4





**15TH OCT to 3RD NOV, 2022**

**KEY FEATURES**

• Deputy Commissioners to lead the initiative

• Rural development Department to be the nodal department

• Planning Development & Monitoring department and IT to be the support departments

**ACTIONS AND TIMELINES**

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| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATEST BY** | **REMARKS** |
| **Jan abhiyan** | All departments | Oct 15 -26th | Going on |
| **Deputation of Sectt staff/ HoDs** | GAD | Oct 14 | Done |
| **Deployment of Staff to Panchayats and serving of orders on deployed officers** | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| **Training of district trainors on B2V4** | RDD | Oct 26 |  |
| **Training of visiting officers** | DCs | Oct 27 |  |
| **Field Visits to be completed by** | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| **Data of B2V4 to be uploaded by** | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified |

**INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)**

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| **DATE** | **INSTRUCTIONS** | **ACTION POINTS** |
| **Day 0** | Meeting with deputy commissioner and his/her team | a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in)  b. Also take print outs of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in)  c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)  d. Take prints of blank 2 booklets of B2V4 from [www.jkpanchayat.in](http://www.jkpanchayat.in) e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being  organized by respective Deputy Commissioners  g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:  • PRI grants  • District Plan  • UT plan  • MGNREGA  • Other schemes of other departments  • Any other work  h. Plans/ beneficiary lists:  • MGNREGA draft plan document for the year 2022-23.  • List of Awaas+ beneficiaries alongwith IHHL Convergence  • List of pension beneficiaries.  • List of SHGs  • List of agriculture scheme beneficiaries  i. Lists of beneficiaries for:  • Various certificates/ benefits to be distributed by the visiting officer.  • Any other activities identified by different departments |

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| **Day 1** | Reach the village | 1. | Ensure that all front line workers of different deptts are present. |
|  |  | 2. | Ensure exhibition by different depts. about individual beneficiary schemes |
|  |  | 3. | Inspect JKB/PSB counters/outlets |
|  |  | 4. | Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity |
|  |  | 5. | Gandhi Katha (suggested details uploaded on jkpanchayat.in) |
|  |  | 6. | Visit atleast 2 amritsarovars and get its geo tagged photos |
|  |  | 7. | Inspect Khidmat (CSC) Centres and create Generate awareness on  225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K |
|  |  | 8. | Visiting officer shall also plan and conduct panchayat level conver- gence meeting of all departments |
|  |  | 9. | Check effectiveness of Centrally sponsored schemes |
|  |  | 10. | Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc |
|  |  | 11. | Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables |
|  |  | 12. | Assess effectiveness of sanitation campaign in the panchayat |
|  |  | 13. | Ensure self employment activities for 15 youth per panchayat |
|  |  | 14. | Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training |
|  |  | 15. | Wherever possible, distribute employment letters for people select- ed under various government employments |
|  |  | 16. | In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university |
|  |  | 17. | Open discussion on Nasha Mukt Abhiyan |

Day2 Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day.

2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Cen- tral/ State/ UT govt across the country

3. Hold meeting of the Biodiversity Management Committees to deliber- ate on issues pertaining to conservation of biodiversity and sustaina- ble utilization of biological resources.

4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

5. Ensure saturation of soil health card and golden health card under Gold- en Health Card under Ayushman Bharat,

6. Ensure saturation of Old Age Pension Scheme

7. Ensure Domicile Saturation.

8. Ensure KCC Saturation

9. Ensure saturation of land pass books

10. Ensure registration of village vendors needed for any scheme, on GEM

portal

11. Ensure panchayat contractors registration

12. Encourage Panchayat members for importance of plantation drive in

Panchayat under Har Gaon Hariyali

13. Ensure painting on digital J&K in panchayat ghars

14. Ensure painting on panchayat activites and CSS in panchayat ghars

15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.

16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free

17. Obtain a candid assessment about performance of various deptts in- cluding fair feedback about discrepancies in functioning

18. Check the status of Nasha Mukt Abhiyan and reporting of drug ad- dicts to Deputy Commissioner.

19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative

20. Organize Talent Hunt at Panchayat Level

21. Conduct social audit of atleast 5 works under following schemes:

a. MGNREGA

b. PMAY

c. IHHL toilets and payments d. CSCs

e. AMRIT SAROVARS

22. Hold a mahilasabha and a balsabha and record proceedings in the for- mat given

23. Inaugurate village haat under JKSRLM

24. Check if youth clubs are formed in the panchayat and what activities they are engaged in

25. Organize a village level cultural event to engage panchayat members

26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

**GENERAL INSTRUCTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

2. He is going to the village as planning officer, not for sanctioning any works or for making any com- mitments.

3. While preparing village development plan, he has to ensure that, demands are prioritized and re- flected under available schemes, wherever necessary the larger works are to be referred to adminis- trative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

4. His work shall be hard core planning and audit and is not a PR exercise.

5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secre- tary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activi- ties as planned. Panchayat wise order needs to be issued in advance.

6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

8. In addition attention may be given to the following areas a. Make full use of Centrally Sponsored Schemes

b. Saturation of individual beneficiary schemes c. Self-employment schemes

d. Bank linked schemes- including departmental subsidy schemes e. Empowerment and transparency through digital initiatives

f. Effectiveness of grass roots machinery –

i. Patwari, VLW present and available

ii. Available funds utilized in public interest and as per Gram Sabha resolutions iii. Fairness in governance

iv. CSS/Individual beneficiary schemes etc v. BrashtacharMukt J&K

vi. Bhai Mukt J&K

vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em- powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www. jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Dr. Vikas Gupta

Designation: Director

Department/ place of posting: Handicrafts & Handloom, Jammu (I&C Department)

Mobile No: 9419126828

Email ID: vikaskah337@gmail.com

Home District: Kathua

Dates of visit: 31.10.2022 to 01.11.2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be vali- dated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Diani

Local Government Directory(LGD) code of the Panchayat: 239795/JKUT

Name of CD Block: Samba

Name of Tehsil: Samba

Name of District: Samba

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 03

No. of hamlets in the Panchayat: 03 (At present 09)

No. of households in the Panchayat: 140 (As per 2011 Census), Currently 776

Population (approx) of the Panchayat: 727 (As per 2011 Census), Currently 3923

**Part-II:**

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be

filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| Revenue | Mr. Swaran Singh | Naib Tehsildar |
| Education | Mr. Qasim Ali | Teacher |
| Forest | Mr. Jang Bahadur | Forester |
| Health | Ms. Shefali | MLHP |
| Industries & Commerce | Mr. Vishal Sharma | Block Investigator |
| Agriculture | Mr. Deepak Sharma | JAEO |
| Handicrafts | Mr. Sushil Kumar | HTO |
| Social Welfare | Ms. Anu Bala | Crafts Supervisor |
| J&K Bank | Mr. Rajan Bhatial | Banking Associate |
| ICDS | Ms. Suman Bala | Anganwadi Worker |
| Fisheries | Mr. Raskesh | FDA |
| PHE | Mr. Vikas Gupta | J.E (Civil) |
| PWD | Mr. Sushil Kumar | J.E |
| PDD | Mr. Raman Kumar | MR |
| Employment | Mr. Kulwant Singh | JA |
| FCS & CA | Mr. Naresh Gupta | T.S.O |

**Details of absent employees vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
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**DAY 1- ACTIVITIES**

**AGENDA 1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure a. Govt building

b. New

2. Furniture (Y)

3. Computer/printer (Y)

4. Internet (N)

5. Telephone (N)

6. Toilet (CSC/part of panchayat ghar) (Y)

7. Water (N)

8. Electricity (Y)

9. Bank branch (N)

10. CSC (Y)

11. Patwarkhana (N)

12. Village haat (N)

13. Playground (N)

14. School-

a. Kindergarten (N)

b. Primary (Y)

c. Secondary (Y)

d. College (N)

e. University (N)

