



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

### Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activities and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Sh. Shailendra Kumar IAS

Designation: Principal Secretary to Govt PW(R&B)

Department/ place of posting: Civil Secretariate J&K

Mobile No: 9419010009

Email ID: compwdrediffmail.com

Home District: Jammu

Dates of visit: 30/10/2022 to 31/10/2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Patrara

Local Government Directory(LGD) code of the Panchayat: 240227

Name of CD Block: Sunderbani

Name of Tehsil: Sunderbani

Name of District: Rajouri

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 3

No. of hamlets in the Panchayat: 9

No. of households in the Panchayat: 533

Population (approx) of the Panchayat: 2405

## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Copy attached		

### Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private: **Govt. Building**
  - b. New/need repairs: **Minor repair require as toilet and electric installation damage.**
2. **Furniture (Y/N): Yes**
3. Computer/printer (Y/N): **No**
4. Internet (Y/N): **No**
5. Telephone (Y/N): **No**
6. Toilet (CSC/part of panchayat ghar) (Y/N): **Yes (Toilet Need Repair)**
7. Water (Y/N): **Yes (The pipe water is in place.)**
8. Electricity (Y/N) : **Yes (But need to improve the electric fitting)**
9. Bank branch (Y/N): **No**
10. CSC (Y/N): **No**
11. Patwarkhana (Y/N): **Yes (Patwar khana is at patwar HQ Thandapani)**
12. Village haat (Y/N) : **Yes (1. Panchayat Ghar 2. PS Gurha Charalla 3. MS Mawa**
13. Playground (Y/N) : **Yes (Under Process)**
14. School-
  - a. Kindergarten (Y/N): **Yes (Private School)**
  - b. Primary (Y/N) : **Yes (Govt School)**
  - c. Secondary (Y/N) **Yes (Govt School)**
  - d. College (Y/N): **No**
  - e. University(Y/N):**No**
15. Anganwadi Centre (Y/N): : **Yes (There are 6 AWC in pyt Patrara)**
  - a. (govt/private): **GOVT**
  - b. Total children enrolled: **252**
15. Amrit Sarovars – details, location, condition: **Detail Enclosed at Annexure A**
16. Government offices- details, whether functional: **RDD, PHC, Schools & Veterinary.**
17. Ration shop (Y/N) : **YES (At Village Mawa(pytrara))**
18. Places oftourism importance– names, little details on historical/cultural importance: **One place – Raja Mandlik w no 4**
19. Village heritage sites/ treks- names, little details on historical/cultural importance: **NA**
20. VLW Office (Y/N) : **Yes ( At pyt ghar patrara)**
21. Primary Healthcare Centre (Y/N), : **Yes (Sub Centre at pyt ghar)**
22. List of Incomplete Buildings- names, year of construction: **As no construction of building started in the last B2V- 1,2, and 3)**
23. List of Underutilized Buildings- names: **NO such building exist**

## DAY 1-ACTIVITIES

### AGENDA2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	<b>No centre exists</b>
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	<b>None</b>
Incomplete buildings/projects	Verify whether identification and redistribution done	<b>One Health Sub centre building work has started this year</b>
PDS	Visit, evaluate, online status	<b>exists</b>
PHC	Visit- evaluate, status of staff, equipment and quality	<b>One room in the pyt ghar-02 staff</b>
Youth clubs	Meet, interact, seek suggestions	<b>Exists but dormant</b>
SHG	Meet, identify problems, seek suggestions	<b>NO Efforts are being made for creation</b>
PMAY	Inspect, Inaugurate	<b>Inspected</b>
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	<b>Visited High school-water, electricity, sanitation exists. Students performed a cultural prog.</b>
Swachh SBM	Evaluate	<b>Open Defecation Free</b>
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	<b>No play ground. Sports kit provided</b>
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	<b>Yes, the forest deptt is regularly conducting drive as per season</b>
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	<b>Cultural events in HS patrara organised</b>
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	<b>Exhibition has been organised</b>
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	<b>Project sanctioned foundation stone laid and work got started. Electricity poles / supply issues highlights</b>

