



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activites and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRML 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
------	---	---

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Tabassum .S. Kamili

Designation: Deputy Commissioner State Taxes Department

Department/ place of posting: State Taxes Department

Mobile No: 9419079025

Email ID: tabassumk7@gmail.com

Home District: Budgam

Dates of visit: 30/10/2022 to 31/10/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Sheikhpura

Local Government Directory (LGD) code of the Panchayat: 241264

Name of CD Block: Budgam

Name of Tehsil: Budgam

Name of District: Budgam

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: -

No. of households in the Panchayat: 518

Population (approx.) of the Panchayat: 1977

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Labour	Mr Zameer Ali	ALC
Social Welfare	Arjamand Farooqi	Counsellor (CPS) (SW)
ICDS	Fatima Bano	ACDPO
Agriculture	Dr Shubana / Mr. Javaid	AEA
Sheep Husbandry	Dr Umer	AVS
Handicrafts	Khalida Rafiq	HTO
PDD	Javed Ahmad	Inspector
PHE/ Jal Jeevan	Gh Hassan Dar	Jr. Engineer
Irrigation	Umer Jan	AEE
Youth Services Sports	Dilroba Akhter	Physical Teacher
PMGSY	Mr. Hilal	Jr. Engineer
R&B	Zaffar Ullah	Jr. Engineer
Health	Dr. Shagufta	Doctor
Horticulture	Mr. Vinod	Dist. Officer
Floriculture	Mohammad Yusuf	Field Functionary
Education	Mohammad Altaf	Teacher
Social Forestry	Manzoor Ahmad	Forest Guard
Employment	Mohammad Yusuf	CCO

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1.Panchayat Ghar Infrastructure

Govt building/private Govt building

	b. New/need repairs	YES
2.	Furniture (Y/N)	Y
3.	Computer/printer (Y/N)	Y
4.	Internet (Y/N)	N
5.	Telephone (Y/)	Y (only sim provided)
6.	Toilet (CSC/part of panchayat ghar) (Y/N)	Y
7.	Water (Y/N)	Y
8.	Electricity (Y/N)	Y
9.	Bank branch (Y/N)	N
10.	CSC (Y/N)	Y
11.	Patwarkhana (Y/N)	Y
12.	Village haat (Y/N)	N
13.	Playground (Y/N)	Y
14.	School-	
	a. Kindergarten (Y/N)	N
	b. Primary (Y/N)	Y
	c. Secondary (Y/N)	Y (Pvt)
	d. College (Y/N)	N
	e. University (Y/N)	N
15.	Anganwadi Centre (Y/N)	Y
	a. (govt/private)	private
	b. Total children enrolled	
15.	Amrit Sarovars – details, location, condition	
16.	Government offices- details, whether functional or not (SERICULTURE)	
17.	Ration shop (Y/N)	Y
18.	Places of tourism importance – names, little details on historical/cultural importance	
19.	Village heritage sites/ treks- names, little details on historical/cultural importance	
20.	VLW Office (Y/N)	Y
21.	Primary Healthcare Centre (Y/N),	N
22.	List of Incomplete Buildings- names, year of construction: DDC/BDC / Building under progress	
23.	List of Underutilized Buildings- names : Scouts Building	

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Action taken by CSC plus staff from different departments
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/projects	Verify whether identification and redistribution done	DDC residence under Construction
PDS	Visit, evaluate, online status	YES
PHC	Visit- evaluate, status of staff, equipment and quality	YES
Youth clubs	Meet, interact, seek suggestions	YES
SHG	Meet, identify problems, seek suggestions	YES
PMAY	Inspect, Inaugurate	NA
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Toilets to be upgraded/renovated
Swachh SBM	Evaluate	YES
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	YES
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	YES
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	YES
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	YES
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Retrofication of water pipe lines under process.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT
DELIVERABLES LIST HERE AS PER GAD FORMAT**

Department	Work/Deliverable	Remarks
RDD	Document verification of B2V Works GPDP to be Prepared and finalized	Completed Under Progress
IT	CSC Camp to be Organized Online services to be popularized	Achieved Under progress
School Education	Identification of all out of school children My School My Pride	Under Progress Under Progress
Labour and employment	Saturation of E-Shram	Under Progress
Revenue	Generation of land passbooks	Under Progress
Health	Golden Card Saturation	Under Progress
Social Welfare	Aadhar Seeding of Ladli Beti Formation of senior citizen club	Under Progress Under Progress
Science & Tech	Outreach and training of farmers for PM-KUSUM	Pamphlets distributed awareness generated
Agriculture and allied Services	Saturation of individual beneficiary schemes including Bank loans SHC Organizing Kissan Mela Saturation of K.C.C	Under Progress Under Progress Completed Under Progress

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 11

Details of the bank sanctioning it : J&K Bank Ompora.

