4





**15TH OCTto3RD NOV,2022**

**KEYFEATURES**

• DeputyCommissionerstoleadtheinitiative

• RuraldevelopmentDepartmenttobethenodaldepartment

• PlanningDevelopment&MonitoringdepartmentandITtobethesupport departments

**ACTIONSANDTIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATESTBY** | **REMARKS** |
| **Janabhiyan** | Alldepartments | Oct15-26th | Goingon |
| **DeputationofSecttstaff/ HoDs** | GAD | Oct14 | Done |
| **DeploymentofStaffto Panchayatsandservingof ordersondeployedofficers** | DCs | Oct25 | DCswilldeployseniorlevelstaff fromthedistricts.Strictactionto betakenagainstabstentions.No exemptionstobegiven |
| **Trainingofdistricttrainors onB2V4** | RDD | Oct26 |  |
| **Trainingofvisitingofficers** | DCs | Oct27 |  |
| **FieldVisitstobecompleted by** | VisitingOfficers | Nov3 | DCstosuperviseandensurethat eachPanchayatisvisitedwithin theperiodspecified |
| **DataofB2V4tobe uploadedby** | VisitingOfficers | Nov10 | DCstosuperviseandensurethat dataofallPanchayatsisupload- edbythevisitingofficerwithin theperiodspecified |

**INSTRUCTIONSFORTHEVISITINGOFFICER(DAYWISE)**

|  |  |  |
| --- | --- | --- |
| **DATE** | **INSTRUCTIONS** | **ACTIONPOINTS** |
| **Day0** | Meetingwithdeputy commissionerandhis/her team | a. TakeprintoutsoffilledbookletsofB2V1,B2V2andB2V3from [www.jkpanchayat.in](http://www.jkpanchayat.in)  b.Alsotakeprintoutsofthesummarizedexcelsheetsofthe previousphasesfrom[www.jkpanchayat.in](http://www.jkpanchayat.in)  c. CollectATRsonissuesraisedduringprevious3phasesfromthe officeofDeputyCommissioner(Planningdeptt)  d.Takeprintsofblank 2bookletsofB2V4from[www.jkpanchayat.in](http://www.jkpanchayat.in)e.Takeplansfor2previousyearsandATRsfromtheplanningdeptt f. CompletetrainingsondifferentcomponentsofB2V4being  organizedbyrespectiveDeputyCommissioners  g.CollectListofnewworksstarted/ongoing/completedduringthe previousandcurrentFinancialyearunderthefollowingheads:  • PRIgrants  • DistrictPlan  • UTplan  • MGNREGA  • Otherschemesofotherdepartments  • Anyotherwork  h. Plans/beneficiarylists:  • MGNREGAdraftplandocumentfortheyear2022-23.  • ListofAwaas+beneficiariesalongwithIHHL Convergence  • Listofpensionbeneficiaries.  • ListofSHGs  • Listofagricultureschemebeneficiaries  i. Listsofbeneficiariesfor:  • Variouscertificates/benefitstobedistributedbythe visitingofficer.  • Anyotheractivitiesidentifiedbydifferentdepartments |

|  |  |  |  |
| --- | --- | --- | --- |
| **Day1** | Reachthevillage | 1. | Ensurethatallfrontlineworkersofdifferentdepttsarepresent. |
|  |  | 2. | Ensureexhibitionbydifferentdepts.aboutindividualbeneficiary schemes |
|  |  | 3. | InspectJKB/PSBcounters/outlets |
|  |  | 4. | Participate/ensureorganizationofsportsactivityinplayfield,talent hunt/culturalevent/youthactivity |
|  |  | 5. | GandhiKatha(suggesteddetailsuploadedonjkpanchayat.in) |
|  |  | 6. | Visitatleast2amritsarovarsandgetitsgeotaggedphotos |
|  |  | 7. | InspectKhidmat(CSC)CentresandcreateGenerateawarenesson  225schemesparticularlyG2CschemeslikeBEAMS,Janbhagidari, AapkiZaminAapkiNigrani,DigitalJ&K |
|  |  | 8. | Visitingofficershallalsoplanandconductpanchayatlevelconver- gencemeetingofalldepartments |
|  |  | 9. | CheckeffectivenessofCentrallysponsoredschemes |
|  |  | 10. | VisitandinspectallgovernmentestablishmentsincludingPHE, AWC,FPS,schools,etc |
|  |  | 11. | Attemptsaturationofdeliverableso JanAbhiyanandwherever deficienciesfound,leadadrivetoachievealldeliverables |
|  |  | 12. | Assesseffectivenessofsanitationcampaigninthepanchayat |
|  |  | 13. | Ensureselfemploymentactivitiesfor15youthperpanchayat |
|  |  | 14. | Identify20potentialcandidatesperpanchayatforHIMAYATtraining alongwiththetradeonwhichtheywanttraining |
|  |  | 15. | Whereverpossible,distributeemploymentlettersforpeopleselect- edundervariousgovernmentemployments |
|  |  | 16. | Intheevening,holdnormalmeetingwith seniorcitizens,govtem- ployeesincludingretiredemployees,exservicemen,youthclub,and any citizens ofthevillagewhoareenrolledincollege/university |
|  |  | 17. | OpendiscussiononNashaMuktAbhiyan |

Day2 Haveameetingwithall stakeholders-depttofficials andpanchayatmembers

1. Discussionontheandassesstheprogressofdifferentschemesrelating tothelocalizedSDGsprioritizedforthatvillageaspertheresolution passedby thatGramPanchayaton21st April22,onNationalPanchayti RajDay.

2. Sensitizevillage residentsaboutmyScheme”portal(myscheme.in) whichincludesinformationaboutalltheschemesbeingrunbyCen- tral/State/UTgovtacrossthecountry

3. Hold meeting of theBiodiversityManagementCommitteestodeliber- ateonissuespertaining toconservation of biodiversityandsustaina- bleutilizationof biologicalresources.

4. PrepareVillagedevelopmentplan,inconsultancywithGrampanchayat, discussitingramsabhaandgetitapproved.

5. Ensure saturationofsoilhealthcardandgoldenhealthcardunderGold- enHealthCardunderAyushmanBharat,

6. Ensuresaturation of OldAge PensionScheme

7. EnsureDomicileSaturation.

8. EnsureKCCSaturation

9. Ensure saturationoflandpassbooks

10. Ensureregistrationofvillagevendorsneededforanyscheme,onGEM

portal

11. Ensurepanchayatcontractors registration

12. EncouragePanchayatmembers forimportanceofplantationdrivein

PanchayatunderHarGaonHariyali

13. Ensure paintingondigitalJ&Kinpanchayatghars

14. Ensure paintingonpanchayatactivitesandCSSinpanchayatghars

15. Thevisiting officeshallchecknoof kindergarten andplayfields present inthepanchayat for kidsandstudents,iftheinfrastructure present inthesearegoodenough.

16. Holdmeeting withpanchayatmembers todiscussaboutcorruption menaceandstepsrequiredtomakeJ&Kcorruptionfree

17. Obtaina candidassessmentaboutperformanceofvariousdeptts in- cludingfairfeedbackaboutdiscrepanciesinfunctioning

18. Check thestatusof NashaMuktAbhiyanandreporting of drugad- dictstoDeputyCommissioner.

19. IdentifyTouristDestinations,Circuits,ThemeTreks,IdentifyHomestays, providesupportfortourismactivities throughVillageCooperative

20. OrganizeTalentHuntatPanchayatLevel

21. Conductsocialauditofatleast5worksunderfollowingschemes:

a. MGNREGA

b.PMAY

c. IHHLtoiletsandpayments d.CSCs

e.AMRITSAROVARS

22. Holda mahilasabha anda balsabhaandrecordproceedingsinthefor- matgiven

23. InauguratevillagehaatunderJKSRLM

24. Checkifyouthclubsareformedinthepanchayatandwhatactivities theyareengagedin

25. Organizea villagelevelculturaleventtoengagepanchayatmembers

26. SensitizeGPaboutE-kitabkoshaninitiativeofJ&KGovtforempowering youthsthrough onlinedigitalliteracy

**GENERALINSTRUCTIONS**

1. Thevisitingofficershallrefrainhimself/herselfgivingorofferinganycommitmentonbehalfofthe governmentandshalladoptanunbiasedattitudeinreportingissues.As faraspossible,his/her observation shouldbebasedona fairandanalytical viewemergingfromhis/herinteractioninthe village.

2. Heisgoingtothevillageasplanningofficer,notforsanctioninganyworksorformakinganycom- mitments.

3. Whilepreparingvillagedevelopmentplan,hehastoensurethat,demandsareprioritizedandre- flectedunderavailableschemes,wherevernecessarythelargerworksaretobereferredtoadminis- trativedepttunderCSS/UTplansunderintimationtoDCsandrestoftheworkstoDCsforreflecting itunderdistrict/CSS plans

4. His workshallbehardcoreplanningandauditandisnota PRexercise.

5. EveryDeputyCommissionerhastoensurethatatleastoneRDDofficial(ideallyPanchayatSecre- tary)ispresent ineverypanchayatwithrelevantpanchayatrecords,toensureconductofallactivi- tiesasplanned.Panchayatwiseorderneedstobeissuedinadvance.