## **DAY 1 - ACTIVITIES**

**AGENDA3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT**

**DELIVERABLES LIST HERE AS PER GAD FORMAT**

- 1. Gram Sabha meeting**
- 2. Departmental exhibition visits**
- 3. Panchayat Ghar visit**
- 4. School Visit**
- 5. Sub Centre Health construction work inspected**
- 6. Interaction with DDC/PRI's**
- 7. Interaction with students/teachers**
- 8. Interaction with bank officials**
- 9. Interaction with Agricultural deptt official/farmers**
- 10. Interaction with Ex-army /retried employees**
- 11. Interaction with Pani samiti members**
- 12. Interaction with public , their grievances, aspiration and demands**
- 13. Interaction with forest deptt officials**
- 14. Interaction with Health deptt representatives**
- 15. Distribution of land pass books**
- 16. Distribution of Beti Bachao, Beti Padhao kits**
- 17. Interaction with SWD officials and beneficiaries.**

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: **Nil/ No one found interested**

Details of the bank sanctioning it : **The officials from JK Bank was there at stall but no one come for loan purpose to establish enterprise**

**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings:

**Meeting conducted and proceedings recorded in the Gram Sabha Resolution.**

### DAY 2

- a. No of Individual Compost Pits constructed: **Place identified and under process**
- b. No of Individual Soak Pits constructed: **170**
- V. No.ofBiodiversity management committee meetingsheld: **2 and minutes attached**
- VI. Isthe name of Sarpanch displayed on citizen information board of all RD&PR schemes: **CiB installed at every project**
- VII. Are Sarpanchs being involved in start/inauguration of activities: **Every work**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: **During gram sabha for pyd development**
- IX. Whether grievances redressal box is installed: **Yes**
- X. No of grievances received pertaining to Panchayat level: **27**
- XI. No of grievances disposed of at Panchayat level: **25**
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: **Yes**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): **Yes**

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	1	1	Ms. Aarti (JKAS)
	JE	1	1	Sh Ajay kumar
	GRS	1	1	Sh Saurabh Kumar
	TA	1	1	Sh. Lalit Kumar
	SCHOOL EDUCATION:			
	TEACHER	11	8	Rekha Kohli
	HEAD MASTER	1	1	Sudesh Kumari
	ANY OTHER	3	3	PAwan Kuamr
	JAL JEEVAN:			
	Daily wagers	1	1	Netar Parkash
		9	9	Naresh Pandita
	PDD:			
	LINEMAN	1	1	Chaman lal
	JE	1	1	Sanjay singh
	ANY OTHER	1	1	Vikas sharma
	FOOD & CIVIL SUPPLIES	1	1	Suresh Kumar (FPS Dealer)
	AGRICULTURE & ANIMAL HUS- BANDARY	1	1	Kanwar Bhawani slathia AEA
	SOCIAL WELFARE	4	2	Sh. Kabir Hussian
	HEALTH:			
	ASHA	5	5	SH. Ajay kumar
	ANM	1	1	Asha, kawel, kamlesh, asia,
	AYUSH DOCTOR	nil	Nil	anita
	ALLOPATHIC DOCTOR	nil	nil	Alka Sharma
	MLHP	1	1	Narita Sharma
	ANY OTHER DEPARTMENT:			
	Forest Deptt	2	2	Rangeel singh
				Pawan kumar

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: : YES
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: **taken up**

### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: **Place identified and tender floated for segregation shed**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: **None But trying to explore the same for SDG's**
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? **Yes (The mapping is being done by tehsildar and forest range officer) \_**
- iv. Has the Climate Resilience Plan been developed for the GP? **Yes ( forest deptt)**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **Panchayat members are aware.**
- vi. Whether schools have started segregating waste: **No**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management: **No**

### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii) Do all the eligible individuals been provided the Golden Card? **Yes (99%)**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes (ICDS & Health)**
- iv) Are all the eligible individuals been vaccinated against COVID-19? : **YES (Health Deptt)**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? : **yes**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? : **Yes, The Govt is providing incentives and asha are doing this job with Dedications.**

### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **20%**
- ii) Whether Gram Panchayat has taken steps for grey water management. **IN process & Soakage pits are being constructed**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **ODF pyt**

- iv) Are all the IHHs toilets functional or not? **Partly due to water shortage**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **Yes**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **Partly due to water shortage**
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

**No (Common toilet)**

#### **4 Child Friendly village**

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? **Yes but not all children**
- ii) How many Bal Sabha's were organized in the Gram Panchayat: **one**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **Yes. Done by ZEO sunderbani**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **No ( in Primary School there is common toilet facility)**

#### **5 Village with good governance**

- i) Is CSC located in the Gram Panchayat Bhawan or not? **Not, Efforts are being made for CSC.**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes (displayed on the Gram panchayat wall)**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes, (displayed on the Gram panchayat wall)**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes (Done in the gram sabha)**

#### **6 Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? **Yes ( TSO along with pyt members.)**
- ii) Have all the eligible households registered in PDS or not? **yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **NA ( NO SHG registered in GP)**
- iv) Have all the eligible households been registered for Pension or not? : **YES (Social Welfare Deptt)**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes, Umeed scheme**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? : **YES, By gram pyt along with RDD**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **No, As no SHG exist**

#### **7 Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? : **YES (Social Welfare Deptt)**
- ii) Is Gram Panchayat Office Disabled Friendly or not? : **no**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No, tell date one budget for all.**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **partially**

- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? : **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **NO ( Few cases left due to less target and as per priority)**

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat: **2**
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) : **Have space but no SHG registered in the GP.**
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) : **YES ( by mobilizing women through pyt members)**
- iv) Number of women beneficiaries headed households covered under PDS system: **23 (source: AD food)**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana: **51 (Source: ICDS).**

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet: **NA (Proposal floated for community hall.)**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) : **Beds, Sand buckets, apda mitra available)**
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) : **No**
- iv. Whether the GP has easy access to Godown for storage (Yes/No) **No**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) **Yes ( Maintained by Gram pyt)**

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country: **YES ( Information provided during Gram sabha)**

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS :7

PRESENT: 7

BIODIVERSITY REGISTER PHOTOS: **attached**

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS: **05-06-2021 and 15-05-2022**

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. : **YES**

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed: **Baba Raja Mandlik w no 4**
- ☐ Specific product which needs to be developed: **Nil**
- ☐ Tourism- home stays: **Nil**
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given: **Offered but no one shown interest.**

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	<b>2644</b>	<b>2519</b>	<b>Biometric &amp; army HH's</b>
Janani suraksha yojana	<b>90</b>	<b>90</b>	
OLD AGE pension	<b>159</b>	<b>159</b>	
Widow pension	<b>41</b>	<b>41</b>	
Disability pension	<b>29</b>	<b>29</b>	
Domicile certificate	<b>2405</b>	<b>1002</b>	<b>Migration and under process</b>
Kisan credit card	<b>428</b>	<b>380</b>	<b>Death &amp; Overage issues</b>
PM kisan sammannidhi	<b>306</b>	<b>155</b>	<b>Ownership issues</b>

Land pass book	1500	200	Under process
Registration of village vendors on GEM portal	01	01	
Registration of village contractors on jktenders portal	11	04	Under-process (not having GST)
Registration of village contractors on PWD portal	4	4	
Incomplete buildings/projects	-		

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed: **YES**
- Details of activities conducted: **YES (Awareness Camp and Song Displayed)**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal: **YES**
- How many drug addicts in the village: **Nil**
- Whether reported to the Deputy Commissioner: **Nil**
- How many registered for rehabilitation under government programme: **Nil**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK(lakhs)	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	05	2021-22	09	Satisfactorily	Yes	No
PMAY	05	2019-22	6.5	Satisfactorily	Yes	No
IHHL UNDER SBM-G	05	2020-21	.60	Satisfactorily	Yes	No
CSC UNDER SBMG						
AMRIT SAROVAR	3	2022-23	4	Satisfactorily	Yes	No

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18: **645**

Total attended: **29**

Proceedings: **Initiatives taken to resolve their issues and make aware them of SHG's so that they can become self sufficient in terms of socially and economically.**