Total amount involved:

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed: 01
- b. No of Individual Soak Pits constructed 40
 - V. No. of Biodiversity management committee meetings held: 02
 - VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No YES
 - VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No YES
 - VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No NO
 - IX. Whether grievance redressal box is installed: Yes/No YES
 - X. No of grievances received pertaining to Panchayat level NIL
 - XI. No of grievances disposed of at Panchayat level: NIL
 - XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No YES
 - XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No YES

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	1	do	Mr. Hilal Arafat
	JE	1	do	Javaid Iqbal
	GRS	1	do	Shagufta Gul
	TA	1	do	Sheikh Mubashir
	SCHOOL EDUCATION:			
	TEACHER	16	16	LIST ENCLOSED
	HEAD MASTER	1	1	
	ANY OTHER	NYC- 1	1	
	JAL JEEVAN:			
		2	2	Abdul Hamid Mir
	ALM			Mohd Akbar Dhobi
	PDD:			Abdul Rashid , Tanveer
	LINEMAN	2	2	Rayees
	JE	1	1	Javaid Ahmad
	ANY OTHER	Inspector 1		
	FOOD & CIVIL SUPPLIES			
		1	1`	Aafaq
	MTS			
	AGRICULTURE & ANIMAL HUS- BANDARY	1	AEA -1	Dr Shubana Bhat
	SOCIAL WELFARE	NA	NA	No HR as per rules of SW to be at Panchayat level (only besides those in ICDS/ASHA/Health)
	HEALTH:			
	ASHA	01	1	Farhana
	ANM	02	2	Shakeela , Iqra
	AYUSH DOCTOR	0	0	
	ALLOPATHIC DOCTOR	1+1	2	Dr Asma , Dr Shaheen
	ANY OTHER DEPARTMENT			
	Labour (Labour Inspector)	2	2	Amit Kapoor , Farooq Ahmad
	Labour (Labour Officers)	2	2	Mr. Deepak , Bashir Ahmad

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: Soakage pits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Installed at panchayat ghar (Solar)
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof: Mapping not done so far. No water body/wetland.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Water harvesting tank (1).
- vi. Whether schools have started segregating waste YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management YES

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES
- ii) Do all the eligible individuals been provided the Golden Card? YES
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES
- ii) Whether Gram Panchayat has taken steps for grey water management. If YES please specify
YES (Soakage pits/ compost pits / drains constructed)
- iii) Do all the IHHs in the Gram Panchayat have toilets? YES
- iv) Are all the IHHs toilets functional or not? YES
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES
- vi) Are all the toilets in the schools/Aanganwadi functional or not? YES (needs renovation in primary school)
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? YES

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO YES
- ii) How many BAL Sabha's were organized in the Gram Panchayat: 1
- iii) Whether the issues raised by BAL Sabha are addressed during the Gram Sabha. Yes/NO: YES
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.: YES
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No: YES

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? YES
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NO
- iii) Does the Gram Panchayat has its building or not? YES
- iv) Is the Gram Panchayat office functional or not? YES
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
YES
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? YES

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify : YES (AAY/I.C)
- ii) Have all the eligible households registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not? NO
- iv) Have all the eligible households been registered for Pension or not? YES
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? YES
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? YES (Social Welfare)
- ii) Is Gram Panchayat Office Disabled friendly or not? YES
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc.?
- vi) Are all the eligible households getting benefits from IAY or not? NO (21 TOTAL)
(4 Pending)

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 1
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NA
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) YES
- iv) Number of women beneficiaries headed households covered under PDS System 28
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 10