6. Visitingofficershouldideallycarryhis/herlaptoptocompletethereportsatthepanchayatlevel itselfanduploadthefinalreport,duly signedbothbythesarpanchandbythevisitingofficeron [www.jkpanchayat.in](http://www.jkpanchayat.in)portal,beforetheyleavepanchayat.

7. Focus ofvisitareyouth,skills,self-employment,nashamukt,bhrashtracharmukt,Rozgaryukt J&K, besidestocarryforwardtheactivities duringJanAbhiyanandsaturatethem.

8. Inadditionattentionmaybegiventothefollowingareas a. MakefulluseofCentrallySponsoredSchemes

b.Saturationofindividualbeneficiaryschemes c. Self-employmentschemes

d.Banklinkedschemes-includingdepartmentalsubsidyschemes e.Empowermentandtransparencythrough digitalinitiatives

f. Effectivenessofgrassrootsmachinery–

i. Patwari,VLWpresent andavailable

ii. AvailablefundsutilizedinpublicinterestandasperGramSabharesolutions iii. Fairness ingovernance

iv. CSS/Individual beneficiaryschemesetc v. BrashtacharMuktJ&K

vi. BhaiMuktJ&K

vii. NashaMuktJ&K

9. ThePRImembers (Sarpanchs,Panchs,BDCChairperson)shallbeattheforefrontofallactivities and givendueimportanceandtheapproach shouldbetostrengthenthemandmakethemfeelem- powered.He/sheshallensurethattheBDCchairpersonandSarpanch/Panch arepresent atthetime ofinaugurationandceremonies.

10. Visitingofficershallnotleavethedistrictwithoutuploadingthereport,duly signedonthe**www. jkpanchayat.in**portal.EveryDeputyCommissionerhastoensurethat.

**A) DetailsofReportingOfficer:**

Name: **Er. Reyaz Ahmad Padder**

Designation: **Assistant Executive Engineer**

Department/placeof posting:**PWD(R&B) Division Vailoo**

MobileNo: **7006766039**

EmailID :**ms.reyaz34@rediffmail.com**

Home District: **Anantnag**

Datesof visit **28-10-2022 to 29-10-2022**

**B) Locational details of Panchayat :(to be pre-filled ,information to be taken from the previous phases booklets /summarized excel sheet uploaded on jkpanchayat.in/b2v4.php)(to be vali- dated by the visiting officer and missing details to be filled)**

Name of the Panchayat: **SADIWARA-B**

Local Government Directory(LGD)code of the Panchayat:  **274625**

Name of CD Block **Hiller Shahabad**

Name of Tehsil: **Dooru**

Name of District: **Anantnag**

**C) Panchayat Profile:**

No.of revenue villages in the Panchayat  **0**

No.of hamlets in the Panchayat:  **07**

No.of households in the Panchayat **270**

Population(approx)of the Panchayat: **1450**

**Part-II:**

(TobefilledupbytheVisitingOfficerduringhis/hertwodayvisittothePanchayat.AllFieldshavetobe

Filled by the Visiting Officer before the booklet is handed over to the DC

**FrontlineOfficers/OfficialswhowereassignedtothePanchayatfortheprogramme:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| **Education** | **Fayaz Ahmad Naikoo** | **Teacher** |
| **Health** | **Manzoor Ahmad Bhat** | **MPW** |
| **Horticulture** | **Shabir Ahmad Mir** | **Gardner** |
| **Social Welfare** | **Farooq Ahmad Naikoo** | **TSWO** |
| **Agriculture** | **Tariq Ahmad Bhat** | **AEA** |
| **Revenue** | **Zahoor Ahmad Rather** | **Patwari** |
| **Irrigation** | **Mohd Ayub Malik** | **Helper** |
| **KPDCL** | **Shabir Ahmad Shah** | **LM-II** |
| **Jal Shakti (PHE)** | **Mohd Amin Ganie** | **Fitter** |
| **Animal Husbandry** | **Manzoor Ahmad Baba** | **Sr. Veterinary Pharmacist** |
| **ICDS** | **Nelofer jan** | **AWW** |
| **Forest** | **Peer Mohd Abbas** | **I/C Beat Guard** |
| **R&B** | **Khursheed Ahmad** | **Road Worker** |
| **FCA & CA** | **Gh Mohi U Din Deva** | **Store Keeper** |
|  |  |  |

**Details of absent employees vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| **NIL** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**DAY1-ACTIVITIES**

**AGENDA1:PANCHAYATASSETREGISTER**

**Infrastructure:**

|  |  |
| --- | --- |
| 1Panchayat Ghar Infrastructure  a. Govt building/private | ***PRIVATE*** |
| b. New/needing repairs | ***NEEDS REPAIRS*** |
| 2. Furniture(Y/N) | **NO** |
| 3. Computer/printer(Y/N) | **NO** |
| 4. Internet(Y/N) | **NO** |
| 5. Telephone(Y/N) | **NO** |
| 6. Toilet(CSC/part of panchayat Ghar)(Y/N) | **NO** |
| 7. Water(Y/N) | **NO** |
| 8. Electricity(Y/N) | **NO** |
| 9. Bank branch(Y/N) | **NO** |
| 10. CSC(Y/N) | **NO** |
| 11. Patwarkhana(Y/N) | **NO** |
| 12. Village haat(Y/N) | **NO** |
| 13. Playground(Y/N) | **NO** |
| 14. School- |  |
| a. Kindergarten(Y/N) | **NO** |
| b.Primary(Y/N) | **YES** |
| c. Secondary(Y/N) | **NO** |
| d. College (Y/N) | **NO** |
| e..University(Y/N) | **NO** |
| 15. AnganwadiCentre(Y/N) | **YES** |
| a. (govt/private) | **Private** |
| b.Total children enrolled | **98** |
| 15. Amrit Sarovars–details,location,condition | **NA** |
| 16. Government offices-details, whether functional or not | **NA** |
| 17. Ration shop(Y/N) | **NO** |
| 18. Places of tourism importance–names,little details on historical/cultural importance | **NA** |
| 19. Village heritage sites/treks-names, little details on historical/cultural importance | **NA** |
| 20. VLWOffice (Y/N) | **NO** |
| 21. Primary Health care Centre(Y/N), | **NO** |
| 22. List of Incomplete Buildings-names ,year of construction | **NA** |
| 23. List of Underutilized Buildings-names | **NA** |

**DAY1-ACTIVITIES**

**AGENDA2:**

**DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRITSAROVARS** | **Visit,verify** | **COMMENTS** |
| Khidmat Centres | Create/Generate awareness on 225 schemes particularly G2C schems Aap ki Zamin Aap ki Nigrani, Beams, Janbhagidari ,Digital J&K | ***About 40% of the inhabitants are aware about the schemes and remaining are being made aware*.** |
|  |  |  |
| JKB/PSB counters/outlets | a)Status of counter  b)Number of visitors | ***Installed***  ***02 Nos Visited*** |
|  |  |  |
| Incomplete buildings/projects | Verify weather verification and redistribution done | ***NA*** |
| PDS | Visit, evaluate ,online status | ***NA*** |
| PHC | Visit-evaluate ,status of staff, equipment and quality | ***NA*** |
|  |  |  |
| Youth clubs | Meet ,interact ,seek suggestions | ***Due to lack of Playground the youth of GP are disappointed.*** |
| SHG | Meet, identify problems ,seek suggestions | ***A Govt. centre needs to be established*** |
|  |  |  |
| PMAY | Inspect ,Inaugurate | ***Inspected and Inaugurated. A few of the deserving inhabitants need to be Covered.*** |
| My school, my pride progress; schools-water, toilets, staff | Visit, check for water, electricity, sanitation ,meet students and staff | ***All facilities available in School. But there is lack of accommodation in MS Khahgund*** |
| Swachh SBM | Evaluate | ***Compost pits/IHHL constructed but SBM needs to be implemented fully in GP*** |
| Panchayat playground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | ***Playground is not available*** |
| Har Gaon Hariyali,  Plantation drive | Evaluate status ,feedback | ***People are not aware about it*** |
| Village cultural event  Dangal/Haat/Mela | Participate in; ensure that it is held | ***Cultural event held*** |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | ***Exhibition of some schemes held*** |
| Jal Jeewan Mission verifica- tion- WSS/JSD  Electricity supply | Verify | ***Jal Jeevan Mission needs to be completed by May-2023. Work on WSS abandoned due to land dispute which needs to be resolved.*** |
|  |  |  |
|  | | |

**DAY1-ACTIVITIES**

**AGENDA3:SATURATEJANBHIYAN**

**DELIVERABLESANDRECORDDEFICIENCIESIFANY(INSERTDELIVERABLESLISTHEREASPERGADFORMAT**

***1.AYUSHMAN Golden cards have been issued to 90% beneficiaries***

***and remaining 5% are pending due to technical error which are***

***expected to be covered by December 2022.***

***2. E-Shram cards have been issued to 98% beneficiaries and remaining***

***2% are expected to be covered by November-2022.***

***3. Adhar Cards have been generated to about 98% inhabitants and the***

***process is going on.***

***4. UDID Cards have been issued to 100% PCP.***

***5. Land Pass Books have been generated upto 55% but not issued yet.***

***6. Attestation of mutations have been completed except a few.***

***7. Ration Cards have been issued to only 85% households*.**

**DAY1-ACTIVITIES**

**AGENDA 4:**

**SELFEMPLOYMENTACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THETARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned: Details of the bank sanctioning it:**

**Total amount involved:**

**DAY1ACTIVITIES**

**AGENDA5**

In the evening, hold in formal meetings with senior citizens ,govt employees ,retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**DAY2**

a. No of Individual Compost Pits

constructed= **170**

b. No. of Individual Soak Pits constructed:**50**

V. No. of Biodiversity management committee meetings held:**NIL**

VI. Is the name of Sarpanch displayed on citizen information boards of all RD &PR schemes :Yes/No: **YES**

VII. Are Sarpanchs being involved in start/inauguration of activities :Yes/No **YES**

VIII. Whether subjects have been assigned by the Sarpanch to the Panchs :Yes/No **NA**

IX. Whether grievances redressal box is installed :Yes/No **NO**

X. No of grievances received pertaining Panchayat level

XI . No of grievances disposed of at Panchayat level: **NA**

XII. Whether the Sarpanch/Panchayat Secretary have digital signatures:Yes/No **YES**

XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature

Certificate (DSC): Yes/No **YE**

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SRNO.** | **DEPARTMENTWISESTAFF** | **NUMBERS** | | **NAMES** |
|  |  | SANCTIONED | ACTUAL |  |
|  | Rural development department: BDO  JE GRS TA | **01**  **01**  **01** | **01**  **01**  **01** |  |
|  | SCHOOL EDUCATION: TEACHER  HEAD MASTER ANY OTHER | **05**  **01** | **05**  **01** |  |
|  | JAL JEEVAN: | **0** | **0** |  |
|  | PDD: LINEMAN JE  ANY OTHER | **01** | **01** |  |
|  | FOOD& CIVIL SUPPLIES | **0** | **0** |  |
|  | AGRICULTURE & ANIMAL HUS- BANDARY | **0** | **0** |  |
|  | SOCIALWELFARE | **0** | **0** |  |
|  | HEALTH: ASHA ANM  AYUSH DOCTOR ALLOPATHIC DOCTOR | **02**  **0**  **0**  **0** | **02**  **0**  **0**  **0** |  |
|  | ANY OTHER DEPARTMENT |  |  |  |

**DAY2-ACTIVITIES**

**AGENDANO.1**

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior-itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22,on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FORTH AT VILLAGE ,TO BE IMPLEMENTED BY MARCH 2024: ***Clean and green Village, Poverty***

***free & enhanced livelihood***

**2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:**

1. **Clean and green village**
2. Initiatives taken by the Panchayat for managing Solid and Liquid Waste:**Constructing Compost & Soak pits**

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: ***NIL***

iii. Has mapping of land use, water bodies,forest,slopes,wetlands,degraded forest within the Gram

Panchayat been done? Yes/No. If No, reason ,there of ***NONE***

iv. Has the Climate Resilience Plan been developed for the GP? Yes/No  **NO**

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests ,usage of good agricultural practices like drip irrigation ,water conservation measures and conservation of wetlands. **NIL**

vi. Whether schools have started segregating waste **YES**

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **YES**

**2 Healthy village**

i) Are meetings related to Village Health and Sanitation Committee being held regularly? **YES**

ii) Do all the eligible individuals been provided the Golden Card? **YES**

iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **YES**

iv) Are all the eligible individuals been vaccinated against COVID-19? **YES**

v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?  **YES**

vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **YES**

**3 Water sufficient village**

i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **YES**

ii) Whether Gram Panchayathas taken steps for grey water management. If Yes please specify **NO** iii) Do all the IHHs in the Gram Panchayat have toilets?  **YES**

iv) Are all the IHHs toilets functional or not? **YES**

v) Do all the Schools/Anganwadi centers have a toilet facility or not? **YES**

vi) Are all the toilets in the schools/Aaganwadi functional or not? **YES**

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **NO**

**4 Child Friendly village**

i) Do all the children under the age of 0-6years been enrolled in the Anganwadi centers for pre- schooling?Yes/NO **YES**

ii) How many Bal Sabha’s were organized in the Gram Panchayat---- **02** iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **YES**

iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance?Yes/NO.  **YES**

v) Do all the schools under the Gram Panchayat haves separate toilets for girls and boys?Yes/No **YES**