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings: **yes**

Total children in the village above the age of: 5-18 : **820**

Total attended: **24**

Proceedings: **Awareness about nasha mukht abhiyan and carrier counseling done.**

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	1. Pyt Gahr patrara 2. PS gurha charalla 3. MS Mawa	yes
	PMAY houses if any ready for inauguration	1. Awanti Devi 2. Ayoub shah	yes
	Swachh gram projects- segregation sheds etc	Taken Up	
	Amrit sarovars	pond at Patrara	yes
	Sports kits	Cricket, Football	yes
	Village cultural events	1. Nasha mukt 2. Patriotics	yes
	JJM assets/projects	Foundation stone laid of JJM Scheme	yes
	Any other to be identified at district level		

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Reqd veterinary hospital	<b>Work in Progress</b> <b>Demand resolved</b> <b>Partially covered</b> <b>Partially covered</b> <b>Work in Progress</b>	
2	Road from shamshan ghat		
3	Bal work of culvert at ohara moh		
4	Reqd E/poles at 150 LT poles		
5	Black topping of L/road		
6	Reqd pipes for water supply		
II. Urgent Public Requirements/ Demands- B2V2			
1.	Pipes for water suly 20 km	<b>Work in Progress</b> <b>Partially covered</b> <b>Partially covered</b>	
2.	Black topping of L/road		
3.	Reqd E/poles at 150 LT poles		
4.	Scheme for irrigation facility	<b>Work in Progress</b>	
5.	Bridge of parda gala		
6.	Health sub centre building		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1.	Scarcity of water	<b>JJM scheme in progress</b> <b>Partially resolved</b>	
2.	Low voltage of power and shortage of LT poles and transformer		
3.	Conditions of existing road are very poor	<b>Renovated</b> <b>Work in Progress</b> <b>99% covered</b>	
4.	Non Availability if PHC and ambulance		
5.	90% of population without ayushman bharat scheme.		



IV. Major Problems- B2V2		
1. Health related problem ( NO PHC) 2. Conditions of road are very poor 3. Low voltage of power	<b>Work in Progress</b> <b>Renovated</b> <b>Partially resolved</b>	
V. Major Problems- B2V3		
1. No drinking water available 2. Black topping of existing roads viz m/road to patrara 3. Non availability of PHC 4. Boundary wall of govt school	<b>Work in progress</b> <b>Complete</b> <b>Work in progress</b>	
VI. Major Complaints- B2V1		
1 Non completion of PMGSY Road from T.pani to Gurha charalla 2 Extra need of one more fair price shop in GP	<b>complete</b>	
VII. Major Complaints- B2V2		
1 Water scheme not available 2 80% population have not tap water	<b>Work in progress</b> <b>Partially covered</b>	
VIII. Major Complaints- B2V3		
1 Req'd Electric poles and electric transformer 2 Req'd public library 3 Pending payment of SBM units	<b>Partially covered</b>  <b>complete</b>	

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: PWD (R&B)
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: None
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Not mentioned by GS
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) Minutes of the general meeting are enclosed
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) : 7
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days:

Sd/-

**Signature of Sarpanch**

**Name Sh. Yash Paul Sharma**


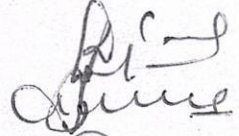
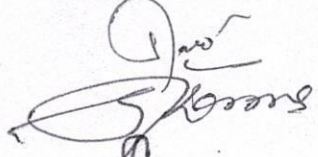
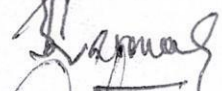
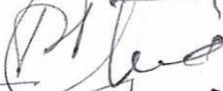
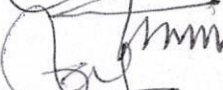
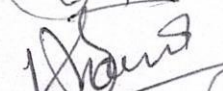
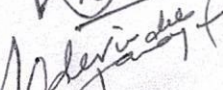
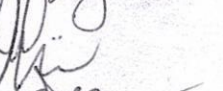
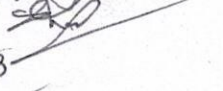