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, and toilet NO
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) NO
- iii. Whether child-friendly Park with required facilities is available in GP (Yes/No) YES
- iv. Whether the GP has easy access to Godown for storage (Yes/No) NO
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) YES

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (*Role of BMC available at <https://jkpanchayat.in/b2v4.php>*)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Committee has been constituted however the members are not conducting regular meetings, which needs to be improved (at least 4/year)

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1580	1503	Remaining below age of 10
Janani suraksha yojana	14	14	-
OLD AGE pension	46	46	No pendency (100% Saturation)
Widow pension	18	18	No Pendency (100% Saturation)
Disability pension	20	20	No Pendency (100% Saturation)
Domicile certificate	1977	1500	Not Applied
Kisan credit card	280	175	Pendency due to non-availability of revenue records
PM kisan sammannidhi	280	270	Some are employees who are not eligible for the schemes

Land pass book	625	150	Under Process
Registration of village vendors on GEM portal	0	0	Not Registered
Registration of village contractors on jktenders portal	10	10	-
Registration of village contractors on PWD portal	-	-	-
Incomplete buildings/projects	3 Buildings	DDC Office / Residence	Under Construction

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT Abhiyan

- Whether gram sabha resolution passed YES
- Details of activities conducted Awareness drive in nearby areas.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal YES
- How many drug addicts in the village NIL
- Whether reported to the Deputy Commissioner NA
- How many registered for rehabilitation under government programme. NIL

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	85	2021-22	12.50 lacs	Y	Y	NIL
PMAY	21	2014	1.50/P	Y	Y	NIL
IHHL UNDER SBM-G	101	2014	12/P	Y	Y	NIL
CSC UNDER SBMG	2	2021-22	3.60	Y	Y	NIL
AMRIT SAROVAR	0	0	0	0	0	0

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 850

Total attended 40

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings 25

Total children in the village above the age of 5

Total attended 25

Proceedings: There was a general demand regarding upgradation of school Viz-a-Viz infrastructure (fencing , gender based toilets , kitchen etc.)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inauguration	Not Ready	-
	Swachh gram projects- segregation sheds etc	Under process	(tendering)
	Amrit sarovars	NIL	-
	Sports kits	4	-
	Village cultural events	1	
	JJM assets/projects	Retrofication of water supply pipelines	-
	Any other to be identified at district level	Playground at Sheikhpura to be designated as District Field	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Footbridge at Railway Track	No Action	
2	100 KV Transformer at Gori Mohalla	Completed	
3	100 KV Transformer at Sheikhpura	Completed	
II.	Urgent Public Requirements/ Demands- B2V2		
1	Construction of sewage drain from H/o B.A.Khan to A.R.Paul	Completed	
2	Railway footbridge	NO ACTION	
3	Upgradation of HT/LT wires	Under completion	
4	7cr for state land compensation	No action	
5	PHC	No action	
6	Veterinary/SEC	No action	
7			
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Footbridge at Railway track Sheikhpura	WORK NOT TAKEN UP Huge Public Demand.	

4			
5			
IV.	Major Problems- B2V2		
1	PHC	No Action Taken	
V.	Major Problems- B2V3		
1	Encroachment of Land near Playfield Sheikhpora	Partial action taken by Revenue Authority.	
VI.	Major Complaints- B2V1		
1	No Major Complaint		
VII.	Major Complaints- B2V2		
1	Demands put forth in B2V1 not addressed especially Khul from Vadepora Ompora onwards		
VIII.	Major Complaints- B2V3		
1	Encroachment of state land at various places		

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD ,PDD
2. LEAST RESPONSIVE DEPARTMENT: PHE

GENERAL ASSESSMENT OF THE VISITING OFFICER

- | | |
|-----|--|
| I | Any major complaint brought to the notice of the Visiting Officer: <u>Annexure "A"</u> |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: |
| III | Overall assessment of the visit and suggestions: <u>Annexure "B"</u>
(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>8.0</u> |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days
This is to certify that the visiting officer stayed for two days (30th and 31st October, 2022) in this Panchayat Halqa. |

Signature of Sarpanch

Name: Gh. Mohammad Dar.

Signature of the Visiting Officer

Name: Tabassum .S. Kamili

Annexure A

Major complaints brought to the notice of Visiting Officer

- 1 Footbridge/ Culvert at Railway Track.
- 2 Encroachment of Land near Playfield.