**5 Village with good governance**

i) Is CSC located in the Gram Panchayat Bhawan or not? **NO**

ii) Is the list of beneficiaries related to the Schemes /Programs displayed on the Gram panchayat wall or not? **NO**

iii) Does the Gram Panchayat has its building or not? **YES**

iv) Is the Gram Panchayat office functional or not? **NO**

v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram

Panchayat wallnot?**NO**

vi) Is Social Audit of earlier Schemes/Programs carried out or not? **NO**

**6 Poverty free and enhanced livelihood village**

1. Has Gram Panchayat developed any criteria for the identification of the poor?Yes /No if yes specify  **NO**

ii) Have all the eligible house holds registered in PDS or not? **NO**

iii) Has Gram Panchayat provided space for Self-help Groups inPanchyat Ghar for holding meetings or not? **NO**

iv) Have all the eligible households been registered for Pension or not? **YES**

v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **NO**

vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?  **YES**

vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **NO**

**7 Socially secured village**

i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **NO**

ii) Is Gram Panchayat Office Disabled Friendly or not? **YES**

iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**

iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access ,etc.,or not? **YES**

v) Are all the eligible individuals are getting pensions,like oldage pension,widow pension ,etc? YES

vi) Are all the eligible households getting benefits from IAY or not?**YES**

**8 Engendered Development in Village**

i) How many Mahila Sabha’s were organized in the Gram Panchayat----------**-02**

ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan(Yes/ No) **NO**

1. Whether GPs have taken steps for increasing women’s participation in Gram

Sabha(Yes/No)**YES**

iv) Number of women beneficiaries headed households covered under PDS

system………**15**

v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under

Pradhan Mantri Matritva Vandana Yojana……**29**

9 Self-sufficient infrastructure in the village

i. Whether GP has a Community Hall with access to electricity, furniture ,water supply, toilet……**NO**

ii. Whether the Disaster management plan is available at the GP Level(Yes/No)**NO**

iii. Whether child-friendly park with required facilities is available in

GP(Yes/No)**NO**

iv. Whether the GP has easy access to Godown for storage(Yes/No) **NO**

v. Whether streetlights are provided in public places for ensuring safety(Yes/No)**NO**

**DAY2 ACTIVITIES**

**AGENDANO.2**

Sensitize village residents about my Scheme”portal (my scheme.in) which includes in formation about all the schemes being run by Central/State/UT govt across the country

*(SchemeMaterial available fromhttps://jkpanchayat.in/b2v4.php)*

**DAY2 ACTIVITIES**

**AGENDA NO.3**

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conserva- tion of biodiversity and sustainable utilization of biological resources .He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3months *(Role of BMC available at https://jkpanchayat.in/b2v4.php)*

COMMITTEE MEMBERS PRESENT **NA**

BIODIVERSITY REGISTER PHOTOS **NA**

PAST 4 MEETING DETAILS-DATES ,MINUTES PHOTOS

**NA**

**DAY2 ACTIVITIES**

**AGENDA 4**

Visiting officer shall also plan and conduct panchay at level convergence meeting of all departments and prepare Village development plan for village,in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on https://jkpanchayat.in/b2v4.php)

**In addition GPDP plan shall also include:**

 Tourist places which need to be developed

 Specific product which needs to be developed

 Tourism-home stays

 20 candidates for training under Himayat scheme along with tradei n which training is to be given

**DAY2 ACTIVITIES**

**AGENDA 5**

Ensure saturation of following schemes and give status:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THES CHEME** | **TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| Golden Health Card under  Ayushman Bharat | **1470** | **1097** | **Finger prints do not mach(Technical Error)** |
|  |  |  |  |
| Janani suraksha yojana | **25** | **25** | **-** |
|  |  |  |  |
| OLDAGE pension | **50** | **50** | **-** |
| Widow pension | **15** | **15** | **-** |
| Disability pension | **12** | **12** | **-** |
| Domicile certificate | **1470** | **NA** | **Domocile certificate is issued to him/her who applies for it** |
| Kisan credit card | **149** | **149** | **-** |
| PM kisan sammannidhi | **78** | **78** | **-** |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Land passbook | **270** | **0** | **Patwari concerned does not perform his duties properly** |
|  |  |  |  |
| Registration of village ven- dors on GEM portal | **30** | **0** | **Lack of awareness** |
| Registration of village con- tractors on jktenders portal | **23** | **19** | **Under process** |
| Registration of village con- tractors on PWD portal | **23** | **19** | **Under process** |
|  |  |  |  |
| Incomplete buildings/pro- jects | **0** | **0** | **-** |