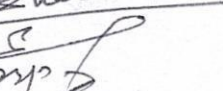


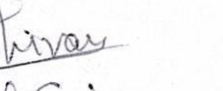
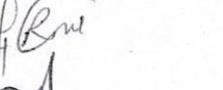
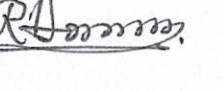


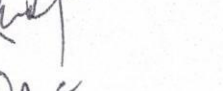
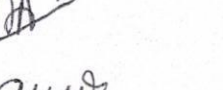
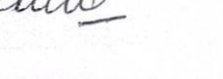
Sd/-

**Signature of the Visiting Officer**

**Name: Shailendra Kumar (IAS)**



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**

Attendance of Govt. Officers/Officers present on 30/10/2021				
Sr. No.	Name	Dept.	Designation	Sign.
1.	Radha Slossme	Education	Teacher	
2.	Rajni Bal	Education	Teacher	
3.	Anju Sharma	Education	Teacher	
4.	Prithvi Raj Sharma	Education	Teacher	
5.	Sat Paul	Edn	Tr.	
6.	Mohd Rame	Education	Tr.	
7.	Raj Kumar	PST	Tr.	
8.	Gour Chandra	MS Mawa YSS dept Agriculture	AEA	
9.	Kanwar Bhaurani	Slathia Agriculture	AGA	
10.	Derinder Tandiya	Agriculture	AEO	
11.	Anun Kumar	HDO, Horticulture		
12.	Subhash Chander	Xen PMGSY Rajouri		
13.	Mohd Ashraf	ASR PWD		
14.	Yogita Sharma	Education	Tr.	
15.	Neha Parkash	Edn	Master	
16.	Toshi Sharma	Edn.	Tr.	
17.	Sunita Devi	Edn	Tr.	
18.	Shivani	Edn	Tr.	
19.	Neelam Rani	Edn	Tr.	
20.	Teel Raj	Edn	Master	
21.	Hitesh Gatt	Secy. PWD	Land	
22.	Haj Kumar	REW	JE	
23.	Latif Kumar	PWD	T.A	
24.	Asha Devi	Peterson	ASHA	
25.	Pawan Kumar	Education	Master	

Sept

32	Narita Sharma	Health	MLHP	Narita
33	Romesh Kumar	Health	-HE	Rs
34	Mr. Alka Sharma	Health Dept.	M.O (HRSK)	Alka
35	Daleep Kumar	ICDS	CDPO	Daleep
36	Sushil Sharma	JKRLM (UMEEI)	Project Manager	Sushil
37	Dr. Rajat Sharma	Sheep Husbandry Dept.	Vet. Asst. Surgeon	Rajat
38	Sanjay Singh	JK PDD (JPOLL)	J.E	Sanjay
39	Mihir Sharma	JK PDD (JPOLL)	M.R	Mihir
40	Mohd Asim	Education		Mohd Asim
41	Ashwani K	Agriculture	SMS	Ashwani
42	Er. B. Kram Singh	New PWD (Moushuk)		B. Kram Singh
43	Er. K. K. Gupta	S.E (PWD Circle Rajan.)		K. K. Gupta
44	Er. Mohit Mahajan	SE PMGSY Jammu circle.		Mohit
45	Kapil Kant Chhajuria	Tehsil Dar, Sunderbani		Kapil
46	Rakesh Kumar	N.O (Plg) BDO Office Sbar		Rakesh
47	Sanjay Kumar	PET H.S Massiote		Sanjay
48	Aurang Zaib Khan	To VSS dept.		Aurang
49	Banesh Kumar	REK MS Chowarlam		Banesh
50	Ajay Kumar	MS Guracharalla		Ajay
51	Kabir Hussain	Social Welfare		Kabir
52	Devinder Kumar	Health STLS (NTEP)		Devinder
53	Seema Kumari	Teacher M/S Guracharalla		Seema
54	Sarav Kumar	Govt Patwar		Sarav

