

4

**15**

**TH**

**OCT**

**to**

**3**

**RD**

**NOV**

**,**

**2022**

**Panchayat Halqa NEHAMA**

# KEY FEATURES

* Deputy Commissioners to lead the initiative
* Rural development Department to be the nodal department
* Planning Development & Monitoring department and IT to be the support departments

# ACTIONS AND TIMELINES

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATEST BY** | **REMARKS** |
| **Jan Abiyaan** | All departments | Oct 15 -26th | Going on |
| **Deputation of Sectt staff/**  **HoDs** | GAD | Oct 14 | Done |
| **Deployment of Staff to Panchayats and serving of orders on deployed officers** | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| **Training of district trainors**  **on B2V4** | RDD | Oct 26 |  |
| **Training of visiting officers** | DCs | Oct 27 |  |
| **Field Visits to be completed by** | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| **Data of B2V4 to be uploaded by** | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **DATE** | **INSTRUCTIONS** | **ACTION POINTS** |
| **Day 0** | Meeting with deputy commissioner and his/her team | 1. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in/) 2. Also take print outs of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in/) 3. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) 4. Take prints of blank 2 booklets of B2V4 from[www.jkpanchayat.in](http://www.jkpanchayat.in/) 5. Take plans for 2 previous years and ATRs from the planning deptt 6. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners 7. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:    * PRI grants    * District Plan    * UT plan    * MGNREGA    * Other schemes of other departments    * Any other work 8. Plans/ beneficiary lists:    * MGNREGA draft plan document for the year 2022-23.    * List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries.    * List of SHGs    * List of agriculture scheme beneficiaries 9. Lists of beneficiaries for:    * Various certificates/ benefits to be distributed by the visiting officer.    * Any other activities identified by different departments |

|  |  |  |  |
| --- | --- | --- | --- |
| **Day 1** | Reach the village | 1. | Ensure that all front line workers of different deptts are present. |
|  |  | 2. | Ensure exhibition by different depts. about individual beneficiary schemes |
|  |  | 3. | Inspect JKB/PSB counters/outlets |
|  |  | 4. | Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity |
|  |  | 5. | Gandhi Katha (suggested details uploaded on jkpanchayat.in) |
|  |  | 6. | Visit atleast 2 amritsarovars and get its geo tagged photos |
|  |  | 7. | Inspect Khidmat (CSC) Centres and create Generate awareness on  225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K |
|  |  | 8. | Visiting officer shall also plan and conduct panchayat level conver- gence meeting of all departments |
|  |  | 9. | Check effectiveness of Centrally sponsored schemes |
|  |  | 10. | Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc |
|  |  | 11. | Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables |
|  |  | 12. | Assess effectiveness of sanitation campaign in the panchayat |
|  |  | 13. | Ensure self-employment activities for 15 youth per panchayat |
|  |  | 14. | Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training |
|  |  | 15. | Wherever possible, distribute employment letters for people select- ed under various government employments |
|  |  | 16. | In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex-servicemen, youth club, and any citizens of the village who are enrolled in college/university |
|  |  | 17. | Open discussion on Nasha Mukt Abhiyan |

|  |  |  |
| --- | --- | --- |
| Day2 | Have a meeting with all stakeholders- deptt officials and Panchayat members | 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Cen- tral/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliber- ate on issues pertaining to conservation of biodiversity and sustaina- ble utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Gold- en Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 6. Ensure Domicile Saturation. 7. Ensure KCC Saturation 8. Ensure saturation of land pass books 9. Ensure registration of village vendors needed for any scheme, on GEM Portal 10. Ensure panchayat contractors registration 11. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 12. Ensure painting on digital J&K in panchayat ghars 13. Ensure painting on panchayat activites and CSS in panchayat ghars 14. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 15. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 16. Obtain a candid assessment about performance of various deptts in- cluding fair feedback about discrepancies in functioning 17. Check the status of Nasha Mukt Abhiyan and reporting of drug ad- dicts to Deputy Commissioner. 18. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 19. Organize Talent Hunt at Panchayat Level 20. Conduct social audit of atleast 5 works under following schemes: a. MGNREGA 21. PMAY 22. IHHL toilets and payments 23. CSCs 24. AMRIT SAROVARS 25. Hold a mahilasabha and a balsabha and record proceedings in the for- mat given 26. Inaugurate village haat under JKSRLM 27. Check if youth clubs are formed in the panchayat and what activities they are engaged in 28. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy |

# GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any com- mitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and re- flected under available schemes, wherever necessary the larger works are to be referred to adminis- trative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secre- tary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activi- ties as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in/)portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
9. Make full use of Centrally Sponsored Schemes
10. Saturation of individual beneficiary schemes
11. Self-employment schemes
12. Bank linked schemes- including departmental subsidy schemes
13. Empowerment and transparency through digital initiatives
14. Effectiveness of grass roots machinery –
    1. Patwari, VLW present and available
    2. Available funds utilized in public interest and as per Gram Sabha resolutions iii. Fairness in governance

iv. CSS/Individual beneficiary schemes etc v. BrashtacharMukt J&K vi. Bhai Mukt J&K

vii. NashaMukt J&K

1. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em- powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
2. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.**

**jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

1. **Details of Reporting Officer:**

|  |  |
| --- | --- |
| **Name** | **KHWAJA NAZIR AHMAD (JKAS)** |
| **Designation** | **RG. DIRECTOR LAND RECORDS SGR** |
| **Department/ place of posting** | **REVENUE BEMINA (SGR)** |
| **Mobile No** | **9419016279 / 7889828803** |
| **Email ID** | **khwaja303@gmail.com** |
| **Home District** | **KUPWARA** |
| **Dates of visit** | **30-31 October 2022** |

1. **Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

|  |  |
| --- | --- |
| **Name of the Panchayat** | **NEHAMA** |
| **Local Government Directory**  **(LGD) code of the Panchayat** | **242802** |
| **Name of CD Block** | **KAKAPORA** |
| **Name of Tehsil** | **KAKAPORA** |
| **Name of District** | **PULWAMA** |

1. **Panchayat Profile:**

|  |  |
| --- | --- |
| **No. of revenue villages in the Panchayat** | **02** |
| **No. of hamlets in the Panchayat** | **2** |
| **No. of households in the Panchayat** | **498 (**Lolipora -70) (Nehama-428) |
| **Population (approx.) of the Panchayat** | **2862 (**Lolipora- 360) (Nehama-2502) |

**Part-II:**

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

|  |  |  |
| --- | --- | --- |
| Department | NAME | Designation |
| REVENUE Deptt | ASHIQ HUSSAIN SHAH | PATWARI |
| R.D.D | FAROOQ AH WANI | VLW |
| R&B Deptt. | ASHIQ HUSSAIN | JE |
| P.D.D Deptt. | AB. MAJID GANIE | LM II |
| ANIMAL HUSBANDARY | Dr. ZAHOOR AHMAD | I/C AVO |
| EDUCATION | SHOWKAT AHMAD | LECTURER |
| HEALTH | Dr. ASHFAQ AHMAD | M.O |
| ICDS | ARSHIA YASIN | SUPERVISOR |
| SOCIAL WELFARE | MEHRUSA FAROOQ | DISTRICT COORDINATOR |
| JAL SHAKTI | NAWAZ AHMAD | AEE |
| SPORTS | ASHIQ HUSSAIN | PET |
| FINANCE | SOFIA | MANAGER |
| CAPD | MANZOOR AHMAD | STORE KEEPER |
|  |  |  |
|  |  |  |

**Details of absent employees vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| AGRICULTURE | NA | NA |
| FISHRIES | NA | NA |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# DAY 1- ACTIVITIES