**DAY2ACTIVITIES**

**AGENDA 6**

**NASHAMUKT ABHIYAN**

1. Whether gram sabha resolution passed **YES**

2. Details of activities conducted ***1. Awareness about ill effects of drug usage****.*

***2. Oath taken up for not getting involved in drug addiction.***

3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal **NO**

4. How many drug addicts in the village---**NIL**

5. Whether reported to the Deputy Commissioner--- **NA**

6. How many registered for rehabilitation under government programme---**NA**

**DAY2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of atleast 5works each under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAMEOFTHE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED  FOR THE WORK | WHETHER  WORK EXECUTED SATISFACTORILY | GEO- TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA | **Construction of flood protection bund at different spots in ward 6** | **2021-22** | **2.17** | **Yes** | **Yes** | **No** |
| PMAY | **Mohd Rafiq Bhat** | **2017-18** | **1.62** | **Yes** | **Yes** | **No** |
| IHHL  UNDER SBM-G | **Nazir Ahmad Shah** | **2017-18** | **0.12** | **Yes** | **Yes** | **No** |
| CSC UNDER SBMG | **NA** |  |  |  |  |  |
| AMRIT SAROVARS | **NA** |  |  |  |  |  |

**DAY2 ACTIVITIES**

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18----=**720**

Total attended----**72**

Proceedings**: Issues regarding establishment of KVIB and Handicrafts were raised.**

*(Plinsert pointers to be discussed there–refer palli proceedings)*

**DAY2 ACTIVITIES**

**AGENDA**

**BAL SABHA**

Hold a bal sabha and record proceedings

Total children in the village above the age of 10 years = **206**

Total attended=**29**

Proceedings: ***Demand of Playfield was raised, Focus on education and participation in sports***

***activities was suggested.***

*(Plinsert pointers to be discussed there–refer palli proceedings)*

**DAY2 ACTIVITIES**

**AGENDA 10**

**INAUGURATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS /ACTIVITIES INAUGRATED** | **STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUN- DAYMARKET) | -- | -- |
|  | PMAY houses if any ready for inaugra- tion | **One PMAY shed inaugurated** | **YES** |
|  | Swachh gram projects-segregation sheds etc | **Visited** | **YES** |
|  |  |  |  |
|  | Amrit sarovars | **NA** | **NA** |
|  |  |  |  |
|  | Sport skits | **Footballs Distributed** | **YES** |
|  |  |  |  |
|  | Village cultural events | **One event conducted** | **Yes** |
|  |  |  |  |
|  | JJM assets/projects | **---** | **---** |
|  |  |  |  |
|  | Any other to be identified at district level | **----** | **---** |
|  |  |  |  |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**

*(Pre filled excel sheet to be taken from district level/and also to be downloaded*