15. Anganwadi Centre (Y)

a. (Govt.)-06

b. Total children enrolled-76

15. Amrit Sarovars – details, location, condition-02 Mali Pond, Kathyal Pond -Completed

16. Government offices- details, whether functional or not

17. Ration shop (Y)-02

18. Places of tourism importance – names, little details on historical/cultural importance- No

19. Village heritage sites/ treks- names, little details on historical/cultural importance- No

20. VLW Office (Y)

21. Primary Healthcare Centre (Y),

22. List of Incomplete Buildings- names, year of construction- Nil

23. List of Underutilized Buildings- names- Nil.

**DAY 1-ACTIVITIES**

**AGENDA 2:**

**DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRIT SAROVARS** | **Visit, verify** | **COMMENTS** |
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schems Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Visited & Verified.  Providing Services in temporary building |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | Nil |
| Incomplete buildings/pro- jects | Verify whether identification and redistribution done | Nil |
| PDS | Visit, evaluate, online status | Visited 02 FPS at Diani & Plah Morh. |
| PHC | Visit- evaluate, status of staff, equipment and quality | Visited, Staff present Doctorand 01 paramedic. Well equipeed, require pharmacist |
| Youth clubs | Meet, interact, seek suggestions | Interacted with youth. Need library & Gym |
| SHG | Meet, identify problems, seek suggestions | Visited Kristu Jyoti Hospital. Need Bus Stop near institute |
| PMAY | Inspect, Inaugurate | Inspected House of Mr. Chaman Lal-incomplete |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | Water facility available. Electrified. Met students and staff. Low hanging wire issue in school need to be resolved. |
| Swachh SBM | Evaluate | Partially complteted soakage pits. Visited CSC, 02 IHHL toiltes |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Volleyball match organized. Sports kit distributed. Sports council to develop playground. |
| Har Gaon Hariyali, Planta- tion drive | Evaluate status, feedback | 300 plants provided by Forest department for plantation |
| Village cultural event  Dangal/ Haat/Mela | Participate in; ensure that it is held | Students cultural programme held at H.S Diani |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | Max deptts. Participated. Exhibition by Handicrafs, Handloom, Agriculture, ICDS, Revenue. |
| Jal Jeewan Mission verifica- tion- WSS/JSD  Electricity supply | Verify | Scarcity of water in 07 wards out of 09 wards. Overhead tank & tubewell not functional. Need to make W.S.S functional |

**DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No** | **DEPARTMENT** | **WORK/DELIVERABLE** | **Remraks** |
| 1. | RDD | ALL B2V WORKS- Document, *Verify, Complete* | 06 out of 20 completed |
| VILLAGE HAATS –*Establish* | No |
| 2. | IT | 1) CSC CAMPS- ONE PER PANCHAYAT  2) ALL 225 ONLINE SERVICES- Popularise, Inform  3) Beams, *Jan Bhagidari*- Assist in  Access, Demonstrate, Educate, Inform,  4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services  5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc | CSC-Yes  Not fully saturated  Yes  Yes  Yes |
| 3. | FINANCE | 1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat  2) All INDIVIDUAL SUBSIDY SCHEMES- *Counter to be set*  *up by banks at Panchayat level*  *to verify, Sanction, disburse cases and also accept fresh applications*  3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES | Yes  Counter of J&K Bank not available. |
| 4. | REVENUE | 1) APKI ZAMIN APKI NIGRANI-  *Inform, popularise*  2) PATWAR KHANA- *Verify, Establish, Paint information and*  *timings*  3) INHERITANCE MUTATIONS-  *Complete*  4) LAND PASSBOOKS-generate and Issue for undisputed entries | Yes  No  Not fully saturated  324 out of 524. |
| 5. | HEALTH | 1)PMJAY GOLDEN CARDS- *Saturate*  2) *Swachh* hospitals- *clean toilets, junk free premises* | Not saturated  Yes |
| 6. | SOCIAL WELFARE | 1) DIVYANG CAMPS- *Hold Camps, ensure fittings*  2) DISABILITY CARDS (UDID) –  *All existing 2.5 lakhs UDID Cards to be made digital*  3) NOAPS/ISSS PENSIONS- Audit, *Saturation of wall paintings of pension beneficiaries*  4) *POSHAN VATIKA*-*ensure 100%*  *plantation*  5) 500 ANEMIA CHECK UP CAMPS-*Conduct*  6) AADHAR SEEDING- *Ladli Beti*  beneficiaries, *Aanganwadi*  beneficiaries  7) BBBP events, at least 5 in every district  8) Formation of Senior Citizens club in every Panchayat | Held  Almost saturated    Yes  No |
|  | FOREST | 1) GREEN J&K CAMAPAIGN –  *Jan Abhiyan*  a) One Village One Beat  Guard  b) Forest for Fodder and livelihood  -*Complete all preparatory plantation activities inwinter Plantation areas- Audit of summer plantation in non summer*  *plantation areas*  -*Saturate* | Yes-Mr. Naseeb Chand  Yes |
| 8. | TOURISM | 1) TOURIST DESTINATIONS/CIRCUITS/THE  MES TREKS/- *Identify,*  *Delineate, Demarcate*  2) HOMESTAYS- *Identify*  3) VILLAGE COOPERATIVE- Provide Support for Tourism activities |  |
| 9. | CULTURE | 1) TALENT HUNT AT PANCHAYAT LEVEL *- Organise* |  |
| 10. | LABOUR | 1) e- SHRAM- *Saturate* | Not fully saturated |
| 11. | SCHOOL EDUCATION | 1) Bringing back all out of school children  2) MY SCHOOL MY PRIDE-  3) PARENT TEACHER MEETING | Drop-out nil.  10 |
| 12. | HIGHER EDUCATION | 1) INTRODUCE AND START 30  CREDIT SKILL COURSE IN 50  DEGREE COLLEGES  2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs  3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth  Gov suite  4) FEEEDBACK OF 1,00,000  STUDENTS OF GDCs across  J&K  5) MY COLLEGE MY PRIDE- ClEANLINESS Drive in every GDC |  |
| 13. | YOUTH AFFAIRS | 1) Games in every *Panchayat* *Organise* | Yes |
| 14. | TRANSPORT | 1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE  UT  2) 100 cases under MUMKIN  scheme |  |
| 15. | TRIBAL | 1) ALL SCHOLARSHIP SCHEMES-  *Saturate*  2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) – *Complete* |  |
| 16. | PDD | 1) DISTRIBUTION TRANSFORMERS-  a) *Check unique no,*  *b) identify DTS with low oil and top up,*  *c) identify DTs with load imbalance,*  *d) replace non standard fuses with standard fuses,*  *e) identify DTs without earthing and ensure proper*  *earthing*  *f) remove foliage around DTs*  2) All cases of electrical accident claims pending to be resolved and put up for disbursement | *98%*  *1*  *5*  *31*  *Nil* |
| 17. | CAPD | 1) SHIFT TO RATION CARD MANGEMENT SYSTEM (*RCMS*)  2) 100% GRIEVANCE REDRESSAL |  |
| 18. | SKILL DEVELOPMENT | 1) SKILL TRAINING OF 13000  HEALTH STAFF AND  ACCREDITATION TO NSDC/MSDE  2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS |  |
| 19. | COOPERATIVES | 1) 25000 COOPERATIVE MEMBERS TO BE TRAINED |  |
| 20. | SCIENCE & TECHNOLOGY | 1) Reach out to 10000 farmers for  PM KUSUM SCHEME |  |
| 21. | PWD | 1) 100% ONLINE PAYMENTS  WITH NO MANUAL INTERFACE-  *Implement*  2) COMPLETE JKPCC MERGER PROCESS | *Not saturated* |
| 22. | ARI  &TRAININGS | 1) INSPECTION OF 100  OFFICES AT BLOCK LEVEL- *Evaluate quality of work and grievance disposal, record keeping, inventory management* |  |
| 23. | MINING | 1) 100% IMPLEMENTTAION OF E- CHALLAN WITH ZERO MANUAL INTERFACE |  |
| 24. | DMRR | 1) DISPOSE OFF ALL PENDING GRIEVANCES on relief  commissioner grievances portal  2) TRAIN 250 APDA MITRAs |  |
| 25. | GAD | 1) 100% BIOMETRIC ATTENDANCE ENSURE  2) ENSURE EPM BY ALL EMPLOYEES  3) 100% PROPERTY RETURNS FILED IN  4) 100% ONLINE APRs  5) HRMS IMPLEMENTATION |  |
| 26. | JAL SHAKTI | 1) ACTIVATE ALL *PANI SAMITIS sensitise the local community/Gram Panchayats/Pani Samitis of* *their role and responsibilities in* *Planning, Implementation and* *Monitoring of JJM 2.*  2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field | Yes, Jal Samiti Organized |

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|  |  | Testing Kits (FTKs) as per JJM  guidelines. |  |
| 27. | LAW | 1) 250 Awareness and Assistance camps through Legal Service Authority |  |
| 28. | ESTATES | 1) Identify unauthorized occupants of government accommodation |  |
| 29. | PUBLIC GRIEVANCES | 1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess  2) 50 KEY ISSUES OF CONCERN  LEADING TO GRIEVANCES-  *Identify* |  |
| 30. | HOSPITALITY AND PROTOCOL | 1) Training of all employees of the department  2) Introduce and Implement  Quality policy for the department |  |
| 31. | AGRICULTURE AND ALLIED SECTORS | 1) Individual beneficiary schemes including bank loan schemes- *Accelerate, Saturate*  2) Soil Health Cards- *Saturate*  3) 5 KISAN MELAS- *Organise* |  |
| 32. | FLORICULTURE | 1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN  COMMERCIAL FLORICULTURE-  *Organise* |  |
| 33. | INDUSTRIES | 1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores  2) 100% PMEGP TARGETS TO BE ACHIEVED  3) PREPARATION AND  SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB  4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE |  |

**DAY 1- ACTIVITIES**

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned-51 Details of the bank sanctioning it – J&K Bank, Samba**

**Total amount involved- 58.14 lacs**

**DAY 1 ACTIVITIES**

**AGENDA 5**

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**DAY 2**

a. No of Individual Compost Pits constructed- 02 partially completed b. No of Individual Soak Pits constructed- 05 partially completed

V. No. of Biodiversity management committee meetings held: Nil

VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes

VII. Are Sarpanchs being involved in start/inauguration of activities: Yes

VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes

IX. Whether grievances redressal boxis installed: Yes

X. No. of grievances received pertaining to Panchayat level: 10

XI. No. of grievances disposed of at Panchayat level: 10

XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes

XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature

Certificate (DSC): Yes

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SR NO.** | **DEPARTMENT WISE STAFF** | **NUMBERS** | | **NAMES** |
|  |  | SANCTIONED | ACTUAL |  |
|  | Rural development department: BDO  JE GRS TA | 01  01  01  01 | 01  0  0  0 | Mr. Ajay Kumar Pandita (BDO) |
|  | SCHOOL EDUCATION: TEACHER  HEAD MASTER ANY OTHER | 11  01  08 | 09  01  07 | Mr. Qasim Ali (Teacher)  Mr. Devinder Kumar (Teacher) |
|  | JAL JEEVAN:  Inspector  Assistant Lineman  Turn Cock | 01  01  01 | 01  01  01 | Mr. Randhir Singh  Mr. Krishan LAl  Mr. Raman Kumar |
|  | PDD: LINEMAN JE  ANY OTHER | 01  01  01 | 01  01  01 | Mr. Chajju Ram  Mr. Manjit Singh  Mr. Raman Kumar |
|  | FOOD & CIVIL SUPPLIES |  |  |  |
|  | AGRICULTURE & ANIMAL HUS- BANDARY  JAEO | 01 | 01 | Mr. Deepak Sharma |
|  | SOCIAL WELFARE |  |  |  |
|  | HEALTH: ASHA ANM  AYUSH DOCTOR ALLOPATHIC DOCTOR | 03  02  01 | 03  02  01 | Ms. Chancla  Mr. Saroj  Ms. Kripta  Ms. Shefali |
|  | ANY OTHER DEPARTMENT | - | - | - |

**DAY 2-ACTIVITIES**

**AGENDA NO.1**

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:

2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

**1 Clean and green village**

i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste - Resolution passed for door to door garbage collection.

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas- 01 solar lamp in Panchayat Ghar

iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram

Panchayat been done? **No**. If No, reason, thereof

iv. Has the Climate Resilience Plan been developed for the GP? **No**

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.-**Planting of trees**

vi. Whether schools have started segregating waste-Yes

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management-**No**

**2 Healthy village**

i) Are meetings related to Village Health and Sanitation Committee being held regularly?-**Yes**

ii) Do all the eligible individuals been provided the Golden Card?- **85%**

iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?

iv) Are all the eligible individuals been vaccinated against COVID-19?-**Yes**

v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?-**Yes**

vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?-**Institutionalized**

**3 Water sufficient village**

i) Do all the IHHs in the Gram Panchayat have water pipeline connections?-Yes

ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify- **Partial Progress**

iii) Do all the IHHs in the Gram Panchayat have toilets?-**95**

iv) Are all the IHHs toilets functional or not?- **Functional**

v) Do all the Schools/Anganwadi centers have a toilet facility or not?-**Yes**

vi) Are all the toilets in the schools/Aaganwadi functional or not?-**Yes**

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?-**Yes**

**4 Child Friendly village**

i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre- schooling? **Yes**

ii) How many Bal Sabha’s were organized in the Gram Panchayat-**01**

iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **Yes**

iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **Yes**

v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **Yes**

**5 Village with good governance**

i) Is CSC located in the Gram Panchayat Bhawan or not?-**No**

ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?-**Yes**

iii) Does the Gram Panchayat has its building or not?-**Yes**

iv) Is the Gram Panchayat office functional or not?-**Yes**

v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram

Panchayat wall or not?-**Yes**

vi) Is Social Audit of earlier Schemes/Programs carried out or not?-**Yes**

**6 Poverty free and enhanced livelihood village**

i) Has Gram Panchayat developed any criteria for the identification of the poor? **Yes** if yes specify

ii) Have all the eligible households registered in PDS or not?-**Yes**

iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?-**Yes**

iv) Have all the eligible households been registered for Pension or not?-**Yes**

v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?-**Yes**

vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?-**Yes**

vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages?-**Yes**

**7 Socially secured village**

i) Whether Gram Panchayat is maintaining data related to Differently Abled People?-**Yes**

ii) Is Gram Panchayat Office Disabled Friendly or not?-**Yes**

iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?-**No**

iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?-**Yes**

v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?-**Yes**

vi) Are all the eligible households getting benefits from IAY or not?-**No**

**8 Engendered Development in Village**

i) How many Mahila Sabha’s were organized in the Gram Panchayat-**01**

ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan-**(Yes)**

iii) Whether GPs have taken steps for increasing women’s participation in Gram Sabha-**(Yes**)

iv) Number of women beneficiaries headed households covered under PDS

system-**90**

v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under

Pradhan Mantri Matritva Vandana Yojana-**20**

9 Self-sufficient infrastructure in the village

i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet- **(Yes)**

ii. Whether the Disaster management plan is available at the GP Level**-(Yes)**

iii. Whether child-friendly park with required facilities is available in GP**-(No)**

iv. Whether the GP has easy access to Godown for storage**-(Yes)**

v. Whether street lights are provided in public places for ensuring safety-**(No)**

**DAY 2 ACTIVITIES**

**AGENDA NO.2**

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.

Sensitized village residents about my Scheme portal & information of schemes available on it including-SBM,

PMJAY, PMSBY etc.

**DAY 2 ACTIVITIES**

**AGENDA NO.3**

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conserva- tion of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *(Role of BMC available at https://jkpanchayat.in/b2v4.php)*

COMMITTEE MEMBERS – **15**

PRESENT - **13**

BIODIVERSITY REGISTER PHOTOS- **N/A**

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS- **No meeting held so far. Advised them to conduct Biodiversity Committee meeting regularly & make register.**

**DAY 2 ACTIVITIES**

**AGENDA 4**

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on https://jkpanchayat.in/b2v4.php)

Village Development Plan was formulated/finalized as per the GPDP plan approved on 2nd October, 2022. It was decided that the same plan be considered for Village Development Plan.

**In addition GPDP plan shall also include :**

 Tourist places which need to be developed

 Specific product which needs to be developed

 Tourism- home stays

 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

**DAY 2 ACTIVITIES**

**AGENDA 5**

Ensure saturation of following schemes and give status:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| Golden Health Card under  Ayushman Bharat | 47  50 | 20  50 | Sufficient funds not provided to CSC by Health Department. |
| Janani suraksha yojana | 50 | 47 | No new deliveries |
| OLD AGE pension | 135 | 135 | - |
| Widow pension | 11 | 11 | - |
| Disability pension | 44 | 44 | - |
| Domicile certificate | 3923 | 3663 | Old age people hesitant for certificate |
| Kisan credit card | 240 | 210 | Process ongoing |
| PM kisan sammannidhi | 195 | 195 | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Land pass book | 524  02 | 324  02 | Process Ongoing |  |
| Registration of village ven- dors on GEM portal | 02 | 02 | No vendors in Panchayat. |  |
| Registration of village con- tractors on jktenders portal | 02 | 02 | - |  |
| Registration of village con- tractors on PWD portal | 0 | 0 | - |  |
| Incomplete buildings/pro- jects | 0 | 0 | - |  |

**DAY 2 ACTIVITIES**

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed-**Yes**

2. Details of activities conducted- **Awared residents in Gram Sabha, Bal Sabha, Mahila Sabha regarding abuse of drugs**

3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal-**Yes**

4. How many drug addicts in the village-**Nil**

5. Whether reported to the Deputy Commissioner- **N/A**

6. How many registered for rehabilitation under government programme – **N/A**

**DAY 2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of atleast 5 works each under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED  FOR THE WORK | WHETHER  WORK EXECUTED SATISFACTORILY | GEO- TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA | Tractor road from firing range to House of Chaman Lal | 2022 | 2.32 lacs | Yes | Yes | No |
| PMAY | House of Chaman Lal | 2021 | 1.3 lacs | Yes | Yes | No |
| IHHL  UNDER SBM-G | Toilet in house of Mir Qasim | 2021 | 0.12 lacs | Incomplete | Yes | No |
| CSC UNDER SBMG | CSC near Kristu Jyoti Hospital on NH | 2021 | 5.5 lacs | Yes | Yes | No |
| AMRIT SAROVARS | Mali Pond  Kathyal Pond | 2021 | 2.0 lacs  2.0 lacs | Yes | Yes | No |

**DAY 2 ACTIVITIES**

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18 - **1516**

Total attended - **70**

Proceedings: Recorded

*(Pl insert pointers to be discussed there – refer palli proceedings)*

**Formation of SHGs for socio-economic upliftment, Swachta-use of toilets, Drug abuse, women related issues, hygiene.**

**DAY 2 ACTIVITIES**

**AGENDA 9**

**BAL SABHA**

Hold a balsabha and record proceedings- Held Bal Sabha, Proceedings recorded

Total children in the village - 40

Total attended - 23

Proceedings: Recorded

*(Pl insert pointers to be discussed there – refer palli proceedings)*

**Moral & Value education, Importance of games & sports, Hygiene & Swachta.**

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGURATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS /ACTIVITIES INAUGRATED** | **STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUN- DAY MARKET) |  |  |
|  | PMAY houses if any ready for inaugra- tion | House of Mr. Chaman Lal  Status-Incomplete |  |
|  | Swachh gram projects- segregation sheds etc | No |  |
|  | Amrit sarovars | 02  Mali Pond  Kathyal Pond |  |
|  | Sports kits | Distributed at GHS Diani |  |
|  | Village cultural events | Held at GHS Diani |  |
|  | JJM assets/projects | 50% work done. Overhead tank & tubewell not functional |  |
|  | Any other to be identified at district level |  |  |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | | **Particulars** | | **Action Taken** | **Remarks** |
| **I. Urgent Public Requirements/Demands-B2V1** | | | | | |
| 1 | | LOOSE ELECTRIC WIRES | | No action taken so far |  |
| 2 | | DUSTBIN AT W. NO. 5 DIANI | | No action taken so far |  |
| 3 | | DIVERSION OF DIRTY WATER NEAR GHS DIANI | | WORK COMPLETED |  |
| 4 | | DAMAGED ROOF OF GHS DIANI | | No action taken so far |  |
| 5 | | NEEDS DIVERSION OF POLLUTED WATER COLLECTED AT TUBE WELL SARGAL | | No action taken so far |  |
| 6 | | AJM PUBLIC REQUIREMENT | | No action taken so far |  |
| 7 | | BOREWELL AT DIANI NEAR POND GHS | | No action taken so far |  |
| 8 | | AWC FOR WARD 2 AND 3 | | No action taken so far |  |
| **II. Urgent Public Requirements/Demands-B2V2** | | | | | |
| 1 | | BLACK TOPPING OF ROAD FROM MAIN ROAD TO SHAMSHAN GHAT - 1KM | | WORK COMPLETED |  |
| 2 | | REQUIREMNET OF 300 COMPUTERS AT GHS DIANI | | Partially Completed |  |
| 3 | | MIDDAY MEAL INCHARGE FACE DIFFICULTY | | Issue resolved |  |
| 4 | | LANE DRAIN FROM H.O SHANGU RAM TO ATTRI | | No action taken so far |  |
| 5 | | CONST. OF CREMATION SHED MOH. PADHA NEAR KJ HOSPITAL | | WORK COMPLETED |  |
| 6 | | CONST. OF CREMATION SHED MOH. BHAGAT W. 5 | | WORK COMPLETED |  |
| 7 | | CONST. OF DRAIN IN MOH. RAM DESAI | | No action taken so far |  |
| 8 | | INSTALLATION OF ATM IN DIANI | | No action taken so far |  |
| 9 | | L.D AT WARD 5 DIANI | | No action taken so far |  |
| 10 | | BOREWELL AT MAIN TALAB DIANI NEAR SHIV TEMPLE | | No action taken so far |  |
| 11 | | AWC AT W. 3 | | No action taken so far |  |
| 12 | | REQUIREMNET OF VET. CENTRE AND SKILL TRAINING CENTRE | | No action taken so far |  |
| **S.No.** | | **Particulars** | | **Action Taken** | **Remarks** |
| **III. Major Problems-B2V1** | | | | | | |
| 1 | | | | PHC required | No action taken so far |  |
| 2 | | | | Some factory to provide employment | No action taken so far |  |
| 3 | | | | Needs Cremation Ground/Shed & Bathing Ghats | WORK COMPLETED |  |
| 4 | | | | Lack of teaching staff | Action taken |  |
| 5 | | | | Protection of Agricultural crops from wild animals | No action taken so far |  |
| 6 | | | | Cremation ground W.No. 6 | No action taken so far |  |
| **IV. Major Problems-B2V2** | | | | | | |
| 1 | | Lack of teaching staff at GHS Diani | | | Action taken |  |
| 2 | | Skill Training Centre | | | No action taken so far |  |
| 3 | | Non Availability of doctors and diagnostic facility | | | Partial action taken |  |
| **V. Major Problems-B2V3** | | | | | | |
| 1 | | LT electric wire passing from low level thriugh premises of GHS Diani | | | No action taken so far |  |
| 2 | | Honorarium not provided to AWC Workers | | | No action taken so far |  |
| **VI. Major Complaints-B2V1** | | | | | | |
| 1 | | HIGH TENSION WIRE PASSING THROUGH SCOOL PREMISES NEARBY POND AT LOW LEVEL | | | No action taken so far |  |
| 2 | | AGRICULTURE CROP DAMAGED BY WILD ANIMALS | | | No action taken so far |  |
| **VII. Major Complaints-B2V2** | | | | | | |
| 1 | | HIGH TENSION WIRE PASSING THROUGH SCOOL PREMISES NEARBY POND AT LOW LEVEL | | | No action taken so far |  |
| 2 | | AGRICULTURE CROP DAMAGED BY WILD ANIMALS | | | No action taken so far |  |
| **VIII. Major Complaints-B2V3** | | | | | | |
| 1 | | LT electric wire passing from low level thriugh premises of GHS Diani | | | No action taken so far |  |
| 2 | | Honorarium not provided to AWC Workers | | | No action taken so far |  |

**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

1. **BEST DEPARTMENT: RDD, Handicrafts/HandloomDepartment**

**2. LEAST RESPONSIVE DEPARTMENT: Jal Shakti**

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer:  **Problem of scarcity of drinking water in 07 no. of wards out of total 09 wards of Panchayat Diani** |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:  **Low tension electric wire passing through and touching the roofs of school, dispensary, pond passing threat to the lives of students & citiz**ens |
| III | Overall assessment of the visit and suggestions:  (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions)  **Attached as Annexure-A** |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)  **08 out of 10- Rating of Diani Panchayat.** |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days  **Attached** |

**Signature of Sarpanch Signature of the Visiting Officer**

**Name ……………………… Name………………………**

**Annexure-A**

**Overall Assessment of the visit to village Diani**

The visit to Panchayat Diani was conducted on 31st Oct. & 1st Nov. 2022 under B2V4 programme by the undersigned. The village is situated in Block Samba along the Jammu Samba Kathua National Highway. The Panchayat has three revenue villages and Nine hamlets. The panchayat has pucca lanes and drains. The sanitation in the panchayat is also upto the mark. The Govt. buildings are maintained properly and are functional. There was no case of drug addict. The youth are involved in the playing and other positive activities. However few suggestions are recorded below for the upliftment and betterment of the panchayat:-

1. A Gymnasium and Library needs to be opened in Panchayat.
2. PHE related infrastructure although constructed but needs to be completed & operationalized to remove scarcity of water.
3. Low tension electric wires hanging on roofs of school, PHC, ponds need to be shifted immediately for the safety of lives of students and citizens.
4. Swach Bharat Mission activities & PMAY houses needs to be expedited.



**Department of Rural Develompent and Panchayati Raj**

**Government of Jammu & Kashmir**