**AGENDA 1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure
   1. Govt building/private **Govt. building**
   2. New/needing repairs New
2. Furniture (Y/N) N
3. Computer/printer (Y/N) N
4. Internet (Y/N) N
5. Telephone (Y/N) N
6. Toilet (CSC/part of panchayat ghar) N
7. Water (Y/N) N
8. Electricity (Y/N) N
9. Bank branch (Y/N) Y
10. CSC (Y/N) Y
11. Patwarkhana (Y/N) Y
12. Village haat (Y/N) Y
13. Playground (Y/N) Y
14. School-
    1. Kindergarten (Y/N) N
    2. Primary (Y/N) Y
    3. Secondary (Y/N) Y
    4. College (Y/N) N
    5. University (Y/N) N
15. Anganwadi Centre (Y/N) Y
    1. (govt/private) Govt/ private
    2. Total children enrolled 242 (6 months to b yrs)
16. Amrit Sarovars – details, location, condition N/A
17. Government offices- details, whether functional or not list enclosed
18. Ration shop (Y/N) Y
19. Places of tourism importance – names, little details on historical/cultural importance N/A
20. Village heritage sites/ treks- names, little details on historical/cultural importance N/A
21. VLW Office (Y/N) Y
22. Primary Healthcare Centre (Y/N), Y
23. List of Incomplete Buildings- names, year of construction: New HSS Nehama (2018)
24. List of Underutilized Buildings- names N/A

# DAY 1-ACTIVITIES

**AGENDA 2:**

**DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRIT SAROVARS** | **Visit, verify** | **COMMENTS** |
| **Khidmat Centers** | **Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K** | **Visited & verified, all facilities available** |
| **JKB/PSB counters/outlets** | **a) Status of counter b) Number of visitors** |  |
| **Incomplete buildings/pro- jects** | **Verify whether identification and redistribution done** | **Higher secondary school Nehama** |
| **PDS** | **Visit, evaluate, online status** | **Visited &Satisfactory** |
| **PHC** | **Visit- evaluate, status of staff, equipment and quality** | **Visited & needs improvement** |
| **Youth clubs** | **Meet, interact, seek suggestions** | Met & discussed |
| **SHG** | **Meet, identify problems, seek suggestions** | Met & listened their grievences |
| **PMAY** | **Inspect, Inaugurate** |  |
| **My school, my pride progress; schools- water, toilets, staff** | **Visit, check for water, electricity, sanitation, meet students and staff** | **Visited & demanded for upgradation of building** |
| **Swachh SBM** | **Evaluate** | **Visited** |
| **Panchayat playground, Sports kits distribution Village games** | **Ensure, verify. Participate in at least one game in the playground** | **Sports kits distributed &participated in various games** |
| **Har Gaon Hariyali, Planta- tion drive** | **Evaluate status, feedback** | **Plantation drive started at HSS Nehama** |
| **Village cultural event**  **Dangal/ Haat/Mela** | **Participate in; ensure that it is held** | **Participated** |
| **Exhibition of schemes** | **Ensure that every department participates and that it continues for the entire duration of B2V** | **Every department participated** |
| **Jal Jeewan Mission verifica- tion-**  **WSS/JSD**  **Electricity supply** | **Verify** | **Verified** |

# DAY 1 - ACTIVITIES

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT**

**DELIVERABLES LIST HERE AS PER GAD FORMAT**

Deliverables under JAN Abiyaan Found satisfactorily.

# DAY 1- ACTIVITIES

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned: 38**

**Details of the bank sanctioning it:JKBank NihamaTotal amount involved: 12300000**

# DAY 1 ACTIVITIES

**AGENDA 5**

In the evening, hold informal meetings with senior citizens, Govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**DAY 2**

1. No of Individual Compost Pits constructed **Nil**
2. No of Individual Soak Pits constructed **17**
3. No. of Biodiversity management committee meetings held: **1**
4. Is the name of Sarpanch displayed on citizen information boards of all RD&PRschemes: **No, Sarpanch post vacant**
5. Are Sarpanchs being involved in start/inauguration of activities: **No, Inauguration done by chairman**
6. Whether subjects have been assigned by the Sarpanch to the Panchs:**No**
7. Whether grievances redressal box is installed: **Yes**
8. No of grievances received pertaining to Panchayat level: **None**
9. No of grievances disposed of at Panchayat level: : **None**
10. Whether the Sarpanch/Panchayat Secretary have digital signatures: **Yes**
11. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature

Certificate(DSC) :**No**

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No** | **Department wise Staff** | **Numbers** | | **Names** |
| **Sanctioned** | **Actual** |
| 1 | Rural Development Deparment | 5 | 5 | Farooq ah wani (vlw) |
| BDO |  |  |  |
| JE |  |  | Tasaduq Hussain |
| GRS |  |  | Saiqa Rashid (GRS) |
| TA |  |  | Firdous Ahmad (TA)  Firdous Ahmad (PAA) |
| 2 | School Education | 19 | 8 |  |
|  |  |  |  |
|  |  |  |  |
| i |  |  | Shabir Ahmad Qazi |
| ii |  |  | Syed Irshad Ahmad |
| iii |  |  | Mudasir Sultan |
| iv |  |  | Riyaz Ahmad Bhat |
| v |  |  | Mehraj Ud Din Rather |
| vi |  |  | Lateef Ul Islam |
| vii |  |  | Zahid Nisar |
| viii |  |  | Aashiq Hussain |
| ix |  |  |  |
| x |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Any other(ReK) |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 3 | JAL JEEVAN | 09 | 05 |  |
|  | i |  |  | Shamim Ah |
|  | ii |  |  | Bashir Ah |
|  | iii |  |  | Showkat Ah |
|  | iv |  |  | Ab Majid |
|  | v |  |  | Manzoor ah |
| 4 | PDD |  |  |  |
|  | Line Man | 1 |  |  |
|  | je | 1 | 1 | Ab majid ganie |
|  | Any other | 2 | 2 | Aijaz ah ganie,ilyas ah bhat |
|  |  |  |  |  |
| 5 | Food & Supplies | 1 | 1 | Manzoor ah bhat(sk) |
| 6 | Social Welfare | 0 | 0 |  |
| 7 | Health |  |  |  |
|  | ASHA | 5 | 5 |  |
|  | i |  |  | Gulshana akhter |
|  | ii |  |  | Madina akhter |
|  | iii |  |  | Shahnaz akhter |
|  | iv |  |  | Mubina akhter |
|  | v |  |  | Nigeena akhter |
|  | ANM | 1 | 1 | Nighat |
|  |  |  |  |  |
|  | AYUSH DOCTOR | 0 | 0 |  |
|  | ALLOPATHIC DOCTOR | 1 | 1 | DR. ASHFAQ (M.O) |
|  |  |  |  |  |  | ii |
|  | ICDS | 07 | 07 |  |
|  | i |  |  | Firdous ara |
|  | ii |  |  | Shaziya hasan |
|  | iii |  |  | Ruqsana akhter |
|  | iv |  |  | Wazira akhter |
|  | v |  |  | Parven amin |
|  | vi |  |  | Parveena akhter |
|  | vii |  |  | Meema bano |

# DAY 2-ACTIVITIES

**AGENDA NO.1**

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from[www.jkpanchayat.in](http://www.jkpanchayat.in/)portal under the link of

Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

## 1 Clean and green village

i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste **Yes**

(SWM)segregation shed

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: nil

iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram

Panchayat been done? Yes/No. If No, reason, thereof **yes**

1. Has the Climate Resilience Plan been developed for the GP? No
2. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.

vi. Whether schools have started segregating waste yes

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **yes.**

## 2 Healthy village

1. Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
2. Do all the eligible individuals been provided the Golden Card? **No**
3. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**
4. Are all the eligible individuals been vaccinated against COVID-19? **Yes**
5. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
6. Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

## 3 Water sufficient village

i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **Yes** ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **Yes** (soakage pits constructed)

iii) Do all the IHHs in the Gram Panchayat have toilets? **Yes** iv) Are all the IHHs toilets functional or not? **Yes**

v) Do all the Schools/Anganwadi centers have a toilet facility or not? **Yes**

vi) Are all the toilets in the schools/Anganwadi functional or not? **Yes**

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **No**

## 4 Child Friendly village

1. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-

schooling**? Yes**

1. How many Bal Sabha’s were organized in the Gram Panchayat: **02**
2. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **Yes**
3. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular

Attendance **Yes**

1. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **Yes**

## 5 Village with good governance

i) Is CSC located in the Gram Panchayat Bhawan or not**? Yes**

ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or

not? No

1. Does the Gram Panchayat has its building or not? Yes
2. Is the Gram Panchayat office functional or not? **Yes**
3. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram

Panchayat wall or not? **Yes**

vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

## 6 Poverty free and enhanced livelihood village

1. Has Gram Panchayat developed any criteria for the identification of the poor? **Yes (through survey those who are below 75000 per annum income**
2. Have all the eligible households registered in PDS or not?  **Yes**
3. Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not?  **yes**
4. Have all the eligible households been registered for Pension or not? **Yes**
5. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes
6. Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes** vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

## 7 Socially secured village

1. Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
2. Is Gram Panchayat Office Disabled Friendly or not? **Yes**
3. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? no
4. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets,

barrier-free access, etc., or not**? yes**

1. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **yes**
2. Are all the eligible households getting benefits from IAY or not?  **Yes**

**8 Engendered Development in Village**

i)How many Mahila Sabha’s were organized in the Gram Panchayat **01**

ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan

**yes**

iii) Whether GPs have taken steps for increasing women’s participation in Gram Sabha **Yes**

iv) Number of women beneficiaries headed households covered under PDS system **31**

v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana … **17**

9 Self-sufficient infrastructure in the village

i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet **No** ii. Whether the Disaster management plan is available at the GP Level No

iii. Whether child-friendly park with required facilities is available in GP No

iv. Whether the GP has easy access to Godown for storage **No**

v. Whether street lights are provided in public places for ensuring safety yes

# DAY 2 ACTIVITIES

**AGENDA NO.2**

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country *(Scheme Material available from*[*https://jkpanchayat.in/b2v4.php)*](https://jkpanchayat.in/b2v4.php)

# DAY 2 ACTIVITIES

**AGENDA NO.3**

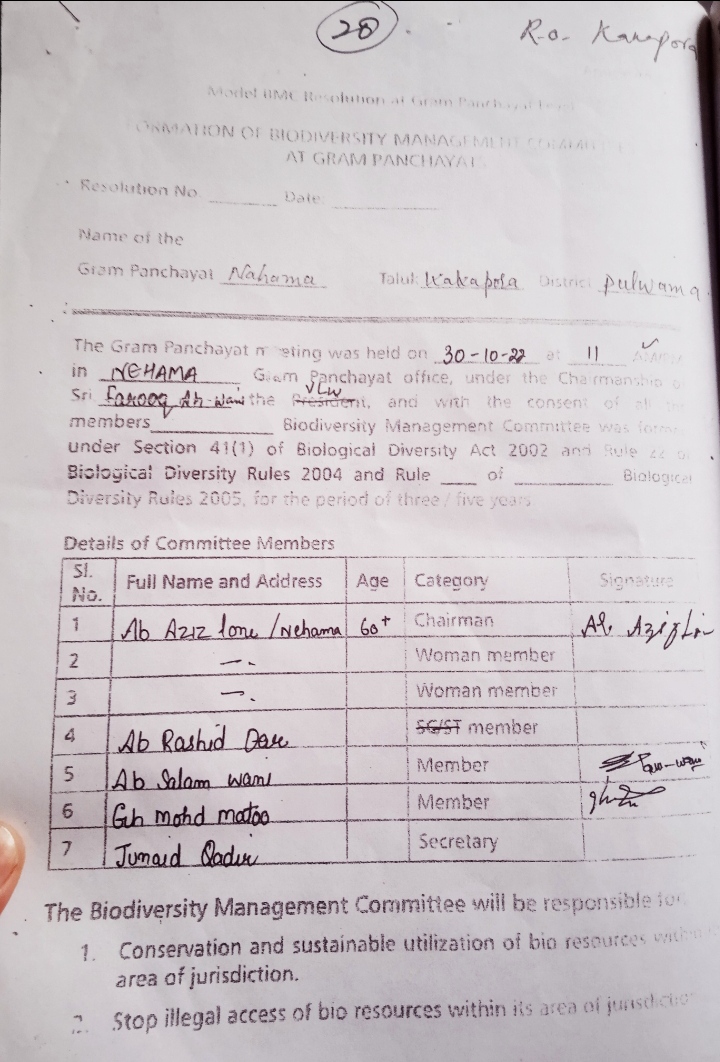
Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conserva- tion of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *(Role of BMC available at https://jkpanchayat.in/b2v4.php)*