**List of Amrit Sarovars /NGT Ponds in respect of Panchyat Patrara**

S.No	Panchyat	Name of NGT Ponds / Amrit Sarovers	Status
1.	Patrara	Rep/Upgradation of Pond at Lunda Butra Patrara	Completed
2.	Patrara	Renovation/Upgradation of Pond at Patrara	Completed
3.	Patrara	Renovation/Upgradation of Pond at Naben Nallah	Completed
4.	Patrara	Renovation/Upgradation of Pond at Gurha Charalla Patrara	Ongoing

# DEPARTMENT OF RURAL DEVELOPMENT BLOCK SUNDERBANI, DISTRICT RAJOURI

Minutes Book for Panchayat

Panchayat

Date of Meeting

05-06-21

Meeting Held under the Chairmanship of

Yash Paul Sharma

Agenda in brief

Environment &amp; Biodiversity

S No.	Name	Designation	Details of Proceeding & Decision Taken	Signature
01	Ashok Kumar		Environment - The maximum 8 weeks should be used for reservation to higher up the level of water.	Am
02	Raj Kumar		Sand Section -	Pranav
03	Rajesh Kumar		The current Sanpach & feedy. Panchayat used the General public in the construction of Sanpach & cleanliness. The Government of Sanpach advise the General public to not use the plastic bags, because due to this the environment degrades. It should be the task of the health of human body.	Rakesh
04	Anu Ratto Sharma			Anuradha Sharma
05	Chon Sharma			02/07/21
06	Sorini Ahmed			
07	Kande Devi			
08	Rajender Kumar			
			<u>Biodiversity management Committee.</u> Some meeting was held to initiate taken to conserve traditional varieties, breeds of animals, plants and animals like to local, wild, etc. The also people around area timber etc. The also people around about the importance of these medicinal plants.	

# DEPARTMENT OF RURAL DEVELOPMENT

## BLOCK SUNDERBANI, DISTRICT RAJOURI

Page No. 061

Minutes Book for Panchayat

Panchayat

Date of Meeting 15/05/2022

Meeting Held under the Chairmanship of

Kashish Panch Chairman

Agenda in brief

Biodiversity management in agro-diversity

S. No.	Name	Designation	Details of Proceeding & Decision Taken	Signature
			-Weir. Conclusions. Some PNC about goat	
			-We used a Fourth pastured has used	
			Goat in their account so we work of	
			Purity is delayed.	
			03. Biodiversity management Committee	
			One was also held and decision	
	Kashish Panch	Panch	taken to conserve all natural resources	Kashish
	Anandh Sharma	Panch	also mentioned the people of 'Panchayat'	Anandh Sharma
	Sham Kumar	Panch	participated about to reduce the use	
	Arshad Kumar	Panch	of Biological resources (in a sustainable	
	Kashish Panch	Panch	way) and awareness about biological	
	Kashish Panch	Panch	resources also given to the lower production	
	Panch Kumar	Panch		

Kashish  
Anandh Sharma  
Sham Kumar  
Arshad Kumar  
Kashish Panch  
Kashish Panch  
Panch Kumar

## **OFFICE OF THE BLOCK DEVELOPMENT OFFICER SUNDERBANI**

**Subject: Record note of Back to Village programme- Phase Four (B2V4) gramsabha held on 30-10-2022 under the Chairmanship (Visiting Officer) Sh. Shailendra Kumar, IAS, worthy Principal Secretary to Govt. PW (R&B) Department, J&K in Panchayat Patrara Block Sunderbani District Rajouri.**

\*\*\*\*\*

Sh. Shailendra Kumar, IAS, worthy Principal Secretary to Govt. PW (R&B) Department, J&K visited in Panchayat Patrara Block Sunderbani District Rajouri on 30-10-2022 for reviewing Back to Village programme- Phase Four (B2V4). In the gramsabha, the District Development Commissioner, Rajouri, Additional District Development Commissioner, Rajouri, Member, District Development Council, Sunderbani Constituency, Chairman, Block Development Council, Block Sunderbani, Additional Deputy Commissioner, Sunderbani, the District Officers & Sectoral Officers of the line departments, PRIs of Panchayat Patrara and general public of Panchayat Patrara were participated.