*From* [*www.jkpanchayat.in)*](http://www.jkpanchayat.in)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.NO. | Particulars | | Action taken | | Remarks# | |
| I. Urgent Public Requirements/Demands-B2V1 | | | | | | |
| 1 | ***Inclusion of whole GP in Backward Category.*** | | | Nothing | | **One hamlet of GP is already a backward area** |
|  |  | | |  | |  |
| 2 | ***Retrieving public proprietary land from Social forestry.*** | | | Nothing | |  |
|  |  | | | Nothing | |  |
| 3 | ***Establishment PDS(Ration Ghat)*** | | | Nothing | | **People of GP has to bring ration from other Village which is 2 Kms away** |
|  |  | | |  | |  |
| 4 | ***Widening of Verinag Ujroo road.*** | | | Widened Partly | | **Needs widening at some narrow stretches.** |
|  |  | | |  | |  |
| 5 | ***Replacement of decayed wooden poles.*** | | | Replaced | |  |
|  |  | | |  | |  |
| 6 | ***Establishment of Health Sub Centre.*** | | | Nothing | | **Basic facility which is to be given due consideration** |
|  | ***All the Line department and Home department should operate in one District.*** | | | Nothing | | **The GP Falls in District Anantnag and and concerned SSP Office is in Kulgam, CMO also falls in Kulgam which needs to be reviewed.** |
| 7 |  | | |  | |  |
| II. Urgent Public Requirements/Demands-B2V2 | | | | | | |
| 1 | ***Retrieving public proprietary land from Social forestry.*** | | | **Nothing** | |  |
| 2 | **Internal lanes/drains/protection** | | | **A very small portion of GP Covered** | | **Construction of lanes /drains should be taken up on priority** |
| 3 | ***All the Line department and Home department should operate in one District.*** | | | **Nothing** | |  |
| 4 | **Establishment of 03 No Anganwadi centres** | | | **Nothing** | |  |
| 5 | **PDS outlet for khahgund and Patwar khana for Bumnoo** | | | **Nothing** | |  |
| 6 | **Widening of verinag Ujroo road** | | | **Widened partly** | |  |
| 7 | **Establishment of veterinary/sheep extension unit** | | | **Nothing** | |  |
|  |  | | |  | |  |
| S.NO. | Particulars | | | Action taken | | Remarks# |
| III. Major Problems–B2V1 | | | | | | |
|  | | | | | | |
| 1 | Decayed HT/LT poles | | Replaced | |  | |
|  |  | |  | |  | |
| 2 | Damaged internal roads/paths of entire GP | | Very small Nos repaired | | **Should be given top priority** | |
|  |  | |  | |  | |
| 3 | Unavailability of food Supply unit (PDS) | | Nothing | | **People of GP has to bring ration from other Village which is 2 Kms away** | |
| 4 | Widening of Verinag Ujroo road | | Widened partly | | **Needs widening in narrow stretches** | |
|  |  | |  | |  | |
| 5 | | The GP is under the Administrative control of two Districts | Nothing | | **Inconvenience is caused to the people Delimitation of GP should be done.** | |

|  |  |  |  |
| --- | --- | --- | --- |
| IV. Major Problems-B2V2 | | | |
|  | | | |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
|  |  |  |  |
| 5 |  |  |  |
| V. Major Problems-B2V3 | | | |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
|  |  |  |  |
| 5 |  |  |  |
| VI. Major Complaints-B2V1 | | | |
| 1 | Half GP is already covered under RBA and Half is Unreserved | Nothing |  |
| 2 | The GP is under the Administrative control of two Districts | Nothing | **Inconvenience is caused to the people Delimitation of GP should be done.** |
|  |  |  |  |
| 3 |  |  |  |
|  |  |  |  |
| VII. Major Complaints-B2V2 | | | |
| 1 | Stabilization of whole power system by supplying electric poles | Stablizad |  |
|  |  |  |  |
| 2 | The locals are demanding for declaring whole GP as Backward area | Nothing |  |
| 3 | Fencing/tiles/filling of Janazagah | Partly fenced |  |
|  |  |  |  |
| VIII. Major Complaints-B2V3 | | | |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

1. **BEST DEPARTMENT: KPDCL**

**2. LEAST RESPONSIVE DEPARTMENT: REVENUE**

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |  |
| --- | --- | --- |
| **S.No** | **Particulars** | **Remarks of Visiting Officer** |
| I | Any major complaint brought to the notice of the Visiting Officer: | **The funds have not been utilized properly by Rural Development Department during previous years and the works executed are not of common/public benefit.** |
| II | Major/urgent public demands that was/were reflected earlier but have not been addressed so far: | 1. **Declaration of whole GPA as RBA.** 2. **Establishment of Health Sub Centre in GP.** 3. **Establishment of Ration Ghat in GP.** 4. **Establishment of 03 No Anganwadi centres in ward no 1,2 &,3** 5. **Construction of internal Tile paths.** 6. **Retrieving Proprietary land from Social forestry.** |
| III | Overall assessment of the visit and suggestions:  (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) | **It has been observed that the GP is lacking basic facilities like Health Sub- Centre and Ration Ghat. Besides that the Playfield is not available in the GP as a result of which the youth are wasting their time in gambling etc. Tile paths need to be developed in whole panchayat as inconvenience is caused to the people during rainy days.**  **It is suggested that the mentioned works should be taken on priority for the overall development of the GP. The Rural Development Department should be directed to execute the works which are physically visible and of common benefit. The developmental plan of Gram Panchayat should be framed in consultation with the Visiting Officer.** |
|  |  |  |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) | **6** |
|  |  |  |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |  |

**Signature of Sarpanch Signature of the Visiting Officer**

**Name……………………… Name………………………**



**Department of Rural Development and Panchayati Raj**

**Government of Jammu & Kashmir**