



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activities and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Sh Arun Kishore Kotwal

Designation: Additional Secretary, Mining Department

Department/ place of posting: Jammu

Mobile No: \_\_\_\_\_

Email ID: \_\_\_\_\_

Home District: \_\_\_\_\_

Dates of visit: 2<sup>nd</sup> November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Tikri B

Local Government Directory (LGD) code of the Panchayat: 289112

Name of CD Block: Tikri

Name of Tehsil: Udhampur

Name of District: Udhampur

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: One

No. of hamlets in the Panchayat: Seven

No. of households in the Panchayat: 379

Population (approx) of the Panchayat: 1950

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
RDD	Yashpal Singh	Panchayat Secretary
Revenue	Zahir Ahmed	PAtwari
Education	Sukh Dev Singh	Teacher
Horticulture	Romesh Kumar	HDO
Agriculture	Narinder Sharma	AEA
ICDS	Komal Sharma	Supervisor
Irrigation	Rakesh Kumar	JE
Forest	Romesh Singh	Forestor
Health	Anu Devi	FMPHW
Fishery	Amit Kumar	Fishery Guard
DPS	Ritik Sharma	Ration Dealer

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure a.  
Govt building Yes (**Occupied by the CRPF during Shri Amar Nath Yatra**)  
b. New/needing repairs
2. Furniture (Y/N) No
3. Computer/printer (Y/N) Yes
4. Internet (Y/N) No
5. Telephone (Y/N) No
6. Toilet (CSC/part of panchayat ghar) (Y/N) No (Proposed)
7. Water (Y/N) No
8. Electricity (Yes)
9. Bank branch (Y/N) No
10. CSC (Y/N) No
11. Patwarkhana (Yes)
12. Village haat (Y/N) Yes (Proposed)
13. Playground (Y/N) Yes
14. School-
  - a. Kindergarten
  - b. Primary (Y/N) Yes
  - c. Secondary (Y/N) No
  - d. College (Y/N) No
  - e. University (Y/N) No
15. Anganwadi Centre (Y/N) Yes
  - a. (Govt/private) Private
  - b. Total children enrolled : 162
15. Amrit Sarovars – details, location, condition Yes (Proposed)
16. Government offices- details, whether functional or not
17. Ration shop No
18. Places of tourism importance – names, little details on historical/cultural importance  
No
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) Yes (Functions in Pyt Tikri due to occupancy of CRPF)
21. Primary Healthcare Centre No
22. List of Incomplete Buildings- names, year of construction No
23. List of Underutilized Buildings- names (Pyt Ghar Bldg occupied by CRPF)

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C scheme Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NA
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/projects	Verify whether identification and redistribution done	NA
PDS	Visit, evaluate, online status	NA
PHC	Visit- evaluate, status of staff, equipment and quality	NA
Youth clubs	Meet, interact, seek suggestions	Formulated & interaction with demand of Plav Ground
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	Inspected
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited and meet with staff MS Lehnu
Swachh SBM	Evaluate	Functional
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Available
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes (Tree Planted)
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	During day 1 <sup>st</sup> inaugurated
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes (day 1 <sup>st</sup> )
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	JJM Committee frame Unscheduled cuts

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

Name of GP Visited : Tikri-B Block Tikri Dostrict : Udhampur			
S No	RDD Deliverables		
1.	Sthapana Diwas adoption for all panchayats.	yes(24th April	Only GRS/VLW
2.	VLW Office/Panchayat Secretariat.	Yes	yes
3.	Website for all Panchayats	Yes(JK Pyt portal)	-
4.	PAAs to be assigned to all.	Yes	yes
5.	Wage employment demand saturation.	Yes	yes
6.	Har Kam Par Nam, Sal, Lagat. s	Yes	yes
7.	Social Audit through gram Sabha.	U/Process	yes
8.	Panchayat grievance redressal system	Yes	Complaint Box/Block Diwas & Whatsapp Group
9.	Annual Plan adoption 2022-23.	Yes	yes
10.	SDG	Yes	adopted
11.	Thematic Areas	Yes	adopted
12.	PMAY +IHHL Saturation.	U/Process	U/Process
13.	Panchayat resource mobilization plan.	U/Process	No
14.	Panchayat Convergence plan.	Yes	yes
15.	Monthly progress report of panchayat level functionaries.	Yes	yes
16.	Rural Haat.	U/Process	U/Process
17.	Panchayat Digital asset register.	Yes(JK Pyt portal)	Yes(JK Pyt portal)
18.	Panchayat Secretariat.	Yes	yes
19.	Panchayat Heritage Plan	Yes	yes
20.	Swachh gram.	U/Process	U/Process
21.	Panchayat Good Governance index.	Yes	yes
22.	Panchayat climate resilience plan	U/Process	U/Process
23.	B2V4	U/Process	U/Process
24.	Panchayat youth contractor registration.	Yes	yes
25.	Panchayat Livelihood Plan.	Yes	yes
26.	Panchayat Digital Literacy plan.	-	-
27.	Panchayat tourism plan.	Yes	yes
28.	Bharat net saturation.	-	-
29.	Panchayat Transparency framework.	Yes	Gram Sabha & Online, PIB
30.	Awardees.	U/Process	U/Process
31.	Plastic free Panchayat	U/Process	U/Process
32.	Azadi ka Amrit Mahotsav	Yes	yes