Annexure B

Overall assessment of visit and suggestions

- 1. All departments participated actively and gave wide publicity/ awareness of the schemes implemented by the departments.**
- 2. Wide awareness was given regarding Nasha mukht, Bhay Mukht, Bhrastrachar mukt and Rozgar Yukt among general masses.**
- 3. Pledges were taken for Rashtrya Ekta diwas , integrity and corruption free organization and drug free**
- 4. Upgradation of Infrastructure of first aid centre to PHC at Sheikhpura Migrant colony**
- 5. Upgradation of infrastructure of Primary School especially gender based toilets, kitchen and additional classrooms.**
- 6. Construction of Railway Bridge/ culvert/ crossing at railway track.**
- 7. Supply of Drinking water from Sukhnag water Scheme.**
- 8. Indoor Stadium, pavilion/ Gymnasium for Children.**
- 9. Public Park for Pandit Colony.**
- 10. Upgradation of HT/LT lines.**

11. Fresh water pipelines at Pandit Colony.
12. Night lights to be installed at the stadium.
13. Demand for allotment of residential quarters at Migrant colony for Vineet Raina working as Sports promoter.

Youth who have availed self-employment Loan from J&K BANK.

Self-Employment Beneficiaries Sheikhpora		
S.NO	NAME OF BENIFICIARY	ADDRESS
1	Bilal Ahmad Khan	Sheikhpora
2	Masrat Nabi	Sheikhpora
3	Haseena Akhter	Sheikhpora
4	Ruksana Akhtar	Sheikhpora
5	Kounsar Jabeen	Sheikhpora
6	Dawood Ahmad Khan	Sheikhpora
7	Kounsar Akhter	Sheikhpora
8	Sabreena Muzzaffar	Sheikhpora
9	Shaheena	Sheikhpora

Candidates identified for training under Himayat Scheme

Name	Parentage	Residence
Syed Mohsin Yousuf Nazki	Syed Anees Nazki	Sheikhpura
Ishrat Farooq	Farooq Ahmad Khan	Sheikhpura
Ishrat Majeed	Ab Majeed Dar	Sheikhpura
Ruqaya Shaban	Mohd Shaban Malla	Sheikhpura
Bilkis Amin	Mehraj-ud-din Malla	Sheikhpura
Lubna Mehraj	Mehraj-ud-din Malla	Sheikhpura
Zia Mohd ul Mehraj	Mehraj-ud-din Malla	Sheikhpura
Sheeraz Ahmad Khan	Mohd Maqbool Khan	Sheikhpura
Muzafar Maqbool Khan	Mohd Maqbool Khan	Sheikhpura
Neelofar Maqbool	Mohd Maqbool Khan	Sheikhpura
Showkat Ahmad Dar	Farooq Ahmad Dar	Sheikhpura
Ashiq Ahmad Bhat	Ab Ahad Bhat	Sheikhpura
Raqib Bashir	Bashir Ahmad Khan	Sheikhpura
Umer Farooq Punjabi	Farooq Ahmad Punjabi	Sheikhpura
Humairah Ashraf	Mohd Ashraf Khan	Sheikhpura
Altaf Ahmad Dar	Gh Mohi-ud-Din Dar	Sheikhpura
Shahid Rehman	Ab Rehman Paul	Sheikhpura
Mudasir Ahmad Paul	Ab Rehman Paul	Sheikhpura
Zahoor Ahmad Bhat	Mohd Ramzan Bhat	Sheikhpura
Asiyan Qadir	Gh Qadir Dar	Sheikhpura
Mudasir Ahmad Dar	Ab Karim Dar	Sheikhpura
Misba Asap	Assadullah Khan	Sheikhpura
Asiya Asad	Assadullah Khan	Sheikhpura
Shayista Hameed	Ab Hameed Bhat	Sheikhpura
Ishrat Hameed	Ab Hameed Bhat	Sheikhpura
Khushboo Hameed	Ab Hameed Bhat	Sheikhpura
Sadia Hameed	Ab Hameed Teli	Sheikhpura

Signature of Sarpanch

Signature of Visiting Officer

Name: Gh. Mohammad Dar

Name: Tabassum. S. Kamili



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir