4





**15TH OCT to 3RD NOV, 2022**

**KEYFEATURES**

• Deputy Commissioners to lead the initiative

• Rural development Department to be the nodal department

• Planning Development & Monitoring department and IT to be the support departments

**ACTIONSANDTIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATESTBY** | **REMARKS** |
| **Jan abhiyan** | All departments | Oct15-26th | Going on |
| **Deputation of Sectt staff/ HoDs** | GAD | Oct14 | Done |
| **Deployment of Staff to Panchayats and serving of orders on deployed officers** | DCs | Oct25 | DCs will deployseni or level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| **Training of district trainors on B2V4** | RDD | Oct26 |  |
| **Training of visiting officers** | DCs | Oct27 |  |
| **Field Visits to be completed by** | Visiting Officers | Nov3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| **DataofB2V4tobe uploaded by** | Visiting Officers | Nov10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |

**INSTRUCTIONS FOR THE VISITING OFFICER (DAYWISE)**

|  |  |  |
| --- | --- | --- |
| **DATE** | **INSTRUCTIONS** | **ACTIONPOINTS** |
| **Day0** | Meeting with deputy commissioner and his/her team | a. Take printout so filled booklets of B2V1,B2V2and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in)b. Also take printouts of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in)c. Collect ATR son issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)d. Take prints of blank 2 booklets of B2V4 from [www.jkpanchayat.ine](http://www.jkpanchayat.ine). Take plans for 2previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 beingorganized by respective Deputy Commissionersg. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:• PRI grants• District Plan• UT plan• MGNREGA• Other schemes of other departments• Any other workh. Plans/beneficiary lists:• MGNREGAdraftplandocumentfortheyear2022-23.• List of Awaas+ beneficiaries along with IHHL Convergence• List of pension beneficiaries.• List of SHGs• List of agriculture scheme beneficiariesi. Lists of beneficiaries for:• Various certificates/benefits to be distributed by the visiting officer.• Any other activities identified by different departments |

|  |  |  |  |
| --- | --- | --- | --- |
| **Day1** | Reach the village | 1. | Ensure that all front line workers of different deptts are present. |
|  |  | 2. | Ensure exhibition by different depts. About individual beneficiary schemes |
|  |  | 3. | Inspect JKB/PSB counters/outlets |
|  |  | 4. | Participate/ensure organization of sports activity in play field, talent hunt/cultural event/youth activity |
|  |  | 5. | Gandhi Katha(suggesteddetailsuploadedonjkpanchayat.in) |
|  |  | 6. | Visit at least 2 amritsar ovars and get its geotagged photos |
|  |  | 7. | Inspect Khidmat (CSC) Centres and create Generate awareness on225 schemes particularly G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, DigitalJ&K |
|  |  | 8. | Visiting officer shall also plan and conduct panchayat level conver- gence meeting of all departments |
|  |  | 9. | Check effectiveness of Centrally sponsored schemes |
|  |  | 10. | Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc |
|  |  | 11. | Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables |
|  |  | 12. | Assess effectiveness of sanitation campaign in the panchayat |
|  |  | 13. | Ensure self-employment activities for 15 youth per panchayat |
|  |  | 14. | Identify 20 potential candidates per panchayat for HIMAYAT training along with the trade on which they want training |
|  |  | 15. | Wherever possible, distribute employment letters for peoples elect- ed under various government employments |
|  |  | 16. | In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex-servicemen, youth club, and any citizens of the village who are enrolled in college/university |
|  |  | 17. | Open discussion on Nasha Mukt Abhiyan |

Day2 Have a meeting with all stakeholders-deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village asper there solution passed by thatGramPanchayaton21st April22, on National Panchayti Raj Day.

2. Sensitize village residents about my Scheme” portal (myscheme.in) which includes information about all the schemes being run by Cen- tral/State/UT govt across the country

3. Hold meeting of the Biodiversity Management Committees to deliber- ate on issues pertaining to conservation of biodiversity and sustaina- ble utilization of biological resources.

4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

5. Ensure saturation of soil health card and golden health card under Gold- en Health Card under Ayushman Bharat,

6. Ensure saturation of Old Age Pension Scheme

7. Ensure Domicile Saturation.

8. Ensure KCC Saturation

9. Ensure saturation of land passbooks

10. Ensure registration of village vendors needed for any scheme, on GEM

portal

11. Ensure panchayat contractors registration

12. Encourage Panchayat members for importance of plantation drive in

Panchayat under Har Gaon Hariyali

13. Ensure painting on digital J&K in panchayat ghars

14. Ensure painting on panchayat activites and CSS in panchayat ghars

15. The visiting office shall checknoof kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in the se are good enough.

16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruptionfree

17. Obtain a candid assessment about performance of various deptts in- cluding fair feed back about discrepancies in functioning

18. Check the status of Nasha Mukt Abhiyan and reporting of drugad- dicts to Deputy Commissioner.

19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative

20. Organize Talent Huntat Panchayat Level

21. Conductsocialauditofatleast5worksunderfollowingschemes:

a. MGNREGA

b. PMAY

c. IHHL toilets and payments d. CSCs

e. AMRITSAROVARS

22. Hold a mahila sabha and a balsabha and record proceedings in the for- mat given

23. Inaugurate village haat under JKSRLM

24. Check if youth clubs are formed in the panchayat and what activities they are engaged in

25. Organize a village level cultural event to engage panchayat members

26. Sensitize GP about E-kitab koshan initiative of J&K Govt forem powering youths through online digital literacy

**GENERALINSTRUCTIONS**

1. The visiting officer shall refrain himself/herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

2. He is going to the village as planning officer, not for sanctioning any works or for making any commi tments.

3. While preparing village development plan, he has to ensure that, demands are prioritized and re- flected under available schemes, wherever necessary the larger works are to be referred to adminis- trativedepttunder CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

4. His work shall be hard core planning and audit and is not a PR exercise.

5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secre- tary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activi- ties as planned. Panchayat wise order needs to be issued in advance.

6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level it self and up load the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

7. Focus of visit are youth, skills, self-employment, nashamukt, bhrashtracharmukt,Rozgaryukt J&K, besides to carry forward the activities during Jan Abhiyanand saturate them.

8. In addition attention may be given to the following areas

a. Make full use of Centrally Sponsored Schemes

b. Saturation of individual beneficiary schemes

c. Self-employment schemes

d. Bank linked schemes- including departmental subsidy schemes

e. Empowerment and transparency through digital initiatives

f. Effectiveness of grass roots machinery–

i. Patwari, VLW present and available

ii. Available funds utilized in public interest and as per Gram Sabha resolutions iii. Fairness in governance

iv. CSS/Individual beneficiary schemes etc

v. Brashtachar Mukt J&K

vi. Bhai Mukt J&K

vii. Nasha Mukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em- powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www. jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: ARAF HUSSAIN MIR

Designation: HEADMASTER

Department/place of posting: Govt. High School Bandichechain

Mobile No: 9622336627

Email ID: arifmir536@gmail.com

Home District: Poonch

Dates of visit: 28-10-2022 to 29-10-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phasesbooklets/summarizedexcelsheetuploadedonjkpanchayat.in/b2v4.php)(tobevali- dated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Takia Shareef

Local Government Directory (LGD) code of the Panchayat: 289172

Name of CD Block: NSSB (Nangali Sahib Sai Baba)

Name of Tehsil: Haveli

Name of District: Poonch

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 07 Wards

No. of households in the Panchayat: 375 Approx

Population (approx) of the Panchayat: 2670 approx.

**Part-II:**

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be

Filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
| Education | Mohd TAir Abas | Teacher |
| Social Welfare Deptt. | Shagufta Parveen | Craft Teacher |
| R.D.D | Zulfqar Ahmed | GRS |
| P.H.E | Shahid Iqbal | J.E |
| Patwari Revenue | Zahir Hussain Shah | Patwari |
| P.D.D | Randheer Singh | J.E |
| Health | Smt. Satwant Kour | FMPW |
| Social Forestry | Mohd Abass | Guard |
| Forest | Mohd Ashraf | Guard |
| Sheep Husbandry | Sunil Kumar | Stock Assistant |
| NRLM | Naresh Kumar | PRP |
| Horticulture | Nissar Ahmed | H.T.G-II |
| Soil & Water Conservation | Mohd Jahangir | Guard |

**Details of absent employee’s vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
|  |  |  |
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**DAY1-ACTIVITIES**

**AGENDA1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure a. Govt. building/private

b. New/needing repairs

2. Furniture (Y✓/ ~~N~~)

3. Computer/printer (Y✓/~~N~~)

4. Internet (Y✓/~~N~~)

5. Telephone (~~Y~~/N✓)

6. Toilet (CSC/part of panchayat ghar) (~~Y~~/N✓)

7. Water (Y✓/N)

8. Electricity (Y✓/N)

9. Bank branch (Y/N✓)

10. CSC (Y/N✓)

11. Patwar khana (Y✓/N)

12. Village haat (Y✓/N)

13. Playground (Y/N✓)

14. School-

a. Kindergarten (Y✓/N)

b. Primary (Y✓/N)

c. Secondary (Y/N✓)

d. College (Y/N✓)

e. University (Y/N✓)

15. Anganwadi Centre (Y✓/N)

a. (govt/private✓)

b. Total children enrolled: 114

15. Amrit Sarovars–details, location, condition: Lat: 33.78 / Long: 74.14 at Moh Seran W.No. 1

16. Government offices-details, whether functional or not: Niabat, BDO Office, Police post,PHC,Post office, ZEPO HS - Completed

17. Ration shop (Y✓/N)

18. Places of tourism importance–names, little details on historical/cultural importance: Takia Shareef

19. Village heritage sites/treks-names, little details on historical/cultural importance: No

20. VLW Office (Y✓/N)

21. Primary Healthcare Centre (Y✓/N),

22. List of Incomplete Buildings-names, year of construction: GHS Hotar W.No.2 (PWD) 2012

23. List of Underutilized Buildings-names: Patwar Khana, Panchayat Ghar, Police Post, PHC

**DAY1-ACTIVITIES**

**AGENDA 2:**

**DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRITSAROVARS** | **Visit,verify** | **COMMENTS** |
| Khidmat Centres | Create/Generateawarenesson225schemes particularlyG2CschemsAapkiZaminAapkiNigrani, Beams, Jan bhagidari, Digital J&K |  |
| JKB/PSB counters/outlets | a)Statusofcounter:01Counter of UBIb)Numberofvisitors-2.5 small insurance PMSBY done | 03 PMEGP candidates. 03 KCC Candidates Chosen Area for Employment |
| Incomplete buildings/pro- jects | Verify whether identification and re distribution done | ND |
| PDS | Visit, evaluate, online status | NIL |
| PHC | Visit-evaluate, status of staff, equipment and quality | PHC visited, Posts filled except allopathic doctors equipment’s- sufficient equality –Good |
| Youth clubs | Meet, interact, seek suggestions | (Functioning in the Gram Pyt  |
| SHG | Meet, identify problems, seek suggestions | NIL (No SHG is established in the Gram Pyt) |
| PMAY | Inspect, Inaugurate | One PMAY inspected and inaugurated |
| My school, my pride progress; schools-water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | Visited, all components were functional, meeting was held with students and staff |
| Swachh SBM | Evaluate | Swachh Bharat Mission was held  |
| Panchayat playground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Verified, Volley Ball Match was held in Govt. High School Bandi chechian |
| Har Gaon Hariyali, Planta- tion drive | Evaluate status, feedback | Plantation Drive was held |
| Village cultural eventDangal/Haat/Mela | Participate in; ensure that it is held | Village Cultural event was held |
| Exhibition of schemes | Ensure that every department participates and thatitcontinuesfortheentiredurationofB2V | State Rural Livelihood Mission SRLM Exhibition was held |
| Jal Jeewan Mission verifica- tion- WSS/JSDElectricity supply | Verify | Motor/Pump defected at II Station W.No.2 |

**DAY1-ACTIVITIES**

**AGENDA3: SATURATE JANBHIYAN**

**DELIVERABLES AND RECORDDEFICIENCIES IF ANY (INSERTDELIVERABLESLISTHEREASPERGADFORMAT**

**DAY1-ACTIVITIES**

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for peoples elected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned: 15 Details of the bank sanctioning it: 08**

**Total amount involved: 1665000**

**DAY1 ACTIVITIES**

**AGENDA 5**

In the evening, hold informal meetings with senior citizens, govt employees, retd. employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmer’s income and record the proceedings

**DAY 2**

a. No of Individual Compost Pits constructed 380

b. No of Individual Soak Pits constructed 38

V. No. of Biodiversity management committee meetings held:

VI. Is the name of Sarpanch displayed on citizen in formation boards of all RD&PR schemes: Yes✓/No

VII. Are Sarpanchs being involved in start/inauguration of activities: Yes✓/No

VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes✓/No

IX. Whether grievances redressal box is installed: Yes✓/No

X. No of grievances received pertaining to Panchayat level:

XI. No of grievances disposed of at Panchayat level:

XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes✓/No

XIII. Whether all MGNREGA/14thFCpayments are being made by Sarpanch through Digital Signature

Certificate (DSC): Yes✓/No

**HUMAN RESOURCEAVAILABLEATTHEPANCHAYAT LEVEL:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SRNO.** | **DEPARTMENT WISE STAFF** | **NUMBERS** | **NAMES** |
|  |  | SANCTIONED | ACTUAL |  |
|  | Rural development department: BDOJE GRS TA | 01-0101 | 01-0101 |  |
|  | SCHOOL EDUCATION: TEACHERHEADMASTER ANYOTHER | 08250118 | 07230117 |  |
|  | JAL JEEVAN:JESupervisorLineman | 010102 | 01-01 |  |
|  | PDD: LINEMAN JEANYOTHER | 040101 | 040101 |  |
|  |  FOOD & CIVIL SUPPLIESSalesmanWeighmanChokidar | 010101 | 01-- |  |
|  | AGRICULTURE & ANIMAL HUSBANDARYJAEO (Agri)VAS (A.H)SVP (A.H)Helper (A.H) | 01010101 | 01010101 |  |
|  | SOCIAL WELFARESupervisorAnganwadi workerAnganwadi Helper | 010404 | 010404 |  |
|  | HEALTH:ASHAANMAYUSHDOCTORALLOPATHICDOCTORMPQ | 05-010201 | 05-01-01 |  |
|  | ANYOTHERDEPARTMENT |  |  |  |

**DAY2-ACTIVITIES**

**AGENDA NO. 1**

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FORTHATVILLAGE, TO BE IMPLEMENTED BYMARCH2024:

2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

**1 Clean and green village**

1. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: Composite Pit for decomposing for waste material

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: for waste material mobilization for saving green source

1. Has mapping of land use, waterbodies, forest, slopes, wetlands, degraded forest with in the Gram

Panchayat been done? Yes/No.

If No, reason, thereof

iv. Has the Climate Resilience Plan been developed for the GP? Yes✓/No

v. StepstakenbytheGramSabhaabouttheclimatechangemitigationfactorslikereducingenergy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes

vi. Whether school shave started segregating waste Yes

vii. Whether school shave their own compost/soakage pits for solid/liquid waste management

**2 Healthy village**

1. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
2. Do all the eligible individuals been provided the Golden Card? No
3. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
4. Are all the eligible individuals been vaccinated against COVID-19? Yes
5. DoesGramPanchayatensurethatallpregnantwomenaregettingnecessaryprenatalcheckups? Yes
6. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

**3 Water sufficient village**

1. Do all the IHHs in the Gram Panchayat have water pipe line connections? No
2. Whether Gram Panchayat has taken steps for grey water management? No

If yes please specify. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do all the IHHs in the Gram Panchayat have toilets? No
2. Are all the IHHs toilets functional or not? Yes
3. Do all the Schools/Anganwadi centers have a toilet facility or not? No
4. Are all the toilets in the schools/Aaganwadi functional or not? No
5. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

**4 Child Friendly village**

1. Do all the children under the age of 0-6years been enrolled in the Anganwadi centers for pre- schooling? Yes✓/~~NO~~
2. How many Bal Sabha’s were organized in the Gram Panchayat 0
3. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes✓/NO
4. Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes✓/NO.
5. Do all the schools under the Gram Panchayat have separate toilets for girls and boys?Yes/No✓
6. **Village with good governance**
7. Is CSC located in the Gram Panchayat Bhawan or not? No
8. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
9. Does the Gram Panchayat has its building or not? Yes
10. Is the Gram Panchayat office functional or not? Yes
11. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram

 Panchayat wall or not? Yes

1. Is Social Audit of earlier Schemes/Programs carried out or not? Yes

**6 Poverty free and enhanced livelihood village**

1. Has Gram Panchayat developed any criteria for the identification of the poor? Yes✓/No
2. if yes specify: Below Poverty Line
3. Have all the eligible households registered in PDS or not? No
4. Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not? Yes
5. Have all the eligible households been registered for Pension or not? Yes
6. HasGramPanchayatfacilitatedYouthforSkillEnhancementCoursesandPlacement? No
7. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
8. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

**7 Socially secured village**

1. Whether Gram Panchayat is maintaining data related to Differently Abled People? No
2. Is Gram Panchayat Office Disabled friendly or not? Yes
3. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
4. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
5. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
6. Are all the eligible households getting benefits from IAY or not? No
7. **Engendered Development in Village**
8. How many Mahila Sabha’s were organized in the Gram Panchayat: 01
9. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes✓/ No)
10. Whether GPs have taken steps for increasing women’s participation in Gram Sabha (Yes✓/No)
11. Number of women beneficiaries headed households covered under PDS system: 25
12. Number of beneficiaries (out of total eligible population)receiving social protection benefits under

Pradhan Mantri Matritva Vandana Yojana Nil

9 Self-sufficient infrastructure in the village

1. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet: No
2. Whether the Disaster management plan is available at the GP Level (Yes/No✓)
3. Whether child-friendly park with required facilities is available in GP (Yes/No✓)
4. Whether the GP has easy access to Godown for storage (Yes/No✓)
5. Whether street lights are provided in public places for ensuring safety (Yes/No✓)

**DAY2 ACTIVITIES**

**AGENDA NO.2**

Sensitize village residents about my Scheme” portal (myscheme.in) which includes information about all the schemes being run by Central/State/UT govt across the country

*(Scheme Material available from https://jkpanchayat.in/b2v4.php)*

**DAY2 ACTIVITIES**

**AGENDA NO. 3**

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conserva- tion of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *(Role of BMC available at https://jkpanchayat.in/b2v4.php)*

COMMITTEEMEMBERS 07

PRESENT 07

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS-DATES, MINUTES PHOTOS

**DAY 2 ACTIVITIES**

**AGENDA 4**

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on https://jkpanchayat.in/b2v4.php)

**In addition GPDP plan shall also include:**

 Tourist places which need to be developed Takia Shareef Ziarat

 Specific product which needs to be developed Horticulture Sector

 Tourism-homestays

 20 candidates for training under Himayat scheme along with trade in which training is to be given

**DAY 2 ACTIVITIES**

**AGENDA 5**

Ensure saturation of following schemes and give status:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE BENEFICIARIESIN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| Golden Health Card underAyushman Bharat | 1989 | 1775 | Finger print not match Aadhar not available |
| Janani suraksha yojana | 75 | 32 | Remaining are under process |
| OLD AGE pension |  | 128 |  |
| Widow pension |  | 47 |  |
| Disability pension |  | 101 |  |
| Domicile certificate | 2670 | 2235 |  |
| Kisan credit card | 310 | 220 |  |
| PM kisan samman nidhi | 276 | 276 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Land passbook | 580 | 250 | Remaining are under process |
| Registration of village ven-dors on GEM portal | - | - | - |
| Registration of village con- tractors on jk tenders portal | 11 | 11 | - |
| Registration of village con- tractors on PWD portal | 13 | 13 | - |
| Incomplete buildings/pro- jects | - | - | - |

**DAY 2 ACTIVITIES**

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed: Yes

2. Details of activities conducted: Moral Lesson on Nasha Mukt Abhiyan & Pledge/oath

3. Whether all activities and GS resolution uploaded on Jk panchayats.in portal: Yes

4. How many drug addicts in the village NIL

5. Whether reported to the Deputy Commissioner NIL

6. How many registered for rehabilitation under government programme NIL

**DAY 2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of at least 5 works each under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVEDFOR THE WORK | WHETHERWORK EXECUTED SATISFACTORILY | GEO- TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA | Pacca H/Tank near H/o Mohd Aslam | 2021-22 | 1.00 Lac | Yes | Yes | No |
| PMAY | Safia Bi |  | 1.30 Lac | Yes | Yes | No |
| IHHLUNDERSBM-G | Mohd Taraf | 2019-20 | 0.12 Lac | Yes | Yes | No |
| CSCUNDER SBMG | CSC Moh Tandi | 2019-20 | 1.80 | Yes | Yes | No |
| AMRIT SAROVARS |  |  |  |  |  |  |

**DAY 2 ACTIVITIES**

**AGENDA 8**

**MAHILA S**ABHA

Total women in the village above the age of 18 700

Total attended 60

Proceedings:

*(Pl insert pointers to be discussed there–refer palli proceedings)*

**DAY 2 ACTIVITIES**

**AGENDA 9**

**BAL SABHA**

Hold a bal sabha and record proceedings Yes

Total children in the village above the age of…..

Total attended 70

Proceedings: Game & Play

*(Pl insert pointers to be discussed there–refer palli proceedings)*

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGURATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS/ACTIVITIES INAUGRATED** | **STATUSOFTHEASSET/AC- TIVITIES(NUMBER,OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUN- DAYMARKET) | NA |  |
|  | PMAY houses if any ready for inaugra- tion | 01 |  |
|  | Swachh gram projects-segregation sheds etc | NA |  |
|  | Amritsarovars | 02 |  |
|  | Sports kits | 01 |  |
|  | Village cultural events | 01 |  |
|  | JJM assets/projects | - |  |
|  | Any other to be identified at district level | 01Link Road |  |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**

*(Prefilled excel sheet to be taken from district level/and also to be downloaded*

*From* [*www.jkpanchayat.in)*](http://www.jkpanchayat.in)

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO. | Particulars | Actiontaken | Remarks# |
| I. Urgent Public Requirements/Demands-B2V1 |
| 1  | Providing of Safe Drinking Water | Action not Taken |  |
| 2 | Connectivity through roads (New Roads Network Required) | Done |  |
| 3 | Requirement of 150 Electric Poles for supporting LT line | Action not taken |  |
| 4 | Calvert of Nallah B-chechian Moh Loharan | Done |  |
| 5 | Construction of Bankers for safety and Security of Public | Action not taken |  |
| 6 | Providing of stock for Plantation by Horticulture Deptt | Yes |  |
| 7 | Dispensary Health Centre in W.No. 05 Anganwadi Centre in W.No 01 Mohalla Khoriwala Seran Sakhiwala | Action not taken |  |
| II. Urgent Public Requirements/Demands-B2V2 |
| 1 | Providing of safe drinking water of seven hand pump | Action not taken |  |
| 2 | 150 Poles requird as \_\_\_wires presently on tree | Action not taken |  |
| 3 | Road Connectivity with calvert in Mch. Lohara Pyt. | Done |  |
| 4 | Allopathic Dispensary for upper wards of pyt. | No |  |
| 5 | Construction of safety bankers for public | No |  |
| 6 | Providing of high density fruit plant | Yes |  |
| 7 | Sanction of Ration Depot for upper reaches | Yes |  |
| S.NO. | Particulars | Action taken | Remarks# |
| III. Major Problems–B2V1 |
| 1 | Supply of Insufficient safe drinking water | No |  |
| 2 | Insufficient link road connectivity in some wards | Action Taken |  |
| 3 | Insufficient infrastructure in Education Sector | Action not taken |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 4 | Bankers for safety of public | No |  |
| 5 | Required JK Bank Branch 2 ATM | No |  |
| IV. MajorProblems-B2V2 |
| 1 | Insufficient supply of drinking water | Action not taken |  |
| 2 | Insufficient rural road connectivity | Yes |  |
| 3 | Insufficient infrastructure in Edu institutions | Action not taken |  |
| 4 | Damaged by Border shelling should be repaired  | Action not taken |  |
| 5 | Lack of Bank ATM in G.P | Action not taken |  |
| V. MajorProblems-B2V3 |
| 1 | Road connectivity is direly needed | Resolved |  |
| 2 | Bunkers for safety of public | Not resolved |  |
| 3 | Insufficient infrastructure in Edu Sector | No Action has been taken |  |
| 4 | J&K Bank ATM is demanded by the public  | Not Resolved |  |
| 5 | New Building for high school  | No |  |
| VI. Major Complaints-B2V1 |
| 1 | Insufficient supply of drinking water | Action not taken |  |
| 2 | ICDS not functioning properly | Functioning smoothly |  |
| 3 | Link Road connectivity | Resolved |  |
| VII. Major Complaints-B2V2 |
| 1 | Inadequate safe drinking water | Not considered |  |
| 2 | Live electric wires on trees required 150 poles | Still same |  |
| 3 | Aganwadi centres, P/S need strong monitoring­­ | Functioning properly |  |
| VIII. Major Complaints-B2V3 |
| 1 | PHC may be facilitated for 24 hours with 10 beds | PHC is functioning 10am to 4pm only |  |
| 2 | Water facility be provided in neglected areas | Action not taken |  |
| 3 | Bankers, Playground, BDO office Building and demanded | Action not taken |  |

**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

1. **BEST DEPARTMENT:**

**2. LEAST RESPONSIVE DEPARTMENT:**

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer: |
| II | Major/urgent public demands that was/were reflected earlier but have not been addressed so far: |
| III | Overall assessment of the visit and suggestions:(The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2days |





**Signature of Sarpanch Signature of the Visiting Officer**



**Name: Najab Din Dar Name: Araf Hussain Mir**

**Major Public Demands of Pyt Takiya Sharief**

**B2V4**

1. Road from Mohalla Chountra to Nagawali 1.5 kmtrs
2. School Building of P/S Chountra
3. Road from Mohalla Hoter to Nagawali 1 Kmtrs
4. Bore well near Middle School Kamal Dhare
5. R/Wall at Mohalla Paja
6. Bore well at Mohlla Hoter
7. Link road from lowar wali to water tank near MOHD
8. Link road from Hariwala
9. Repairing of school building P/s Seran
10. Kitchen shed at H/s Bandi chechian
11. Link road from Khoui to Sakiwala 1.5 ms
12. Hand pump Mohalla Chambra W.No. 5
13. Hand pump Mohlla Thandi near Masjid Abubaker
14. Black topping from Mohalla Nokka to SEran
15. Black topiing form hill to Mohlla Loaran
16. Anganwadi centre Mohalla Lapra
17. Ctting and Tailoring centre mohlla Lopra
18. Dispensary of Mohalla Chountra

**Headmaster**

**Govt High School**



**DepartmentofRuralDevelompentandPanchayatiRaj**

**GovernmentofJammu &Kashmir**