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## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) smt lalita kumari required loan for shop

Sh. Vinay baigra

Mr Manish Mangotra for education

Sh sanjay kumar for poultry

**Number of cases in different categories sanctioned : Details of the bank sanctioning it :**

**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retired employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

- a. No of Individual Compost Pits constructed : 24
- b. No of Individual Soak Pits constructed : 24
- V. No. of Biodiversity management committee meetings held: One
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes
- IX. Whether grievance redressal box is installed: Yes
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes



#### HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	1	1	Mrs Shavana Akhtar
	JE	2	0	--
	GRS	10	0	Akshdeep Singh, Akashpartap Singh
	TA	2	2	Akashd
	SCHOOL EDUCATION:			
	TEACHER	12	11	Teacher 1. Kirti Sapolia, Rakesh Kumari, Sandya Kumari, Rohit Magotra, Anjana Sharma, Kamal Tyoti, Surinder Singh, Vijay Kumar, Manjeet Kaur, Kewal Krishan, Jyoti Parkash,
	MASTER			Master : Shashi Bala
	ANY OTHER			
	JAL JEEVAN:	1	1	Sh Mohinder Sharma JE
	PDD:			
	LINEMAN	2	2	Farooq Ahmed, Daljeet Singh
	JE	1	1	Sakshi Atri JE
	ANY OTHER			
	FOOD & CIVIL SUPPLIES	--	--	Not Available
	AGRICULTURE & ANIMAL HUS- BANDARY	1 --	1 --	Narinder Sharma
	SOCIAL WELFARE	1	1	Minakshi Sharma
	HEALTH:			
	ASHA	0	1	Smt Doly Devi (Asha Worker)
	ANM			
	AYUSH DOCTOR			
	ALLOPATHIC DOCTOR			
	ANY OTHER DEPARTMENT	--	--	--



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024: Yes
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste : Under Process
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas : Availing the benefits of ujjwala yojana.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? :No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste : Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management : No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? :Yes
- ii) Do all the eligible individuals been provided the Golden Card? : 2096 out of 2184
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? 90%
- ii) Whether Gram Panchayat has taken steps for grey water management. No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional . 70%
- v) Do all the Schools/Anganwadi centers have a toilet facility . Yes
- vi) Are all the toilets in the schools/Aaganwadi functional . Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women. yes

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes
- ii) How many Bal Sabha's were organized in the Gram Panchayat. 01
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan . No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall .Yes
- iii) Does the Gram Panchayat has its building or not?. Yes But occupied by the CRPF .
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?  
yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? No
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes , Awareness program has been conducted by the Panchayat.
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not?  
Yes, But their are some left out cases , need to be included in secc survey

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----02-----  
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- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system.....08
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....41

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No
- ii. Whether the Disaster management plan is available at the GP Level . No
- iii. Whether child-friendly park with required facilities is available in GP No
- iv. Whether the GP has easy access to Godown for storage .No
- v. Whether street lights are provided in public places for ensuring safety .Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

**In addition GPDP plan shall also include :**

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2184	2096	
Janani suraksha yojana	29	29	
OLD AGE pension	49	49	
Widow pension	08	08	
Disability pension	16	16	
Domicile certificate	1950	1600	
Kisan credit card	300	192	
PM kisan sammannidhi	220	190	

Land pass book	571	542	
Registration of village vendors on GEM portal	00	00	
Registration of village contractors on jktenders portal	03	03	
Registration of village contractors on PWD portal	03	03	
Incomplete buildings/projects			