At the very outset, on behalf of District Administration, the Block Development Officer, Sunderbani extended a warm welcome to worthy Principal Secretary to Govt. PW (R&B) Department, J&K, worthy District Development Commissioner, Rajouri, Additional District Development Commissioner, Rajouri, Member, District Development Council, Sunderbani Constituency, Chairman, Block Development Council, Block Sunderbani, Additional Deputy Commissioner, Sunderbani, the District Officers & Sectoral Officers of the line departments, PRIs of Panchayat Patrara and general public of Panchayat Patrara who were presented in the meeting.

With the permission of the Chair, the Block Development Officer, Sunderbani presented a brief note about the Panchayat Profile and different schemes being implemented in the panchayat. Besides, the detail of works executed by the Rural Dev. Deptt. in Panchayat Patrara under other various schemes along with physical and financial achievement were also enlightened.

The following demands were put forth by PRIs and the general public of Panchayat Patrara before the Visiting Officer and on spot directions/ instructions were issued as per the detail given below:-

S.No.	Demands/ Issues raised in the meeting	Pertains to Deptt.
1	a) Boundary Wall in Govt. H/S Patrara b) Clearing of MID Day Meal Liabilities c) Donation of land to H/S Patrara and demanded for Govt. job to his family member.	CEO, Rajouri, School Education
2	Dilapidated condition/ Unsafe Veterinary Building Patrara	CAHO, Rajouri, Animal Husbandry Department
3	a) Black topping of Road from Samadhi to Gura Charala b) Const. of Road from National Highway to Patrara via Khaladi and named in the name of Martyr Late Sh. Sukhdev Marg c) Clearance of Forest Disputes through uploading on PARVESH Portal.	XEN, PW (R&B), Nowshera
4	a) Initiation of Ladli Beti Scheme in Patrara as well as in district Rajouri b) Constitution of Old Age Clubs by providing aids c) 100% coverage under Old Age & Handicapped Pension d) Providing of 100% prosthetic aids to the Handicapped persons	District Social Welfare Officer, Rajouri
5	Distribution of Soil Health Cards to the farmers	CAO, Rajouri Agriculture Department
6	Providing of Self Employment Loan to the atleast 20 unemployed youth and creation of awareness about the scheme	DIC, Rajouri/ Employment Deptt/ J&K Bank
7	a) Issuance of Land Passbooks b) Awareness regarding Aapki Jameen Aapki Nigrani to public c) Land Mutation issue	Tehsildar Sunderbani/ Revenue
8	a) Constitution of Paani Samiti b) Awareness regarding the roles & responsibilities of Paani Samiti c) Distribution of Water Testing Kits and awareness regarding	XEN, Jal Shakti Deptt. Nowshera
9	a) Low Voltage in W.No. 5 Patrara b) Replacement of Wooden/ Old Electric poles	XEN, JPDCL Rajouri
10	Activation of Youth Clubs (Atleast 20 youths of the	BDO Sunderbani

	panchayat and aware them about the available online services)	
11	Skill Development Training for 20 beneficiaries for self employment	HIMMAYAT
12	Awareness regarding Jan Bhagidhari App through Smart Phones to Youth Club/ Awareness for online services in all sectors	NIC
13	Clearance of cases under Forest Right Act.	ADC Sunderbani/ Forest Department

While concluding the meeting, worthy Principal Secretary to Govt. PW (R&B) Department, J&K, impressed upon all the concerned Officers to ensure that the instructions issued during the meeting shall be followed in letter and spirit.

In the end, the District Development Commissioner, Rajouri extended vote of thanks to the chair.

*[Signature]*  
Block Development Officer  
Sunderbani

Dated 31/10/2022

No. BDO/SB/2022-23/1646-50

Copy to the:-

1. District Development Commissioner, Rajouri for favour of information please.
2. Additional District Development Commissioner, Rajouri for favour of information please.
3. Additional Deputy Commissioner, Sunderbani for favour of information please.
4. District Officers \_\_\_\_\_ (All) for favour of information & necessary action.
5. Sectoral Officers \_\_\_\_\_ (All), Tehsil Sunderbani for favour of information & necessary action.

