity from Bantargi to Banali	
4	→ Hospital building.	
5	→ Needs co-operation from the Common Masses. (Gram Sabh)	
D	Suggestions if any	
1	People must be aware about the Scheme	
2	launched by the Govt. from time to time.	
3	The Deptt must install the stall at least	
4	in three months to educate the	
5	General Public.	

- The women folk of the Gram Panchayat be empowered by different schemes through Self help group, handicraft, Tailoring, embroidery and Knitting Centres etc.
- Agriculture and Horticulture have great scope in the Gram Panchayat. To empower the General Public. Exhibitions, Arcles, Debates need to be conducted in the Gram Panchayat.

QUESTIONNAIRE FOR B2V5

Schedule-VIII

I. OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

BEST PERFORMING DEPARTMENTS	
1	Rural Development Department
2	Educational
3	Food & Supply
LEAST RESPONSIVE DEPARTMENTS	
1	Bank, Social and Welfare
2	Irrigation, Flood and Control
3	Commerce and Industry

II. FEEDBACK ON UT INITIATIVES

Most of the schemes are going to be implemented for the betterment of the people in the village.

III. GENERAL ASSESSMENT OF THE VISITING OFFICER

S.No	Particulars	Status
1	Any major complaint brought to the notice of the Visiting Officer	Irrigation and Flood Control Deptt. in whole PH not taken any work through the village though the village is continuously under flood (flood food)
2	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	→ Provision of play ground in the GP for which the land is available. → Some places of the GP like beer, chormangi, Mendra be develop as tourist spot.
3	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	→ Maladezonization of road from Tarkagan to Banali → Construction and Replenishment of Irrigation Canal → The visit remained successful, people participated very satisfactory. People still have great hope on Bank to Village programme.
4	Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10)	Overall Rating of the Govt is 06.
5	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes, the visiting officer has stayed in the panchayat for 2 days.

Signature of Sarpanch

Name... Syed Zahid Ali - Dir
Syed Zay - Dir
Pvt. Haid Banali

Signature of the Visiting Officer

Name... Misha Yousif Khatun