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



# DAY 2 ACTIVITIES

**AGENDA 4**

Visiting officer shall also plan and conduct Panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram Panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on<https://jkpanchayat.in/b2v4.php> Plan enclosed

**In addition GPDP plan shall also include:**

Tourist places which need to be developed



Specific product which needs to be developed Tourism- home stays

20 candidates for training under Himayat scheme along with trade in which training is to be given

# DAY 2 ACTIVITIES

**AGENDA 5**

Ensure saturation of following schemes and give status:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE**  **BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES**  **WHO AVAILED THE**  **BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| Golden Health Card under  Ayushman Bharat | 2716 | 2420 | Technical reason like Adhar incomplete & not entered in FDS |
| Janani suraksha yojana | 32 | 32 |  |
| OLD AGE pension |  | 123 |  |
| Widow pension |  | 41 |  |
| Disability pension |  | 45 |  |
| Domicile certificate | 2837 | 2232 | Technical issue & some have not applied so far |
| Kisan credit card |  | 12(10 lacs) |  |
| PM kisan sammannidhi | 175 | 125 | 55 (No Mutation) |
| Land pass book | 1150 | 250 | Downloading issues |
| Registration of village ven- dors on GEM portal | 0 | 7 |  |
| Registration of village con- tractors on jktenders portal |  | 6 |  |
| Registration of village con- tractors on PWD portal | 0 | 05 |  |
| Incomplete buildings/pro- jects |  | New higher secondary school Nehama | Lack of funds |

# DAY 2 ACTIVITIES

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed : **Yes**

2. Details of activities conducted: **Awareness regarding drug abuse, distributed pamphlets, pledged that we won't let drug abuse ruin our future**