# DEPARTMENT OF RURAL DEVELOPMENT

## BLOCK SUNDERBANI, DISTRICT RAJOURI

Minutes Book for Panchayat ..... Patara

Date of Meeting ..... 30-11-22

Meeting Held under the Chairmanship of Sh. Shailender Kumar (IAS)

Agenda in brief ..... Back to Village Show - 04

S. No.	Name	Designation	Details of Proceeding & Decision Taken	Signature
			Today on 30-11-2022, Gram Sabha held at Govt. High School Patara under the Chairmanship of Sh. Shailender Kumar (IAS) Principal Secretary to Govt. Dept. of P.W.D. & Reader. 9-19-27	SR
	Vijay Kumar	Irrigation Sub Divn Siot	visiting officer B.R.V. In the meeting the District Development Commissioner Rajouri, ADD. Rajouri, Chairman RDC Sunder Bani, member DDC - Sunder Bani, Constituent ADC Sunder Bani and other District and sectoral officer of line departments were present. The P.T.C. of Panchayat Patara along with general public were participated in the Gram Sabha.	BRS
	Rattan Lal			97976074
	Sanveer Kumar			Rattan Lal
	Rakesh Kumar	Panch W-moh		Rakesh
	Ravi Kumar			97976074
	G.D. Jais			97976074
	Hardip Kumar Sharma	Youth President	At the outset the worthy visiting officer inspecting the stalls installed by the different departments in the programme.	
	Pawan Kumar	Forest Guard	The P.T.C. and General public of Panchayat voiced the issues/problems of the Panchayat before the visiting officer at that mention below:-	
			1. School Education Department:- (a) Boundary wall in G.H.S. Patara	Dargshan Kumar
	Apurva Singh	POA		97976074

B. Clearing of midday meal liabilities.

# DEPARTMENT OF RURAL DEVELOPMENT

## BLOCK SUNDERBANI, DISTRICT RAJOURI

is Book for Panchayat ..... Date of Meeting .....

g Held under the Chairmanship of ..... Agenda in brief .....

Name	Designation	Details of Proceeding & Decision Taken	Signature
		1. Demand for Govt. job to family member who have donated land to school	Rakesh Kumar
		2. Animal Husbandry : (A) Update veterinary building at Patrae need to be demolished.	Rakesh Kumar
		3. P.W.D. : (A) Blank topping of road from Samadhi to Gura Chauri	Shree
		B. Road From National Highway to Patrae via Kholadi	Shree
Ray Kumar	PET	4. Social Welfare Department : (A) Initiation of Ladli Beti Scheme in District Rajouri.	Shree
		B) Constitution of old age club by providing aids	Shree
Kanwar Bhawani Slatia	ACA (Agri.)	C) 100% Coverage of old age & Hospital Pension beneficiaries	Shree
Arun Kumar	HDO	5. Agriculture : (A) Distribution of Soil Health Card to all farmers within one month.	Shree
Rajender Kumar Sh	PR1	6. DTC : (A) Providing self employment loan to the youth at least 20 youth of the Panchayat.	Shree
Shazia Ayoub	FMPHW	7. Revenue : (A) Distribution of Land Record Book to all the stakeholders within one month.	Shree
		(B) Completion of all pending inheritance land mutation within one month.	Shree

- C. Awareness Regarding ~~AP~~ APKI Zameen APKI Nefrani to general public.
- D. Clearance of all pending FRL claims.
- (8) P.H.E. :  
(A) Awareness Regarding role of Panch Samiti Committee members.  
(B) Distribution of water testing kits and creating awareness regarding the kits.
- (9) JKPDCL (PDD) :  
(A) Low voltage problem in W. No. 05.  
(B) Replacement of old wooden poles to new poles.
- (10) R.D.D. :  
(A) Activation of Youth Club atleast 20 Youth of the Panchayat and aware about the uses of online services.  
(B) Constitution of self help groups under UMEED scheme.

The worthy Principal Secretary to Govt. listen the problems of the Panchayat and discuss the issue with the concerned department one by one and issue on spot instruction to the officers of the concerned department for resolving the issues/problems within one month.

[illegible]