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed. Yes
2. Details of activities conducted. Pledge , Symposium Competition. poem
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village. No
5. Whether reported to the Deputy Commissioner. No
6. How many registered for rehabilitation under government programme . No

## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	02					
PMAY	02	2020-21	@ 1.48	Yes	Taken	No
IHHL UNDER SBM-G	05	2020-21	@ 1200	Yes	Taken	No
CSC UNDER SBMG	01	2019-20	@ 1.80	Yes	Taken	No
AMRIT SAROVAR	01	2022-23				

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18. 608

Total attended. 52

Proceedings: held Discussion on self dependent , on the working of self help groups , woman empowerment etc

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings. Yes

Total children in the village above the age of 06 . 350

Total attended. 30

Proceedings:- Healthy discussion with Participants regarding nasha mukti , Sports activities, Skill Development

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Yes	Taken
	PMAY houses if any ready for inauguration	inspected	
	Swachh gram projects- segregation sheds etc	Under process	
	Amrit sarovars	01	
	Sports kits	No	
	Village cultural events	Yes, Performed by Students	
	JJM assets/projects	DPR submitted	
	Any other to be identified at district level		



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded  
from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Shortage of Water Supply	Repair and Renovation of Bowli at Patyari and Barnekh	
2	Lifting of Water from Jahar Nalla	Under JJM a Product of 12 Crore Sanctioned	
3	Upgradation of accidental Hospital	Awaited	
4	Road Connectivity Nadi Talab to Dryward	A project of 4.64 lakh sanctioned	
5	Culvert in lehnu B, ward no 7 and 3	Completed	
6	Pending Liability of MGNREGA		
7	Monkey Menace	Some farmers shifted from traditional crops to medicinal plants such as lemon	
II.	Urgent Public Requirements/ Demands- B2V2		
1	Shortage of Portable Water	Under JJM scheme	
2	Long Schedule Powercuts		
3	Shortage of Ration		
4	Repair of Bowlis	Repair and Renowations of done at Patyari and Barnekh	
5	Connectivity of Road	03 Projects of 4.64 lacs sanctioned	
6	Poverty/Underdeveloped resources	Scope for improvement	
7	Panchayat Ghar	Completed but occupied by CRPF	
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Road Connectivity	PMGSY road from Bansa Moh to Barnekh	Black Topping
2	PDD (Functioning )	Responsible Officers/Official posted. Links sets installed and other minor repair were rectified.	
3	PHE	Water supply from Jhajjer Nallah.	
	Monkey Menac	Some farmers shifted from traditional crops to medicinal plants such as lemon	



4			
5			
IV.	Major Problems- B2V2		
1	Shortage of Water	Repair and Renovation of Bowli's	Restored to some extent
2	Shortage of Ration	Significant improvement reported	
3	Monkey Menace	Needs to be done on priority by wild life dept.	
4			
5			
V.	Major Problems- B2V3		
1	Monkey Menace		
2	Upgradation of Hospital		
3	Widow / Handicapped pensions for the deserving		
4	New transformer		
5	Haltage of rail at tikri		
VI.	Major Complaints- B2V1		
1	Long unscheduled Powercuts	Considerable improvement Seen	
2	Shortage of Water	PHE Dept. to work with Zeal	
3			
VII.	Major Complaints- B2V2		
1	Shortage of Water Supply	PHE dept. to focus on the Various areas	
2	Shortage of Ration	Improved a lot	
3			
VIII.	Major Complaints- B2V3		
1	Liability of MGNREGA scheme	Awaited	
2	Survey of Awaasplus	Awaited	
3	Accidental Hospital Demanded	Awaited	
	A sub office ( Veterinary Clinic Deamnde)	Awaited	
	Road connectivity Demnaded	PMGSY road from bansa morh Black top	

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer..	1. Water connection/ pipes has to be repaired
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	<ol style="list-style-type: none"> <li>1. Ration depot</li> <li>2. Repair and upgradation of internal roads</li> <li>3. Sewing centre</li> <li>4. Accidental hospital</li> <li>5. Veterinary hospital</li> <li>6. Evacuation of panchayat Ghar</li> <li>7. Pmay leftout survey</li> </ol>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions)	1. Scope for improvement and camps regarding the awareness of different departmental schemes has to be organised regularly.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

**Signature of Sarpanch**

**Name .....**

**Signature of the Visiting Officer**

**Name.....**



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**