3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal: **Yes**

4. How many drug addicts in the village No

5. Whether reported to the Deputy Commissioner No

6. How many registered for rehabilitation under government programme No

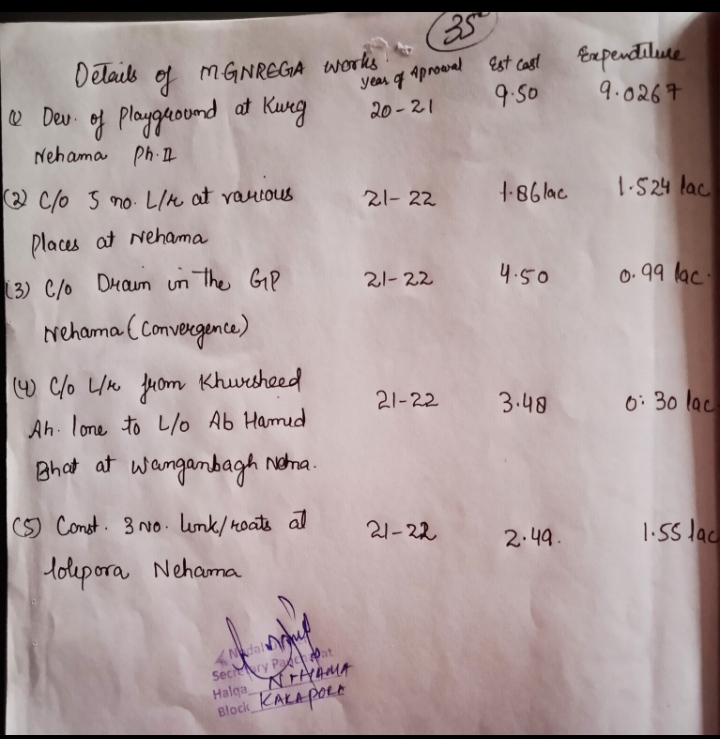
# DAY 2 ACTIVITIES

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of atleast 5 works each under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NAME**  **OF THE**  **SCHEM**  **E** | **DETAILS OF THE**  **WORKS** | **YEAR OF**  **WORK**  **APPROVAL** | **AMO**  **UNT**  **APPRO VED**  **FOR THE**  **WORK** | **WHETH**  **ER**  **WORK**  **EXECUT**  **ED**  **SATISFA**  **CTORILY** | **GEO- TAGGED PHOTOS** | **ANY**  **GRIEVANCE**  **RECORDED**  **RELATING TO**  **THAT WORK** |
| MGNREGA | List enclosed |  |  | yes | yes | No |
| IHHL under SBM -G | 1 | 2021-22 | 12000 | yes | yes |  |



# DAY 2 ACTIVITIES

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18=882

Total attended: 50

Proceedings: Awareness regarding various schemes

*(Pl insert pointers to be discussed there – refer palli proceedings)*

# DAY 2 ACTIVITIES

**AGENDA 9**

**BAL SABHA**

Hold a balsabha and record proceedings

Total children in the village above the age of ….. 12yrs =400

Total attended: 100

Proceedings: Awareness about drug addiction, corruption and listened their grievences and addressed them

*(Pl insert pointers to be discussed there – refer palli proceedings)*

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGURATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR**  **NO.** | **ASSETS /ACTIVITIES**  **INAUGRATED** | **STATUS OF THE**  **ASSET/AC- TIVITIES (NUMBER, OTHER**  **DETAILS)** | **GEO-TAGGED**  **PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUN- DAY MARKET)  Swachh gram projects- segregation  Amrit sarovars  Sports kits  Village cultural events  JJM assets/projects  Any other to be identified at district level | Displaying handicrafts items  SWM  Sports kits distributed, matches held  Musical event, drama  Filtration plant |  |

O2

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**

*(Pre filled excel sheet to be taken from district level/ and also to be downloadedfrom*[*www.jkpanchayat.in)*](http://www.jkpanchayat.in/)

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO  . | Particulars | Action taken | Remarks # |
| I. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 | To set right land settlement records | Completed 2010-11 |  |
| 2 | Completion of under construction W.S.S | Completed |  |
| 3 | POSTING OF +2 LECTURERS IN HSS | Taken up with Admin. |  |
| 4 | IMP. OF LT/HT NETWORK IN GP | Work inaugrated |  |
| 5 | DEV.OF SPORTS STADIUM AT KURG | completed |  |
| 6 | RENOVATION AND IMP. OF DRAINAGE SYSTEM IN | Work inaugrated |  |
| II. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 | DESILTING OF MAIN MARWAL CANAL | Not taken |  |
| 2 | USG,X-RAY,DENTAL CHAIR AND AMBULANCE | Taken up with H.A |  |
| 3 | CONST. OF BRIDGE NEAR MEGA GATE | Not taken |  |
| 4 | CONST. OF Drains along main road | Work stated |  |
| 5 | CONSTRUCTION OF RECENTLY GUTTED HSS | Not done | e |
| 6 | ANGANWADI CENTRE AT WANGANBAGH | Proposal send |  |
| 7 |  |  |  |
| S.NO  . | Particulars | Action taken | Remarks # |
| III. Major Problems – B2V1 | | | |
| 1 | A general complaint of people in the G.P is that a Nayabat was functional in G.P during 1972-76 but unfortunately it was shifted to Newa. They demand its shifting back to G.P as Settlement issues are confronting almost every house hold | Shifted to Nihama |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | IV. Major Problems- B2V2 |  | |
| 1 | Nayabat was functional in G.P from 1972-76 but was later shifted to Newa. The residents of G.P demanded that Nayabat should be shifted back to G.P | Shifted |  |
| 2 |  |  |  |
|  | V. Major Problems- B2V3 |  | |
| 1 | Macdamisation of Nehama Sgr road |  |  |
| 2 | Agriculture deptt. Not available | Action taken |  |
| 3 | Non availability of Gynae. |  |  |
| 4 | Gutted building of HSS not constructed |  |  |
|  | VI. Major Complaints- B2V1 |  | |
| 1  2  3 | Land settlement issue  Lack of drinking water facility  Deterioted condition of LT, HT | Not done  Done  Done |  |
|  | VII. Major Complaints- B2V2 |  | |
| 1 | Lack of Health facilities | Not done |  |
| 2  3 | Non availability of drainage system  Gutted building not constructed | Done  Not done |  |
|  | VIII. Major Complaints- B2V3 |  | |
| 1 | Macdamisation of Nehama Sgr road | Not done |  |
| 2 | Non availability of Gynae. At NTPHC | Not done |  |
| 3 |  |  |  |

# OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS

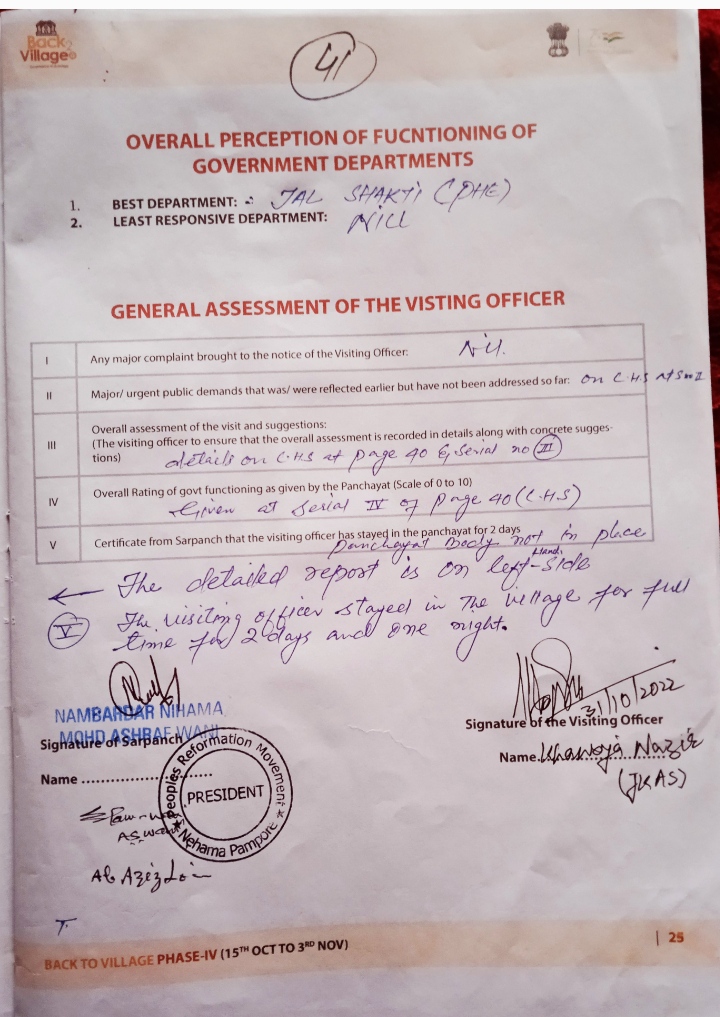
1. **BEST DEPARTMENT: Jal shakti**
2. **LEAST RESPONSIVE DEPARTMENT: Nil**

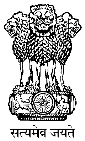
# GENERAL ASSESSMENT OF THE VISTING OFFICER

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer:   1. Nil |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:  Reconstruction of gutted school building of HSS Nehama |
| III | Overall assessment of the visit and suggestions:  (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of Govt functioning as given by the Panchayat (Scale of 0 to 10) 8 |
| V | Certificate from Sarpanch that the visiting officer has stayed in the Panchayat for 2 days :  **The visiting officer stayed in the village for full time for 2 days and one** **night** |

**Signature of the Visiting Officer Signature of Sarpanch**

**Name ……………………… Name………………………**





## Department of Rural Development and Panchayati RajGovernment of Jammu & Kashmir